

**AGENDA FOR MEETING OF BOARD OF TRUSTEES
OF
UNIVERSITY OF CENTRAL ARKANSAS
AT
2:00 P.M.
ON
MAY 28, 2020**

**Rev. Cornell Maltbia – Chair
Ms. Kay Hinkle – Vice Chair
Dr. Terry Fiddler – Secretary
Mr. Bunny Adcock
Mr. Curtis Barnett
Ms. Elizabeth Farris
Mr. Joe Whisenhunt**

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES

IV. END-OF-YEAR REPORTS FROM THE OUTGOING PRESIDENTS OF THE STAFF SENATE, STUDENT GOVERNMENT ASSOCIATION, AND FACULTY SENATE

- **Ms. Kimberly Klotz, Outgoing Staff Senate President**
- **Ms. Rose McGarrity, Outgoing Student Government Association President**
- **Dr. Candice Barnes, Outgoing Faculty Senate President**

V. REPORTS

A. President's Report

- **Bear C.L.A.W.S. (Celebrating the Lofty Achievements of our Wonderful Students)**
- **Campus Update**

VI. COMMENTS ON ACTION AGENDA BY THE PRESIDENTS OF THE FACULTY SENATE, STAFF SENATE, AND STUDENT GOVERNMENT ASSOCIATION

- **Dr. Jen Talbot, Faculty Senate**
- **Mr. Steven Shook, Staff Senate**
- **Mr. Jamaal Lockings, Student Government Association**

VII. ACTION AGENDA

A. Contract Review Procedures – Board Policy No. 416

- 1. Wooster Construction**
- 2. SHI International Corporation**

B. Rights-of-way and Easements

C. Request for Provisional Positions

D. Request for Authorization to Issue Bonds to Refund the Outstanding Par Amounts of 2010B, 2010C, 2012B, 2013A, 2013B, and 2014

E. Arkansas Department of Transportation Grant - Recreational Trails Program

F. Fees – Mandatory General Registration and Other - Board Policy No. 630, Fees – Other Instructional Fees – Board Policy No. 639, and Fees – International Engagement – Board Policy No. 635

F. Operating Budget 2020-21

G. *Faculty Handbook* – Board Policy No. 300

H. Academic Calendar and Critical Dates—Fall 2023 through Summer 2024

I. Temporary Undergraduate Admission Criteria (Current – 2021/2022 Academic Year) – Board Policy No. 31

VIII. NOTIFICATIONS/DELETIONS

A. Notification: Program Name Change: BS in Health Education to BS in Health Promotion

B. Notification: Program Name Change: BSE in Kinesiology and Physical Education to BSE in Physical Education

C. Notification: Department Name Change: Department of Art to Department of Art and Design

D. Notification: Program Deletion: Bachelor of Professional Studies (BPS)

E. Notification: Program Deletion: BA in Mathematics

F. Notification: Temporary Inactivation, Clinical Nurse Leader Track and PMC

IX. NEW BUSINESS

X. EXECUTIVE SESSION

XI. OPEN SESSION

XII. ADJOURNMENT

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III. MINUTES

Minutes of the February 21, 2020, board meeting, which can be found on UCA's website, were distributed to board members for review prior to the May 28, 2020, board meeting.

VII. ACTION AGENDA

A. Contract Review Procedures – Board Policy No. 416

Pursuant to Board Policy No. 416, Contract Review Procedures, the administration must seek board approval for any contract that requires the university to expend funds, at any time, in excess of \$250,000 or any contract with a term exceeding one year, unless the Office of General Counsel certifies, in writing, that the contract (a) may be terminated by the university on the giving of written notice of 90 days or less or (b) will not require the university to expend funds in excess of \$99,999.

The administration is seeking board approval for the university to enter into contract with the following companies/organizations:

1. Wooster Construction
2. SHI International Corporation

Therefore, the president recommends to the Board of Trustees the following resolution:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to enter into the contracts with the companies/organizations listed above and on the following page.”

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract exceeds \$250,000 or with a term of more than one year

1. Vendor/Party: Wooster Construction.

Amount: \$264,112.

Summary of Contract Information: This is an agreement for the construction of four gravel parking lots.

Term: Parking lots expected to be completed prior to the start of fall semester.

2. Vendor/Party: SHI International Corporation.

Amount: Approximately \$321,000 for the three-year period.

Summary of Contract Information: This is a renewal of the contract for Microsoft licenses for the campus.

Term: July 1, 2020, to June 30, 2023.

VII. ACTION AGENDA

B. Rights-of-way and Easements

The City of Conway is making utility improvements and planning for road construction on Donaghey Avenue. Centerpoint Energy is now requesting that the university grant multiple rights-of-way and easements between College Avenue and Erbach Street for purposes of gas lines. The easements will be located in and adjacent to areas where the City of Conway is locating other utilities. Centerpoint Energy will also be locating additional gas meters on campus to better serve our facilities. A survey and drawings have been obtained, and the UCA Physical Plant has reviewed the easements and verified that the gas lines and equipment will be located in the designated areas.

In addition, the City of Conway has extended utilities from College Avenue to university property that is now leased by Chi Alpha. As part of the project, utilities have been extended to the site of the building constructed by Chi Alpha. The City of Conway is now requesting that the university grant a right-of-way and easement for purposes of utilities. A survey and drawings have been obtained, and the UCA Physical Plant has reviewed the easements and verified that the utilities have been located in the designated areas.

Therefore, the president recommends to the Board of Trustees the following resolution:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to grant to Centerpoint Energy and the City of Conway the above referenced rights-of-way and easements, and the president and other officials of the University of Central Arkansas, as the president may from time-to-time designate, are hereby authorized and directed to enter into and execute such documents, agreements and instruments as are necessary and required to grant the rights-of-way and easements.”

VII. ACTION AGENDA

C. Request for Provisional Positions

The State of Arkansas, through the position appropriation process, permits the university to request provisional positions when there is an emergency or an unexpected need.

Provisional positions may be assigned when the university receives temporary and/or unanticipated funding through grants, contract agreements, or increased collections. Provisional positions exist only as long as the funding for those positions is available and do not automatically convert to regular, budgeted positions.

In submitting a request for the allocation of provisional positions, the state process first requires authorization for that request through the university's Board of Trustees.

At this time, the university has funding through federal, state, and private grants for 33 additional positions.

Name	Title	Funding Source
Jacob Walker	Workforce Project Director	Arkansas Department of Career Education
Matthew Jeffery	Lead Software Developer	Residual funds from Federal/State Grants, Arkansas Department of Human Services and ACE
Sarah Argue	Pre-K Project Deputy Director	Arkansas Department of Human Services/DCCECE
Greg Holland	ARC Director	Arkansas Department of Workforce Services
Matthew Martens	Software Developer	Arkansas Department of Human Services & ACE
Gregory Lindstrom	Software Developer	Residual funds from Federal/State Grants, Arkansas Department of Human Services and ACE
Melanie Bradford	Technology Projects Manager	Arkansas Department of Education/EAST-TICAL
Binqi Sun	Software Developer	Residual funds from Federal/State Grants, Arkansas Department of Human Services and ACE

Vacant	Software Developer	Arkansas Department of Career Education
Michelle Hardin	Upward Bound Project Director	U.S. Department of Education
Jessie Beal	Upward Bound Project Specialist	U.S. Department of Education
Vacant	Administrative Specialist III	U.S. Department of Education
Emily Lane	Project Director	AR Tobacco Settlement
Colin Hodges	Visiting Assistant Professor	Arkansas Center for Research in Economics (ACRE)
Terra Votaw	Educational Program Manager	Arkansas Center for Research in Economics (ACRE)
Christy Horpedahl	Director of Programs	Arkansas Center for Research in Economics (ACRE)
Caleb Taylor	Communications Outreach Associate	Arkansas Center for Research in Economics (ACRE)
Joyce Ajayi	Research Associate	Arkansas Center for Research in Economics (ACRE)
Marcus Witcher	Scholar-In-Residence	Arkansas Center for Research in Economics (ACRE)
Alexander Kanode	Research Associate	Arkansas Center for Research in Economics (ACRE)
Maryam Almasifard	Research Associate	Arkansas Center for Research in Economics (ACRE)
Mavuto Kalulu	Research Associate	Arkansas Center for Research in Economics (ACRE)
Zachary Burt	Research Assistant	Arkansas Center for Research in Economics (ACRE)

Vacant	Educational Program Coordinator	Arkansas Center for Research in Economics (ACRE)
Vacant	Scholarship Program Manager	Arkansas Center for Research in Economics (ACRE)
Vacant	Research/Program Assistant	Arkansas Center for Research in Economics (ACRE)
Alexander Hartman	Project Specialist	Confucius Institute
Chad Hearne	Executive Director	UCA Foundation
Sharon Kuhn	Project Specialist	UCA Foundation
Tracy Spence	Project Specialist	UCA Foundation
Brandi Robertson	Project Specialist	UCA Foundation
Nathaniel Gray	Software Developer	AR Department of Education and ADHS
Kimberley Calhoon	Director of AR Adolescent Literacy	Arkansas Department of Education

Therefore, the president recommends to the Board of Trustees the following resolution:

"BE IT RESOLVED: That the Board of Trustees authorizes the administration to proceed with requests to the State Department of Finance and Administration for allocation of 33 provisional positions, shown on the above list that will be funded by institutional funds, federal, state and private grants."

VII. ACTION AGENDA

D. Request for Authorization to Issue Bonds to Refund the Outstanding Par Amounts of 2010B, 2010C, 2012B, 2013A, 2013B, and 2014

The University along with bond counsel, underwriter and others, has undergone a feasibility study for refinancing certain outstanding bonds. The net present value savings was significant enough for the committee to ask the administration to pursue the refunding if the financial climate remained favorable.

The 2020 par amount of the refunding is expected to be approximately \$68,600,000 and issued at such a rate that provides for at least 3% net present value savings. The current estimated net present value savings is approximately \$5.5 million with a savings benefit of 8.45%.

The following bonds are included in the refunding:

1. Student Fee Rev. 2010B
2. Auxiliary 2010C (Housing Renovations)
3. Auxiliary 2012B (Bear Village Acquisition)
4. Auxiliary 2013A (Greek Village Project)
5. Auxiliary 2013B (Tax Exempt - Greek Village Project)
6. Student Fee Rev. 2014 (Lewis Science Center Project)

Therefore, the President recommends to the Board of Trustees the following resolution:

“BE IT RESOLVED: That the Board of Trustees hereby adopts the bond resolutions attached hereto, and authorizes the issuance and delivery of the bonds set forth therein for the terms and rates therein set forth, and further authorizes the administration to take all other steps necessary and required to issue said bonds for the purpose of refunding the bonds set forth therein.”

RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE UNIVERSITY OF CENTRAL ARKANSAS

AUTHORIZING THE ISSUANCE OF BOARD OF TRUSTEES OF THE UNIVERSITY OF CENTRAL ARKANSAS STUDENT FEE REVENUE BONDS FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS; AUTHORIZING THE EXECUTION OF ONE OR MORE OFFICIAL STATEMENTS, BOND PURCHASE AGREEMENTS, TRUST INDENTURES AND RELATED DOCUMENTS; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

WHEREAS, the Board of Trustees (the "Board") of the University of Central Arkansas (the "University") is authorized under the Constitution and laws of the State of Arkansas, including particularly Arkansas Code of 1987 Annotated, Title 6, Chapter 62, Subchapter 3 (the "Act"), to borrow money for the purpose of acquiring, constructing and equipping capital improvements for use by the University and to refund bonds issued under the Act to finance such capital improvements; and

WHEREAS, the Board has previously issued its Student Fee Revenue Refunding Bonds, Series 2010B (the "Series 2010 Bonds") and its Student Fee Revenue Capital Improvement Bonds (Lewis Science Center Project), Series 2014 (the "Series 2014 Bonds") under the Act for the purpose of financing and refinancing capital improvements for the University; and

WHEREAS, the Series 2010 Bonds are currently outstanding in the principal amount of \$10,545,000 and are subject to optional redemption by the Board without penalty on and after September 1, 2020; and

WHEREAS, the Series 2014 Bonds are currently outstanding in the principal amount of \$12,065,000, and the Series 2014 Bonds are subject to optional redemption by the Board without penalty on and after September 1, 2021; and

WHEREAS, it has been found and determined, based on the advice of the staff of the University, that the Board can, based on current market conditions, recognize net present value savings by the refunding of all or portions of the outstanding Series 2010 Bonds and/or Series 2014 Bonds (collectively, the "Refunding"), and that the Refunding should be financed by the Board's Student Fee Revenue Bonds (the "Bonds"), the proceeds of the sale thereof to be used for accomplishing the Refunding, paying the costs of issuing the Bonds, and, if desirable, paying the costs of insuring the Bonds; and

WHEREAS, the Bonds will be general obligations of the Board, and payment of debt service on the Bonds will be equally and ratably secured by "Pledged Revenues" (as defined in the Indentures (hereinafter defined)), which are generally that portion of the general tuition and fees paid by students attending the University in each fiscal year equal to 110% of the

aggregate principal and interest due on bonds to which such general tuition and fees are pledged for such fiscal year; and

WHEREAS, the Bonds are to be issued on the terms and in the form set forth in one or more Trust Indentures to be dated as of the date of each issue of the Bonds (the "Indentures") between the Board and Bank OZK (the "Trustee"); and

WHEREAS, in order to proceed with the Refunding, it is necessary for the Board (i) to authorize the issuance and marketing of the Bonds; (ii) to designate Friday, Eldredge & Clark, LLP as bond counsel and Crews & Associates, Inc. as underwriter for the Bonds (the "Underwriter"); (iii) to authorize the President of the University to deem final a Preliminary Official Statement or Preliminary Official Statements for the Bonds and to authorize their use; (iv) to authorize the pricing of the Bonds and the execution of a Bond Purchase Agreement or Bond Purchase Agreements for the Bonds with the Underwriter in connection therewith; and (v) to authorize the execution of the Indentures and related documents, all relating to the security and issuance of the Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CENTRAL ARKANSAS:

Section 1. After receiving advice and the recommendation of the Vice President for Finance and Administration of the University, all or any portion of the Series 2010 Bonds may be refunded if such refunding would produce an aggregate net present value savings of at least three percent (3%) of the principal balance of the Series 2010 Bonds being refunded. In the event that such net present value savings threshold is met, the Bonds are hereby authorized to be issued to accomplish the Refunding of the Series 2010 Bonds selected for the Refunding. The Bonds allocable to the Refunding of the Series 2010 Bonds shall have a final maturity date not later than the final maturity date of the Series 2010 Bonds being refunded. Any Series 2010 Bonds being refunded that mature after September 1, 2020 shall be called for redemption on such date.

After receiving advice and the recommendation of the Vice President for Finance and Administration of the University, all or any portion of the Series 2014 Bonds may be refunded if such refunding would produce an aggregate net present value savings of at least three percent (3%) of the principal balance of the Series 2014 Bonds being refunded. In the event that such net present value savings threshold is met, the Bonds are hereby authorized to be issued to accomplish the Refunding of the Series 2014 Bonds selected for the Refunding. The Bonds allocable to the Refunding of the Series 2014 Bonds shall have a final maturity date not later than the final maturity date of the Series 2014 Bonds being refunded. Any Series 2014 Bonds being refunded that mature after September 1, 2021 shall be called for redemption on such date.

The Bonds shall be issued in an aggregate principal amount not greater than the amount needed to accomplish the Refunding and to pay the estimated costs of issuing and insuring the Bonds and accomplishing the Refunding.

All Bonds shall have in their name a series designation based on the year issued and a description in their name, and, if there are multiple series, the name shall contain a letter to differentiate series, in style and form acceptable to the Vice President of Finance and Administration of the University. In addition, the series designation may contain a letter, in style and format acceptable to the Vice President of Finance and Administration of the University, if desired by the Vice President of Finance and Administration of the University.

The Bonds may be combined and issued at one time, or in the alternative and subject to the provisions of Section 5 hereof, all or any portion of the Bonds may be issued at separate times; provided, however, there shall be no more than two issues of Bonds authorized under this Resolution. The Bonds issued at the same time may be divided into multiple series if taxable and tax-exempt bonds are being issued, if advantageous for planning purposes or if necessitated for federal income tax purposes, as determined by the President of the University and the Vice President for Finance and Administration of the University. Each series of an issue shall have a series name that reflects that such series is "Refunding."

Section 2. In order to provide for the issuance of the Bonds and to prescribe the terms under which the Bonds will be secured, executed, authenticated, accepted and held, the Chairman and Secretary of the Board, the President of the University and one or more Vice Presidents of the University as designated by the President, are hereby authorized to execute all documents necessary to the issuance of the Bonds, including without limitation:

- (a) an Indenture for each issue of the Bonds to be dated as of the date of the particular Bonds that are part of such issue, between the Board and the Trustee, setting forth the terms and conditions of the Bonds and providing for the issuance of the particular Bonds;
- (b) a Bond Purchase Agreement for each issue of Bonds between the Board and the Underwriter setting forth the purchase price and the other terms and conditions upon which the issue of Bonds will be sold to the Underwriter or, subject to the provisions of Section 6 hereof, placed with a Purchaser (as hereinafter defined); and
- (c) a Continuing Disclosure Agreement for each issue of Bonds, between the Board and the Trustee, setting forth certain obligations of the Board to make continuing disclosure of financial information and material events to the secondary municipal marketplace, as set forth in Rule 15c2-12 of the Securities and Exchange Commission.

The Indenture, the Bond Purchase Agreement and the Continuing Disclosure Agreement for an issue of Bonds are hereby authorized and shall be in substantially the form presented to this

Board, but with such changes therein as shall be approved by the Chairman or the President. The Board recognizes that certain revisions may be made to an Indenture, a Bond Purchase Agreement and a Continuing Disclosure Agreement prior to the issuance of an issue of Bonds, and hereby authorizes the Chairman or President to approve and accept such revisions, their signatures on each of such documents to constitute proof of their acceptance of such revisions. Specifically, the President or the Chairman is hereby authorized to (i) accept the final maturity schedule, interest rates and reoffering yields for each issue of Bonds if such President or Chairman deems such rates, maturity schedule and yields to be appropriate and within the authority granted by this Resolution and execute a final Bond Purchase Agreement with the Underwriter, and (ii) execute a Continuing Disclosure Agreement. Prior to the sale of an issue of Bonds, the President or the Chairman is hereby authorized to confer with Friday, Eldredge & Clark, LLP, as bond counsel, in allocating the principal amount of such Bonds between tax-exempt bonds and taxable bonds if advantageous for planning purposes are necessitated for federal income tax purposes.

The President of the University is hereby authorized to negotiate an Underwriter's discount with the Underwriter that is not in excess of 0.4625% of the par amount of the Bonds of an issue. The purchase price may include original issue premiums and discounts in such amounts as may be approved by the President.

Section 3. In order to provide credit enhancement for the Bonds, the Board recognizes that it may be economically desirable to obtain a policy or policies of municipal bond insurance (collectively, the "Policies"). The Board hereby authorizes the President of the University to obtain Policies from among proposals by municipal bond insurers, if the terms and conditions of such Policies are favorable and provide economic benefit to the Board. The Chairman or President is hereby authorized and directed to execute all documents in connection with the Policies, provided that the Chairman or President determine that the terms and conditions of the Policies are favorable and provide economic benefit to the Board.

Section 4. The Board hereby authorizes the use of a Preliminary Official Statement in the marketing of each issue of the Bonds and authorizes the production of an Official Statement for each issue of the Bonds. The Preliminary Official Statement is hereby approved in substantially the form presented to the Board. The Board recognizes that certain revisions may be made to the Preliminary Official Statement prior to its delivery to prospective purchasers of each issue of the Bonds, and hereby authorizes the Chairman or the President to approve and accept such revisions, the signature of either on each such Preliminary Official Statement to constitute proof of acceptance of such revisions. The Board hereby authorizes the President to "deem final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission the Preliminary Official Statement with such revisions as may be accepted by the President. The Board hereby further authorizes and approves the production of a final Official Statement for each issue of the Bonds, and authorizes and directs the President to execute and deliver each Official Statement, in such form as he deems acceptable, in connection with the issuance of each issue of the Bonds. If, subject to the provisions of Section 6 hereof, an issue of Bonds is privately placed rather than sold to the Underwriter, the authorization and approval of a Preliminary Official Statement and a final Official Statement herein also includes the

authorization and approval of a Preliminary Limited Offering Memorandum and final Limited Offering Memorandum, or similar documents, if such documents are necessary or desirable for such private placement transaction, and, as such the definition of "Preliminary Official Statement" is deemed to include a Preliminary Limited Offering Memorandum or similar document.

Section 5. If the President of the University, upon the advice of the Vice President for Finance and Administration of the University, deems that it is in the best interest of the Board, all or any portion of the Bonds may be issued at separate times; provided, however, there shall be no more than two Bond issues authorized under this Resolution. The Indenture, the Bond Purchase Agreement, the Continuing Disclosure Agreement and the Preliminary Official Statement have been prepared and presented to the Board assuming that the Bonds will be combined into and sold as one issue at the same time and that all of the Series 2010 Bonds and Series 2014 Bonds will be included in the Refunding. In the event that the President of the University, as stated in the first sentence of this Section, determines that it is in the best interest of the Board for all or any portion of the Bonds to be issued at separate times, the Chairman and the President are each authorized to accept an Indenture, a Bond Purchase Agreement, a Continuing Disclosure Agreement and a Preliminary Official Statement for each issue of the Bonds, so long as such documents remain in substantially the form as presented to this meeting, with such changes necessitated by issuing the Bonds at separate times. The signature of the Chairman or President on each of such documents shall evidence approval thereof.

