

## UCA Core Council Meeting Minutes

March 3, 2020

1:40 PM – Library Conference Room, LIB 206

### I. Call to Order:

a. Dr. Held calls the meeting to order at 1:42 pm.

### II. Members Present:

a. Chairs:

1. Donna Stephens (FAC 2020)
2. Stephen O'Connell (NSM 2021)
3. Wendy Lucas (LA 2019)
4. Steven Tucker (HBS 2020)
5. Michael Mills (ED 2021)

b. College Representatives:

1. Stephen Yao (BUS 2021)
2. Steven Nelson (BUS 2020)
3. Mike Scoles (HBS 2022)
4. Jennifer Parrack (LA 2021)
5. Zach Smith (LA 2020)
6. Donna Wake (ED 2022)
7. Matt Connolly (NSM 2019)
8. Carey Clark (FAC 2019)
9. Laura Niswonger (FAC 2021)

c. Honors/University College

1. Amanda Willey-Martin (DST 2022)

d. Student Reps:

None

e. Ex-Officio:

None

### III. Members Absent:

a. Chairs:

1. Stephanie Watson (BUS 2019)

b. College Representatives:

1. Sean Engle (HBS 2021)
2. Amy Thompson (ED 2020)
3. Bernard Chen (NSM 2020)

d. Honors/University College

1. Ellen Hostetter (Honors 2020)

e. Student Reps:

1. Bassam-Traore Abdoulaye (SGA)
2. Bradley Verel (Alpha Chi)

f. Ex-Officio:

1. Kurt Boniecki, Associate Provost for Instructional Support
2. Dean Covington, Director of Library (or Proxy)
3. Becky Rasnick, Registrar

**IV. Approval of Minutes:**

- a. Dr. Wake made a motion to approve the minutes.
- b. Dr. Lucas second her motion.
- c. Corrections to the minutes: Jennifer was here; Carey was not here.
- d. All members unanimously voted of the minutes being approved once changes are made.

**V. Assessment Sub-committee:**

- a. Dr. Smith second to approve the update on Diversity review process.
  - All unanimously approved.
- b. Dr. Held discussed the draft report for Effective Communication. He is still working on it and trying to compile more data.
  - Dr. Held moved for a motion.
  - Dr. O'Connell made a motion; Dr. Lucas second his motion.
  - Dr. Smith asked if this could be broken out/down by course/instructor/professor level(s). Discussion ensued; Dr. Held explained that he will leave this up to the Deans and/or Chairs if they want to have this information.
  - Discussion ensued on how this information could be perceived. (e.g.: course evaluations, FERPA violations, etc.)
  - All unanimously approved of the draft.

**VI. Curriculum Committee:**

- a. Report from Dr. Lucas.
- b. No revision.
- c. Action Items:
  - a) Dr. Connolly second to approve; no discussion.
    - All unanimously approved.
  - b) ART packet
    1. 3135, 3362, 3380; Dr. Lucas moved to approve.
      - Dr. Tucker second.
      - All unanimously approved.
    2. 3320- The graph/ percentage was not adequate. The department made a revision; Dr. Lucas moved to approve.
      - Dr. Connolly second.

- All unanimously approved.
  - 3. 3333- Revision was accepted; Dr. Lucas moved to approve.
    - Dr. O'Connell second.
    - All unanimously approved.
  - 4. 3334- Revision was accepted; Dr. Lucas moved to approve.
    - Dr. Tucker second.
    - All unanimously approved.
  - 5. 3354- Revision was accepted; Dr. Lucas moved to approve.
    - Dr. Connolly second.
    - All unanimously approved.
- c) ENGL packet (Info items)

d. Items to be distributed:

- ACTION: FACS 4340, NUTR 4339, ART 3345, 3346, LING 3325, RELG 3302, 3318, 3326, 3345
- INFO: AFAM 1330, NUTR 4339, FACS 4340, FACS 4356 (2 separate)

**VII. Questions and Concerns:**

- a. None

**VIII. Adjournment:**

- a. Meeting adjourned at 2:09 PM by Dr. Held. Next meeting will be Tuesday, April 7<sup>th</sup>, 2020.

Minutes submitted by: Emilee Estridge

Minutes approved by: