

UCA Core Council Meeting Minutes

February 4, 2020

1:40 PM – Library Conference Room, LIB 206

I. Call to Order:

a. Dr. Held calls the meeting to order at 1:41 pm.

II. Members Present:

a. Chairs:

1. Donna Stephens (FAC 2020)
2. Stephen O'Connell (NSM 2021)
3. Wendy Lucas (LA 2019)

b. College Representatives:

1. Stephen Yao (BUS 2021)
2. Steven Nelson (BUS 2020)
3. Mike Scoles (HBS 2022)
4. Sean Engle (HBS 2021)
5. Zach Smith (LA 2020)
6. Matt Connolly (NSM 2019)
7. Bernard Chen (FAC 2019)
8. Jennifer Parrack (LA 2021)
9. Laura Niswonger (FAC 2021)

c. Honors/University College

1. Amanda Willey-Martin (DST 2022)

d. Student Reps:

1. Bradley Verel (Alpha Chi)

e. Ex-Officio:

1. Kurt Boniecki, Associate Provost for Instructional Support

III. Members Absent:

a. Chairs:

1. Stephanie Watson (BUS 2019)
2. Steven Tucker (HBS 2020)
3. Michael Mills (ED 2021)

b. College Representatives:

1. Carey Clark (FAC 2019)
2. Donna Wake (ED 2022)
3. Amy Thompson (ED 2020)

d. Honors/University College

1. Ellen Hostetter (Honors 2020)

e. Student Reps:

1. Bassam-Traore Abdoulaye (SGA)

f. Ex-Officio:

1. Dean Covington, Director of Library (or Proxy)
2. Becky Rasnick, Registrar

IV. Approval of Minutes:

- a. Dr. Lucas made a motion to approve the minutes.
- b. Dr. Smith second her motion.
- c. All members approved of the minutes being approved.

V. Assessment Update:

- a. As of today, 81 have completed the survey for critical inquiry.
- b. The second cycle of Assessment begins this Fall with responsible living. Pre-assessment information sessions have been scheduled.
- c. Summer: four-year review of the program will be drafted for consideration Fall 2020; critical inquiry artifacts will be scored in August, as per the assessment plan.

VI. Assessment Sub-Committee:

- a. Dr. Held opened discussion about the sub-committee reports sent out in the email.
- b. No discussion ensued.
- c. All members voted to approved the reports.

VII. Curriculum Committee:

- a. Report from Dr. Lucas.
- b. Table Chart/Grid; all members voted to approve the table/grid. Discussion ensued on Nutrition; should mention Nutrition.
- c. Action Items:
 - Waiting for table/grid for SOC 2325 assurance argument.
 - FACS 4V35 and NUTR 4V36. Vote to approve, with additional info for NUTR 4V36. Unanimously approved.
 - Math 4395- move to approve; all members voted to approve.
 - Nutrition 4339- Have not yet received revisions.
 - HSC 4321- Move to approve; all members voted to approve.

d. Items to be distributed:

- ENGR 1301, Art packet, and English packet

VII. Membership:

- a. Elections for the new membership will be in the Spring. Dr. Held is contacting Deans in the Spring for the Fall.
- b. One Chair and two representatives will be elected for the new college, CAHSS, as is consistent with Handbook language for the Core Council.

- The new members will have staggered terms. (Chair term to end 2023, 1 rep ends 2022, 1 rep ends 2021) Dr. Held is contacting Dr. Williams.
- Discussion ensued on having equal representation from all of the colleges.
- Dr. Held said that an “At-large” position will be added to all sub-committees in order to level out the representation issue. All members voted to approve.

VIII. Core Council:

- a. Dr. Held began discussion about Core Council meetings needing to be changed from a standing meeting to being scheduled monthly, in order to better align with Dr. Boniecki’s monthly meeting of the undergraduate council.
- b. Dr. Held would like to change the language of the Core Council meetings from “First Tuesday” to “monthly”.
- c. Discussion ensued on scheduling issues with members having other scheduled meetings.
- d. Dr. Held and Dr. Boniecki affirmed that the meeting’s schedule will still have a structured date and will not be haphazard every month.
- e. Dr. Held moved to approve the change of the Core Council meeting date.
 - 13 members approved
 - 2 members opposed: Dr. Lucas and Dr. Smith
 - No abstentions.
- f. Dr. Held moved to changed the language to “Once Monthly” and “As Needed”; all members voted to approve.

IX. Questions and Concerns:

- a. None

X. Adjournment:

- a. Meeting adjourned at 2:20 PM by Dr. Held. Next meeting will be Tuesday, March 3rd, 2020.

Minutes submitted by: Emilee Estridge

Minutes approved by: