**General Education Council Minutes – January 22, 2013**

**Members Present**:

Lisa Daniels (Coll of Ed)

Joe McGarrity (Coll of Bus)

Susan Gatto (Coll of HBS)

Carey Smitherman (Coll of FAC)

Charles Watson (Coll of NSM)

Lori Isom (CAR – Chemistry)

Kondwani Phwandaphwanda (CAR – Music)

Jim Deitrick (CAR – Phil & Rel)

Mary Beth Sullivan (CAR – Poli Sci)

Carl Olds (CAR – Film)

Lorien Foote (CAR – History)

Conrad Shumaker (Ex-officio, GEC Chair)

Wendy Castro (Ex-officio, Dir of Assessment)

Renee LeBeau-Ford (Ex-officio, Library)

**Members Absent:**

Jeff Allender (Coll of Lib Arts)

**AGENDA for Jan. 22 Meeting:**

1. Course approval process
2. Rubric development
3. Choosing a new General Education Director

**1. Course Approval Process**

* First – Discuss and approve Grandfathered courses (mid-February)
* Then – Discuss and approve Expedited courses to be added to Core (by end of Feb)
* Director will send out forms for departments to submit by early February

**2. Rubric Development**

Using Task Force draft rubrics and Value Rubrics from AAC&U, and with consultation of affected faculty, Gen Ed Director assigns subcommittees to develop and submit rubrics to GEC, with deadline for approval before Spring Break

Subcommittees:

* Watson – Critical Inquiry - Quantitative
* Isom – Critical Inquiry - Physical and Life Science
* Sullivan – Critical Inquiry - Inquiry and Analysis (with Olds and Phwandaphwanda)
* Smitherman – Communication - Writing Foundation
* McGarrity – Communication - Oral Communication (work with Teri Coliani – Director of 1st Year Oral Communications course)
* Daniels – Diversity in Creative Works (with Shumaker)
* Foote and Allender – Diversity in World Cultures
* Deitrick and Gatto – Responsible Living

Subcommittee to collect rubrics: Isom, Daniels, Gatto with Wendy Castro and Shumaker by Spring Break

Rubrics should build expectations from Lower-Division through Upper-Division and Capstone levels

**3. Choosing a new General Education Director**

Laura Young from the Provost’s office:

* Discuss process for choosing a GEC Director
* Provost wants change to happen quickly
* Provost wants an internal search
* New person should step in sooner and work with Shumaker through spring
* Request soon to be distributed in campus – with written job description (12-month position with 2-course release time)
* Interview? Provost would like to conduct interviews
* GEC Advisory panel – if interested, contact Shumaker

**4. Coming up**

* Feb 1 – Grandfathered and Expedited Course forms due
* Feb 5 – GEC discuss and approve Grandfathered courses
* Feb 12 – GEC discuss and approve Expedited courses
* Feb 19 – any questions or revisions heard
* Feb 26 – for any unfinished business