

The University of Central Arkansas Board of Trustees convened at 10:00 a.m., December 1, 2023, with the following officers and members present:

Mr. Curtis Barnett – Chair
Ms. Amy Denton – Vice Chair
Dr. Michael Stanton – Secretary
Dr. Terry Fiddler
Ms. Kay Hinkle
Rev. E.C. Maltbia
Mr. Jim Rankin, Jr.

MINUTES

The board unanimously approved the minutes of the October 6, 2023, board meeting as submitted upon motion by E.C. Maltbia and second by Kay Hinkle.

INTRODUCTIONS

President Davis introduced Kennedy Holland as Miss UCA 2024.

REPORTS

President's Report – President Davis recognized Mia Waddell and Madison Ogle as Bear C.L.A.W.S. recipients. A copy of his report is attached to the original minutes.

The planned 2024 board meeting dates were announced:

- February 16
- May 21
- August 9
- October 4
- December 6

Audit and Finance Committee Report – Michael Stanton, chair of the Audit and Finance Committee, informed the trustees of the business that was discussed by the committee.

UCA Commitment Update – Dr. Kevin Thomas and Dr. Courtney Bryant provided an update on the UCA Commitment.

ACTION AGENDA

Resolution of Appreciation – E.C. Maltbia

The board unanimously approved the following resolution upon motion by Terry Fiddler and second by Michael Stanton:

RESOLUTION OF APPRECIATION

WHEREAS, E.C. Maltbia of Conway, Arkansas, was appointed to the Board of Trustees of the University of Central Arkansas by the Governor of the State of Arkansas, Asa Hutchinson, in January 2017 for a term of seven years; and

WHEREAS Reverend Maltbia served as chair of the Board of Trustees in 2020; and

WHEREAS, during his term as chair of the Board, the university made significant progress by (a) completing the construction of the Lewis Science Center Annex, (b) completing the renovation of State Hall, (c) completing construction on Greek Village Phase II, (d) beginning and completing the construction of the Bear Village Storm Shelter, (e) beginning and completing the renovation of Carmichael Hall, (f) beginning and completing the addition to Buffalo Alumni Hall, (g) beginning construction on the Windgate Center for Fine and Performing Arts, and (h) receiving positive Economic Impact Study results; and

WHEREAS Rev. Maltbia led the university during the onset of the worldwide novel coronavirus pandemic, and because of his leadership, the university had a very successful year during his term as chair; and

WHEREAS, during his time on the Board of Trustees, Rev. Maltbia served with honor and attended many university events and functions, and the university achieved important accomplishments, including: (a) completing construction of the Integrated Health Sciences Building, (b) completing construction of the Dave Ward Drive pedestrian bridge overpass, (c) completing construction on the Windgate Center for Fine and Performing Arts, (d) completing renovation of Hughes Hall, Conway Hall, Doyne Health Science Building, and the Student Success and Veterans Resource Center, (e) beginning renovation of McAlister Hall, Schichtl Building, and Snow Fine Arts Center, (f) approving renovation of Burdick Building, (g) dedicating the Ronnie Williams Student Center, (h) announcing UCA Commitment initiative, (i) announcing a move to the Atlantic Sun athletic conference, and (j) concluding the comprehensive capital campaign UCA Now: Impact Arkansas and Beyond one year early and above goal; and

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the University of Central Arkansas does hereby extend its sincere appreciation and gratitude to E.C. Maltbia for his service as a member of the Board of Trustees; and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of the University of Central Arkansas Board of Trustees meeting.

Curtis Barnett
Chair

Michael Stanton
Secretary

October Revised Base Operating Budget

This agenda item revises the FY 2023-24 original base operating budget approved at the May 25, 2023, meeting of the Board of Trustees. The October revised budget includes all permanent adjustments made through October 31, 2023. The total budget increased \$570,391.

Revenue budget increased by \$570,391

The increase of \$570,391 is from the Education Excellence Trust Fund (EETF).

