

# Journalism Internship

School of Communication  
 Internship Coordinator Dr. Polly Walter  
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EMPLOYER'S EVALUATION OF STUDENT INTERN						
Semester/Year:		Due Date:				
Student's Name:		UCA ID Number:				
Position:						
Worksite Supervisor:		Internship Worksite:				
Faculty Adviser:						
<p>Your evaluation of your student intern provides valuable feedback for the student and the University. Please rate your intern's performance, review the evaluation with him/her, and return to Dr. Walter at pollyw@uca.edu at the end of the Internship. Using the scale provided, please evaluate the intern in the following areas:</p>						
<b>1 = Less than Satisfactory 5 = Excellent</b>						
1. Quality of work -		1	2	3	4 5	
2. Quantity of work -		1	2	3	4 5	
3. Responsibility -		1	2	3	4 5	
4. Punctuality -		1	2	3	4 5	
5. Attitude toward work -		1	2	3	4 5	
6. Initiative -		1	2	3	4 5	
7. Flexibility -		1	2	3	4 5	
8. Appearance -		1	2	3	4 5	
9. Interpersonal skills -		1	2	3	4 5	
10. Oral communication -		1	2	3	4 5	
11. Written communication -		1	2	3	4 5	
12. Technical Skills -		1	2	3	4 5	
<b>Overall Rating -</b>		1	2	3	4 5	
The student's particular strengths are:						
The student could improve performance by:						
Employer's Signature:				Date:		
Student's signature:				Date:		