**INTERPERSONAL COMMUNICATION Skill Development Project/Final Evaluation**

**NAME**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Organization***  \_\_\_\_\_\_\_\_

o Introduction

Is interesting

Prepares reader for issue/topic being reviewed

o Body

Flows smoothly

Logical development

Summarizes findings

o Conclusion

Summarizes

Relates back to introduction

***Research***  \_\_\_\_\_\_\_\_

o Proper credit consistently and clearly given

o Author shows clear understanding of how to share research findings

o Complete match between reference page and sources used in paper

o Proper APA format followed in paper

o Meets minimum source requirements for assignment

o Academic sources used (journal articles, books, book chapters)

o Research sources appropriate to topic (relevance)

***Plan of Action*** \_\_\_\_\_\_\_\_

o Evident

o Presented Appropriately

***Improvement Activities*** \_\_\_\_\_\_\_\_

o Summary of Results

***Evaluation of Activities*** \_\_\_\_\_\_\_\_

o Reflects on efforts to improve communication skill

o Discusses level of success

o Offers insight on how to improve skill in the future

***Writing*** \_\_\_\_\_\_\_\_

o Clear

o Concise

o Properly Edited

o Error Free (Typographical/Grammatical)

o Proper APA citation style used in references section

o Log/Diary included as appendix