Expense budget increased by \$570,391

The additional funding combined with cost savings due to the removal of Short-Denney Hall is sufficient to allow for the necessary increases in Salaries and Benefits. The changes support necessary position upgrades in critical areas and the increase in hourly wages.

The board unanimously adopted the following resolution upon motion by Michael Stanton and second by Terry Fiddler:

“BE IT RESOLVED: That the Board of Trustees approves the FY 2023-24 October Revised Base Operating Budget in the amount of \$195,175,050.”

| University of Central Arkansas October Revised FY24 October Revised FY24 Compared to Original | | | | | | |
|--|------------------------------|-------------------------------|-------------------------------------|--------------------------|---------------------|------------------------|
| | | FY24 July Original | FY24 October Revised | Dollar Change | % Change | % of Budget |
| 1 | Tuition & Fees | 81,713,330 | 81,713,330 | - | 0.00% | 41.87% |
| 2 | State Appropriations | 63,731,236 | 64,301,627 | 570,391 | 0.89% | 32.95% |
| 3 | Sales & Services | 372,340 | 372,340 | - | 0.00% | 0.19% |
| 4 | Organized Activities | 163,313 | 163,313 | - | 0.00% | 0.08% |
| 5 | Grants & Contracts | 156,173 | 156,173 | - | 0.00% | 0.08% |
| 6 | Other Sources | 2,160,660 | 2,160,660 | - | 0.00% | 1.11% |
| 7 | Total E&G Revenue | 148,297,052 | 148,867,443 | 570,391 | 0.38% | 76.27% |
| 8 | Auxiliary Income | 46,307,607 | 46,307,607 | 0 | 0.00% | 23.73% |
| 9 | Total Income | 194,604,659 | 195,175,050 | 570,391 | 0.29% | 100.00% |
| 10 | Salaries & Wages | 83,021,930 | 83,648,370 | 626,440 | 0.75% | 42.86% |
| 11 | Benefits | 25,616,208 | 25,810,949 | 194,741 | 0.76% | 13.22% |
| 12 | M&O | 31,535,813 | 31,442,951 | (92,862) | -0.29% | 16.11% |
| 13 | Scholarships & Waivers | 29,375,192 | 29,375,192 | - | 0.00% | 15.05% |
| 14 | Purchased Utilities | 6,177,100 | 6,052,100 | (125,000) | -2.02% | 3.10% |
| 15 | Debt Service | 16,234,528 | 16,234,528 | - | 0.00% | 8.32% |
| 16 | Transfers | 2,643,888 | 2,610,960 | (32,928) | -1.25% | 1.34% |
| 17 | Total Expenditures | 194,604,659 | 195,175,050 | 570,391 | 0.29% | 100.00% |

Financial Report – Linda Lentz provided a financial report which is attached to the original minutes.

Certification of Sufficient Appropriations, Fund Balances, and Cash on Hand

In accordance with State Accounting and Budgetary Procedures law, the Board of Trustees is required to annually certify that the university will not incur any obligations without having sufficient appropriations, fund balances, and cash on hand available during the fiscal year for the payment of the obligations when they become due.

The board unanimously adopted the following resolution upon motion by E.C. Maltbia and second by Kay Hinkle:

“BE IT RESOLVED: That the Board of Trustees approves the following certification and will continue to monitor the obligations of the university to ensure that sufficient appropriations, fund balances, and cash on hand are available to pay all future obligations of the institution when obligations become due.”

**CERTIFICATION OF SUFFICIENT
APPROPRIATIONS, FUND BALANCES, AND CASH ON HAND
TO MEET OBLIGATIONS FOR
UNIVERSITY OF CENTRAL ARKANSAS**

I am aware that the State Accounting and Budgetary Procedures law mandates that in no event shall any obligations be incurred by an institution of higher education unless sufficient appropriations and funds are available, or will become available, during the fiscal year for the payment of the obligations when they become due.

I understand that appropriations authorized by the General Assembly and fund balances shall be monitored by the Board of Trustees and the president of this institution to ensure that resources are available, or will become available, to pay the obligations of this institution and that no obligations are incurred that exceed available appropriations and funds.

Therefore, I certify that as of December 31, 2023, I have verified that sufficient appropriations and funds are available, or will become available, to pay the obligations of this institution of higher education and all other current obligations to be paid from the appropriations and the funds. The number of days of cash on hand as of June 30, 2023, is 148.8.

I also certify that obligations of this institution of higher education shall continue to be monitored to ensure that sufficient appropriations and fund balances are available, or will become available, to pay all future obligations of the institution when such obligations become due.

Curtis Barnett, Chair
University of Central Arkansas Board of Trustees

Date

Houston D. Davis, President
University of Central Arkansas

Date

Contract Review Procedures – Board Policy No. 416

Pursuant to Board Policy No. 416, Contract Review Procedures, the administration must seek board approval for any contract that requires the university to expend funds, at any time, in excess of \$500,000.

The administration is seeking board approval for the university to enter into contract with the following companies/organizations:

1. IK Network Solutions
2. Central Flying Service, LLC

The board unanimously adopted the following resolution upon motion by Terry Fiddler and second by Amy Denton:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to enter into contract with the companies/organizations listed above and on the following page.”

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract exceeds \$500,000

1. Vendor/Party: IK Network Solutions

Amount: Estimated at \$900,000 for the three-year period.

Summary of Contract Information: This is a renewal of an existing contract for maintenance of information technology infrastructure that was purchased as part of the IT refresh approved in December 2018.

Term: January 2024 to December 2026.

2. Vendor/Party: Central Flying Service, LLC

Amount: Estimated at \$900,000 per year when all licenses and ratings are being offered. The actual amount paid to Central Flying Service will be determined by the number of students and hours required for each student to obtain licensure. The costs of the ground school, flight time, and equipment will be paid with funds received from students enrolled in the flight school.

Summary of Contract Information: This is a contract to operate a flight school through the Division of Outreach and Community Engagement. Central Flying Service will operate the school at the Conway Municipal Airport at Cantrell Field.

Term: January 1, 2024, to December 31, 2026, unless either party provides 90 days written notice of cancellation to the other party. The contract may be extended for up to four additional years.

Board Elections

1. The board unanimously elected the following officers for 2024 upon motion by E.C. Maltbia and second by Kay Hinkle:

Amy Denton, Chair
Michael Stanton, Vice Chair
Jim Rankin, Jr., Secretary

2. The board unanimously adopted the following resolution upon motion by E.C. Maltbia and second by Jim Rankin, Jr.:

“BE IT RESOLVED: That Curtis Barnett is hereby appointed to serve on the Strategic Planning Committee through December 2024.”

3. The board unanimously adopted the following resolution upon motion by E.C. Maltbia and second by Kay Hinkle:

“BE IT RESOLVED: That Michael Stanton is hereby elected to serve as a member of the Audit and Finance Committee for calendar year 2024.”

4. The board unanimously adopted the following resolution upon motion by E.C. Maltbia and second by Jim Rankin, Jr.:

“BE IT RESOLVED: That the Board of Trustees hereby appoints Terry Fiddler to serve on the UCA Foundation Board of Directors through December 2024.”

5. The board unanimously adopted the following resolution upon motion by E.C. Maltbia and second by Amy Denton:

“BE IT RESOLVED: That Jim Rankin, Jr., a member of the Board of Trustees, is hereby appointed to serve for a one-year term and that Robin Williamson is hereby appointed to serve for a two-year term (2024 and 2025 calendar years) on the Diversity Advisory Committee.”

NOTIFICATIONS/DELETIONS

Notification: Inactivation of the BA in African and African American Studies

Due to a lack of viable enrollment, the Bachelor of Arts in African and African American Studies (AAAS) is being inactivated. Over the past five years, a total of eight students have earned a Bachelor of Arts degree with the AAAS as their first or second major. As a result, the program has been unable to meet viability standards (an average of six graduates over a three-year period) set by the Arkansas Higher Education Coordinating Board in accordance with Arkansas Code §6-61-214. The Department of History at UCA intends to reactivate the major within five years following a full review and revision of the purpose, goals, and curriculum of the program. If not reactivated prior to January 2029, the AAAS major will be deleted. The major is not accepting new students and there are currently no declared AAAS majors.

