

## Minutes

### UCA Core Council

Tuesday, September 6<sup>th</sup>, 2022

1:40 pm, LIB 215 (Zoom option available)

- I. Call to Order
  - a. Held calls the meeting to order at approximately 1:40pm
- II. Welcome
  - a. Held welcomes the Council back for the new academic year. Members introduce themselves to each other.
- III. Charges of the Sub-Committees
  - a. Held reads, and elaborates upon, the charges of the subcommittees. He then asks for volunteers for the committees.
- IV. Staffing of Sub-Committees
  - a. Curriculum Review
    - i. Tentative list of membership:
      1. Dee Lance (CHBS) (JMH informed of change via email 09/14/22)
      2. Wendy Lucas (CAHSS)
      3. Tracie Rushing (CoE)
      4. Rachel Cating (DST)
      5. Ling Zhang (CNSM)
      6. Stephanie Watson (CoB)
  - b. Assessment
    - i. Tentative list of membership:
      1. Tammy Rogers (CoB) (Placed on the list by Held)
      2. Vincent Price (CoE)
      3. Jen Talbot (CAHSS)
      4. Stephen O'Connell (CNSM)
      5. Ellen Hostetter (Honors)
      6. Sandie Nadelson (CHBS) (Indicated to JMH at the October 4<sup>th</sup> meeting)
  - c. Held will contact CHBS reps to get one chosen for the Assessment sub-committee. For now, the Council will operate with the lists above.
- V. FYS Update
  - a. Held asks Boniecki to clarify the current status of the FYS taskforce and its proposal. Boniecki iterates that conversations are being had regarding logistical issues and at some point a recommendation or proposal will come before the Core Council. Held notes that given the current status of FYS, that we recognize as delivered they are sub-optimal, and that Core Council currently won't be making revisions to the program, he has asked the registrar to code degreeworks so that at 30 hours any student's FYS requirement gets coded as "met," thereby removing an undue and unjustifiable burden on students.

- b. Lucas asks that Core Council consider placing a moratorium on any new proposals to add the FYS designation to courses, just as Council did when it was reviewing the LD Core. Held will bring forward a formal recommendation to the October meeting.
- VI. Assessment update
- a. Diversity assessment
    - i. Held notes that assessment scoring was completed this summer and a report will be forthcoming to Core Council this fall.
  - b. LD Core review report
    - i. Held notes that the four-year review was concluded this past AY and a report will be forthcoming to Core Council this fall.
  - c. Effective Communication collection
    - i. Held notes two notable changes in collection of student artifacts under Effective Communication this cycle:
      1. Front-end sampling of Oral Communication courses. Faculty are being asked to submit 5 or 20% (whichever number is greater) artifacts to the office of assessment.
      2. We are not collecting completed rubrics for Collaboration. Instead, we will conduct “qualitative” assessment. Faculty will be asked to provide sample assignments and a brief narrative articulating how they promote collaborative learning in their courses.
  - d. 10 year review
    - i. The Core will undergo a 10-year review beginning fall 2024. Held will begin preparing for the process this AY. He will be meeting with the Provost to discuss enlisting an external reviewer, and will prepare Core Council as needed.
- VII. Adjourn: Next meeting is October 4<sup>th</sup>, 2022
- a. **NEW ROOM LOCATION: College of Business 100**