

UCA Core Council Meeting Minutes

September 1, 2020

1:40 PM – Zoom

I. Call to Order:

a. Dr. Held calls the meeting to order at 1:41 pm.

II. Members Present:

a. Chairs:

1. Stephanie Watson (BUS 2022)
2. Stephen O'Connell (NSM 2021)
3. Wendy Lucas (LA 2019)

b. College Representatives:

1. Stephen Yao (COB 2021)
2. Tammy Rogers (COB 2023)
3. Mike Scoles (HBS 2022)
4. Sean Engle (HBS 2021)
5. Laura Niswonger (FAC 2021)
6. Jennifer Parrack (CAHSS 2022)
7. Tracie Rushing (COE 2023)
8. Bernard Chen (Replacement TBD)

c. Honors/University College

1. Amanda Willey-Martin (DST 2022)
2. Ellen Hostetter (Honors 2023)

d. Student Reps:

1. TBD
2. TBD

e. Ex-Officio:

1. Kurt Boniecki, Associate Provost for Instructional Support
2. Dean Covington, Director of the Library (or Proxy)
3. Becky Rasnick, Registrar

III. Members Absent:

a. Chairs:

1. Dee Lance (HBS 2023)
2. Janet Filer (COE 2021)

b. College Representatives:

1. Donna Wake (ED 2022)

IV. Welcome:

- a. Dr. Held welcomed everyone back to campus. Dr. H addressed that the Representative elections are coming up.

V. Staffing with new college, CAHSS

- a. Staffing with CAHSS is coming up as well.

VI. Assessment Sub-Committee:

- a. Dr. Held went over the charge of the Assessment Sub-Committee and the goal of the committee for this academic year.
- b. Dr. Held asked for nominations to staff the Assessment Sub-Committee:
 - 1. Laura Niswonger (CAHSS)
 - 2. Ellen Hostetter (Honors)
 - 3. Stephanie Watson (COB)
 - 4. Mike Scoles (HBS)
 - 5. Stephen O'Connell (NSM)
- c. A member from College of Education is still needed, as well as a student representative. Dr. Held to email Donna Wake about possibly representing COE for committee.
- d. Stephanie motioned to approve committee staffing; Tammy second motioned. All members unanimously approved.

VII. Curriculum Committee:

- a. The Curriculum Committee reviews all courses to be added or removed. Dr. Held and Dr. Lucas gave a brief overview of the committee and its goal.
- b. The committee consists of a chair, a representative from each college and one unaffiliated.
- c. Dr. Held asked for nominations to staff the Curriculum Committee:
 - 1. Wendy Lucas (CAHSS)- Chair representative
 - 2. Tammy Rogers (COB)
 - 3. Amanda Martin (DST)- Unaffiliated
 - 4. Jennifer Parrack (CAHSS)
 - 5. Stephen O'Connell (NSM)
 - 6. Tracie Rushing (COE)
 - 7. Sean Engle (HBS)
- d. All members unanimously approved the staffing of the Curriculum Committee.

VII. Assessment Update:

- a. Dr. Held gave a brief Assessment update. Dr. Held will be submitting documents to the Assessment Sub-Committee to review and approve. These documents are the Critical Inquiry Scoring/Report and the Four-Year Review Report.
- b. There are no proposals or new business to go through as of now. Today's meeting was for setting the committees.

VIII. Questions and Concerns:

- a. A brief discussion ensued about FYS and why it is on hold for the time being.

IX. Adjournment:

- a. Dr. Held adjourned the meeting at 2:05 PM. The next Core Council meeting will be on October 6, 2020 at 1:40 PM via Zoom.

Minutes submitted by: Emilee Estridge

Minutes approved by: