

The University of Central Arkansas Board of Trustees convened at 10:00 a.m., August 13, 2021, with the following officers and members present:

Ms. Kay Hinkle – Chair  
Dr. Terry Fiddler – Vice Chair  
Mr. Curtis Barnett – Secretary  
Mr. Bunny Adcock  
Ms. Amy Denton  
Rev. E.C. Maltbia  
Mr. Joe Whisenhunt

### **MINUTES**

The board unanimously approved the minutes of the May 27, 2021, board meeting and the June 24, 2021, teleconference meeting as submitted upon motion by E.C. Maltbia and second by Joe Whisenhunt.

### **REPORTS FROM THE INCOMING PRESIDENTS OF THE STUDENT GOVERNMENT ASSOCIATION, FACULTY SENATE, AND STAFF SENATE**

Statements from the incoming presidents of the Student Government Association, Faculty Senate, and Staff Senate are attached to the original minutes.

### **REPORTS**

President's Report – President Davis recognized Skyler Austen as the recipient of the Bear C.L.A.W.S. award. President Davis introduced Dr. Robin Williamson, vice president for student affairs, and Dr. Angela Webster, chief diversity officer.

Audit & Finance Committee Update – Curtis Barnett, chair of the Audit & Finance Committee, informed the trustees of the audits that were reviewed by the committee.

Financial Report – Diane Newton provided a financial update.

### **ACTION AGENDA**

#### **Traffic and Parking Regulations – Board Policy No. 421**

Board Policy No. 421, Traffic and Parking Regulations, has been revised to delete obsolete language and update several provisions. The updated policy clarifies information regarding temporary permits, the number of permits authorized, parking for persons with disabilities, and motorcycles on campus. The payment of fees and fines may now occur online or at Student

Accounts rather than at the university police department. The fines for parking and traffic violations will now be approved by the president.

The language to be deleted is stricken through, and language to be added is highlighted.

The board unanimously adopted the following resolution upon motion by E.C. Maltbia and second by Joe Whisenhunt:

**“BE IT RESOLVED: That the Board of Trustees approve the following revisions to Board Policy No. 421, Traffic and Parking Regulations, as attached to this resolution, and the changes set forth shall be effective from and after January 1, 2022.”**

**UNIVERSITY OF CENTRAL ARKANSAS  
BOARD POLICY**

Policy Number: 421

Subject: Traffic and Parking Regulations

Date Adopted: 04/80, 4/89 Revised: Passim – most recent 08/21

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1. Administrative Policy

In accordance with Ark. Code Ann. §25-17-307, the Board of Trustees of the University of Central Arkansas has established regulations for the operation and parking of motor vehicles on the UCA campus. These regulations apply to all faculty, staff, students, and others utilizing the land and streets owned or controlled by the University of Central Arkansas. The university police department is the jurisdictional law enforcement agency empowered under state statutes to enforce all parking and traffic regulations of the University of Central Arkansas and the State of Arkansas on all campus and university-controlled properties and those streets adjacent to campus properties.

- a. Any appropriately-licensed driver choosing to park an automobile on campus or on other UCA-owned or -controlled properties may do so, provided a parking permit is obtained and provided the driver understands that the permit neither obligates the university to set aside a space for every vehicle nor allows the driver to violate parking regulations.
- b. The university reserves the right to restrict the use of an automobile on university property if the owner or driver has abused the privilege of operating a vehicle on campus.
- c. The university assumes no responsibility for a vehicle or its contents.

- d. Any motor vehicle parked on property owned or controlled by the university, including metered parking, and under the control of a faculty member, staff member or student must properly display a valid UCA parking permit.
  - e. Failure to pay fines will result in the blocking of pre-registration or the withholding of transcripts or pay and refund checks.
  - f. A ticketed vehicle continuing in violation may be ticketed again as long as the violation continues. Overtime parking will be ticketed every two hours.
  - g. An illegally parked, but non-ticketed vehicle, is not an indication that the regulation being violated is no longer in effect.
  - h. UCA police officers may issue, as deemed appropriate by the issuing officer, a campus citation or district court citation for violations of Arkansas State traffic laws and/or UCA parking and traffic rules and regulations. District court citations cannot be dismissed by the university, and failure to respond to these citations will result in a warrant of arrest issued by the district court.
  - i. Occupants of residence halls are requested not to drive to class, the cafeteria, or other campus areas between the hours of 6:30 a.m. and 4:30 p.m., Monday through Friday.
  - j. A traffic ticket or any other communication from a university police officer is an official university notice. Recipients who do not respond to such a communication face disciplinary and/or legal action.
  - k. The Arkansas Crime Information Center furnishes the university police department with information on the owners of vehicles not displaying a permit that receive tickets. These tickets are then issued to the faculty/staff member or student whose home address matches those on the listing.
  - l. Use of any parking permit acquired through fraudulent, or otherwise improper means, will be considered theft of services from the University of Central Arkansas. Parking permits will be confiscated and parking privileges may be taken away.
2. Traffic and Parking Services Office:

The university police department is located at the intersection of W.J. Sowder Street and Marian Ross Avenue. The department's Traffic and Parking Services Office is open for ~~payment of traffic fines~~ **general parking information, citation information,** and ~~purchase~~/distribution of parking permits between 8:00 a.m. and 4:00 p.m., Monday through Friday. All registered students and employees may obtain their parking permit at the university police department 24 hours a day ~~except for registration and fee payment days~~. **Temporary parking permits and parking and traffic information can also be obtained at the University Police Communications Center 24 hours a day.** As a

service to the university community, the department's lobby and communications center is never closed.

3. Student Parking Permits:

- a. Students who park vehicles on campus are required to immediately obtain and display a parking permit. The parking permit is a transferable, repositionable polymer decal registered in the name of the student.
- b. Students should obtain their parking permit at the university police department. A different location may be designated during times of registration and fee payment.
- c. **The decal must be affixed on the inside, lower corner of the windshield on the driver's side with the front side of the permit facing out.** Failure to properly display the decal will result in the issuance of a citation.
- d. All parking permits expire on August 15, every year. Continuing students must obtain a new permit each fall semester.
- e. Students who forget to bring their parking permit to campus must obtain a temporary parking permit from the university police department prior to parking on university property. Temporary permits are issued free of charge to students **and are good for a maximum of seven days from the date of issuance.**

4. Faculty and Staff Parking Permits:

- a. Faculty and staff who park vehicles on campus are required to immediately purchase and display a parking permit. Student employees are not eligible for staff parking. The parking permit for faculty and staff employees is a transferable, repositionable polymer decal registered in the name of the employee.
- b. ~~Only one parking permit may be issued to each university employee.~~ The permit ~~should~~ **can** be transferred to any vehicle the employee parks on the campus. **Faculty and staff are limited to two parking permits. Those may be purchased at the full permit cost.**
- c. **The decal must be affixed on the inside, lower corner of the windshield on the driver's side with the front side of the permit facing out.** Failure to properly display the decal will result in the issuance of a citation.
- d. Employees who forget to bring their parking permit to campus must obtain a one-day temporary parking permit from the university police department prior to parking on university property. One-day permits are issued free of charge for employees who possess a regular parking permit.

- e. Employees who have lost their parking permit may obtain a replacement permit at a cost of ~~\$5.00~~ \$15.00. Holders of permits are prohibited from selling or otherwise transferring their permit to another faculty/staff member or student.
- f. The parking permit must be returned to the university police department upon termination of employment with the university.
- g. A temporary staff permit is **only** available to temporary or extra-help employees whose appointments are for a limited period of time. The fee for a one-month temporary staff permit is ~~\$12.00~~ \$20.00. The fee paid for a monthly temporary permit may be used to off-set the cost of a regular employee parking permit should the employee's appointment be extended.
- h. Relatives of faculty or staff members are not eligible for a faculty/staff permit and may not park in faculty/staff parking areas unless they are regular employees of UCA. Each parking permit is valid only for use by the person to whom it is issued. Misuse of a faculty/staff parking permit may result in loss of parking privileges for both the faculty/staff member and the violator.

5. Disabled Parking - Student, Faculty or Staff

- a. Disabled parking spaces are provided for the benefit of physically-challenged persons. These spaces are designated by disabled signs and/or appropriate marking. Unauthorized use of disabled parking spaces, including the loading/van access areas marked by striping, may result in fines as well as towing and associated costs.
- b. Physically-challenged persons must obtain a ~~blue~~ UCA disabled permit and must furnish the university police with proof of issuance of a disabled permit or license plate by the Arkansas Department of Finance and Administration **or applicable state of residency**. Such proof shall be the "Disabled Person's Access to Parking Application Form" issued by the state with the special plate or placards. **Visitors with a state-issued disabled parking placard or plate are authorized to park in these spaces without a UCA permit.**
- c. **Short-term, temporary disabled parking permits for those without a state-issued placard or plate will be issued only to persons who have obtained and displayed a regular UCA permit.** Upon obvious, visible disability, a temporary disabled permit will be issued for a period of three-to-five days. Temporary disabled permits for a longer period of time, not to exceed 30 working days, will be issued only with a letter from a physician stating a need for a disabled parking permit and the length of time it is needed.
- d. **Temporary permits for those with a state issued permanent placard or plate are available for no more than seven days.**

6. Visitor Parking

- a. Visitors to the campus should obtain a visitor's permit at the university police department prior to parking on campus. These permits will be issued after presentation of a valid driver's license. A visitor who receives a citation for a violation of the UCA parking rules, other than parking in a no-parking area or disabled parking space, may bring or mail the citation to the university police department, and it will be voided. Visitors may not park in no-parking or disabled-parking areas (without a state-issued disabled placard or plate). Violation of no-parking or disabled-parking statutes will result in a district court citation with fines set by the district court. District court citations cannot be dismissed by the university and failure to respond to these citations will result in a warrant of arrest issued by the district court.
- b. Between the hours of 6:30 a.m. and 4:30 p.m., Monday through Friday, visitor parking is provided only for persons who are not registered students or employees of the university. Students or employees parking in visitor parking between those hours, whether a student or faculty/staff parking permit is or is not displayed, will be subject to citation. Faculty, staff and students are not allowed to use a visitor's temporary permit. The temporary permit will be confiscated if used by an unauthorized individual. Parking privileges may be taken away from those involved. Faculty, staff and students may park in visitor parking between the hours of 4:30 p.m. and 6:30 a.m. Monday through Friday and all day Saturday and Sunday.

## 7. Meter Parking

- a. Meter parking is designated for short-term, convenience purposes. Holders of all types of UCA permits, except disabled parking permits, are required to pay when parking in metered spaces.
- b. Time limits and hours of enforcement are posted on each meter.
- c. A UCA parking permit is required in order to park at any metered parking space.
- d. Parking at a broken or non-functioning meter during the hours the meter is enforced is a violation and may result in a citation.

## 8. Motorcycles

~~Motorcycles, mopeds and motorbikes are not permitted on campus except in designated parking areas located on the perimeter of the campus. Motorcycle drivers must enter and depart the campus at the location nearest these parking areas. Motorcycle permits must be placed where they are easily seen.~~

## 8.9. Bicycles

Persons riding bicycles must obey all rules of the road established for motor vehicles. Bicycles shall be parked in racks provided on campus. Bicycles parked in access ways, on sidewalks, in areas which may obstruct disabled access or in any other improper

location will be subject to citation and impoundment. Impounded bicycles may be claimed at the university police department after all fines are paid.

#### 9.10. Method of Payment

- a. All parking permits may be obtained at the university police department or at other designated areas during fall, spring and summer registration and fee payment.
- b. Permit fees are payable online anytime or at Student Accounts from 8:00 a.m. until 4:00 p.m., Monday through Friday. Payroll deduction is an available option for permit fee payment for full-time faculty and full-time staff. The annual fee will be deducted in eight three equal installments beginning with the September paycheck. For employees appointed after the fall semester begins, the parking permit fee will be deducted in installments beginning with the employee's first paycheck after receiving their permit. If an employee terminates employment before the annual fee is collected in full, the remaining balance will be deducted from his/her final paycheck.
- c. Students or employees who have lost their parking permit may obtain a replacement permit at a cost of \$5.00. \$15.00.

#### 10.11. Permit Fees

- a. Student Permits – The cost for student parking permits is included in the security & access fee assessed for each academic term. Students must obtain their hanging permit from the police department's Parking & Traffic Services Office and display it in their vehicle in order to avoid a citation or impoundment.
- b. Faculty/Staff Permits – The cost for faculty/staff parking permits is \$60.00 per academic year or \$30.00 if purchased after January 1. Part Time/Extra Help Monthly faculty/staff permits are available for \$12.00 \$20.00 per month. The cost for monthly permits may be applied toward the full fee permit.
- c. Motorcycle Permits – The cost for motorcycle permits for faculty/staff is \$10.00 \$20.00. The cost of motorcycle permits for students is included in the security and access fee.
- d. Permit fees are subject to change without notice.

#### 11.12. Parking Area Assignments and Hours

- a. **Faculty/Staff Parking** - Areas marked "Yellow Area" with yellow signs, yellow lines, or yellow parking blocks are reserved for faculty and staff vehicles displaying current yellow hanging permits.
- b. **Resident Parking** (on-campus residence halls and UCA-owned or -controlled apartments and houses) - Areas marked "Resident Parking" with green signs, green lines, or green parking blocks are reserved for student vehicles displaying current green

UCA ~~hanging~~ permits. Green decals are available only to students residing in campus residence halls or UCA-owned or -controlled apartments and houses. **During winter intersession, may intersession, and summer terms, these spaces convert to UCA Permit Parking.**

- c. **UCA Permit Parking** - Areas marked “UCA Permit Parking” with white signs, white lines, or white parking blocks are reserved for student or faculty/staff vehicles displaying any current UCA permits.
- d. **Disabled Parking** - Areas marked for disabled access are *always* reserved for vehicles displaying current blue decals.
- e. **Motorcycle Parking** – Motorcycles must park in areas designated as motorcycle parking. Motorcycle parking permits must be placed where they are easily seen.
- f. **Visitor Parking** - Areas marked for visitors are reserved for persons who are not employees or students of the university.