A memorandum from the Department of History to the Provost requesting the inactivation of the AAAS degree is attached. The Dean of the College of Arts, Humanities, and Social Sciences has recommended approval, and the Provost and President approve of the inactivation.

Notification: New Undergraduate Minor in Mathematics Education

The new minor in Mathematics Education replaces the STEMteach minor for students majoring in Mathematics. The STEMteach minor, which served as the vehicle for students seeking a STEM degree that leads to teacher licensure, was deleted, partly because the program resulted in less-than-desirable enrollment. Arkansas has a critical need for highly qualified certified math educators, so this new minor will create a pathway for those students to continue toward mathematics teacher licensure in absence of the STEMteach program. All the courses currently exist within the teacher education program, so no new courses need to be added.

All appropriate university councils and administrators have recommended approval of this curriculum change.

Supporting materials (following pages): (1) UCA Curriculum Form U-3, (2) Curriculum Outline

New Undergraduate Program Transmittal Form

Department: College of Education/Teaching & LearningDate: September 13, 2023

NOTE: UPON COMPLETION OF ALL REQUIRED APPROVALS, NEW PROGRAMS WILL BE PUBLISHED IN THE BULLETIN FOR THE NEXT ACADEMIC YEAR.
If you wish to request a particular effective date, provide details on the following page.

Title of program/concentration/minor: Math Education

Check the type of program and supply the requested information. Attach required documentation.

- ☐ New degree program (Attach ADHE Form P-1 and Curriculum Attachment D.*)
- ☐ New degree program by "reconfiguration" of an existing degree program (Attach ADHE Attachment K and Curriculum Attachment D.*)
- ☐ New certificate program (Attach ADHE Attachment G1 or G2, Curriculum Attachment D,* and Curriculum Attachment C signed by the Director of Financial Aid.**)
- ☐ New concentration, emphasis, option, or track in an existing program. (Attach ADHE Attachment I1 and Curriculum Attachment D.)
- ☒ New minor program (Attach ADHE Attachment I2.)

*Consult the Director of Assessment before completing Curriculum Attachment D. This attachment, signed by the Director of Assessment, must accompany the curriculum proposal throughout the internal curriculum process.

**Consult the Director of Financial Aid early in the development of a new certificate program to determine whether students enrolled in the program will be eligible for financial aid. Attachment C must accompany the proposal throughout the internal curriculum process.

Are any of the prerequisites or requirements of the proposed program offered by another department? Yes
If YES, attach a signed letter from each department's chair describing the impact on the department.

| | | | |
|---|-------------------------|--|-----------------|
| Recommended by Department and College | | | |
| 1. <u>Rachelle Miller</u> | <u>09/26/23</u> | 2. <u>Deborah Dailey</u> | <u>09/26/23</u> |
| Department Curriculum Committee | Date | Department Chair | Date |
| 3. <u>Michael Mills</u> | <u>09/27/23</u> | 4. <u>Victoria Groves-Scott</u> | <u>09/27/23</u> |
| College Curriculum & Assessment Committee | Date | College Dean | Date |
| Recommended by University Councils | | | |
| Submit proposals to the appropriate university Council(s) at least one month before the meeting in which action is desired. | | | |
| Is this a new teacher education program or option? <u>Yes</u> | | | |
| If YES, it must be reviewed by the Professional Education Council. | | | |
| 5. <u>Victoria Groves-Scott</u> | <u>09/27/23</u> | 6. <u>[Signature]</u> | <u>11-2-23</u> |
| Professional Education Council | Date | Undergraduate Council | Date |
| 7. <u>April Churn</u> | <u>11-8-23</u> | | |
| Council of Deans | Date | | |
| Approved by | | | |
| 8. <u>[Signature]</u> | <u>11/8/23</u> | 9. <u>[Signature]</u> | <u>11/9/23</u> |
| Provost | Date | President | Date |
| The Office of the Provost sends all required documentation to the UCA Board of Trustees and the AHECB. | | | |
| 10. Letter of Intent to AHECB (if required) | <u>NA</u> | 11. Notification to or Approval by Board of Trustees (as required) | <u>12-1-23</u> |
| | Date | | Date |
| 12. Notification to or Approval by AHECB (as required) | <u>1-26-24</u> | Recorded in Bulletin by | |
| | Date | | |
| | | 13. <u>A. Maney</u> | <u>11.9.23</u> |
| | | Office of the Provost | Date |
| The Office of the Provost retains the original and sends a copy to the Office of the Registrar for changes in Degree Works. | | | |
| Recorded in Banner by | | Recorded in Degree Works by | |
| 14. _____ | 15. _____ | | |
| Office of the Provost | Office of the Registrar | | |
| Date | Date | | |
| The Registrar returns the signed copy to the Office of the Provost. The Office of the Provost sends a copy to the originating department. | | | |

