Minutes

Faculty Handbook Committee

Wingo 214

Friday, Nov. 7, 2:00 p.m.

Members present: Barbara Williams, Lorie Isom, Lynn Burley, Steve Runge, Warren Readnour, Don Bradley, Michael Schaefer, Michael Rubach, Graham Gillis, and Stephanie Huffman.

1. In the absence of the Chair, Dr. Rubach served as chair this meeting and Stephanie Huffman recorded minutes for this session.
2. Meeting called to order – M. Rubach
3. Committee addressed the following issues:
	1. Chapter 3: Section IV: A.1: Paragraph 2 – Page 21 Handbook – Reconsider wording for second sentence – “A tenure-track instructor will be “promoted” to assistant professor…. Discussion on use of the word promoted!
		1. Schaefer made a motion to change the wording. Runge seconded the motion. Discussion took place.
		2. The passage was reworded as follows: “A tenure-track instructor will have his or her appointment converted to the rank of Assistant Professor.”
		3. Motion passed.
	2. Chapter 3: Section III – C.2 (Special Faculty Appointments for Honors College Faculty) Page 19
		1. Proposal from Dean of the Honors College to reconsider guidelines for tenure/promotion for hires after September 1, 2005, to back to Board Policy No. 303.
		2. A memo from Rick Scott, Dean of Honors College was reviewed by the committee.
		3. No action was taken.
4. Huffman made a motion to adjourn. Runge seconded the motion.
5. The committee adjourned.