Between 4:30 p.m. and 6:30 a.m., Monday through Friday, visitor areas, faculty/staff areas, and UCA permit parking areas are interchangeable (summer hours are from 2:30 p.m. to 6:30 a.m.). They are interchangeable all day Saturday and Sunday. A current UCA decal must be displayed. Residence hall parking, reserved parking spaces for residence hall directors and physicians, disabled parking spaces, and all other parking spaces or parking lots as posted are not interchangeable and are enforced 24 hours a day, seven days a week. **During winter intersession, may intersession, and summer terms, Resident Parking converts to UCA Permit Parking.**

### 12.13. Driving Regulations

- a. All traffic and motor vehicle laws of the State of Arkansas are applicable on UCA property and will be enforced by university police officers. ~~Violation of state traffic and motor vehicle laws may subject the driver to a district court citation with fines set by the district court.~~
- b. The campus speed limit is 15 miles per hour, except where or when conditions indicate a slower speed is necessary.
- c. One-way-street driving regulations are to be observed at all times by all vehicles.
- d. All STOP signs, YIELD RIGHT-OF-WAY signs, and all other regulatory or directional signs are to be observed.
- e. Pedestrians in crosswalks shall have the right-of-way.
- f. It is a violation of traffic regulations to avoid a speed bump.



- g. It is the driver's responsibility to safely operate his or her vehicle. Anyone who operates a vehicle on university property while under the influence of alcohol, narcotic drugs, or opiates will be subject to arrest.
- h. Failure to yield to a university police vehicle signaling a driver to pull over and stop (via the use of blue lights and/or siren), failure to comply with a university police officer's direction, or failure to cooperate with a university police officer while the officer is performing his official duties, will subject the violator to arrest under applicable state statutes.

### 13.14. Parking Regulations

- a. It is the driver's responsibility to find a legal, marked parking space and to park the entire vehicle within the space's boundary lines. Other improperly parked vehicles in the area shall not constitute an excuse for parking with any part of the vehicle over the line. Severe weather is not a valid reason for violation of parking regulations. If a vehicle experiences mechanical failure, it is the owner's/driver's responsibility to have the vehicle removed as soon as available services permit. Parking lots may not be used for vehicle storage.
- b. All parking spaces are defined by painted lines or parking blocks. Vehicles must be parked within the painted lines or in front of a properly spaced parking block.
- c. Where parallel parking is required, vehicles must be parked with the right wheels to the curb.
- ~~d. Where diagonal and head-on parking are required, vehicles should be parked with the front toward the curb and the rear bumper toward the traffic lane.~~
- d. e. No parking is allowed next to red curbs, red parking blocks or in red or candy-stripped areas. These areas are reserved for emergency vehicle access, fire code regulations compliance and/or pedestrian/traffic safety. **Unless Exceptions are made for emergency vehicles, university-owned vehicles on official business, marked contractors/vendor vehicles working in university facilities or those specifically authorized by a member of the UCA Police Department. If the contractor/vendor vehicle is not marked with a company name and phone number, a valid UCA permit will need to be obtained from the UCA Police Department.** ~~specifically authorized by a uniformed police officer, there are no exceptions for these areas.~~
- e. f. No parking is allowed on the grass, sidewalks, or in driveways or loading zones.
- f. g. Double parking is a violation at all times.
- g. h. If a vehicle is parked in violation, attended or unattended, the driver may be issued a citation.

- h. ~~h.~~ Vehicles licensed by the federal, state, county, or city government are exempt from permit requirements, but subject to compliance with other traffic and parking regulations. Police vehicles are exempt from certain traffic and parking regulations as provided in state statutes.

#### 14.15. Personal Responsibility for Vehicles

- a. The person to whom a UCA parking permit is assigned is responsible for all violations by that ~~vehicle.~~ **permit**. If a permitted vehicle is loaned to another driver, its proper operations remain the permit holder's responsibility.
- b. If a vehicle without a permit is driven on campus by a permit holder, a temporary permit must be obtained from the university police department. Temporary parking permits are available 24 hours a day, seven days a week. Motorcycle permit holders are not eligible for temporary permits. ~~Students are allowed no more than four temporary parking permits per semester unless special circumstances are approved by the Parking and Traffic Services Office.~~
- c. Parking facilities may not be used until a current UCA parking permit is properly displayed on the windshield or rearview mirror of the vehicle.

