

**Minutes**  
**University Safety Committee**  
Thursday, February 3, 2011  
X-period, Wingo 210

Present: Larry James (Chair), Randy Pastor, Kim Hutchcraft, Katie Henry, Meredith Kemper, Tanya Buchanan, Theresa White, Maggie Wilson, Adam Henderson (ex-officio), Denny Foulk (ex-officio), Arch Jones Jr. (ex-officio), Larry Lawrence (ex-officio), Tina Pilgreen (ex-officio), Rick Tarkka (ex-officio), Venita Jenkins (ad hoc).

- I. **Approval of Minutes.** This was the initial meeting of the University Safety Committee (USC).
  
- II. **Today's Business.**

James welcomed the committee members and gave the history of the USC. James then began a review, interpretation, and discussion on the charge of the USC. This led to a discussion on the scope of the USC and it was determined that the scope is quite large.

James then began a discussion on USC protocols and the group determined there needed to be more research done on effective safety committees and their best practices. Jones, Pilgreen, and Jenkins volunteered to pursue these best practices and were encouraged by James to call on other members of the USC to help with this effort. They agreed and there was unanimous support from the committee to be called upon when needed.

Pilgreen presented on the current state of research issues pertaining to animal research environments. The discussion that ensued prompted James to recommend a subcommittee be created to pursue this issue. The USC unanimously agreed and Pilgreen agreed to chair the subcommittee. Subcommittee members include: Pastor, Christie McCrory (ad hoc), Steve Runge (ad hoc), Henry, Henderson, Jones, and Tarkka.

In closing, James recommended the subcommittee and best practices research move forward concurrently and that the USC meet again in one month. Committee members unanimously agreed.