

College of Arts, Humanities, and Social Sciences (CAHSS)

Curriculum and Assessment Committee

Meeting Minutes, November 5, 2021, 2:00pm

Committee Members Present: Mark Mullenbach (Chair); John Gale (Film, Theater, and Creative Writing); Zach Smith (History); Lynn Burley (Languages, Linguistics, Literatures, and Cultures); Louis Young (Music); Jesse Butler (Philosophy and Religion); Kisha Hardwick (Political Science); Dylan McLemore (School of Communication); and Ray Ogar (Art and Design). **Absent:** Glen Jellenik (English) and Duncan McKinnon (Sociology, Criminology, and Anthropology).

I. Call to Order / Roll Call – 2:00pm.

II. Approval of minutes from last meeting (October 1, 2021) – Motion to approve minutes adopted 8-0-2.

III. Announcements

- The schedule of committee meetings this academic year includes the following regular meetings (2:00pm) – Friday, October 1, 2021; Friday, November 5, 2021; Friday, December 3, 2021; Friday, February 4, 2022; Friday, March 4, 2022; and Friday, April 1, 2022. Additional meetings may be scheduled as necessary.
- For new course proposals that are proposed to be taught online or hybrid, both the New Course Proposal form and the Online/Hybrid Conversion form should be submitted together to the C&A committee. The later form no longer requires committee approval, but it should still be submitted with the New Course Proposal form. For existing courses that are proposed to be taught online or hybrid, the Online/Hybrid Conversion form can go directly from the department chair to the college dean.

IV. New Curriculum Proposals

Department of History

- **Academic Assessment Plan (African and African American Studies Program)** – Submission of the Academic Assessment Plan for the African and African American Studies (AAAS) Program, which is an undergraduate Bachelor of Arts degree program (interdisciplinary) in the Department of History. The assessment plan includes five program goals and three student learning outcomes (SLOs) that are assessed through a variety of different writing assignments (see attachments). **Approved 8-0, 2 absences.**

- **Curriculum Form G1 (Graduate Curriculum Change: New Course Proposal)** – Proposal to add HIST 5395, Postwar Japan through Film, as an elective within the graduate program in history and *Curriculum Form G2-O (Graduate Curriculum Change: Conversion of an Existing Course to Online or Hybrid Delivery)* – Proposal to convert HIST 5395, Postwar Japan through Film to online delivery. **Approved 8-0, 2 absences.**
- **Curriculum Form U-1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to add HIST 4307, Queer History of the United States, as an upper-division elective in the undergraduate program in history and *Curriculum Attachment A (Proposal to Add a Course to the UCA Core)* – Proposal to add HIST 4307, Queer History of the United States, as an elective for Critical Inquiry [I] and Diversity [D] in the Upper-Division UCA Core. **Approved 8-0, 2 absences.**

Department of English

- **Curriculum Form G2-I (Graduate Curriculum Change: Information Item)** – Proposed change to ENGL 5360, History and Structure of the English Language, from a required course to an elective course. **Approved 8-0, 2 absences.**
- **Curriculum Form G3-D (Graduate Program Deletion Form)** – Proposal to delete the three concentrations (Literatures, Language Arts, and Medieval & Renaissance) from the MA in English program. **Approved 8-0, 2 absences.**

Department of Art and Design

- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to add IDSN 2212, Interior Design Portfolio Assessment I, as a required (two-credit hour) course for students majoring in Interior Design. **Approved 8-0, 2 absences.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to add IDSN 2115, Interior Design Portfolio Assessment II, as a required (one-credit hour) course for students majoring in Interior Design. **Approved 8-0, 2 absences.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed changes to the description of the BA/BS in Interior Design in the Undergraduate Bulletin – the changes are related to removing ART 1310 and ART 2312 as supporting requirements for the major in Interior Design and replacing them with two new proposed courses (IDSN 2212 and IDSN 2115). **Approved 8-0, 2 absences.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed change in the course title of ART 3353 from “Graphic Design I” to “Design Theory & Process”. Also, proposed changes to the course description of ART 3353. **Approved 8-0, 2 absences.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed change in the course title of ART 3354 from “Graphic Design II” to “Composition in Design”. Also, proposed changes to the course description of ART 3354. **Approved 8-0, 2 absences.**

- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed change in the course title of ART 4328 from “Graphic Design III” to “Design Reasoning & Research”. Also, proposed changes to the course description of ART 4328. **Approved 8-0, 2 absences.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed change in the course title of ART 4335 from “Graphic Design IV” to “Conceptual Design & Symbolism”. Also, proposed changes to the course description of ART 4335 and removing ART 4328 as a prerequisite for ART 4335. **Approved 8-0, 2 absences.**