#### 15.16. Towing and Impoundment of Vehicles

- a. UCA reserves the right to tow and impound from its property any parked vehicle that does not display a current parking permit, is improperly parked in a space reserved for the disabled, is parked in a restricted zone, or has unpaid parking tickets. Vehicles will be towed if parked in such a way as to constitute a traffic or pedestrian hazard or impede the access of service or emergency vehicles. Violations which could also result in towing and possible impoundment include, but are not limited to, parking in reserved parking spaces, parking in painted candy-striped or red areas, parking in driveways, or double parking on the street or in parking lots.
- b. UCA reserves the right to tow and impound from its property any vehicle in violation of its traffic and parking regulations until all towing fees and UCA traffic/parking violation charges have been paid.

#### 16.17. Appeals Process

- a. A traffic citation may be appealed within seven days of its issuance if the recipient believes it was issued contrary to campus traffic regulations or in error. Forms for appeals may be obtained from the university police department. An appeal may not be granted after a ticket has been paid.
- b. Administrative determinations by the University of Central Arkansas may be appealed to the Conway District Court in accordance with A.C.A. 25-17-307.

c. The citation appeals board is made up of one representative from Student Government Association, Staff Senate, and Faculty Senate. A police department representative will operate as a non-voting member.

17.18. Fines for Violations:

- a. All fines must be paid within 30 days from the date of issue. Fines for traffic and parking violations which are not paid within 30 days from the date the citation for the violation was issued will be adjusted to an amount equal to twice the amount of the original fine(s). Failure to pay traffic and parking fines may result in the blocking of pre-registration, or the withholding of pay and refund checks. Additional fees may be imposed by UCA Student Accounts.
- b. All fines are payable online anytime or at Student Accounts at the university police department from 8:00 a.m. until 4:00 p.m., Monday through Friday. If the violator has his/her copy of the citation, payments will be accepted at the University Police Communications Center after hours in the form of check, money order, or credit/debit card for the exact amount of the fine only.
- c. The following are the parking and traffic violations and corresponding fines established by the University of Central Arkansas: The chief of staff and chief of police will establish fines/fees with approval by the president.

1.	No permit	\$25
2.	Defacing, reproducing, altering or illegal use of permit	\$75
3.	Falsifying registration information	\$75
4.	Exceeding speed limit	\$40
5.	Reckless/unsafe driving	\$75
6.	Failure to stop or yield right-of-way	\$25
7.	Parking in a disabled parking space	\$75
8.	Parking at a red curb	\$15
9.	Improper equipment	\$15
10.	Double parking/blocking	\$15
11.	Parking in the wrong area	\$15
12.	Parking in a "No Parking" area	\$15
13.	Parking in a reserved area	\$15
14.	Driving and/or parking on grass	\$10
15.	Driving/parking wrong direction on a one-way street	\$10
16.	Parking on the wrong side of street	\$10
17.	Over-line parking	\$10
18.	Improper display of permit	\$10
19.	Overtime parking	\$10
20.	Failure to display permit	\$10

## **Guidelines for Awarding Academic and Performance Scholarships – Board Policy No. 620**

Board Policy No. 620, Guidelines for Awarding Academic and Performance Scholarships, has been revised to clarify the types of scholarships subject to the policy and to reflect the current guidelines and process.

The phrase “Academic and Performance Scholarships” has been change to “Institutional Scholarships” in order to include Academic, Department/Performance, International, Restricted, and Other as categories of scholarships. Board Policy No. 620 is now titled Guidelines for Awarding Institutional Scholarships to encompass the various types of scholarships.

The revised policy specifies that the University Scholarship Committee will report to the vice president for finance and administration. The membership of the committee consists of nine members appointed by the vice president for finance and administration and three faculty members appointed by the faculty senate. The position of vice president for enrollment management, which no longer exists, has been removed as an ex officio voting member. The university compliance officer has replaced the director of financial aid as the non-voting chair.

The language to be deleted is stricken through, and language to be added is highlighted.

The board unanimously adopted the following resolution upon motion by Joe Whisenhunt with second by Curtis Barnett:

**“BE IT RESOLVED: That the Board of Trustees approve the following revisions to Board Policy No. 620, Guidelines for Awarding Academic and Performance Scholarships, as attached to this resolution, and the changes set forth shall be effective from and after this date.”**

### **UNIVERSITY OF CENTRAL ARKANSAS BOARD POLICY**

Policy Number: 620

Subject: Guidelines for Awarding Institutional Academic and Performance Scholarships

Date Adopted: 09/76 Revised: 12/94, 08/96, 02/13, 08/21

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The Board of Trustees delegates to the president the authority to establish **institutional academic and performance** scholarship levels. The following guidelines **regarding administration of institutional scholarships** should be **considered** ~~taken into account as scholarship levels are established.~~

For the purposes of this policy, institutional scholarships include academic, department/performance, institutional, restricted, and other. (Athletic scholarships are governed by NCAA regulations and are not covered by this policy.) Definitions of each category are as follows:

Academic – generally defined as university scholarships that are awarded based on academic performance.

