

# College of the Arts, Humanities, and Social Sciences (CAHSS)

## Curriculum & Assessment Committee

### Meeting Minutes, October 9, 2020

**Committee Members Present:** Mark Mullenbach (Chair); Glen Jellenik (English); John Gale (Film, Theater, and Creative Writing); Vaughn Scribner (History); Suzanne Johnston (Languages, Literatures, and Linguistics); Louis Young (Music); Jess Butler (Philosophy & Religion); Kisha Hardwick (Political Science); Dylan McLemore (School of Communication); Duncan McKinnon (Sociology, Criminology, and Anthropology); and Raymond Ogar (Art & Design).

I. **Call to Order / Roll Call** – 2:00 pm.

II. **Approval of minutes from last meeting** – N/A.

III. **Announcements**

- **All meetings in the fall (and probably spring) will be virtual Zoom meetings. Committee meetings will be recorded.**
- **Fall 2020 meeting schedule:** Friday, November 13<sup>th</sup>, 2:00pm and Friday, December 4<sup>th</sup>, 2:00pm. Meetings will also be scheduled in **[February, March, and April]**.
- **Procedures for submitting proposals to the CAHSS Curriculum and Assessment Committee [See document in shared drive for more information about the curriculum proposal process]:** (1) A department chair or department curriculum committee chair shall be responsible for uploading electronic versions of curriculum documents approved by the department to the CAHSS Curriculum and Assessment Committee's shared drive; (2) Documents should be signed by the chair of the department curriculum committee and department chair; (3) If changes are made to a document prior to or after uploading that document to the shared drive, the department chair or department curriculum committee chair shall make sure that only the revised version of the document is on the shared drive; (4) Do not submit hard copies of department curriculum documents to the Office of the Dean of the CAHSS or the Chair of the CAHSS Curriculum and Assessment Committee; and (5) Departments should submit curriculum documents to the CAHSS Curriculum and Assessment Committee prior to the **[March Meeting]** in order to ensure consideration by the Undergraduate, Graduate, and Core Councils before the end of spring semester.

#### IV. New Curriculum Proposals

- **Curriculum Form U-3 (New emphasis in an existing program)** – Department of History, BSE in Social Studies (African and African American Studies emphasis), Curriculum Attachment D, and ADHE Form LON-11. **TABLED 10-0.**
- **Curriculum Form G1 (New Graduate Course Proposal)** – HIST5339 History of Science in America. **APPROVED 10-0.**
- **Curriculum Form U1 (New Undergraduate Course Proposal)** – HIST4339 History of Science in America. **APPROVED 10-0.**
- **Curriculum Form U2-O (Conversion to Online or Hybrid Delivery)** – HIST 3312 Comparative Modern Third World History. **APPROVED 10-0.**
- **Curriculum Form G2-A (Graduate Curriculum Change: Action Item)** – Change ENGL 6193 Thesis Research to ENGL 6V93 Thesis Research. **APPROVED 10-0.**
- **Curriculum Form G2-A (Graduate Curriculum Change: Action Item)** – Change MUSA 6260 Composition to MUSA 6V60 Composition. **APPROVED 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Add MUSA 2V44 Guitar and MUSA 4V44 Guitar to Undergraduate Bulletin. **APPROVED 10-0.**
- **Curriculum Form U1 (New Undergraduate Course Proposal)** – MUSA 2V44, Guitar. **APPROVED 10-0.**
- **Curriculum Form U1 (New Undergraduate Course Proposal)** – MUSA 4V44, Guitar. **APPROVED 10-0.**
- **Curriculum Form G1 (New Graduate Course Proposal)** – MUSA 6V44, Guitar. **APPROVED 10-0.**
- **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Change course title of MUSE 2110 and MUSE 4110 from Concert/Chamber Choir to Concert Choir and **Curriculum Form G2-I (Information Item)** – Change course title of MUSE 6110 from Concert/Chamber Choir to Concert Choir. **APPROVED 10-0.**
- **Curriculum Form U1 (New Undergraduate Course Proposal)** – MUS 3000, Junior Recital and **Curriculum Form U2-I (Undergraduate Curriculum Change: Information Item)** – Add MUS 3000 to the Undergraduate Bulletin. **APPROVED 9-1.**

#### V. Adjournment – 3:15 pm.