



Intern of the Year

Student Achievement Award Instructions

UCA recognizes distinguished achievement and excellence by annually recognizing an outstanding student who has excelled in and/or made a significant impact within an internship experience. UCA Intern of the Year will be submitted for the Cooperative Education and Internships Association (CEIA) Student Achievement Award.

Eligibility:

- Nominated student must have completed at least one internship experience, paid or unpaid, for one or more of their work terms between September 1 of the previous year (2023) and August of the nominating year (2024).
- Nominated student must be enrolled in a four-year or five-year undergraduate degree program.
- Nominated student must have completed at least one internship, but may be on an additional site at the time of nomination.
- Nominated student must be affiliated with an internship program that is recognized by UCA, whether for academic credit or otherwise under the guidance of a faculty or staff member.

Additional Information: We request that each faculty and/or site sponsor nominate **only one** individual.

Nomination Packet: Include these five items (No extra documentation will be accepted.)

1. Completed Nomination Application Form
2. Student Résumé
3. Student Statement
4. Statement of Support: Faculty
5. Statement of Support: Employer (must be on organizational letterhead)

Details regarding the content of each item above can be found on the Judges Ratings Form. Feel free to use this rubric as a guide when organizing the nominated student's packet. Emphasis is on reflection and application vs. the nature of the work or the industry where the student participated.

Process:

- Submit the nomination packet **in one email** to internships@uca.edu.
- Deadline: **October 7, 2024** - Completed nomination packet must be received by this date!

The judges will review each nomination packet to see how well the student integrated the experiential learning experience into their academic and career pursuits. Incomplete packets will be disqualified.

Awards:

UCA Award: The winner will receive a \$250 scholarship award from UCA Cooperative Education, a recognition plaque, and a graduation cord from Career Services. The faculty nominator of the selected winner will receive a \$100 award. The winner will be announced and profiled at the annual Internship Banquet and will be featured on UCA Career Services' Intern of the Year web page.

National Award: The national winner will receive a \$500 award and a recognition plaque. He/she will be announced and honored at the CEIA National Conference. The national winner and their nominating academic institution will be featured on the CEIA website for one year, with past winners archived and available to access. The national winner is invited to attend the national conference to accept their award.