Department/Performance – generally defined as scholarships offered by a department for recruiting students to a particular major or for students who are providing a service for the department. These scholarships may be awarded based on an audition, tryout, etc.

International – generally defined as scholarships that are awarded through the Center for Global Learning and Engagement for the recruitment of international students.

Restricted – generally defined as scholarships funded through a contractual agreement between the University and an external entity. These scholarships are not administered by the UCA Foundation.

Other – generally defined as scholarships that are awarded by an external entity and/or directed by board policy or some other form of University agreement.

### **Philosophical Basis for Scholarships:**

The primary purpose of the scholarship program is to identify and support superior ability and achievement. The program is likewise a testimony to the university's dedication to education and the honoring of scholarly effort.

Students who come to the university with highly developed competencies, talents, and skills deserve to be recognized for those achievements and promise, and be provided with the opportunities to further develop their potential.

### **Guidelines for Scholarship Selection:**

#### 1. University Scholarship Committee:

- a. The committee, which reports to the vice president for finance and administration, formulates and recommends policy covering institutional academic and performance scholarships. The Compliance Office committee consults with departments or a designated official(s) concerning the development and award of department/performance, international, restricted, and other at scholarships, and with the Division of Enrollment Management, Division of Finance and Administration, and other areas as needed undergraduate and graduate deans concerning the award general university of academic scholarships and fellowships.
- b. The membership of this committee shall be determined by the vice president for finance

and administration. In addition to up to nine voting members appointed to the committee by the vice president for finance and administration, ~~will include three administrators appointed by the provost and five voting~~ faculty members appointed by the Faculty Senate, shall serve rotating ~~three~~four-year terms. The vice president for finance and administration may also approve the addition of non-voting members. ~~vice president for enrollment management serves as an ex-officio voting member. The compliance officer~~ director of financial aid serves as chair and is a non-voting member.

## 2. Funding:

- a. A budget for institutional scholarships will be developed each year by the division of finance and administration ~~director of financial aid, working with the provost, the vice president for enrollment management, and the vice president for finance and administration.~~
- b. The amount of money allocated to all scholarships will be included in the annual university budget.
- e. ~~Scholarships will be grouped into two areas: academic and performance.~~

## 3. Awarding of Scholarships:

- a. The individual(s) directly responsible for the activity involved will have the primary responsibility for managing and awarding scholarships in that activity. The awarding of scholarships will be the responsibility of the following:
  - i. Academic: Director of student financial aid and compliance officer and/or designated official(s). ~~the vice president for enrollment management.~~
  - ii. Department/Performance: Department chair or designated official(s) in which the activity falls.
  - iii. International: Associate vice president for global learning and engagement, director of global learning and engagement, or designated official(s).
  - iv. Restricted: Designated official(s) in which the activity falls.
  - v. Other: Designated official(s) in which the activity falls.
- b. The Department chair or designated official ~~director of financial aid, the vice president for enrollment management and the department chair for the performance scholarships~~ will be responsible for preparing appropriate student application forms and developing appropriate selection and renewal criteria for selection and renewal of the department/performance, international, restricted, and other scholarships. The compliance officer will review student application forms and award criteria for adherence to applicable regulations and university policy. ~~Student application forms and criteria for selection and renewal will be reviewed by the University Scholarship Committee.~~

**Campus Projects**

The administration requests approval to renovate the Communication Sciences and Disorders Building (the old church located at northeast corner of College and Bruce streets), Schichtl and Snow Fine Arts. The scope of the renovations has not been fully identified, pending information from the engineers' evaluations.

Schichtl and Snow Fine Arts will be used to house departments from the College of Health and Behavioral Sciences and the College of Arts, Humanities, and Social Sciences, which will not move to the new buildings. The church building will house the Student Success Center.

The administration further requests approval for the evaluation, repair, and replacement of heating, ventilation, and air conditioning (HVAC) systems throughout the campus. This project, funded by HEERF III, American Rescue Plan Allocation (ARPA), will also cover the HVAC replacements in Snow Fine Arts, Schichtl, and the old church.

