

The University of Central Arkansas Board of Trustees convened at 10:00 a.m., February 16, 2024, with the following officers and members present:

Ms. Amy Denton – Chair  
Dr. Michael Stanton – Vice Chair  
Mr. Jim Rankin, Jr. – Secretary  
Mr. Curtis Barnett  
Mr. Kelley Erstine  
Dr. Terry Fiddler  
Ms. Kay Hinkle

### **MINUTES**

With a vote of 6-0, the board approved the minutes of the December 1, 2023, board meeting as submitted upon motion by Curtis Barnett and second by Jim Rankin, Jr. Ms. Kay Hinkle entered the meeting after this vote was taken.

### **INTRODUCTIONS**

President Davis introduced Kelley Erstine as UCA's newest trustee. He also welcomed Matt Crane as the new chief auditor.

### **REPORTS**

President's Report – President Davis recognized the Veterans and Military Resource Center Work Study Team as the recipient of the Bear C.L.A.W.S. award.

Audit & Finance Committee Report – Jim Rankin, Jr., chair of the Audit and Finance Committee, informed the trustees of the business that was discussed by the committee.

Information Technology Update – Trevor Seifert provided an Information Technology update which is attached to the original minutes.

UCA Commitment Update – Kevin Thomas and Lesley Graybeal provided a UCA Commitment update which is attached to the original minutes.

Financial Report – Terri Canino provided a financial report which is attached to the original minutes.

### **ACTION AGENDA**

#### **Resolution of Appreciation – Curtis Barnett**

The board unanimously approved the following resolution upon motion by Terry Fiddler and second by Michael Stanton:

## RESOLUTION OF APPRECIATION

WHEREAS, Curtis Barnett of Little Rock, Arkansas, was appointed to the Board of Trustees of the University of Central Arkansas by the Governor of the State of Arkansas, Asa Hutchinson, in January 2020 for a term of seven years; and

WHEREAS, Mr. Barnett graduated from the University of Central Arkansas in 1986; and

WHEREAS, Mr. Barnett served as chair of the Board of Trustees in 2023 and attended many university events and functions in his capacity as chair; and

WHEREAS, during his term as chair of the Board, the university made significant progress by (a) completing construction on the Windgate Center for Fine and Performing Arts, (b) announcing and launching the UCA Commitment initiative, (c) announcing the UCA Aviation Academy, (d) concluding the comprehensive capital campaign UCA Now: Impact Arkansas and Beyond one year early and above goal, (e) raising a record amount during UCA's Day of Giving, (f) receiving the largest grant in university history, the \$30 million GEAR Up grant, (g) seeing the highest Graduate School enrollment on record, and (h) completing renovation of the Student Success and Veterans Resource Center; and

WHEREAS, Mr. Barnett served with honor and distinction and, because of his leadership, the university had a very successful year in 2023; and

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of the University of Central Arkansas does hereby extend its sincere appreciation and gratitude to Curtis Barnett for his service as chair of the Board of Trustees during 2023; and

**BE IT FURTHER RESOLVED** that this resolution be made a part of the minutes of the University of Central Arkansas Board of Trustees meeting.

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Amy Denton  
Chair

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Jim Rankin, Jr.  
Secretary

## **Reimbursement of Expenses for Official Board of Trustees Duties – Board Policy No. 211**

Arkansas Code Annotated 25-16-901 et seq. provides that boards and commissions may, during their first regularly scheduled meeting of each calendar year, authorize expense reimbursement for each board member for performing official board duties. The law states that the expense reimbursement must not exceed the rate established by state travel regulations for state employees. The law covers expense reimbursement for all board functions. This action is consistent with Board Policy No. 211, Reimbursement of Expenses for Official Board of Trustees Duties, and Arkansas Code Annotated 6-67-102.

The board unanimously adopted the following resolution upon motion by Jim Rankin, Jr. and second by Kay Hinkle:

**“BE IT RESOLVED: That the Board of Trustees approves the following statement concerning reimbursement of expenses for official board duties for 2024:**

**The UCA Board of Trustees authorizes reimbursement of expenses for each of its members for performance of official board duties, to include attendance at board meetings, fulfillment of board training requirements, and any other official board duties. The expense reimbursement authorized herein must not exceed the rate established by state travel regulations for state employees, including special travel authorization. The board also authorizes the president to approve the reimbursement of travel expenses of board members that are in conformance with this policy.”**

### **UNIVERSITY OF CENTRAL ARKANSAS BOARD POLICY**

Policy Number: 211

Subject: Reimbursement of Expenses for Official Board of Trustees Duties

Date Adopted: 10/92 Revised: 02/96

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The University of Central Arkansas Board of Trustees authorizes reimbursement of expenses for each trustee for performance of official board duties, to include attendance at board meetings, fulfillment of board training requirements, and any other official board duties. The expense reimbursement authorized herein must not exceed the rate established by state travel regulations, including special travel authorization. The board also authorizes the president to approve the reimbursement of travel expenses of board members that are in conformance with this policy.

### **Extracurricular Camps – Board Policy No. 653**

Board Policy No. 653, adopted pursuant to Ark. Code Ann. 6-62-401, authorizes the Board of Trustees to grant permission to employees to conduct, on and in campus facilities, certain outside work for private compensation, which is to be engaged in only after their employment responsibilities to the university have been fully discharged. These camps are designed to bring future students to campus who might decide to enroll as a result of their exposure to university facilities, personnel, and programs.

In order to approve these private camps, the Board must determine that:

- (i) the activity in question involves no conflict of interest with the mission and purpose of the university;
- (ii) the activity proposed will bring to the campus a significant number of persons who are potentially future students who might tend to enroll as a result of their exposure to the university's facilities and personnel while engaged in this activity; and
- (iii) the activity will, as a part thereof, generate funds to be paid to the university for housing, meals, and for the use of other university resources which will produce significant revenues in support of the auxiliary functions of the university serving enrolled students.

The camps will pay the same costs and fees for use of facilities, housing, food services, and other resources as established by the university for other camps. The exact dates, times, requirements, agreement terms, and policies shall be determined by the administration in accordance with existing university policy. The proposed camps are listed on the following page. These camps are distinct from university-sponsored camps and private camps operated by entities other than employees.

The board unanimously adopted the following resolution upon motion by Curtis Barnett and second by Terry Fiddler:

**“BE IT RESOLVED: That the Board of Trustees makes the above findings and authorizes the administration to enter into agreements with employees to conduct the private camps listed below on and in campus facilities, effective through June 30, 2025.”**

<b>Program</b>	<b>Employees</b>	<b>Facilities</b>
Baseball	Baseball coaching staff	Bear Stadium
Football	Football coaching staff	Estes Stadium and Practice Facility
Men's Basketball	Basketball coaching staff	Farris Center

Women's Basketball	Basketball coaching staff	Farris Center
Men's/Women's Golf	Golf coaching staff	
Men's/Women's Soccer	Soccer coaching staff	Bill Stephens Field
Softball	Softball coaching staff	Farris Field
Tennis	Tennis coaching staff	Tennis Courts
Volleyball	Volleyball coaching staff	Prince Center
Beach Volleyball	Volleyball coaching staff	Beach Courts and Prince Center
Strength/Conditioning	Strength/Conditioning coaching staff	Indoor Center
ACC Choir Camp	Music faculty and staff	Snow Fine Arts Center
Cheer/Stunt	Cheer/Stunt coaching staff	Farris Center and Prince Center

\*Each camp may utilize housing, food services, student health clinic, meeting spaces, HPER, and other campus facilities and resources at applicable rates and subject to university policies.

### **Fees – Room and Board – Board Policy No. 632**

The current room and board rate is \$8,662 per year (based on a double-occupancy room and the Total Access meal plan with \$250 declining cash balance “DCB”).

The recommended increase in board plans is an average of 5.4%. The increase in the board plans should generate an additional \$528,995 overall. These funds will be available to help cover the planned 5.4% increase in the Aramark contract and allow for necessary service enhancements and upgrades. The Department of Housing and Residence Life completed a review of board plan rates from public institutions within the state. The proposed 2024-2025 board plan rates place UCA near the midpoint of the rates for other Arkansas universities.

A 5.0% increase is recommended for the Tier 1 double-occupancy room rate with 5.0% or less increases in other room rates. The increase is primarily related to the continuing effort to maintain and upgrade housing facilities. Recommended repairs to the residence halls and university-owned apartments exceed \$10 million. The estimated annual revenue from the proposed increase for the

housing room rates is \$919,939. The proposed 2024-2025 room rates place UCA near the midpoint of the rates for other Arkansas universities.

