

The University of Central Arkansas Board of Trustees convened for a called teleconference meeting at 10:00 a.m., April 22, 2021, with the following officers and members present:

Ms. Kay Hinkle – Chair
Dr. Terry Fiddler – Vice Chair
Mr. Curtis Barnett – Secretary
Mr. Bunny Adcock
Ms. Amy Denton

Reverend Maltbia and Mr. Whisenhunt were absent.

ACTION AGENDA

Contract Review Procedures – Board Policy No. 416

Pursuant to Board Policy No. 416, Contract Review Procedures, the administration must seek board approval for any contract that requires the university to expend funds, at any time, in excess of \$250,000 or any contract with a term exceeding one year, unless the Office of General Counsel certifies, in writing, that the contract (a) may be terminated by the university on the giving of written notice of 90 days or less or (b) will not require the university to expend funds in excess of \$99,999.

The administration is seeking board approval for the university to enter into contracts with the following:

1. Carahsoft Technology Inc.
2. AudienceView Ticketing Corporation
3. Software House International

The following resolution was adopted upon motion by Bunny Adcock and second by Curtis Barnett:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to enter into contracts with the companies/organizations listed above and on the following page.”

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract exceeds \$250,000 or with a term of more than one year

1. Vendor/Party: Carahsoft Technology Inc.

Amount: Approximately \$220,000.

Summary of Contract Information: The university has a one-year agreement for DocuSign, and the administration is seeking approval to renew for three additional years. The software package is an electronic signature platform that is leveraged to streamline existing processes that require signatures and document storing.

Term: April 2021 to April 2024.

2. Vendor/Party: AudienceView Ticketing Corporation

Amount: Approximately \$125,000.

Summary of Contract Information: AudienceView Ticketing Corporation is an existing vendor that provides ticketing services through the Reynolds Performance Hall box office. This agreement expands the role of AudienceView to provide ticketing software for Athletic Department events.

Term: Upon approval to June 30, 2026.

3. Vendor: Software House International

Amount: Approximately \$100,000.

Summary of Contract Information: The university has a one-year agreement with the vendor for Zoom Video Communications services, and the administration is seeking approval to renew for three additional years. Zoom allows for video conferencing and recording. This can be beneficial for hybrid instruction and multi-party meetings that require collaboration and interaction. Utilizing the recording feature allows publishing of the recorded session as needed.

Term: June 17, 2021, to June 16, 2024.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned upon motion by Terry Fiddler and second by Bunny Adcock.

The University of Central Arkansas Board of Trustees

Kay Hinkle
Chair

Curtis Barnett
Secretary