	<b>Project</b>	<b>Description</b>	<b>Estimated Cost</b>	<b>Anticipated Completion</b>	<b>Source of Funding</b>
1	Communication Science Disorders Building Renovation	Upgrade the facility and systems as necessary to accommodate the Department of Student Success. The offices are currently located in less effective places on campus.	\$500,000	July 1, 2022	Plant Funds
2	Snow Fine Arts	Upgrade the facility and systems as necessary to meet the needs of the departments which will remain in the building after the completion of Windgate.	\$1,250,000	July 1, 2023	Bond Funds and Plant Funds
3	Schichtl	Upgrade the facility and systems as necessary to meet the needs of the departments which will remain in the building after the completion of Windgate.	\$1,250,000	July 1, 2023	Bond Funds and Plant Funds
4	Air Quality projects	Enhancing air quality. Buildings will be prioritized based on greatest need and available budget.	\$7.7 million	June 1, 2023	ARPA

**Note: Air quality portions of all of these projects will be paid for with ARPA funds to the extent eligible and funds are available.**

The board unanimously adopted the following resolution upon motion by Bunny Adcock and second by Joe Whisenhunt:

**“BE IT RESOLVED: That the Board of Trustees hereby authorizes the administration to proceed with the planning, design, and completion of the specified projects and authorizes the president of the university, or his designee, to execute documents, enter into contracts, and take such other steps as may be necessary or required to facilitate the specified projects.”**

### **Diversity; Diversity Advisory Committee – Board Policy No. 525**

Board Policy No. 525 establishes the Diversity Advisory Committee in order to carry out the diversity language in the university mission statement.

Pursuant to the board policy, the Board of Trustees must make three appointments to the committee. They are as follows:

- One member of the university’s Board of Trustees; and
- Two persons, at least one of whom shall be a person holding an administrative position at the university.

Curtis Barnett and Tom Williams are the members whose appointments have expired, so the board must make two appointments at this time. Curtis Barnett was appointed in 2020 to a one-year term as the member of the board, and Tom Williams was appointed in 2019 to serve a two-year term. Shawanna Rodgers was appointed in 2020 to serve a two-year term that does not expire until 2022.

The board unanimously adopted the following resolution upon motion by Joe Whisenhunt and second by E.C. Maltbia:

**“BE IT RESOLVED: That Curtis Barnett, a member of the Board of Trustees, is hereby appointed to serve for a one-year term and that Robin Williamson is hereby appointed to serve for a two-year term (2021-23 academic years) on the Diversity Advisory Committee.”**

### **NOTIFICATIONS/DELETIONS**

#### **Notification: Program Deletion, Bachelor of Arts in Geography**

Citing low enrollment and low rates of completion in the program, the Department of Geography in the College of Natural Sciences and Mathematics has requested the deletion of the Bachelor of Arts (BA) degree program in Geography. Currently four students are enrolled in the BA program, and the last is scheduled to complete in December 2023. The Bachelor of Science (BS) degree program in Geography remains a viable program.

All appropriate university councils and administrators have recommended adoption of this change.



Supporting materials (following pages): (1) UCA Curriculum Form U3-D, (2) LON Form 5

### Undergraduate Program Deletion Form

Department: Department of Geography Date: 1/15/2021

**Check the type of program to be deleted.**

- Degree program
- Certificate program
- Concentration, emphasis, option, or track in a program
- Minor program

Bulletin title of program (brief): BA, Geography

Complete and attach ADHE form LON-5.

Are any of the prerequisites or requirements of the program to be deleted offered by another department? No

If YES, attach a signed letter from each department's chair describing the impact on the department.

<b>Recommended by Department and College (action required)</b>			
1. <u>[Signature]</u>	Date <u>1/25/2021</u>	2. <u>[Signature]</u>	Date <u>1/25/2021</u>
Department Curriculum Committee	Date	Department Chair	Date
3. <u>[Signature]</u>	Date <u>2-11-21</u>	4. <u>[Signature]</u>	Date <u>3/1/21</u>
College Curriculum & Assessment Committee	Date	College Dean	Date
<b>Recognized by University Councils (information only)</b>			
Is this a teacher education program or option? <u>No</u>		5. _____	
If YES, must be reviewed by the Professional Education Council.		Professional Education Council Date	
6. <u>[Signature]</u>	Date <u>4-20-21</u>	7. <u>[Signature]</u>	Date <u>5-12-21</u>
Undergraduate Council	Date	Council of Deans	Date
Submit proposals to the appropriate university Council at least one month before the meeting in which action is desired. Summer submissions may not be considered until the fall term.			
<b>Approved by</b>			
8. <u>[Signature]</u>	Date <u>5/15/2021</u>	9. <u>[Signature]</u>	Date <u>5/10/21</u>
Provost	Date	President	Date
The Office of the Provost sends all required documentation to the Board of Trustees and the AHECB.			
10. Notification to Board of Trustees _____		11. Notification to AHECB _____	
Date		Date	
The Office of the Provost retains the original and sends a copy to the Office of the Registrar for changes in Degree Works.		<b>Removed from Bulletin by</b>	
		12. _____	
		Office of the Provost Date	
<b>Ended in Banner by</b>		<b>Ended in Degree Works by</b>	
13. _____		14. _____	
Office of the Provost Date		Office of the Registrar Date	
The Registrar returns the copy, signed, to the Office of the Provost. The Office of the Provost sends a copy to the originating department.			