The proposed room and board rate for 2024-2025 is \$9,110 per year, based on double-occupancy room and the Total Access meal plan with \$250 DCB, for an overall increase of 5.2%. This increase will result in a student paying an additional \$448 per year. For the 2024-2025 academic year, Housing anticipates an annualized occupancy rate of approximately 95%.

The proposed schedule of room and board rates was presented to the Student Government Association (SGA) at their February 5, 2024, meeting.

The nightly rate (double/single) used for camps, conferences and other nightly stays will be increased from \$20/\$28 to \$23/\$30.

The board unanimously adopted the following resolution upon motion by Michael Stanton and second by Kay Hinkle:

**“BE IT RESOLVED: That the Board of Trustees hereby approves the following revisions to Board Policy No. 632, Fees – Room and Board.**

**BE IT FURTHER RESOLVED: That the Board of Trustees hereby approves the schedule of room and board rates presented below.”**



## 2024-2025 Room & Board Rates

### Residence Halls/Greek Village

	Double Room Rate per Semester	Single Room Rate per Semester
TIER 1: Arkansas Hall, Bernard Hall, and RA Room	\$2,480	\$3,180
TIER 2: Baridon, Bear, Carmichael, Conway, Hughes, and State Halls, BUCs	\$2,640	\$3,540
TIER 3: Farris Hall and New Hall	N/A	\$3,570
TIER 4: Donaghey Hall, The 425 House, Greek Village	\$2,965	\$4,085

\*Single rooms are only available when space permits typically in the Spring semester.

### Apartments

TIER 1: Stadium Park, Oak Tree, Georgetown	\$2,795	\$3,595
TIER 2: Erbach, Torreyson, Bear Village	\$2,965	\$4,085

\*Single rooms are only available when space permits typically in the Spring semester.

### Break Housing

	Double Room Rate	Single Room Rate
Winter Break	\$475	\$650
Spring Break	\$150	\$225
May Intersession	\$575	\$575
Summer I & II per five-week term	\$835	\$835
August Intersession	\$185	\$185
Nightly rate for approved early arrivals, late stays, camps, and other special circumstances	\$23 per night	\$30 per night

NOTE: Apartments, Donaghey Hall, and Greek Village are open during Winter and Spring Breaks.

### Meal Plans

#### Residence Hall Meal Plan Options

	Rate per Semester
Total Access (in the cafe) + \$250 Dining Dollars	\$2,075
200 Block meals + \$250 Dining Dollars	\$2,355

#### Apartment Meal Plan Options

ONLY Apartments, Donaghey Hall, and Greek Village:

\$800 Dining Dollars (+ \$35 Bonus DD)	\$800
\$1100 Dining Dollars (+ \$75 Bonus DD)	\$1,100
\$200 Greek Village Dining Dollars	\$200

**IMPORTANT:** Freshmen are required to live on campus. Apartments are available to students who are entering their second academic year. Single rooms are limited and upgrades are available, space permitting. Meal plans are mandatory for all residents and may only be changed before classes begin each term. Any resident can choose a Residence Hall meal plan. You must be in an Apartment, Donaghey Hall, or Greek Village to choose from the All Dining Dollar plans. Unused Dining Dollars will expire at the end of the Summer II term. Unused Block meals do not carry over from fall to spring. The residence halls close for break periods with housing available for additional cost. Apartments, Donaghey Hall, and Greek Village are open during winter and spring breaks. Summer Housing is available in one of the residence halls.

### **Distinguished Professor Emeritus Awards**

The Distinguished Faculty Emeritus/Emerita Committee has unanimously recommended that retired UCA professors, Dr. Barbara Clancy, Dr. Jackie Lamar, and Dr. Wayne Stengel, receive the status of Distinguished Professor Emeritus/Emerita. The professors were nominated for the honor by the faculty in their departments and have the support of all appropriate academic councils and administrators.

