**Members presents:** Kaye McKinzie (Chair), Michael Hargis, Provost, Kim Eskola, Mike Shaffer, Amber Wilson, Taine Duncan, Pat Cantrell, Ellen Stengell, Graham Gillis, Diane Newton, Warren Readnour

**Absent:** Charles Watson absent; Alicia Cotabish absent;

1. Minutes from 9/22 and 9/29
	1. We need to revisit consistency to charge for Handbook process to senate (Ellen)
	2. Both sets approved
2. IRB Compliance Officer
	1. Warren commented on Federal Regulations—Only conflict of interest requires recusal; no general prohibition against being a voting member
	2. Issue was raised that 7 faculty needed for quorum
		1. 2b2 At Large Consistency—2 to 1 at-large? Makes 6 quorum
	3. No motion made to convert Compliance Officer to Voting Member
3. Public Appearances
	1. Amanda Horton in attendance
	2. Proposal to have committee report shift from Development and Institutional Advancement to CFAC Dean
		1. Discussion about utility and purpose of the committee
		2. Discussion of issues of collapsing PA to Reynolds vs. Diversity of Venues Across Campus
		3. Discussion of eliminating committee
		4. Decision to eliminate committee by acclimation
4. DPAC Issues
	1. Do tenured faculty who have an administrative appointment outside the department still serve on the department T&P review committee?
	2. No need to change phrasing; consensus was that Handbook is clear that ALL tenured members (as long as not in decision chain) are eligible for DPAC service
5. Editing the use of “days” (Cont.)
	1. Reviewed definitions of days/working/instruction
	2. Continuing review in Chapter 4-End of Handbook

The meeting adjourned at 3:00 p.m.

Meeting notes recorded by Taine Duncan