

Alumni with Existing Profile in Handshake

Change your email address in Handshake:

If you have graduated from UCA within the past year, you still have access to your cub.uca.edu account. * However, you will lose access to your cub account one year after you stop taking courses at UCA.

- Complete this google form to have your Handshake e-mail address updated to your personal email address: <https://forms.gle/Tq9C2HX8y9LUp9MS8>
- After 1-2 days, check your personal email for verification of the change.
- After the email address has been updated, you can continue accessing your Handshake profile as normal.

Alumni - First Time Sign-In

Visit the [Bears4hire Registration Site](#) to register.

Type in a non-UCA e-mail/preferred e-mail address

Click the blue Sign In button

1. If you are a UCA alum who graduated AFTER May 2019, please stop here and complete this verification survey:
<https://forms.gle/5Wj6mmCWjMjC42FSA>
2. If you are an alum who graduated BEFORE 2019, please proceed by clicking the “NEXT” and completing the questionnaire. See the following Handshake article with screenshots:
<https://support.joinhandshake.com/hc/en-us/articles/360006170614-How-Students-Alumni-Can-Request-to-Access-Handshake>

★ Congratulations alum! Your account should be approved within the next 24 business hours. You will receive an e-mail when your account is confirmed!