

**General Education Council Meeting
Tuesday, December 7, 2010**

Members Present: Conrad Shumaker, Carey Voss, Jim Deitrick, Destiny Davis, Austin Hall, Kondwani Phwandaphwanda, Stephanie Vanderslice, Ed Powers, Kathy French, Lori Isom, Kim Eskola and Charles Watson(arrived at 1:55 pm).

Members Absent: Roger Pauly, Rene Crow, Bill Friedman (recovering from surgery), Renee Le Beau-Ford

Observing faculty and staff: Julia Winden-Fey- visitor. She requested to sit in on meeting to stay updated on council issues.

Meeting called to order at 1:45 pm.

Revised copy of minutes from November meeting unanimously approved. Moved by Kathy French and seconded by Stephanie Vanderslice.

1. Discussion and clarification of accepting on-line labs from National Parks Community College.

2. World Cultural Traditions Resolution
 - a. College of Liberal Arts was asked for input. The dean of the college approved the resolution.
 - b. Discussion on the Gen. Education council approving the resolution and sending to the Council of Deans.
 - c. Discussion of some changes to the resolution. Delete the word “distribution” section on page 3
 - d. Jim D. moved to implement the proposal. Ed Powers second the motion.
 - e. Discussion:
 - i. Kondwani P. mentioned that the resolution is well-stated; very much approves of the proposal.
 - ii. SGA rep Destiny D. is excited about proposed new offerings.
 - iii. Kim E. stated that the proposal gives departments an opportunity to bring in additional non-major students.
 - iv. Jim D. voiced concern that his department can’t even keep up with demand for these students.
 - f. **Motion passed unanimously.**

3. Goals and Objectives subcommittee update from Conrad.
 - a. “Knowledge” area is almost complete. “Skills” section will be addressed next.
 - b. “LEAP” statement to be used for “Values” language
 - c. Capstone courses
 - i. How can they be used
 - ii. Contribution to gen ed knowledge, skills, and values
 - iii. Obtaining information on capstone classes from different colleges

4. Assessment Subcommittee

- a. Charles reported on committee meeting
- b. Joe Cangelosi from Business Dept. works with marketing information and can assist with development of focus groups.
- c. Charge for development of focus groups
 - i. Assessment addresses the totality of the general education courses
 - ii. Alignment of curriculum with goals and objectives
 - iii. Affective student satisfaction surveys
- d. Discussion:
 - i. What was the purpose of meeting with Joe? Was it about how to create/implement focus groups to get preliminary info on student satisfaction with general education?
 - ii. Why not do a traditional survey?
 - iii. Response: It was initially thinking about breaking down focus groups by college.
 - iv. Will divide this work after Christmas Break
 - v. Budget should be decided by the university by then
 - vi. Conrad ran preliminary numbers on budgets for focus groups (draft attached to minutes)
 - vii. It is not cheap and must be well facilitated
 - viii. We need an external and internal analysis.
 - ix. Facilitators must be compensated
 - x. For all of the information to be valuable, it must be done carefully and thoroughly.
 - xi. Conrad and Charles will meet with Provost after the break to discuss assessments and budgets for the assessment and focus groups.
 - xii. Ed Powers acknowledged that there is already an assessment fee to the students in their tuition. He inquired how much revenue is generated per student?
 - xiii. Response from Conrad was that Jonathan Glenn assures him that the accumulated amount is significant (though it has not been captured).
 - xiv. Kathy French pointed out that that if we want to meet national standards then we must assess the program.
 - xv. Conrad acknowledged that the only road block with assessment has been financial
 - xvi. It was voiced that if we are not spending the assessment fee on an assessment that we need to know how that money is being spent.
 - xvii. Lori Isom asked if the college is behind the assessment fee or is it distributed through a "general fund"?
 - xviii. Conrad stated that the council is where the money is supposed to go for now. He cautioned that before we make demands that we should invite Jonathan Glenn to come to a meeting to make everything transparent.
 - xix. Ed Powers requested that Jonathan Glenn compile some numbers for us so we could review.
 - xx. Conrad responded that this information and money will take some time and shifting of priorities but as the council we should advocate the money be used toward assessment.
 - xxi. Stephanie V. reminded the council that we also want to send some members to the HLC conference to learn more about assessments with other universities.
 - xxii. Conrad state that what he and Charles have discovered when researching other universities is that no one is assessing their general education program well.

