

University of Central Arkansas, Core Council

Minutes: 9/1/15

ATTENDANCE (aa = advised absent)

Chairs

Jim Downey (BUS); Carey Clark (FAC); Jeff Allender (NSM); Wendy Lucas (LA); Vacant (HBS?);
Kathleen Atkins (ED)

College Reps

Mike Ellis (BUS) - a; Rebecca Gatlin-Watts (BUS) - a; Susan Gatto (HBS); Sonya Fritz (LA) - a; Katelyn Knox (LA); Michael Mills (ED) - a; Debbie Barnes (ED); Charles Watson (NSM); Vacant (NSM);]
Laura Bowles (FAC); Kyle Mattson (FAC)

Honors/University College

Carl Olds (UC); Patricia Smith (Honors)

Student Reps (invited)

Not selected yet.

Ex-Officio

Kurt Boniecki, Assoc. Provost for Instructional Support - a; Renee LeBeau-Ford, Director of Library (or proxy); Amanda Smallwood, proxy for Becky Rasnick, Registrar

Visitors

None present

J. Held, UCA Core Director presiding

Call to Order in LIB 202 @ 1:43 pm

OLD BUSINESS

Approval of Minutes from 4.7.15

- Motion raised and seconded to approve 4.7.15 minutes; unanimously approved.

NEW BUSINESS

Updates on Core Assessment Process (including Core curriculum forms and advising) for AY 2015-16

- Core Curriculum Forms: J. Held updated committee on details of Core Assessment process from last year. Noted that Core forms (attachments A & B) have been revised to match the rubric assessment forms. Some discussion ensued about mid-semester assessment process.
- Core Advising and Core Website: J. Held explained that he has visited the Advising Center frequently this past summer. Updates to CORE Website include *QuickGuides* to Lower- and Upper-Division Core as resources for faculty member to advise students for the core.

Updates: Curriculum Materials Distributed for Decision at Later Meeting:

- J. Held noted some curriculum items held over summer from past academic year:
 - 1.) Change in semester credit hr reqs for major/minor (Geography action item)
 - 2.) Change in course title (GEOG info item)
 - 3.) Conversion of existing course for electronic delivery (Physics and Astronomy)

Creation of Standing FYS Subcommittee: J. Held noted this subcommittee would pursue these 2 major goals:

- 1.) Redefinition of FYS requirement (i.e., help students better understand relevance of FYS for students in various stages of progress);
- 2.) Recommend re-envisioning of FYS requirement (i.e., clarify for students what FYS is about)

Question raised about definition of FYS shell course. J. Held explained that an FYS shell course would allow bringing in the shell template as a given course without faculty having to add FYS content to an existing course.

Creation of Standing Assessment Committee:

- 1) Would address a) the assessment process for the UCA Core and b) compliance issues

Plan for Academic Year

Minutes by K. Mattson, Core Council Secretary AY 2015-16

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- J. Held noted that his primary goal for this year is encouraging faculty to submit assessment data.
- Some discussion about best time in semester to complete assessment data.

MEETING ADJOURNED @ 2:30 pm