

The University of Central Arkansas Board of Trustees convened at 10:00 a.m., February 18, 2022, with the following officers and members present:

Dr. Terry Fiddler – Chair
Mr. Curtis Barnett – Vice Chair
Ms. Amy Denton – Secretary
Mr. Bunny Adcock
Ms. Kay Hinkle
Rev. E.C. Maltbia
Dr. Michael Stanton

MINUTES

The board unanimously approved the minutes of the December 3, 2021, board meeting as submitted upon motion by Bunny Adcock and second by Curtis Barnett.

INTRODUCTIONS

President Davis introduced Dr. Michael Stanton as UCA's newest trustee.

REPORTS

President's Report – President Davis recognized Hannah Bender and Marvin Russell as recipients of the Bear C.L.A.W.S. award. President Davis announced Larry Lawrence's retirement and thanked him for his work on behalf of the university.

Audit and Finance Committee – Amy Denton, chair of the Audit & Finance Committee, informed the trustees of the business that was discussed by the committee.

Financial – Diane Newton provided a financial report which is attached to the original minutes.

ACTION AGENDA

Resolution of Appreciation – Kay Hinkle

The following resolution was unanimously adopted upon motion by Bunny Adcock and second by E.C. Maltbia:

RESOLUTION OF APPRECIATION

WHEREAS, Kay Hinkle of Mountain View, Arkansas, was appointed to the Board of Trustees of the University of Central Arkansas by the Governor of the State of Arkansas, Asa Hutchinson, in January 2018 for a term of seven years; and

WHEREAS, Ms. Hinkle graduated from the University of Central Arkansas (then State College of Arkansas) in 1970; and

WHEREAS, Ms. Hinkle served as chair of the Board of Trustees in 2021 and attended many university events and functions in her capacity as chair; and

WHEREAS, during her term as chair of the Board, the university made significant progress by (a) completing the construction of the Integrated Health Sciences Building, (b) beginning the renovation of the Doyne Health Sciences Center, (c) launching the public phase of the comprehensive capital campaign UCA NOW: Impact Arkansas and Beyond, (d) dedicating the Ronnie Williams Student Center, (e) conducting the topping out ceremony for the Windgate Center for Fine and Performing Arts, (f) adopting a new university Strategic Plan, and (g) approving renovation of the new Student Success Center and Veterans Resource Center, Schichtl Studio Arts Building, and Snow Fine Arts Building; and

WHEREAS, Ms. Hinkle served with honor and distinction and because of her leadership, the university had a very successful year in 2021; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of Central Arkansas does hereby extend its sincere appreciation and gratitude to Kay Hinkle for her service as chair of the Board of Trustees during 2021; and

BE IT FURTHER RESOLVED, that this resolution be made a part of the minutes of the University of Central Arkansas Board of Trustees meeting.

Terry Fiddler
Chair

Amy Denton
Secretary

Reimbursement of Expenses for Official Board of Trustees Duties – Board Policy No. 211

Arkansas Code Annotated 25-16-901 et seq. provides that boards and commissions may, during their first regularly scheduled meeting of each calendar year, authorize expense reimbursement for each board member for performing official board duties. The law states that the expense reimbursement must not exceed the rate established by state travel regulations for state employees. The law covers expense reimbursement for all board functions. This action is consistent with Board Policy No. 211, Reimbursement of Expenses for Official Board of Trustees Duties, and Arkansas Code Annotated 6-67-102.

The board unanimously adopted the following resolution upon motion by Michael Stanton and second by Amy Denton:

“BE IT RESOLVED: That the Board of Trustees approves the following statement concerning reimbursement of expenses for official board duties for 2022:

The UCA Board of Trustees authorizes reimbursement of expenses for each of its members for performance of official board duties, to include attendance at board meetings, fulfillment of board training requirements, and any other official board duties. The expense reimbursement authorized herein must not exceed the rate established by state travel regulations for state employees, including special travel authorization. The board also authorizes the president to approve the reimbursement of travel expenses of board members that are in conformance with this policy.”

UNIVERSITY OF CENTRAL ARKANSAS BOARD POLICY

Policy Number: 211

Subject: Reimbursement of Expenses for Official Board of Trustees Duties

Date Adopted: 10/92 Revised: 02/96

The University of Central Arkansas Board of Trustees authorizes reimbursement of expenses for each trustee for performance of official board duties, to include attendance at board meetings, fulfillment of board training requirements, and any other official board duties. The expense reimbursement authorized herein must not exceed the rate established by state travel regulations, including special travel authorization. The board also authorizes the president to approve the reimbursement of travel expenses of board members that are in conformance with this policy.

Contract Review Procedures – Board Policy No. 416

Pursuant to Board Policy No. 416, Contract Review Procedures, the administration must seek board approval for any contract that requires the university to expend funds, at any time, in excess of \$250,000 or any contract with a term exceeding one year, unless the Office of General Counsel certifies, in writing, that the contract (a) may be terminated by the university on the giving of written notice of 90 days or less or (b) will not require the university to expend funds in excess of \$99,999.

The administration is seeking board approval for the university to enter into contract with the following:

1. Evisions LLC

The board unanimously adopted the following resolution upon motion by Curtis Barnett and second by Kay Hinkle:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to enter into a contract with the company/organization listed above and on the following page.”

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract exceeds \$250,000 or with a term of more than one year

1. Vendor/Party: Evisions LLC.

Amount: \$230,499.

Summary of Contract Information: This is the renewal of an existing contract for software. The Evisions package includes Argos, Formfusion, and IntelCheck. The software package is used for reporting, report automation, check printing, and digital form development.

Term: July 1, 2022, to June 30, 2025.

Fees – Room and Board – Board Policy No. 632

The **current** room and board rate is \$7,896 per year (based on a double-occupancy room and the Total Access meal plan with \$200 declining cash balance “DCB”).

The **recommended** increase for the Total Access meal plan as reported by ADHE is 5.00%; however, the **average** increase for all meal plans is 4.89%. The increase in the board plans should generate an additional \$445,927 overall, based on the previous year’s usage and projected enrollment data. These funds will be available to help cover the likely food service price increase based on the CPI and help cover the costs of necessary equipment repairs and replacement. The Department of Housing and Residence Life completed a review of board plan rates from public institutions within the state. The proposed 2022-23 board plan rates continue to place UCA near the midpoint of the price ranges for other Arkansas universities.

A **4.00%** increase is recommended for **room** rates. This increase is primarily related to the continuing effort to maintain and upgrade housing facilities. Recommended repairs to the residence halls and apartments exceed \$13 million. The estimated annual revenue from the proposed increase for the housing room rates, based on current and predicted occupancy, is \$668,559. The proposed 2022-23 room rates place UCA in the middle of the current 2021-22 rates for other Arkansas universities.

The proposed **room and board** rate for 2022-23 is \$8,250 per year, based on double-occupancy room and the Total Access meal plan with \$200 DCB, for an overall increase of **4.48%**. This increase will result in a student paying an additional **\$354** per year. At this time, projected occupancy in housing and use of meal plans is uncertain due to the unknown nature of the pandemic.

The proposed schedule of room and board rates was presented to the Student Government Association (SGA) at their February 14th meeting.

The nightly rate (double/single) used for camps, conferences and other nightly stays will remain unchanged at \$20/\$28.

The board unanimously adopted the following resolution upon motion by Amy Denton and second by Michael Stanton:

“BE IT RESOLVED: That the Board of Trustees hereby approves the following revisions to Board Policy No. 632, Fees – Room and Board.

BE IT FURTHER RESOLVED: That the Board of Trustees hereby approves the schedule of room and board rates presented below.”



Residence Halls

	Double Room Rate Per Semester	Single Room Rate Per Semester
TIER 1: Arkansas Hall, Bernard Hall, and RA Room	\$2,250	\$2,983
TIER 2: Baridon, Bear, Carmichael, Conway, Hughes, Short/Denney, and State Halls	\$2,395	\$3,350*
TIER 3: Farris Hall and New Hall	N/A	\$3,350
TIER 4: Donaghey Hall	\$2,690	\$3,887

*Single rooms are only available when space permits typically in the Spring semester.

Apartments

TIER 1: Stadium Park, Oak Tree, Georgetown	\$2,540	\$3,569
TIER 2: Erbach, Torreyson	\$2,690	\$3,715*
TIER 3: Bear Village, Western Heights	\$2,690	\$3,887

*Single rooms are only available when space permits typically in the Spring semester.