The board unanimously adopted the following resolution upon motion by Terry Fiddler and second by Kay Hinkle:

**“BE IT RESOLVED: That the Board of Trustees hereby approves the recommendation that Dr. Barbara Clancy, Dr. Jackie Lamar, and Dr. Wayne Stengel receive the honor of Distinguished Professor Emeritus/Emerita.”**

### **RESOLUTION**

**WHEREAS**, Dr. Barbara Clancy served as professor of biology at the University of Central Arkansas from 2001 to 2018; and

**WHEREAS**, Dr. Barbara Clancy continues to be recognized for her exemplary mentorship of students and faculty in her department, college, and the university; and

**WHEREAS**, Dr. Barbara Clancy was instrumental in developing the neuroscience curriculum in the biology department; and

**WHEREAS**, Dr. Barbara Clancy was dedicated to teaching, research, and service that benefited the university and state of Arkansas; and

**WHEREAS**, Dr. Barbara Clancy was unanimously recommended by the tenured faculty of the Department of Biology; and

**WHEREAS**, Dr. Barbara Clancy was unanimously recommended to receive the Distinguished Professor Emerita Award by the Distinguished Faculty Emeritus Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of the University of Central Arkansas does hereby bestow the honor and status of Distinguished Professor Emerita on Dr. Barbara Clancy in recognition of her leadership in and her service to the Department of Biology at the University of Central Arkansas; and

**BE IT FURTHER RESOLVED** that this resolution be made part of the minutes of the February 16, 2024, University of Central Arkansas Board of Trustees meeting.



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Amy Denton  
Chair

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Jim Rankin, Jr.  
Secretary

### **RESOLUTION**

**WHEREAS**, Dr. Jackie Lamar served as professor of music at the University of Central Arkansas from 1986 to 2018; and

**WHEREAS**, Dr. Jackie Lamar impacted generations of students in the field of music; and

**WHEREAS**, Dr. Jackie Lamar was dedicated to teaching and service which benefited her department, the university, and students; and

**WHEREAS**, Dr. Jackie Lamar has left a rich legacy at the university and in her field; and

**WHEREAS**, Dr. Jackie Lamar was unanimously recommended by the tenured faculty of the Department of Music; and

**WHEREAS**, Dr. Jackie Lamar was unanimously recommended to receive the Distinguished Professor Emerita Award by the Distinguished Faculty Emeritus Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of the University of Central Arkansas does hereby bestow the honor and status of Distinguished Professor Emerita on Dr. Jackie Lamar in recognition of her leadership in and her service to the Department of Music at the University of Central Arkansas; and

**BE IT FURTHER RESOLVED** that this resolution be made part of the minutes of the February 16, 2024, University of Central Arkansas Board of Trustees meeting.

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Amy Denton  
Chair

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Jim Rankin, Jr.  
Secretary

### **RESOLUTION**

**WHEREAS**, Dr. Wayne Stengel served as professor of English at the University of Central Arkansas from 1984 to 2019; and

**WHEREAS**, Dr. Wayne Stengel was dedicated to the success of students through his mentorship in teaching, research, and service; and

**WHEREAS**, Dr. Wayne Stengel contributed to the vitality of his department, college, and university with both enthusiasm and excellence; and

**WHEREAS**, Dr. Wayne Stengel has left a rich legacy at the university; and

**WHEREAS**, Dr. Wayne Stengel was unanimously recommended by the tenured faculty of the Department of Language and Literature; and

**WHEREAS**, Dr. Wayne Stengel was unanimously recommended to receive the Distinguished Professor Emeritus Award by the Distinguished Faculty Emeritus Committee;

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of the University of Central Arkansas does hereby bestow the honor and status of Distinguished Professor Emeritus on Dr. Wayne Stengel in recognition of his leadership in and his service to the School of Language and Literature at the University of Central Arkansas; and

**BE IT FURTHER RESOLVED** that this resolution be made part of the minutes of the February 16, 2024, University of Central Arkansas Board of Trustees meeting.

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Amy Denton  
Chair

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Jim Rankin, Jr.  
Secretary

### **NOTIFICATIONS/DELETIONS**

#### **Notification: New Minor in Cybersecurity**

The Department of Computer Science and Engineering in the College of Natural Sciences and Mathematics requests the creation of a new minor in Cybersecurity. There is an unprecedented demand for Cybersecurity skills in the United States. For example, the Bureau of Labor Statistics projects a 32% growth in employment for information security analysts through 2031, much faster than the average of all occupations. At the time of this writing, there are over 500,000 Cybersecurity job openings in the United States. Of these, over 4,000 are in Arkansas. Unfortunately, the few baccalaureate programs specializing in Cybersecurity in the state cannot meet the need for Cybersecurity professionals. The proposed Cybersecurity minor aims to fulfill this need. For example, students majoring in the baccalaureate programs in Computer Science or Information Systems, which often have a limited focus on Cybersecurity, can pursue the proposed minor to gain valuable Cybersecurity skills, making them more employable.