Section 6. The Board recognizes that, depending on market conditions, it may be in the best interest of the Board for one or more issues of Bonds to be privately placed to a single investor or multiple investors (each a "Purchaser") rather than sold to the Underwriter in an underwritten transaction. If the President of the University, upon the advice of the Vice President for Finance and Administration of the University, deems that it is in the best interest of the Board, an issue of Bonds may be privately placed with one or more Purchasers. The Indenture, the Bond Purchase Agreement, the Continuing Disclosure Agreement and the Preliminary Official Statement have been prepared and presented to the Board assuming that the Bonds will be combined into and sold as one issue at the same time in an underwritten transaction. In the event that the President of the University, as stated in the first sentence of this Section, determines that it is in the best interest of the Board for one or more issues of Bonds to be privately placed, the Chairman and the President are each authorized to accept an Indenture, a Bond Purchase Agreement, a Continuing Disclosure Agreement and, if required, a Preliminary Limited Offering Memorandum, or similar document for each issue of the Bonds privately placed, so long as such documents remain in substantially the form as presented to this meeting, with such changes necessitated by a private placement transaction. Without limiting the foregoing sentence, the Chairman and President are each authorized to accept revisions to a Bond Purchase Agreement which reflect that the Bonds will ultimately be sold to a Purchaser rather than to the Underwriter. The signature of the Chairman or President on each of such documents shall evidence approval thereof. If an issue of Bonds is privately placed, the Underwriter shall be paid a placement agent's fee of not in excess of 0.4625% of the par amount of the Bonds of such issue.

Section 7. The Bonds are authorized to be issued on a parity with all or any outstanding bonds that are secured by the Pledged Revenues to the extent that the various parity tests for those bonds can be met.

Section 8. The Chairman and Secretary of the Board, and the President of the University and one or more Vice Presidents of the University (as designated by the President) are hereby authorized and directed to do any and all lawful things to effect the execution and delivery of the Bonds, the performance of all obligations of the Board and of the University, and the execution and delivery of all papers, documents, certificates and other instruments of whatever nature that may be necessary or desirable for carrying out the authority conferred by this Resolution or evidencing the authority and its exercise. The Secretary of the Board is hereby authorized to acknowledge and attest the signatures of the Chairman and the President and to execute such other documents as may be required in connection with the issuance of the Bonds.

Section 9. The Board hereby designates Friday, Eldredge & Clark, LLP, Little Rock, Arkansas as bond counsel for the Bonds and Crews and Associates, Inc. as Underwriter for the Bonds.

Section 10. The provisions of this Resolution are hereby declared to be separable and if any provision shall for any reason be held illegal or invalid, such holding shall not affect the validity of the remainder of this Resolution.

Section 11. All resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

ADOPTED: _____, 2020.

ATTEST:

By _____
Everette Cornell Maltbia, Chair

Terry Fiddler, Secretary

(SEAL)

RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE UNIVERSITY OF CENTRAL ARKANSAS

AUTHORIZING THE ISSUANCE OF BOARD OF TRUSTEES OF THE UNIVERSITY OF CENTRAL ARKANSAS STUDENT HOUSING SYSTEM REVENUE BONDS FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS; AUTHORIZING THE EXECUTION OF ONE OR MORE OFFICIAL STATEMENTS, BOND PURCHASE AGREEMENTS, TRUST INDENTURES AND RELATED DOCUMENTS; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

WHEREAS, the Board of Trustees (the "Board") of the University of Central Arkansas (the "University") is authorized under the Constitution and laws of the State of Arkansas, including particularly Arkansas Code of 1987 Annotated, Title 6, Chapter 62, Subchapter 3 (the "Act"), to borrow money for the purpose of acquiring, constructing and equipping capital improvements for use by the University and to refund bonds issued under the Act to finance such capital improvements; and

WHEREAS, the Board has previously issued its Student Housing System Revenue Capital Improvement Bonds, Series 2010C (the "Series 2010 Bonds"), its Student Housing System Revenue Capital Improvement Bonds (Bear Village Acquisition), Series 2012B (the "Series 2012 Bonds"), its Taxable Student Housing System Revenue Capital Improvement Bonds (Greek Village Project), Series 2013A (the "Series 2013A Bonds"), and its Tax-Exempt Student Housing System Revenue Capital Improvement Bonds (Greek Village Project), Series 2013B (the "Series 2013B Bonds"); and

WHEREAS, the Series 2010 Bonds were issued to finance costs of acquiring, constructing, furnishing, and equipping Bear Hall and constructing, furnishing, and equipping improvements, renovations, and refurbishments to multiple housing facilities, including Stadium Park Hall, Bernard Hall, Carmichael Hall, Conway Hall, Hughes Hall, Farris Hall, State Hall, Baridon Hall, Arkansas Hall, New Hall, and Short/Denny Hall (collectively, the "2010 Project"), which is operated as part of the University's Housing System; and

WHEREAS, the Series 2010 Bonds are currently outstanding in the principal amount of \$21,090,000 and are subject to optional redemption by the Board without penalty on and after September 1, 2020; and

WHEREAS, the Series 2012 Bonds were issued to finance costs of acquiring Bear Village Apartments (the "2012 Project"), which is operated as part of the University's Housing System; and

WHEREAS, the Series 2012 Bonds are currently outstanding in the principal amount of \$9,045,000 and are subject to optional redemption by the Board without penalty on and after September 1, 2020; and

WHEREAS, the Series 2013A Bonds and the Series 2013B Bonds (collectively, the "Series 2013 Bonds") were issued to finance costs of acquiring, constructing, and equipping Greek Village, along with campus utilities and infrastructure improvements (collectively, the "2013 Project"), which is operated as part of the University's Housing System; and