Greek Village - 10-Month Lease

TIER 1: Fiji, BUCs, Phi Sig	\$2,395	\$3,350
TIER 2: GV Phase I and GV Phase II	\$3,190	\$3,887

Break Housing

	Double Room Rate	Single Room Rate
Winter Break	\$450	\$635
Spring Break	\$145	\$220
May Intercession	\$560	\$560
Summer I & II per five-week term	\$630	\$810
August Intercession	\$185	\$185
Nightly Rate used for approved early arrivals, late stays and other special circumstances	\$20 per night	\$28 per night

NOTE: Apartments, Donaghey Hall, and Greek Village are open during Winter and Spring Breaks.

Meal Plans

Residence Hall Meal Plan Options

	Rate per semester
Total Access (in the cafe) + \$200 Dining Dollars	\$1,875
200 Block meals + \$200 Dining Dollars	\$2,130
Seniors Only - 120 Block meals + \$550 Dining Dollars	\$1,785

Apartment Meal Plan Options

ONLY Apartments, Greek Village, and Donaghey Hall:

\$750 Dining Dollars (+ \$50 Bonus DD)	\$750
\$1050 Dining Dollars (+ \$75 Bonus DD)	\$1,050
\$200 Greek Village Dining Dollars	\$200

IMPORTANT: Freshmen are required to live on campus. Apartments are available to students who are entering their second academic year. Single rooms are limited and upgrades are available space permitting. Meal plans are mandatory for all residents and may only be changed before classes begin each term. Any resident can choose a Residence Hall meal plan. You must be in an Apartment, Donaghey, or Greek Village to choose from the All Dining Dollar plans. Unused Dining Dollars will expire at the end of the Summer II term. Unused Block meals do not carry over from fall to spring. The residence halls close for break periods with housing available for additional cost. Apartments, Donaghey, and Greek Village are open during winter and spring breaks.

Campus Projects

The administration requests approval to proceed with the following projects:

	Project	Description	Estimated Cost	Anticipated Completion	Source of Funding
1	Replace windows in Arkansas, Conway and Hughes Halls	Replace existing windows with new, more efficient ones. Project was delayed due to supply chain issues.	\$920,000	August 2022	Bond Funds
2	Lighting project in Torreyson Library	Replace existing lighting in Torreyson Library from incandescent to LED. This is anticipated to save an estimated \$80,000+ annually in electricity costs, labor costs and the cost of appropriate disposal of existing bulbs.	\$500,000	August 2022	Plant Funds
3	Baseball drainage project	Provide necessary repairs and replacement of drainage system. The current system is failing and causing significant erosion.	\$500,000	August 2022	Plant Funds
4	Cafeteria dish machine replacement	The current machine is old and in constant need of repairs to maintain the code requirements.	\$300,000	August 2022	Plant Funds
5	Classroom refresh	Replace seating primarily in rooms 100, 101, and 102 of Lewis Science Center and in rooms 102 and 104 of Manion Hall. Flooring will be replaced where needed.	\$325,000	August 2022	Remaining Lewis Annex construction funds
6	ESPN fiber to softball and soccer fields	Install 96-single-mode fiber from the Farris Center control room to the softball stadium. Install 12-single-mode fiber to locations within the softball stadium, and the soccer field and surrounding area.	\$410,000	August 2022	Plant Funds

The board unanimously adopted the following resolution upon motion by Bunny Adcock and second by Kay Hinkle:

“BE IT RESOLVED: That the Board of Trustees hereby authorizes the administration to proceed with the planning, design, and completion of the specified projects, and authorizes the president of the university, or his designee, to execute documents, enter into contracts,

and take such other steps as may be necessary or required to facilitate the specified projects.”

EXECUTIVE SESSION

The board unanimously declared an executive session to consider employment, appointments, promotions, demotions, disciplining and resignations of employees, upon motion by Kay Hinkle and second by Amy Denton.

OPEN SESSION

The board unanimously approved the following motion made by Michael Stanton and second by Bunny Adcock:

“I move that all appointments, adjustments to salary and title, and other matters set forth on the personnel action list discussed in executive session be approved.”

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned upon motion by E.C. Maltbia and second by Bunny Adcock.

The University of Central Arkansas Board of Trustees

Terry Fiddler
Chair

Amy Denton
Secretary