All appropriate university councils and administrators have recommended approval of this curriculum change.

Supporting materials (following pages): (1) UCA Curriculum Form U-3, (2) Curriculum Outline

## New Undergraduate Program Transmittal Form

Department: Computer Science and EngineeringDate: 10/24/2023

NOTE: UPON COMPLETION OF ALL REQUIRED APPROVALS, NEW PROGRAMS WILL BE PUBLISHED IN THE BULLETIN FOR THE NEXT ACADEMIC YEAR.

If you wish to request a particular effective date, provide details on the following page.

Title of

program/concentration/minor: Minor in Cybersecurity

Check the type of program and supply the requested information. Attach required documentation.

- ☐ **New degree program** (Attach ADHE Form P-1 and Curriculum Attachment D.\*)
- ☐ **New degree program by "reconfiguration" of an existing degree program** (Attach ADHE Attachment K and Curriculum Attachment D.\*)
- ☐ **New certificate program** (Attach ADHE Attachment G1 or G2, Curriculum Attachment D,\* and Curriculum Attachment C signed by the Director of Financial Aid.\*\*)
- ☐ **New concentration, emphasis, option, or track in an existing program.** (Attach ADHE Attachment I1 and Curriculum Attachment D.)
- ☒ **New minor program** (Attach ADHE Attachment I2.)

\*Consult the Director of Assessment before completing Curriculum Attachment D. This attachment, signed by the Director of Assessment, must accompany the curriculum proposal throughout the internal curriculum process.

\*\*Consult the Director of Financial Aid early in the development of a new certificate program to determine whether students enrolled in the program will be eligible for financial aid. Attachment C must accompany the proposal throughout the internal curriculum process.

Are any of the prerequisites or requirements of the proposed program offered by another department? No

If YES, attach a signed letter from each department's chair describing the impact on the department.

<b>Recommended by Department and College</b>			
1. <u>[Signature]</u> Department Curriculum Committee	<u>10.24.23</u> Date	2. <u>[Signature]</u> Department Chair	<u>10/24/23</u> Date
3. <u>[Signature]</u> College Curriculum & Assessment Committee	<u>11/07/23</u> Date	4. <u>Stephen R. Allison</u> College Dean	<u>11/07/23</u> Date
<b>Recommended by University Councils</b>			
Submit proposals to the appropriate university Council(s) at least one month before the meeting in which action is desired.			
Is this a new teacher education program or option? <u>No</u>			
If YES, it must be reviewed by the Professional Education Council.			
5. <u>[Signature]</u> Professional Education Council	<u>11/17/24</u> Date	6. <u>[Signature]</u> Undergraduate Council	<u>12-7-23</u> Date
7. <u>[Signature]</u> Council of Deans	<u>1/17/24</u> Date		
<b>Approved by</b>			
8. <u>[Signature]</u> Provost	<u>1/19/24</u> Date	9. <u>[Signature]</u> President	<u>1/26/24</u> Date
The Office of the Provost sends all required documentation to the UCA Board of Trustees and the AHECB.			
10. Letter of Intent to AHECB (if required)	<u>                    </u> Date	11. Notification to or Approval by Board of Trustees (as required)	<u>                    </u> Date
12. Notification to or Approval by AHECB (as required)	<u>                    </u> Date	Recorded in Bulletin by	
		13. <u>[Signature]</u> Office of the Provost	<u>1.24.24</u> Date
The Office of the Provost retains the original and sends a copy to the Office of the Registrar for changes in Degree Works.			
Recorded in Banner by		Recorded in Degree Works by	
14. <u>                    </u> Office of the Provost	<u>                    </u> Date	15. <u>                    </u> Office of the Registrar	<u>                    </u> Date
The Registrar returns the signed copy to the Office of the Provost. The Office of the Provost sends a copy to the originating			

## **Minor in Cybersecurity**

### Option 1 (20 hours)

#### Required Courses (14 hours)

- CSCI 1470 Computer Science I
- CSCI 1480 Computer Science II
- CSEC 2300 Introduction to Cybersecurity
- CSCI 2335 Networking

