

# College of Arts, Humanities, and Social Sciences (CAHSS)

## Curriculum and Assessment Committee

### Meeting Minutes, December 3, 2021, 2:00pm

**Committee Members Present:** Mark Mullenbach (Chair); Glen Jellenik (English); John Gale (Film, Theater, and Creative Writing); Zach Smith (History); Lynn Burley (Languages, Linguistics, Literatures, and Cultures); Louis Young (Music); Jesse Butler (Philosophy and Religion); Kisha Hardwick (Political Science); Dylan McLemore (School of Communication); Duncan McKinnon (Sociology, Criminology, and Anthropology); and Ray Ogar (Art and Design).

**I. Call to Order / Roll Call – 2:00pm.**

**II. Approval of minutes from last meeting (November 5, 2021) –** Motion to approve minutes adopted 10-0.

### **III. Announcements**

- The schedule of committee meetings this academic year includes the following regular meetings (2:00pm) – Friday, October 1, 2021; Friday, November 5, 2021; Friday, December 3, 2021; Friday, February 4, 2022; Friday, March 4, 2022; and Friday, April 1, 2022. *A special meeting is scheduled for Friday, January 21, 2022 (2:00pm).*

### **IV. New Curriculum Proposals**

#### **Department of Film, Theatre, and Creative Writing**

- **Curriculum Form U3-D (Undergraduate Program Deletion Form)** – Proposal to delete the Bachelor of Science (BS) in Film Program and ADHE Attachment E-1. **Approved 10-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to remove JOUR 3374, JOUR 4313, MCOM 3307, and MCOM 4323 as electives for undergraduate students majoring or minoring in Film. Email correspondence with Director of the School of Communication is included. **Approved 10-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change the credit value of FILM 4392, Topics in Film Production, from a three credit hour course to a variable credit (1 to 3 hour) course. **Approved 10-0.**
- **Curriculum Form G2-A (Graduate Curriculum Change: Action Item)** – Proposal to change the credit value of FILM 5392, Topics in Film Production, from a three credit hour course to a variable credit (1 to 3 hour) course. **Approved 10-0.**

- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change the course, Film Theory, from a 3000-level course (FILM 3315) to a 4000-level course (FILM 4315). **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to add FILM 3350 or FILM 3351 as pre-requisites for FILM 4315 (see previous item). **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a new elective course, FILM 4312, Cinematic Lighting, for undergraduate students majoring or minoring in Film. **Approved 10-0.**
- **Curriculum Form G1 (Graduate Curriculum Change: New Course Proposal)** – Proposal to create a new elective course, FILM 5312, Cinematic Lighting, for the Master of Fine Arts (MFA) in Film Program. **Approved 10-0.**
- **Curriculum Form G2-I (Graduate Curriculum Change: Information Item)** – Proposal to make changes to the Graduate Bulletin related to courses in the Master of Fine Arts (MFA) in Film Program: (a) Add the proposed new course, FILM 5312, Cinematic Lighting, to the list of elective courses in the MFA in Film Program; and (b) Change the credit value of FILM 5392, Topics in Film Production. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a new elective course, FILM 4340, Directing the Motion Picture, for the undergraduate program in Film. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to add FILM 1310, Introduction to Visual Storytelling, as a pre-requisite for three Theatre courses (THEA 3310, THEA 4340, and THEA 3332). **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to add several Theatre (THEA) courses as electives for undergraduate students majoring and minoring in Film. For the Film major, the new Theatre elective courses include THEA 1370, THEA 3332, THEA 4310, and THEA 4340. For the Film minor, the new Theatre elective courses include THEA 1370, THEA 2320, THEA 3310, THEA 3332, THEA 4310, and THEA 4340. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to make changes to the Undergraduate Bulletin regarding the Film Program, including adding proposed new Film courses as electives, adding Theatre courses as electives, and removing Journalism and Mass Communication courses as electives. **Approved 10-0.**
- **Curriculum Form U3-D (Undergraduate Program Deletion Form)** – Proposal to delete the Bachelor of Science (BS) in Theatre Program and ADHE Attachment E-1. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create THEA 4310, Stage Combat, for the undergraduate program in Theatre. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to add THEA 3V50, Directed Study in Theatre, as an elective for undergraduate students majoring or minoring in Theatre. **Approved 10-0.**

- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the four one-hour application courses listed as Theatre Production and Performance (THEA 1122-4122) and consolidate them into two upper level courses – THEA 3122, Theatre Practicum and THEA 4122, Technical Theatre Practicum. To enroll in the two courses, students must declare either a major or minor in Theatre or obtain the permission of the instructor. This item specifically pertains to the revised THEA 4122 course, which combines the previous THEA 3122 and THEA 4122 courses. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the four one-hour application courses listed as Theatre Production and Performance (THEA 1122-4122) and consolidate them into two upper level courses – THEA 3122, Theatre Practicum and THEA 4122, Technical Theatre Practicum. To enroll in the two courses, students must declare either a major or minor in Theatre or obtain the permission of the instructor. This item specifically pertains to the revised THEA 3122 course, which combines the previous THEA 1122 and THEA 2122 courses. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to make changes to the Undergraduate Bulletin regarding the Theatre Program. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the title of CRWR 4310 from “Visiting Writer Workshop” to “Visiting Writer Symposium” and to make non-substantive changes to the course description in the Undergraduate Bulletin. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the title of CRWR 4371 from “Novel Writing Workshop” “Novel Writing” and to make non-substantive changes to the course description in the Undergraduate Bulletin. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the title of CRWR 4372 from “Novella Workshop” to “Novella Writing” and to make non-substantive changes to the course description in the Undergraduate Bulletin. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the title of CRWR 4373 from “Novel Revision Workshop” to “Novel Revision” and to make non-substantive changes to the course description in the Undergraduate Bulletin. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to add CRWR 4340, Teaching Creative Writing, as an elective for students majoring in Creative Writing. Under the proposal, this course will not fulfill a “Topics in Creative Writing” course requirement. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to make changes to the Undergraduate Bulletin related to the Major in Creative Writing. **Approved 10-0.**

## Department of Political Science

- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to make a change in the Undergraduate Bulletin indicating a change in the qualifying score for the Advanced Placement (AP) examination in the Government and Politics / Comparative subject area. **Approved 10-0.**
- **Curriculum Form U-3 (New Undergraduate Program Transmittal Form)** – Proposal to create the Bachelor of Public Administration (BPA) Program by reconfiguring the existing BA/BS degrees in Public Administration, including the ADHE Attachment K (Reconfiguration of Existing Degree Programs) and Curriculum Attachment D (Initial Assessment Review for New Programs). Note: There is email correspondence from external department chairs and there is prefix verification from the UCA Registrar. **Approved 10-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change the course prefix (PSCI to PADM) and course numbers for several public administration courses. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a one-credit hour course, PADM 1110, Public Service as a Profession, as part of the special degree requirement for undergraduate students in the proposed Bachelor of Public Administration (BPA) Program. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a three-credit hour course, PADM 4310, Internship in Public Administration, as part of the special degree requirement for undergraduate students in the proposed Bachelor of Public Administration (BPA) Program. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a three-credit hour course, PADM 4340, Non-Profit Management, as an elective course for undergraduate students in the proposed Bachelor of Public Administration (BPA) Program. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a three-credit hour course, PADM 4360, Education Policy, as an elective course for undergraduate students in the proposed Bachelor of Public Administration (BPA) Program. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a variable-credit (1 to 4 hours) course, PADM 4V99, Studies in Public Policy, as an elective course for undergraduate students in the proposed Bachelor of Public Administration (BPA) Program. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a variable-credit (1 to 4 hours) course, PADM 4V89, Studies in Public & Non-Profit Management, as an elective course for undergraduate students in the proposed Bachelor of Public Administration (BPA) Program. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to add new PADM courses in the Undergraduate Bulletin. **Approved 10-0.**

- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to remove PSCI 4351, Community and Regional Planning, from the Undergraduate Bulletin. **Approved 10-0.**
- **Curriculum Form U2-A (Undergraduate Curriculum Change: Action Item)** – Proposal to change the total credit hour requirement for a minor in Public Administration from 21 to 24 hours. The additional three credit hours is added to the required core courses (15 hours), which include PADM 2310, PADM 3300, PADM 3310, PADM 3320, and PADM 4320. There are also nine credit hours of elective courses in two issue areas – public & non-profit management and public policy analysis & advocacy. **Approved 10-0.**

### Department of Music

- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a one-credit hour course, MUS 4130, Introduction to the Alexander Technique, for undergraduate students majoring in Music. **Approved 10-0.**
- **Curriculum Form U1 (Undergraduate Curriculum Change: New Course Proposal)** – Proposal to create a one-credit hour course, MUS 5130, Introduction to the Alexander Technique, for upper-level and graduate students in the Music Program. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the title of MUSE 2111/4111 from “University Chorus” to “Treble Choir/Tenor-Bass Choir” and to make non-substantive changes to the course description in the Undergraduate Bulletin. **Approved 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Proposal to change the title of MUSE 6111 from “University Chorus” to “Treble Choir/Tenor-Bass Choir” and to make non-substantive changes to the course description in the Graduate Bulletin. **Approved 10-0.**

V. Adjournment – 3:45pm.