

# University of Central Arkansas Institutional Scholarship/Stipend/Award Notice

Category A

Use this form to award a student **institutional/departmental funds** (Not Grant or UCA Foundation Fund).

**Submit the signed form to Jennifer Newton, Director of Compliance, Wingo 317.** If you have questions regarding a student's eligibility for an award, please contact one of the staff listed below prior to completing this form. This will save time and prevent unnecessary adjustments to a student's award.

**Christy Garrett-Jones**  
Assistant Director  
(501) 450-5154  
[cjones@uca.edu](mailto:cjones@uca.edu)

**Alexis Furlow**  
Financial Aid Counselor  
(501) 450-5679  
[afurlow1@uca.edu](mailto:afurlow1@uca.edu)

**Tiffany Thornton**  
Financial Aid Analyst  
(501) 450-3318  
[tthornton@uca.edu](mailto:tthornton@uca.edu)

**Department:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_

**Authorizing Individual & Title (Print):** \_\_\_\_\_

**Name/Purpose of Scholarship/Award:** \_\_\_\_\_

**Scholarship Fund Code:** \_\_\_\_\_ (NOT the account number. If you do not know this, leave it blank.)

Student Name	UCAID	Term	Award Amount	Adjustment	New Total	FA Posted
Ex. John Doe	B01222345	Fall 2017	\$1000			FA USE ONLY
Ex. Victor E. Bear	B01222345	Spring 2018	\$1000	-\$500	\$500	FA USE ONLY

Authorizing Individual Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Compliance Office Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Financial Aid Signature: \_\_\_\_\_ Date: \_\_\_\_\_