#### Elective Courses (at least 6 hours)

- CSEC 3320 Computer Forensics
- CSCI 4315 Information Security
- CSEC 4320 Ethical Hacking
- CSEC 4330 Software Security
- CSEC 4335 Network Security

### Option 2 (15 hours)

#### Required Courses

- CSEC 2300 Introduction to Cybersecurity
- CSEC 3320 Computer Forensics
- CSEC 4320 Ethical Hacking
- CSEC 4330 Software Security
- CSEC 4335 Network Security

## **Notification: New Minor in Data Science**

The Department of Computer Science and Engineering in the College of Natural Sciences and Mathematics requests the creation of a new minor in Data Science. There is an unprecedented demand for Data Science skills in the United States. For example, the Bureau of Labor Statistics projects a 35% growth in employment for data scientists through 2032, much faster than the average of all occupations. Unfortunately, the few baccalaureate programs specializing in Data Science in the state cannot meet the need for Data Science professionals. The proposed Data Science minor aims to fulfill this need. For example, students majoring in the baccalaureate programs in Computer Science or Information Systems, which often have a limited focus on Data Science, can pursue the proposed minor to gain valuable Data Science skills, making them more employable.

All appropriate university councils and administrators have recommended approval of this curriculum change.

Supporting materials (following pages): (1) UCA Curriculum Form U-3, (2) Curriculum Outline

## New Undergraduate Program Transmittal Form

Department: Computer Science and EngineeringDate: 10/24/2023

NOTE: UPON COMPLETION OF ALL REQUIRED APPROVALS, NEW PROGRAMS WILL BE PUBLISHED IN THE BULLETIN FOR THE NEXT ACADEMIC YEAR.

If you wish to request a particular effective date, provide details on the following page.

Title of

program/concentration/minor: Minor in Data Science

Check the type of program and supply the requested information. Attach required documentation.

- ☐ **New degree program** (Attach ADHE Form P-1 and Curriculum Attachment D.\*)
- ☐ **New degree program by "reconfiguration" of an existing degree program** (Attach ADHE Attachment K and Curriculum Attachment D.')
- ☐ **New certificate program** (Attach ADHE Attachment G1 or G2, Curriculum Attachment D,\* and Curriculum Attachment C signed by the Director of Financial Aid.\*\*)
- ☐ **New concentration, emphasis, option, or track in an existing program.** (Attach ADHE Attachment I1 and Curriculum Attachment D.)
- ☒ **New minor program** (Attach ADHE Attachment I2.)

\*Consult the Director of Assessment before completing Curriculum Attachment D. This attachment, signed by the Director of Assessment, must accompany the curriculum proposal throughout the internal curriculum process.

\*\*Consult the Director of Financial Aid early in the development of a new certificate program to determine whether students enrolled in the program will be eligible for financial aid. Attachment C must accompany the proposal throughout the internal curriculum process.

Are any of the prerequisites or requirements of the proposed program offered by another department?

Yes

If YES, attach a signed letter from each department's chair describing the impact on the department.

<b>Recommended by Department and College</b>			
1. <u>[Signature]</u> Department Curriculum Committee	<u>10-24-23</u> Date	2. <u>[Signature]</u> Department Chair	<u>10/24/23</u> Date
3. <u>[Signature]</u> College Curriculum & Assessment Committee	<u>11/07/23</u> Date	4. <u>Stephen R. Adison</u> College Dean	<u>11/07/23</u> Date
<b>Recommended by University Councils</b>			
Submit proposals to the appropriate university Council(s) at least one month before the meeting in which action is desired.			
Is this a new teacher education program or option? <u>No</u>			
If YES, it must be reviewed by the Professional Education Council.			
5. <u>[Signature]</u> Professional Education Council	<u>12-7-23</u> Date	6. <u>[Signature]</u> Undergraduate Council	<u>12-7-23</u> Date
7. <u>[Signature]</u> Council of Deans	<u>1/17/24</u> Date		
<b>Approved by</b>			
8. <u>[Signature]</u> Provost	<u>1/17/24</u> Date	9. <u>[Signature]</u> President	<u>1/26/24</u> Date
The Office of the Provost sends all required documentation to the UCA Board of Trustees and the AHECB.			
10. Letter of Intent to AHECB (if required) Date _____	11. Notification to or Approval by Board of Trustees (as required) Date _____		
12. Notification to or Approval by AHECB (as required) Date _____	Recorded in Bulletin by 13. <u>[Signature]</u> Office of the Provost <u>1-24-24</u> Date		
The Office of the Provost retains the original and sends a copy to the Office of the Registrar for changes in Degree Works.			
Recorded in Banner by 14. _____ Office of the Provost Date		Recorded in Degree Works by 15. _____ Office of the Registrar Date	
The Registrar returns the signed copy to the Office of the Provost. The Office of the Provost sends a copy to the originating			