WHEREAS, the Series 2013A Bonds are currently outstanding in the principal amount of \$11,255,000 and the Series 2013B Bonds are currently outstanding in the principal amount of \$1,350,000, and each series of the Series 2013 Bonds are subject to optional redemption by the Board without penalty on and after September 1, 2021; and

WHEREAS, it has been found and determined, based on the advice of the staff of the University, that the Board can, based on current market conditions, recognize net present value savings by the refunding of all or portions of the outstanding Series 2010 Bonds, Series 2012 Bonds, Series 2013A Bonds and/or Series 2013B Bonds (collectively, the "Refunding"), and that the Refunding should be financed by the Board's Student Housing System Revenue Bonds (the "Bonds"), the proceeds of the sale thereof to be used for accomplishing the Refunding, funding a debt service reserve, paying the costs of issuing the Bonds, and, if desirable, paying the costs of insuring the Bonds; and

WHEREAS, the Bonds will be general obligations of the Board, and payment of debt service on the Bonds will be equally and ratably secured by "Pledged Revenues" (as defined in the Indentures (hereinafter defined)), which are generally revenues received by the University from operation of all student housing facilities and independent living facilities now or hereafter owned and operated by the University (including any parlor fees or similar fees paid by any students or organizations with respect to the use of any University-owned sorority or fraternity house, or the National Pan-Hellenic Council facility), the Christian Dining Hall Building, the Student Union building, including but not limited to the bookstore, snack bar and game room therein, remaining after payment of Current Expenses (as defined in the Indentures); and

WHEREAS, the Bonds are to be issued on the terms and in the form set forth in one or more Trust Indentures to be dated as of the date of each issue of the Bonds (the "Indentures") between the Board and Bank OZK (the "Trustee"); and

WHEREAS, in order to proceed with the Refunding, it is necessary for the Board (i) to authorize the issuance and marketing of the Bonds; (ii) to designate Friday, Eldredge & Clark, LLP as bond counsel and Crews & Associates, Inc. as underwriter for the Bonds (the "Underwriter"); (iii) to authorize the President of the University to deem final a Preliminary Official Statement or Preliminary Official Statements for the Bonds and to authorize their use; (iv) to authorize the pricing of the Bonds and the execution of a Bond Purchase Agreement or

Bond Purchase Agreements for the Bonds with the Underwriter in connection therewith; and (v) to authorize the execution of the Indentures and related documents, all relating to the security and issuance of the Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CENTRAL ARKANSAS:

Section 1. After receiving advice and the recommendation of the Vice President for Finance and Administration of the University, all or any portion of the Series 2010 Bonds may be refunded if such refunding would produce an aggregate net present value savings of at least three percent (3%) of the principal balance of the Series 2010 Bonds being refunded. In the event that such net present value savings threshold is met, the Bonds are hereby authorized to be issued to accomplish the Refunding of the Series 2010 Bonds selected for the Refunding. The Bonds allocable to the Refunding of the Series 2010 Bonds shall have a final maturity date not later than the final maturity date of the Series 2010 Bonds being refunded. Any Series 2010 Bonds being refunded that mature after September 1, 2020 shall be called for redemption on such date.

After receiving advice and the recommendation of the Vice President for Finance and Administration of the University, all or any portion of the Series 2012 Bonds may be refunded if such refunding would produce an aggregate net present value savings of at least three percent (3%) of the principal balance of the Series 2012 Bonds being refunded. In the event that such net present value savings threshold is met, the Bonds are hereby authorized to be issued to accomplish the Refunding of the Series 2012 Bonds selected for the Refunding. The Bonds allocable to the Refunding of the Series 2012 Bonds shall have a final maturity date not later than the final maturity date of the Series 2012 Bonds being refunded. Any Series 2012 Bonds being refunded that mature after September 1, 2020 shall be called for redemption on such date.

After receiving advice and the recommendation of the Vice President for Finance and Administration of the University, all or any portion of the Series 2013A Bonds may be refunded if such refunding would produce an aggregate net present value savings of at least three percent (3%) of the principal balance of the Series 2013A Bonds being refunded. In the event that such net present value savings threshold is met, the Bonds are hereby authorized to be issued to accomplish the Refunding of the Series 2013A Bonds selected for the Refunding. The Bonds allocable to the Refunding of the Series 2013A Bonds shall have a final maturity date not later than the final maturity date of the Series 2013A Bonds being refunded. Any Series 2013A Bonds being refunded that mature after September 1, 2021 shall be called for redemption on such date.

After receiving advice and the recommendation of the Vice President for Finance and Administration of the University, all or any portion of the Series 2013B Bonds may be refunded if such refunding would produce an aggregate net present value savings of at least three percent (3%) of the principal balance of the Series 2013B Bonds being refunded. In the event that such

net present value savings threshold is met, the Bonds are hereby authorized to be issued to accomplish the Refunding of the Series 2013B Bonds selected for the Refunding. The Bonds allocable to the Refunding of the Series 2013B Bonds shall have a final maturity date not later than the final maturity date of the Series 2013B Bonds being refunded. Any Series 2013B Bonds being refunded that mature after September 1, 2021 shall be called for redemption on such date.

The Bonds shall be issued in an aggregate principal amount not greater than the amount needed to accomplish the Refunding, to fund a debt service reserve (if necessary) and to pay the estimated costs of issuing and insuring the Bonds and accomplishing the Refunding.

