UCA Core Council Assessment Sub-Committee Meeting

Minutes

Wednesday, January 24, 2018

Wingo Hall 211

1) Call to Order
   a. Dr. Held calls to order at 2:05 pm.
2) Recommendation Update/Follow-up: Responsible Living (See Attachment A)
   a. Interventions/Improvements
      1. Identify top performers and Design Improvement Measures
         a. Need Data from Office of Assessment identifying the top 5 CRNS and instructors for both Goal A and Goal B, also broken down by LD and UD Core.
         b. Will identify instructors and contact them as part of improvement team.
         c. Will develop an improvement track in coordination with the CTE for Assessment and the UCA Core: Responsible Living.
            i. Topics to be covered:
               1. Rubric training
               2. Assignment Design
               3. Assessment nuts and bolts
               4. Best practices by Goal in RL
         d. Chairs will be encouraged to promote faculty participation and count towards faculty performance.
      2. Student Improvement
         a. Instructional videos/materials regarding the UCA Core and Assessment
            i. Articulate expectations and good performance.
   b. Program Audits (See Attachment A for details)
      i. Need to engage departments on a one on one level to audit their programs and evaluate placement of LD and UD Core courses. Given that our Core curriculum is intended to be a scaffolded progression from introduction of skills and concepts to reinforcement, and ultimately mastery, it is paramount that LD and UD Core courses be placed intentionally throughout a student's General Education and programmatic curriculum. To this end, the sub-committee recommends the following:
      ii. Departments (chairs, curriculum committees, etc.) should audit their programs in terms of LD and UD Core offerings and make curricular adjustments as needed to reflect the nature of the UCA Core as a scaffolded, coherent program integrated within a student's chosen program of study. Below is a helpful guide of how one might begin to do so. Dr. Held, the Director of the UCA Core will

communicate with the Academic Council (All department heads across campus) regarding this recommendation, and assist as needed.

    iii. Dr. Watson recommended that a questionnaire be devised that chairs or departmental curriculum personnel could complete so Dr. Held and the committee had a response that could be evaluated in terms of LD and UD Core placement and design. Dr. Held will construct one for consideration.

  c. Scaffolding requirement

    i. Students should not be able to take a course designated in the UD Core until they have completed a course in the LD Core under the same Core Competency area.

      1. The committee discussed the point and agreed that this requirement is necessary. However, the departmental audits need to happen first, with this as a discussion to be had in the background throughout the process. This recognizes that the requirement could be cumbersome on some areas, but could be resolved through the curriculum review process indicated above as part and parcel to that process.

3) Recommendations

  a. The committee recommended that Dr. Held bring these three recommendations (points 2 a, b, c) forward to the UCA Core Council at its February meeting. The committee also recommended that Dr. Held proceed with addressing the Academic Council to begin the audit process.

4) Schedule February meeting

  a. 4th Wednesdays at 2:00 work well enough for most people. This will be the schedule for the remainder of Spring 2018.

    i. Feb 28th

    ii. Mar 28th

    iii. April 25th

5) Adjourn at approx. 3:00