## **Minor in Data Science**

### Option 1 (23 hours)

#### Required Courses (17 hours)

CSCI 1470 Computer Science I  
CSCI 1480 Computer Science II  
CSCI 2310 Introduction to Data Science  
CSCI 2320 Data Structures  
CSCI 3385 Artificial Intelligence

#### Elective Courses (at least 6 hours)

MATH 3381 Data Cleaning and Visualization  
CSCI 4370 Data Mining  
CSCI 4371 Machine Learning  
CSCI 4372 Data Clustering

### Option 2 (15 hours)

#### Required Courses (6 hours)

CSCI 2310 Introduction to Data Science  
CSCI 3385 Artificial Intelligence

#### Elective Courses (at least 9 hours)

MATH 3381 Data Cleaning and Visualization  
CSCI 4370 Data Mining  
CSCI 4371 Machine Learning  
CSCI 4372 Data Clustering

## **Notification: Addition of Two New Concentrations to the Interdisciplinary Leadership PhD Focused on Higher Education Administration and Literacy Leadership**

The College of Education requests the addition of two concentrations to the online PhD in Leadership for Equity and Inclusion. The PhD curriculum comprises 63 semester hours of graduate credit built upon an appropriate master's degree. These 63 hours include 21 hours in a chosen concentration. The two new concentrations would be in addition to the existing concentrations in K-12 Education Leadership, Digital Age Curriculum and Instruction, and Community Leadership and Change.

The first new concentration is in Higher Education Administration. The PhD in Leadership for Equity and Inclusion with this concentration will be the only online PhD program in higher education leadership in the state of Arkansas (ASU offers an online EdD program and UAF offers a fully in-person PhD program). This new concentration meets the current and growing regional demand for mid- and senior-level leaders to (1) develop and refine advanced professional competencies set forth by ACPA (College Student Personnel International), NASPA (Student Affairs Administrators in Higher Education) and the Council for the Advancement of Standards in Higher Education (CAS), (2) engage in strategic planning and leadership across multiple functional capacities in the higher education enterprise, and (3) cultivate regional, national, and international talent toward equitable and inclusive education at the post-secondary level.

The second new concentration is in Literacy Leadership. UCA is known for leading the way in literacy education, specifically in reading instruction and intervention. UCA's existing MSE program in Literacy serves 130 students from approximately 30 states and three countries. However, no known institutions in Arkansas offer a PhD in Literacy Leadership, and nationally, the only known program is offered by Mount St. Joseph University in Ohio. Currently, they have over 200 applicants a year for only 40 seats. Our alums and literacy professionals in our state, coupled with these approximate 160 remaining applicants, create a large pool of candidates for an online PhD program with a concentration in Literacy Leadership. The PhD in Leadership for Equity and Inclusion is a natural fit for this new concentration because literacy teachers and their students know all too well the need for leadership to drive equity and inclusion for those with learning disabilities.

All appropriate university councils and administrators have recommended approval of this curriculum change.

Supporting materials (following pages): (1) UCA Curriculum Form U-3, (2) Curriculum Outline



### New Graduate Program Transmittal Form

Department: College of Education/PhD

Date: October 11, 2023

NOTE: UPON COMPLETION OF ALL REQUIRED APPROVALS, NEW PROGRAMS WILL BE PUBLISHED IN THE BULLETIN FOR THE NEXT ACADEMIC YEAR.  
If you wish to request a particular effective term, provide details on the following page.

Title of program/concentration: Change Leadership in Equity and Inclusion/Higher Education Administration and Literacy Leadership  
(2 concentrations)

Check the type of program and supply the requested information. Attach required documentation.

