

# UNIVERSITY OF CENTRAL ARKANSAS, CORE COUNCIL MINUTES 9.6.16

(attendance: aa = advised absent)

## **Chairs**

Jim Downey (BUS); [?] (FAC); Jeff Allender (NSM); Wendy Lucas (LA); Emogene Fox (HBS); Kathleen Atkins (ED)

## **College Reps**

Mike Ellis (BUS); Rebecca Gatlin-Watts (BUS); Susan Gatto (HBS); Kim Eskola (HBS); Sonya Fritz (LA); Katelyn Knox (LA); Michael Mills (ED); Debbie Barnes (ED); Charles Watson (NSM); Zaida Gomez-Kramer (NSM); Laura Bowles (FAC); Kyle Mattson (FAC)

## **Honors/University College**

Carl Olds (UC); Patricia Smith (Honors)

## **Student Reps (invited)**

Vacant (Alpha Chi); Nakita Higgins (SGA)

## **Ex-Officio**

Kurt Boniecki, Assoc. Provost for Instructional Support; Renee LeBeau-Ford (or proxy), Director of Library; Becky Rasnick, Registrar

## **Visitors**

None present

## **J. Held, UCA Core Director presiding**

Call to Order in LIB 206 @ 1:42

## **OLD BUSINESS**

*Approval of Minutes from 4.5.16 (\*by email)*

- Motion raised and seconded to approve 4.5.16 minutes; unanimously approved by email (in previous correspondence).

## **NEW BUSINESS**

*Assessment Update*

- Director Held updated committee on upcoming search process (i.e., Director Search, Schedule, Procedure, Training, etc.). Hope to have someone hired by Oct. with the potential of having someone in place by spring.
- Director Held reflected on progress over summer on the schedule for collecting data for UCA Core. K. Boniecki mentioned that the university is in the process of purchasing software that will "aggregate data" for reporting and analyzing data. This system will make managing the data "less clunky." Discussion ensued.

*Subcommittees: Charge and Staff*

- Assessment Subcommittee
  - Volunteers taken
- FYS Subcommittee
  - Volunteers taken
- Curriculum Subcommittee
  - Volunteers taken (*proposals distributed for future meeting*)
    - ACCT 3320
    - CHIN 3380
    - MGMT 3340
    - MIS 3321
    - MUS 4102, 4108, 4VXX
    - SOC 3321/ANTH 3321
    - CRIM 4360

*Guidelines for Course Membership in the UCA Core*

- *Refresher*
- *White Paper for Consideration*
  - J. Held distributed a draft of this work from over the summer.

*Core Alignment with 35-hour State Minimum Core*

- *FA/HUM category*
- *Div in Creative Works Category*
- *Outcomes/Advising*
- *Current Status*

*Questions & Concerns*

- Question about Core forms (uca.edu.panda; PANDA = Planning and Assessment). Discussion ensued about where to locate the forms on Panda.
- Question about the cycle for data collection on the assessment plan. Discussion ensued.

*Next Meeting: Oct. 4, 2016*

**MEETING ADJOURNED @**

MINUTES COMPLETED BY FALL 2016 UCA Core Secretary, K. MATTSON