Mathematics Education Minor

The 16-hour minor in Math Education provides many of the professional education courses needed by students seeking Secondary Education licensure in mathematics. There may be other program-specific requirements in the major. For more information, speak with your academic advisor.

Required Courses (16-17 hours) from the following or approved by department chair:

EDUC 1300 Education as a Profession

EDUC 3322 Diverse Learners in Inclusive Settings

MSIT 3310 Learning and Development

MSIT 4305 Classroom Management

EDUC 4210 Integration of Technology in Teaching and Learning

MATH 4200 Introduction to Ed Testing and Assessment in Math OR MSIT 4321 Classroom Assessment

Notification: Conversion of the Technical Certificate in Accounting to Online Delivery

UCA will offer the Technical Certificate in Accounting (TCA) fully online. The majority of learners interested in the TCA are post-baccalaureate students who are seeking a career change (i.e., currently working adults) and will either use the TCA as progress toward employment, CPA eligibility, or prerequisites for the Master of Accountancy program. These learners often do not have the ability to leave their daily jobs to attend classes in person and are only able to pursue accounting online.

All of the TCA courses are part of the Bachelor of Business Administration with a major in Accounting, a program which is already available fully online. Therefore, the TCA can be completed fully online if learners select all online sections of the courses. The TCA program (and BBA-Accounting) also remain available as a traditional (on-site) program, or learners can select a combination of traditional and online courses to complete the TCA.

Supporting materials (following pages): UCA Curriculum Form U3-O

Undergraduate Curriculum Change: Conversion of an Existing Program to Online or Hybrid DeliveryDepartment/program/concentration: Accounting Date: 8/23/2023Program name: Technical Certificate in Accounting

If the conversion affects another department, attach correspondence from the department's chair describing the impact on the department.

Will the program be fully online or a hybrid? (Check one.)

☒ **Online:** Any program that is completely online and requires no in-person meetings with the instructor or class. In-person attendance may still be required for certain off-campus activities such as proctored exams, clinical experience, and internship hours.☐ **Hybrid:** Any program in which some portion of traditional "seat time" has been replaced by online academic activities. A hybrid program would require at least one scheduled in-person session with the instructor or class, with the remaining activities occurring online. In-person attendance may also be required for certain off-campus activities such as proctored exams, clinical experience, and internship hours.

If HYBRID, approximately what percentage of the program requirements will be delivered online? _____ %

Proposed effective date of change (term and year): Spring 2024**Complete and include ADHE Attachment L (Online Program Justification) and include ADHE Attachment M (Online Program Support).**

Note that ADHE/AHECB policy requires that "Institutions proposing to offer 50 percent [or more] of an existing certificate or degree program through distance technology must submit a Letter of Notification with supporting documentation to ADHE by the established deadlines." The approval process is not complete until the notification has appeared in an AHECB meeting agenda.

