**General Education Council Minutes – March 26, 2013**

**Members Present**:

Jeff Allender (Coll of Lib Arts)

Joe McGarrity (Coll of Bus)

Susan Gatto (Coll of HBS)

Carey Smitherman (Coll of FAC)

Charles Watson (Coll of NSM)

Lori Isom (CAR – Chemistry)

Kondwani Phwandaphwanda (CAR – Music)

Jim Deitrick (CAR – Phil & Rel)

Mary Beth Sullivan (CAR – Poli Sci)

Carl Olds (CAR – Film)

Lorien Foote (CAR – History)

Conrad Shumaker (Ex-officio, GEC Chair)

**Members Absent:**

Lisa Daniels (Coll of Ed)

Wendy Castro (Ex-officio, Dir of Assessment)

Renee LeBeau-Ford (Ex-officio, Library)

**AGENDA for Mar. 26 Meeting:**

* Approval of Rubrics

**Approval of Rubrics**

Isom concerned that some rubric revisions have not been seen by faculty

* Chair agreed to send drafts to entire campus faculty once approved rubrics have been “regularized” by subcommittee
* Council agreed that no rubrics would be officially approved until they had been seen by the rest of campus

Council then discussed numeration of rubric levels

* Council needs to make expectations clear to instructors using them
* lower levels = expectation score of 1-3; capstone course = 1-4
* regularizing subcommittee to add these expectations above rubric charts
* **MOTION** to do exactly that (Allender) with SECOND (Deitrick) – **unanimously approved**

Council then discussed adding a ZERO column to assessment for students

* For students who were judged to be incapable of minimal skills
* Wording discussed – “insufficient performance” perhaps?
* Keep the 1-4 rubrics as well, just add zero
* Regularizing subcommittee will add these

Discussion continued about specific rubrics

Written Communication Rubric

* discussion about whether Creative Writing would need to fit this rubric
* yes it should—even Creative Writing should be able to contextualize and define its skills
* wording changes—begin with verbs and remove beginning adverbs

Critical Inquiry 2A

* discussion began but ran out of time, will continue at next meeting