

## **Alumni with Existing Profile in Handshake**

Change your email address in Handshake!

You will lose access to your **UCA email (cub account)** one year after you stop taking courses at UCA. To maintain access to Handshake, follow the steps below.

1. Complete the [Handshake Alumni Email Update form](#)
2. Check your personal email daily for verification of the change.
3. After the email address has been updated, you can continue accessing your Handshake profile as normal.

## **Alumni - First Time Sign-In** (Graduates Before 2019)

Visit the [Bears4hire Registration Site](#)

Type in a non-UCA e-mail/preferred e-mail address.

If your name first or last has changed since then, please email the following link [bears4hire@uca.edu](mailto:bears4hire@uca.edu) to specify what your name was when you attended the University of Arkansas.

Select the “Sign In” button

See the following Handshake article with screenshots:

[How Students & Alumni Can Request to Access Handshake Article](#)

- ★ Congratulations Alum! Your account should be approved within the next 24- 48 business hours. You will receive an e-mail when your account is confirmed!