

Alumni with Existing Profile in Handshake

Before losing access to your Cub Account:

- Add your personal email to your Handshake account via this direct link (<https://app.joinhandshake.com/settings/emails>) **before** graduation.
Please note: this only works for student accounts.
 - You can also mark your personal email as your “primary” address to have emails sent via Handshake delivered to this address.

If you’ve already lost access to your Cub Account:

- Complete this google form to have your Handshake e-mail address updated to your personal email address: <https://forms.gle/Tq9C2HX8y9LUp9MS8>
- Check your personal email within 48-72 hours to complete your verification
- After updating the email address, you can continue to access your Handshake profile as normal.

Alumni - First Time Sign-Up (Graduated Before 2019)

- Visit the [Handshake Registration Site](#) to register.
- Type in a non-UCA e-mail/preferred e-mail address
- Click the **Blue** Sign In button
- Please proceed by clicking the “NEXT” button and completing the questionnaire. See the following Handshake article with screenshots: <https://support.joinhandshake.com/hc/en-us/articles/360006170614-How-Students-Alumni-Can-Request-to-Access-Handshake>
- Congratulations Alum! Your account should be approved within the next 24- 48 business hours. You will receive an e-mail when your account is confirmed!