| | | | |
|--|-------------------|-------------------------------------|------------------|
| Recommended by the Department | | | |
| 1. <u>Bonnie Galt</u> | <u>8-23-23</u> | 2. <u>Stephanie P. White</u> | <u>8/30/2023</u> |
| Department Curriculum Committee | Date | Department Chair | Date |
| Recommended by the College | | | |
| 3. <u>Scott S. Galt</u> | <u>9/18/23</u> | 4. <u>Michael B. Hargis</u> | <u>9/18/23</u> |
| College Curriculum & Assessment Committee | Date | College Dean | Date |
| Recommended by University Councils | | | |
| Does the change affect a teacher education program? <u>No</u> | | 5. _____ | |
| If YES, must be reviewed by the Professional Education Council. | | Professional Education Council Date | |
| 6. <u>[Signature]</u> | <u>11-2-23</u> | 7. <u>April Blum</u> | <u>11-8-23</u> |
| Undergraduate Council | Date | Council of Deans | Date |
| Submit proposals to the appropriate university Council at least one month before the meeting in which action is desired. Summer submissions may not be considered until the fall term. | | | |
| Approved by | | | |
| 8. <u>Patricia Powell</u> | <u>11/08/2023</u> | | |
| Provost | Date | | |
| The Office of the Provost retains the signed original and sends a copy to the originating department. | | | |

Notification: Curriculum Revision and Title Change to the Master of Science in Instructional Technology Multimedia Design and Development Concentration and Graduate Certificate

The Master of Science in Instructional Technology (ITEC) Multimedia Design and Development Concentration and Graduate Certificate (GC) are being revised to keep the courses and assignments up to date with the instructional technology field. The courses, assignments, and readings in the concentration and certificate are informed by the International Society for Technology in Education (ISTE) teacher and educational standards. The changes are also aligned to support in-service K-16 teachers and instructional designers in developing engaging environments using technology for in-person, hybrid, and fully online learning. The title of the concentration and GC are also being changed to “Leadership and Technology in Instructional Design” to better reflect the new curriculum.

All appropriate university councils and administrators have recommended approval of these program changes.

Supporting materials (following pages): (1) UCA Curriculum Form G2-A, (2) Curriculum Outline

Graduate Curriculum Change: Action ItemLeadership Studies/Instructional Technology/Multimedia Design
Department/program/concentration: & DevelopmentDate: 9/8/2023NOTE: CHANGES APPROVED BY THE PROVOST BEFORE JANUARY 31 WILL BE PUBLISHED IN THE BULLETIN FOR THE NEXT ACADEMIC YEAR.
If you wish to request an effective date earlier or later than this deadline stipulates, provide details in section III below.**Check all that apply and supply requested information. Attach required documentation.**

- ☐ Change in total semester credit hour requirements for a degree or certificate program
Current requirement: _____ Proposed requirement: _____
- ☒ Add/remove required course(s) or change course(s) from an elective to a requirement in a degree or certificate program. (List prefix and number; list multiple course on following pages.)
Add: see attached Remove: see attached Change: _____
- ☐ Add/remove elective course(s) or change course(s) from a requirement to an elective in a degree or certificate program when the change affects total hours and/or affects another department.* (List prefix and number; list multiple courses on the following page.)
Add: _____ Remove: _____ Change: _____
- ☐ Add or remove course prerequisite(s) when the change affects total hours for a degree/certificate program and/or affects another department.*
Course prefix and number: _____ Remove: _____
Add: _____
- ☐ Change level and/or credit value of course. Do the course expectations warrant the change in level or credit value? Justify on page 2 and attach relevant documentation (e.g., syllabus).
Course prefix: _____ Current course number: _____ Proposed course number: _____
Consult the Catalog Inventory at <http://uca.edu/go/reg-info> to verify that the requested number is available.
- ☐ Remove course(s) from the Bulletin when the change affects total hours and/or affects another department.*
(Note: The course(s) will be inactive for a period of five years, and can be reinstated by submitting Curriculum Form G2-I. After five years, the course(s) will be permanently inactivated and can be reinstated only through the new course proposal process.)
Course(s) (list prefix and number): _____
- ☒ Other (specify): Change title of concentration and graduate certificate

*If the change affects another department, attach correspondence from the department's chair describing the impact on the department.