Department of Languages, Linguistics, Literatures, and Cultures

- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to add LING 3305, Morphology, as a required course in the Linguistics major and an elective course in the Linguistics minor and *Curriculum Form U2-O (Undergraduate Curriculum Change: Conversion of an Existing Course to Online or Hybrid Delivery)* – Proposal to convert LING 3305, Morphology, to online delivery. **Approved 8-0, 2 absences.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to add LING 4361, Methods of Teaching ESL, as a required course in the BA in Linguistics-Track Two (TESOL) and in the TESOL minor and *Curriculum Form U2-O (Undergraduate Curriculum Change: Conversion of an Existing Course to Online or Hybrid Delivery)* – Proposal to convert LING 4361, Methods of Teaching ESL, to online delivery. **Approved 8-0, 2 absences.**
- **Curriculum Form G1 (Graduate Curriculum Change: New Course Proposal)** – Proposal to add LING 5361, Methods of Teaching ESL. *Curriculum Form G2-O (Graduate Curriculum Change: Conversion of an Existing Course to Online or Hybrid Delivery)* – Proposal to convert LING 5361, Methods of Teaching ESL, to online delivery. **Approved 8-0, 2 absences.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to make changes to the Linguistics Core, including adding the proposed new course LING 3305 to the required courses in the Core. The proposal also makes changes to Track Four (General Linguistics) of the Linguistics major, including adding nine credit hours of required courses (LING 4305, LING 4355, and LING 4370) and eliminating most of the non-Linguistic electives from the track. There are emails and a memo from heads of the units impacted by the changes in Track Four. **Approved 7-0-1, 2 absences.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to make changes to Track One (Language) of the Linguistics major, including specifying that students may choose to complete 15 hours in one language - Spanish, French, German, or Chinese (Option One) or complete nine hours in Chinese or Japanese and six hours in a second language - Chinese, French, German, Japanese, or Spanish (Option Two). **Approved 8-0, 2 absences.**

- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to make changes to Track Two (TESOL) of the Linguistics major, which would include three required courses – WLAN 4325, WLAN 4330, and LING 4361 (nine credit hours) and a choice of two of the following three courses - LING 3310, LING 4320, and LING 4330 (six credit hours). **Approved 8-0, 2 absences.**
- **Curriculum Form G2-A (Graduate Curriculum Change: Action Item)** – Proposal to change SPAN 5315 to SPAN 6315. **Approved 8-0, 2 absences.**
- **Curriculum Form G2-A (Graduate Curriculum Change: Action Item)** – Proposal to change SPAN 5340 to SPAN 6340. **Approved 8-0, 2 absences.**
- **Curriculum Form G2-A (Graduate Curriculum Change: Action Item)** – Proposal to change SPAN 5345 to SPAN 6345. **Approved 8-0, 2 absences.**
- **Curriculum Form G2-A (Graduate Curriculum Change: Action Item)** – Proposal to change SPAN 6397 to SPAN 5397. **Approved 8-0, 2 absences.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed change to the course title of LING 4345 from “Morphology and Syntax” to “Syntax”. **Approved 8-0, 2 absences.**
- **Curriculum Form G2-I (Undergraduate Curriculum Change: Information Item)** – Proposed change to the course title of LING 5345 from “Advanced Analytical Methods of Morphology and Syntax” to “Syntax”. **Approved 8-0, 2 absences.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed changes to the list of Linguistic courses, including titles and descriptions, in the Undergraduate Bulletin. **Approved 7-0, 3 absences**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed changes to the course requirements for the BA in Linguistics program in the Undergraduate Bulletin. **Approved 7-0, 3 absences.**

Department of Political Science

- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to add ACCT 3223, Employment Law, and ACCT 4305, Estate Planning, as electives in the “Law and Markets” concentration in the Legal Studies minor. There is a letter from Dr. Stephanie Watson, Chair of the Accounting Department, regarding the accounting courses. **Approved 7-0, 3 absences.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed changes to the description of the Legal Studies minor in the Undergraduate Bulletin. **Approved 7-0, 3 absences.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed change to the title of PSCI 3345 from “Women and U.S. Politics” to “Women, Gender, and Identity in American Politics”. **Approved 7-0, 3 absences.**

- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposed change to the title of PSCI 3355 from “Race and U.S. Politics” to “Race and American Politics”. **Approved 7-0, 3 absences.**

V. Adjournment – 3:50pm.