## LETTER OF NOTIFICATION – 5

### DELETION: DEGREE PROGRAM

**1. Proposed effective date**

August 15, 2021

**2. Title of degree program**

BA, Geography

**3. CIP code**

45.0701

**4. Degree code**

1460

**5. Reason for deletion**

Low program enrollment and completion.

**6. Number of students still enrolled in program**

Four students are currently enrolled in the BA Geography degree program.

**7. Expected graduation date of last student**

The last student is expected to complete in December 2023.

**8. Provide curriculum for deleted program**

**Major in Geography (38 hours)**

Geography Core (23 hours)

GEOG 1400 Earth Systems Science [ACTS: PHSC1104]

GEOG 1320 Human Geography [ACTS: GEOG1113]

GEOG 2330 Quantitative Methods in Geography

GEOG 2331 Research Methods in Geography

GEOG 2475 Cartography

GEOG 3403 Geographic Information Systems [UD UCA Core: I]

GEOG 4391 Research Seminar [UD UCA Core: Z]

Choose one of the regional classes (3 hours)

GEOG 3300 World Regional Geography [UD UCA Core: D, C]

GEOG 3315 Geography of Latin America [UD UCA Core: D, C]

GEOG 3335 Geography of Europe and Russia [UD UCA Core: D]

GEOG 3345 Geography of China and East Asia [UD UCA Core: D]

GEOG 3380 Geography of Arkansas [UD UCA Core: D]

GEOG 4390 Historical Geography of the US [UD UCA Core: D]

Plus 12 hours of upper-level geography electives.

**9. Courses (prefix, number, title) to be deleted as a result of this action**

N/A. Identical curriculum is required for the BS in Geography, so that none will be deleted.

**10. How will students in the deleted program be accommodated? Provide documentation of written notification to students currently enrolled in the program.**

There will be no change to available courses within the Geography program due to the overlap with the BS program requirements; students will not be impacted in terms of program completion, and no accommodations are required in that context.

Students have been notified of the deletion of the BA program as a current offering but have been assured that they will be able to complete their plan of study within the Geography program as planned. The text of the message sent to students by Dr. Stephen O'Connell, chair of the Department of Geography, is as follows:

Dear [student]

I wanted to reach out to you to let you know of an externally-initiated program change that indirectly impacts you. The Department of Geography has for many years offered options for both a Bachelor of Arts and a Bachelor of Science in Geography. The program structure within Geography has been exactly the same between the two, with the only difference being the degree requirements: foreign languages for the BA, lab sciences for the BS. Over the past decade, the interest in our BA program has declined; this accelerated after our move to the College of Natural Sciences, to the point that the number of students graduating with a BA in Geography has fallen below the level of viability for a degree program.

Even though there will be no change in the offerings presented by the Geography Department and you will be able to complete your Bachelor of Arts degree in a timely fashion by following your current degree plan, the BA in Geography will be officially deleted from the UCA offerings as of August of 2021. Again, this will not impact your ability to continue your Geography degree as all of the courses remain a part of the active Bachelor of Science in Geography degree. You will simply be amongst the last students to carry the BA in Geography designation at UCA.

If you have any questions or concerns about this change, don't hesitate to reach out to me directly at any time.

**11. Indicate the amount of funds available for reallocation.**

N/A. The same curriculum will continue to be delivered in the BS in Geography.

**12. Provide additional program information if requested by ADHE staff.**

If requested.

**NEW BUSINESS**

President Davis proposed renaming the Student Center to the Ronnie Williams Student Center to honor the recently-retired vice president of student services and institutional diversity, Mr. Ronnie Williams. The recommendation was unanimously approved upon motion by Terry Fiddler and seconds by Curtis Barnett and E.C. Maltbia.

**EXECUTIVE SESSION**

The board unanimously declared an executive session to consider employment, appointments, promotions, demotions, disciplining and resignations of employees, upon motion by Joe Whisenhunt and second by E.C. Maltbia.

**OPEN SESSION**

No action was taken during Executive Session.

**ADJOURNMENT**

There being no further business to come before the board, the meeting was adjourned upon motion by Joe Whisenhunt and second by E.C. Maltbia:

**The University of Central Arkansas Board of Trustees**

\_\_\_\_\_  
**Kay Hinkle**  
**Chair**

\_\_\_\_\_  
**Curtis Barnett**  
**Secretary**