**UCA Core Council / General Education Council Minutes – September 3, 2013**

**Members Present**:

Jim Deitrick (CAR – Phil & Rel)

Kim Eskola (CAR – KPED)

Susan Gatto (Coll of HBS)

Joe McGarrity (Coll of Bus)

Carey Smitherman (Coll of FAC)

Carl Olds (CAR – Film)

Patty Phelps (Coll of Ed)

Cindy Shelton (CAR – Health Sciences)

Mary Beth Sullivan (CAR – Poli Sci)

Dave Welky (CAR – History)

Joanna Castner-Post (Ex-officio, GEC Chair)

Kurt Bonecki (Ex-officio, Provost’s Office)

**Members Absent:**

(SGA) representatives

Jeff Allender (Coll of Lib Arts)

Charles Watson (Coll of NSM)

Wendy Castro (Ex-officio, Dir of Assessment)

Renee LeBeau-Ford (Ex-officio, Library)

**AGENDA for Sept. 3 Meeting:**

1. Charge and Goals for the Year
2. Election for Secretary position
3. Status of resolution to restructure UCA Core Council
4. Committee Assignments

*Request to suspend rules to allow agenda items to be introduced and acted upon – approved unanimously*

**1. Charge and Goals for the Year**

Upper Division and Capstone Course Approval – Sept 15 deadline for October council approval

due by early October so that course designation can be into Undergraduate Bulletin by January

chairs have been emailed and Excel spreadsheet has been developed to assist in pilot process and assessment

**2. Election for Secretary position**

Olds elected to serve unanimously

**3. Status of resolution to restructure UCA Core Council**

exact form of resolution passed by Faculty Senate is unknown and being researched

**4. Curriculum Review committees**

subcommittees have been changed to help define goals and rubrics for courses

subcommittees will help review the piloting and revising of rubrics over next two semesters

questions about curriculum review are being put on FAQ page on website

Question raised about FYS courses – could a subcommittee be formed to look at these also?

 Yes – chair will look into this

Motion to adjourn approved – next meeting Sept 19 at x-period