Does the change affect student financial aid? No Consult Curriculum Attachment C for qualifying changes. If YES, attach Curriculum Attachment C signed by the Director of Financial Aid.

| | | | | |
|--|-------------------|------------------------------------|-----------------|-----------------|
| Recommended by Department and College | | Louis Nadelson | | 09/27/23 |
| 1. <u>Thomas Grunick</u> | <u>09/26/23</u> | 2. <u>Victoria Groves-Scott</u> | <u>09/27/23</u> | |
| Department Curriculum Committee | Date | Department Chair | Date | |
| 3. <u>Michael Mills</u> | <u>09/27/23</u> | 4. <u>Victoria Groves-Scott</u> | <u>09/27/23</u> | |
| College Curriculum & Assessment Committee | Date | College Dean | Date | |
| Submit proposals to the appropriate university Council at least one month before the meeting at which action is desired. Summer submissions may not be considered until the fall term. | | | | |
| Recommended by University Councils | | | | |
| Does this change affect a teacher education program? <u>Yes</u> | | | | |
| If YES, must be reviewed by the Professional Education Council. | | | | |
| 6. <u>Victoria Groves-Scott</u> | <u>09/27/23</u> | 7. <u>April Green</u> | <u>11-8-23</u> | |
| Graduate Council | Date | Council of Deans | Date | |
| Approved by | | Recorded in the Bulletin by | | |
| 8. <u>Patricia A. Foulter</u> | <u>11/08/2023</u> | 9. _____ | Date | |
| Provost | Date | Office of the Provost | Date | |
| Recorded in Banner by | | Recorded in Degree Works by | | |
| 10. _____ | Date | 11. _____ | Date | |
| Office of the Provost | Date | Graduate School | Date | |
| The Office of the Provost sends the signed original to the Graduate School. The Graduate School retains the original and sends a copy to the originating department. | | | | |

Masters in Instructional Technology

The Instructional Technology degree comprises 30 semester hours of graduate credit. The program consists of a 15-hour core (five 3-hour courses) and 15 hours (five 3-hour courses) of advanced study in a selected area of concentration (i.e., online teaching and learning, computer science teaching and learning, or multimedia design and development). In order to exit the program, the candidate will be required to successfully complete all coursework.

Core Curriculum (15 credit hours)

ITEC 6301 Instructional Design using Technology

LEAD 6321 Research Methods

EDDL 7300 Foundations of Digital Age Teaching and Learning

LIBM 6325 Intellectual Property, Copyright and Digital Citizenship

Choose one (1) of the following leadership courses:

ASTL 6303 Teacher Leadership

ITEC 6370 Teacher Leadership in Online Education

ITEC 6368 Technology Planning and Leadership or ITEC 7368 Technology Planning and Leadership

Area of Concentration

Leadership and Technology in Instructional Design (15 credit hours)

EDDL 7312 Professional Learning in the Digital Age

ITEC 6344 International Perspectives on Instructional Technology

ITEC 6345 Applied Research and Assessment for Instructional Technology and Design

ITEC 6371 Universal Design for Learning

ITEC 6399 Capstone in Leadership and Technology in Instructional Design

Graduate Certificate

Leadership and Technology in Instructional Design (15 credit hours)

EDDL 7312 Professional Learning in the Digital Age

ITEC 6344 International Perspectives on Instructional Technology

ITEC 6345 Applied Research and Assessment for Instructional Technology and Design

ITEC 6371 Universal Design for Learning

ITEC 6399 Capstone in Leadership and Technology in Instructional Design

EXECUTIVE SESSION

The board unanimously declared an executive session to consider employment, appointments, promotions, demotions, disciplining and resignations of employees, upon motion by E.C. Maltbia and second by Kay Hinkle.

OPEN SESSION

The board unanimously approved the following motion by Terry Fiddler and second by Kay Hinkle:

“I move that all appointments, adjustments to salary and title, and other matters set forth on the personnel action list discussed in executive session be approved.”

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned upon motion by E.C. Maltbia and second by Michael Stanton.

Curtis Barnett
Chair

Michael Stanton
Secretary