All Bonds shall have in their name a series designation based on the year issued and a description in their name, and, if there are multiple series, the name shall contain a letter to differentiate series, in style and form acceptable to the Vice President of Finance and Administration of the University. In addition, the series designation may contain a letter, in style and format acceptable to the Vice President of Finance and Administration of the University, if desired by the Vice President of Finance and Administration of the University.

The Bonds may be combined and issued at one time, or in the alternative and subject to the provisions of Section 5 hereof, all or any portion of the Bonds may be issued at separate times; provided, however, there shall be no more than two issues of Bonds authorized under this Resolution. The Bonds issued at the same time may be divided into multiple series if taxable and tax-exempt bonds are being issued, if advantageous for planning purposes or if necessitated for federal income tax purposes, as determined by the President of the University and the Vice President for Finance and Administration of the University. Each series of an issue shall have a series name that reflects that such series is "Refunding."

Section 2. In order to provide for the issuance of the Bonds and to prescribe the terms under which the Bonds will be secured, executed, authenticated, accepted and held, the Chairman and Secretary of the Board, the President of the University and one or more Vice Presidents of the University as designated by the President, are hereby authorized to execute all documents necessary to the issuance of the Bonds, including without limitation:

- (a) an Indenture for each issue of the Bonds to be dated as of the date of the particular Bonds that are part of such issue, between the Board and the Trustee, setting forth the terms and conditions of the Bonds and providing for the issuance of the particular Bonds;
- (b) a Bond Purchase Agreement for each issue of Bonds between the Board and the Underwriter setting forth the purchase price and the other terms and conditions upon which the issue of Bonds will be sold to the Underwriter or, subject to the provisions of Section 6 hereof, placed with a Purchaser (as hereinafter defined); and

- (c) a Continuing Disclosure Agreement for each issue of Bonds, between the Board and the Trustee, setting forth certain obligations of the Board to make continuing disclosure of financial information and material events to the secondary municipal marketplace, as set forth in Rule 15c2-12 of the Securities and Exchange Commission.

The Indenture, the Bond Purchase Agreement and the Continuing Disclosure Agreement for an issue of Bonds are hereby authorized and shall be in substantially the form presented to this Board, but with such changes therein as shall be approved by the Chairman or the President. The Board recognizes that certain revisions may be made to an Indenture, a Bond Purchase Agreement and a Continuing Disclosure Agreement prior to the issuance of an issue of Bonds, and hereby authorizes the Chairman or President to approve and accept such revisions, their signatures on each of such documents to constitute proof of their acceptance of such revisions. Specifically, the President or the Chairman is hereby authorized to (i) accept the final maturity schedule, interest rates and reoffering yields for each issue of Bonds if such President or Chairman deems such rates, maturity schedule and yields to be appropriate and within the authority granted by this Resolution and execute a final Bond Purchase Agreement with the Underwriter, and (ii) execute a Continuing Disclosure Agreement. Prior to the sale of an issue of Bonds, the President or the Chairman is hereby authorized to confer with Friday, Eldredge & Clark, LLP, as bond counsel, in allocating the principal amount of such Bonds between tax-exempt bonds and taxable bonds if advantageous for planning purposes are necessitated for federal income tax purposes.

The President of the University is hereby authorized to negotiate an Underwriter's discount with the Underwriter that is not in excess of 0.4625% of the par amount of the Bonds of an issue. The purchase price may include original issue premiums and discounts in such amounts as may be approved by the President.

Section 3. In order to provide credit enhancement for the Bonds, the Board recognizes that it may be economically desirable to obtain a policy or policies of municipal bond insurance (collectively, the "Policies"). The Board hereby authorizes the President of the University to obtain Policies from among proposals by municipal bond insurers, if the terms and conditions of such Policies are favorable and provide economic benefit to the Board. The Chairman or President is hereby authorized and directed to execute all documents in connection with the Policies, provided that the Chairman or President determine that the terms and conditions of the Policies are favorable and provide economic benefit to the Board.

Section 4. The Board hereby authorizes the use of a Preliminary Official Statement in the marketing of each issue of the Bonds and authorizes the production of an Official Statement for each issue of the Bonds. The Preliminary Official Statement is hereby approved in substantially the form presented to the Board. The Board recognizes that certain revisions may be made to the Preliminary Official Statement prior to its delivery to prospective purchasers of each issue of the Bonds, and hereby authorizes the Chairman or the President to approve and accept such revisions, the signature of either on each such Preliminary Official Statement to constitute proof of acceptance of such revisions. The Board hereby authorizes the President to

"deem final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission the Preliminary Official Statement with such revisions as may be accepted by the President. The Board hereby further authorizes and approves the production of a final Official Statement for each issue of the Bonds, and authorizes and directs the President to execute and deliver each Official Statement, in such form as he deems acceptable, in connection with the issuance of each issue of the Bonds. If, subject to the provisions of Section 6 hereof, an issue of Bonds is privately placed rather than sold to the Underwriter, the authorization and approval of a Preliminary Official Statement and a final Official Statement herein also includes the authorization and approval of a Preliminary Limited Offering Memorandum and final Limited Offering Memorandum, or similar documents, if such documents are necessary or desirable for such private placement transaction, and, as such the definition of "Preliminary Official Statement" is deemed to include a Preliminary Limited Offering Memorandum or similar document.

