

Minutes
University of Central Arkansas UCA Core Council
Tuesday, November 6th, 2018
1:40 p.m. – Library Conference Room, LIB 206

- I. Call to Order
 - a. Held calls the meeting to order at approximately 1:40
- II. Consideration of October minutes
 - a. John Gale moves, Zach Smith seconds. No discussion. Minutes are approved unanimously with 1 abstention.
- III. Assessment update: Held provides a brief summary of all points below.
 - a. Diversity report (in Google Drive)
 - a. Sessions in Spring '19
 - b. Communication survey and collection: update
 - a. Surveys were re-sent, Dr. Held and Alyson McEntire are coordinating responses to cover all recording needs. Held or McEntire will be present to record sessions as they are available. Understaffed given the loss of Dr. Combs, and given the needs of assessment measures at UCA. But we are striving to maintain continuity in the process for the foreseeable future.
 - b. Dr. Lucas notes that she has not received her survey and she is teaching an FYS course. Held notes that there were some issues with the initial distribution of surveys, He will contact Dr. Jonathan Glenn, interim director of assessment, to contact all faculty who should be assessing and make sure they have received the surveys.
 - c. Critical Inquiry Sessions in Spring '19
 - d. Improvement sessions for Responsible Living: Update
 - a. Held notes that attendance is sparse, and that as a crucial component to closing the assessment cycle loop, we need better faculty participation/buy in. The suggestion is made to add additional channels for the promulgation of relevant information: online resources as well as in-person, perhaps even a flow chart or handout that lets faculty know what their role is in the cycle. Dr. Stephanie Watson offers to mock up such a document. Held is greatly appreciative. Held also notes that many of the suggestions, such as web or on-line resources are things he's been advocating for routinely with the past two provosts and the current provost. However, resources are not forthcoming to assist Held in website redesign and development. Held also notes that when it comes to improvement sessions, training, and the like, he operates a Core based CTE, but without any staff assistance. He notes that ultimately, where we put our resources indicates what our priorities are, and if Core assessment and development is a priority for UCA, resources need to be forthcoming. But currently the Director of the UCA Core is under-equipped to provide all the services UCA would demand of the position.
 - e. Tableaux and data availability

- a. Data visualizations are available to help faculty see their results for Core assessment, as well as department info and college info. This info would be beneficial to all stakeholders. However, Held notes that given the predilection of some to adopt an adversarial attitude towards assessment as well as their colleagues, he's working with Dr. Glenn to figure out how to release the information in a way that is both beneficial and avoids the political "weaponization" of it.
- IV. Assessment Sub-Committee
 - a. Update: Review process (ACAD 1300, PHIL 2325, EXSS 1320) (See minutes: Appendix A)
- V. FYS Sub-Committee
 - a. Update: Goals and Outcomes, Survey (See minutes: Appendix B)
- VI. Curriculum Sub-Committee: Report from Dr. Lucas
 - a. CRWR packet (3320, 3321, 3325, 3330, 3331, 3335, 3370, 3371, 3372, 3373)
 - Received clarification for 3325, 3330. CRWR decided to withdraw 3370, 3371 after consideration.
 - Wendy Lucas moves, Laura Bowles seconds. No discussion. Approved unanimously with 1 abstention.
 - b. CSCI 4491 (Capstone)
 - 1. Received a completed "grid" No committee issues. Wendy Lucas moves to accept, Laura Bowles seconds. Approves unanimously.
 - c. RELG 2300 to 3300
 - 1. Should not have been included on the agenda. Had been taken care of previously.
 - d. No new items to be distributed
 - 1. Dr. Boniecki notes that there are some items forthcoming. An action item from FACS, and some information items for courses to be delivered online. Held will distribute electronically to the sub-committee and these will be considered at the December meeting.
- VI. Questions and Concerns
- VII. Adjournment: Our next meeting will be Tuesday, December 4th, 2018