#### COLLEGE OF EDUCATION SAMPLE RESUME

# BRUCE D. BEAR

Conway, AR 72304 501.450.3134, COE@email.com

#### **EDUCATION**

#### **Bachelor of Science in Education, Mathematics**

University of Central Arkansas, Conway, AR

• Dean's List, GPA 3.9

### PRAXIS I, II Passed, scheduled for III in November 2023

• Seeking licensure in all content areas of Middle Level grades 4-8 and Business Technology grades 4-12.

### TEACHING EXPERIENCE

Student Teaching Jan 2023 – May 2023

Conway Junior High School, Conway, AR

- Taught Pre-Algebra to 8<sup>th</sup> and 9<sup>th</sup> grade classes of up to 22 students.
- Attended parent-teacher conferences and Common Core implementation meetings with school staff.
- Utilized differentiated learning techniques to teach concepts such as integers, fractions, and variables.
- Developed lesson plans for multiple classes.
- Recorded assignments in computerized grading system.
- Shadowed teacher for resource classroom, assisting with students ranging from mild to moderate functionality on autism spectrum.

**Observation Hours** Aug 2022 – Dec. 2022

Conway School District, Conway, AR

- Attended classroom for grades 7 11 at Conway Junior High School and Conway High School.
- Observed teacher use of Common Core curriculum and constructivism learning theory.
- Served in a teacher's aide capacity, grading assignments and assisting students one-on-one.

## Volunteer Group Leader

July 2021

Anticipated: May 2024

Victory Baptist Church, Conway, AR

- Assisted with planning, advertising, and implementation of Vacation Bible School program.
- Interacted with parents and took note of children's allergies and/or special needs.
- Taught lessons to groups of up to 15 children, ranging in age from 7 to 10.
- Served snack food and greeted children on first day of programming.

#### WORK EXPERIENCE

Host Jan. 2020 - present

Skinny J's, Conway, AR

- Train 10 plus employees in daily responsibilities of host/hostess position.
- Assist with closing responsibilities, including cleaning facilities, organizing furniture, and locking up.
- Usher customers to their assigned table as seats become available.
- Resolve conflict as needed or refer escalated customers to manager for further assistance.
- Fill in as shift leader for host/hostess team in absence of manager.
- Arrange for schedule changes to adjust shifts for absent employees.