- ☐ New degree program (Attach ADHE Form P-1 and Curriculum Attachment D.)\*
- ☐ New degree program by "reconfiguration" of an existing degree program (Attach ADHE Attachment K and Curriculum Attachment D.)\*
- ☐ New certificate program (Attach ADHE Attachment H, Curriculum Attachment D,\* AND Curriculum Attachment C signed by the Director of Financial Aid.\*\*)
- ☒ New concentration in an existing program (Attach ADHE I1 and Curriculum Attachment D.)\*

\*Consult the Director of Assessment before completing Curriculum Attachment D. This attachment, signed by the Director of Assessment, must accompany the curriculum proposal throughout the internal curriculum process.

\*\*Consult the Director of Financial Aid early in the development of a new certificate program to determine whether students enrolled in the program will be eligible for financial aid. Attachment C must accompany the proposal throughout the internal curriculum process.

Are any of the prerequisites or requirements of the proposed program offered by another department? Yes

If YES, attach a signed letter from each department's chair describing the impact on the department.

<b>Recommended by Department and College</b>			
1. <u>Alicia Cotabish</u>	10/18/23	2. <u>[Signature]</u>	10/19/23
Department Curriculum Committee	Date	Department Chair	Date
3. <u>[Signature]</u>	10/19/23	4. <u>Victoria Groves-Scott</u>	10/19/23
College Curriculum & Assessment Committee	Date	College Dean	Date
<b>Recommended by University Councils</b>			
Submit proposals to the appropriate university council at least one month before the meeting in which action is desired.			
Is this a new teacher education program or option? No			
If YES, it must be reviewed by the Professional Education Council.			
5. _____	Date	6. <u>[Signature]</u>	11/27/23
Professional Education Council	Date	Graduate Council	Date
7. <u>April Shurex</u>	1/17/24		
Council of Deans	Date		
<b>Approved by</b>			
8. <u>Patricia South</u>	01/20/24	9. <u>[Signature]</u>	1/30/24
Provost	Date	President	Date
The Office of the Provost sends all required documentation to the AHECB and the Board of Trustees.			
10. Letter of Intent to AHECB (if required)	Date	11. Notification to or Approval by Board of Trustees (as required)	Date
12. Notification to or Approval by AHECB (as required)	Date	Recorded in Bulletin by	
		13. <u>A. Massey</u>	1-19-24
		Office of the Provost	Date
Recorded in Banner by		Recorded in Degree Works by	
14. _____	Date	15. _____	Date
Office of the Provost	Date	Graduate School	Date
The Office of the Provost sends the signed original to the Graduate School. The Graduate School retains the original and sends a copy to the originating department.			



## **PhD in Leadership for Equity and Inclusion**

### **Higher Education Administration Concentration**

In this concentration, students explore key aspects of leadership in higher education, including academic institutions, government agencies, non-profit organizations related to education, and private sector roles that interface with educational services. The concentration requires taking 21 credits from the following:

- CSPA 7300 Contemporary Issues
- CSPA 7311 Talent and Organizational Development
- CSPA 7315 Power, Policy, and Politics
- CSPA 7319 Fiscal Leadership
- CSPA 7321 Ethical and Legal Practice
- CSPA 7325 Evidence-Informed Practices
- CSPA 7350 International Comparative Education
- CSPA 7392 Theories of Human Development and Learning

### **Literacy Leadership Concentration**

In this concentration, students will focus on issues of leadership, supervision, and coaching in K-Postsecondary literacy education. The concentration requires taking 21 credits from the following:

- ELSE 8391 Contemporary Perspectives on Literacy
- ELSE 8392 Psychology and Sociology of Reading
- ELSE 8393 Evidence-Driven Pedagogy: Transformative Learning Interventions in Grades K-5
- ELSE 8394 Implementation of Evidence-Based Literacy Interventions in Secondary and Postsecondary School Settings
- ELSE 8395 Innovative Practices in Literacy Supervision and Leadership
- ELSE 8396 Empowering Adolescents Through Writing
- ELSE 8397 Transforming Schools Through Data Driven Intervention Systems

## **EXECUTIVE SESSION**

The board unanimously declared an executive session to consider employment, appointments, promotions, demotions, disciplining and resignations of employees, upon motion by Kay Hinkle and second by Jim Rankin, Jr.

## **OPEN SESSION**

No action was taken during Executive Session.

## **ADJOURNMENT**

There being no further business to come before the board, the meeting was adjourned upon motion by Kay Hinkle and second by Jim Rankin, Jr.

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**Amy Denton**  
**Chair**

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**Jim Rankin, Jr.**  
**Secretary**