

College of Arts, Humanities, and Social Sciences (CAHSS)

Curriculum and Assessment Committee

Meeting Minutes, October 7, 2022

Committee Members Present: Mark Mullenbach (Chair); Chris Churchill (Film, Theater, and Creative Writing); Lynn Burley (Languages, Linguistics, Literatures, and Cultures); Louis Young (Music); Jesse Butler (Philosophy and Religion); Kisha Hardwick (Political Science); Chris Roland (School of Communication); Rifat Akhter (Sociology, Criminology, and Anthropology); and Ray Ogar (Art and Design). **Members Absent:** Sonya Fritz (English) and Zach Smith (History).

I. Call to Order / Roll Call – 2:00pm.

- Dr. Mark Mullenbach – Introductions.
- Message from Dr. Tom Williams, Dean of the College of the Arts, Humanities, and Social Sciences regarding confidentiality of committee deliberations.
- Liz Taylor-McMullen will discuss the use of DocuSign for curriculum proposals that are approved by the CAHSS C&A Committee.

II. Approval of minutes from last meeting (April 1, 2022) – Motion to approve the minutes was made and seconded. There was no discussion. Motion was approved 8-0, 2 absences.

III. Announcements

- The schedule of committee meetings this academic year includes the following regular meetings (2:00pm) – Friday, October 7, 2022; Friday, November 4, 2022; Friday, December 2, 2022; Friday, February 3, 2023; Friday, March 3, 2023; and Friday, April 7, 2023.

IV. New Curriculum Proposals

Department of Art & Design

- **Curriculum Form U-3 (New Undergraduate Program Transmittal Form), ADHE Attachment G1, Curriculum Attachment C, and Curriculum Attachment D** – Proposal to establish a Certificate in Historic Preservation program, which will require completion of 18 credit hours of required and elective courses offered by the Department of Art & Design and the Department of History (see email correspondence with the chair of the Department of History). **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 8-0, 2 absences.**

Department of Political Science

- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item) and ADHE Attachment A** – Proposal to change the name of the Department of Political Science to the Department of Government, Public Service, and International Affairs to more accurately describe the focus of the department’s academic programs. **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 8-0, 2 absences.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal) and Curriculum Form U2-O** – Proposal to create a new course, PSCI 4389, Russian Foreign Policy. The proposed course would be an upper-division elective in the Political Science (BA/BS degree) program and the International Studies (BA degree) program. The proposed course would also be required in the Cybersecurity Strategic Policy concentration in the Cybersecurity (BS degree) program (see email correspondence with the chair of the Department of Computer Science and Engineering). **Motion to approve the curriculum item was made and seconded. There was discussion. Motion was approved 8-0, 2 absences.**

V. Adjournment – 3:25pm.