Section 5. If the President of the University, upon the advice of the Vice President for Finance and Administration of the University, deems that it is in the best interest of the Board, all or any portion of the Bonds may be issued at separate times; provided, however, there shall be no more than two Bond issues authorized under this Resolution. The Indenture, the Bond Purchase Agreement, the Continuing Disclosure Agreement and the Preliminary Official Statement have been prepared and presented to the Board assuming that the Bonds will be combined into and sold as one issue at the same time and that all of the Series 2010 Bonds, Series 2012 Bonds, and Series 2013 Bonds will be included in the Refunding. In the event that the President of the University, as stated in the first sentence of this Section, determines that it is in the best interest of the Board for all or any portion of the Bonds to be issued at separate times, the Chairman and the President are each authorized to accept an Indenture, a Bond Purchase Agreement, a Continuing Disclosure Agreement and a Preliminary Official Statement for each issue of the Bonds, so long as such documents remain in substantially the form as presented to this meeting, with such changes necessitated by issuing the Bonds at separate times. The signature of the Chairman or President on each of such documents shall evidence approval thereof.

Section 6. The Board recognizes that, depending on market conditions, it may be in the best interest of the Board for one or more issues of Bonds to be privately placed to a single investor or multiple investors (each a "Purchaser") rather than sold to the Underwriter in an underwritten transaction. If the President of the University, upon the advice of the Vice President for Finance and Administration of the University, deems that it is in the best interest of the Board, an issue of Bonds may be privately placed with one or more Purchasers. The Indenture, the Bond Purchase Agreement, the Continuing Disclosure Agreement and the Preliminary Official Statement have been prepared and presented to the Board assuming that the Bonds will be combined into and sold as one issue at the same time in an underwritten transaction. In the event that the President of the University, as stated in the first sentence of this Section, determines that it is in the best interest of the Board for one or more issues of Bonds to be privately placed, the Chairman and the President are each authorized to accept an Indenture, a Bond Purchase Agreement, a Continuing Disclosure Agreement and, if required,

a Preliminary Limited Offering Memorandum, or similar document for each issue of the Bonds privately placed, so long as such documents remain in substantially the form as presented to this meeting, with such changes necessitated by a private placement transaction. Without limiting the foregoing sentence, the Chairman and President are each authorized to accept revisions to a Bond Purchase Agreement which reflect that the Bonds will ultimately be sold to a Purchaser rather than to the Underwriter. The signature of the Chairman or President on each of such documents shall evidence approval thereof. If an issue of Bonds is privately placed, the Underwriter shall be paid a placement agent's fee of not in excess of 0.4625% of the par amount of the Bonds of such issue.

Section 7. The Bonds are authorized to be issued on a parity with all or any outstanding bonds that have financed facilities for the University's Housing System to the extent that the various parity tests for those bonds can be met.

Section 8. The Chairman and Secretary of the Board, and the President of the University and one or more Vice Presidents of the University (as designated by the President) are hereby authorized and directed to do any and all lawful things to effect the execution and delivery of the Bonds, the performance of all obligations of the Board and of the University, and the execution and delivery of all papers, documents, certificates and other instruments of whatever nature that may be necessary or desirable for carrying out the authority conferred by this Resolution or evidencing the authority and its exercise. The Secretary of the Board is hereby authorized to acknowledge and attest the signatures of the Chairman and the President and to execute such other documents as may be required in connection with the issuance of the Bonds.

Section 9. The Board hereby designates Friday, Eldredge & Clark, LLP, Little Rock, Arkansas as bond counsel for the Bonds and Crews and Associates, Inc. as Underwriter for the Bonds.

Section 10. The Board hereby finds and declares that facilities that are a part of the 2010 Project, the 2012 Project, and the 2013 Project have been and continue to be proper, suitable, and advantageous for the University and the University's Housing System.

Section 11. The provisions of this Resolution are hereby declared to be separable and if any provision shall for any reason be held illegal or invalid, such holding shall not affect the validity of the remainder of this Resolution.

Section 12. All resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

ADOPTED: _____, 2020.

ATTEST:

By _____
Everette Cornell Maltbia, Chair

Terry Fiddler, Secretary

(SEAL)

VII. ACTION AGENDA

E. Arkansas Department of Transportation Grant - Recreational Trails Program

The University has the opportunity to apply for **two grants** from the Arkansas Department of Transportation (ADOT) through their Recreational Trails Program (RTP) program.

The **first grant** is for the purpose of extending the soft track on campus by 2.5 miles to create a loop that connects with existing trails and will include a pedestrian bridge. The track will be available for use and enjoyment by the UCA track team and the entire community. If awarded, the grant provisions require a 20% cash match from the university as the receiving agency, which will be funded by the UCA Foundation. The estimated cost for the project is \$203,466.

The **second grant** is for the purpose of building a pedestrian bridge over Stone Dam Creek. This bridge has long been needed and will provide safer access for students, employees, and patrons utilizing those parking lots in the area of College of Business, Reynolds Performance Hall and Carmichael Hall. If awarded, the grant provisions require a 20% cash match from the university as the receiving agency, those funds are available from project funding in Plant Funds. The estimated cost for the project is \$247,622.

As part of the application process, the ADOT requires a resolution from the applicant's governing body. The attached resolutions authorize the administration to submit the grant applications.

BE IT RESOLVED: That the Board of Trustees hereby approves the attached resolutions and authorizes the submission of the grant applications to the Arkansas Department of Transportation for the purpose of extending the soft track on campus and of building a bridge crossing to Stone Dam Creek, and authorizes the president of the university, or his designee, to take such other steps and execute such other documents as may be necessary or required to carry out the project and the intent of this resolution.

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE UNIVERSITY OF CENTRAL ARKANSAS TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS AND/OR TRANSPORTATION ALTERNATIVES PROGRAM FUNDS

WHEREAS, The University of Central Arkansas understands Federal-aid Transportation Alternatives Program Funds and Recreational Trails Program funds are available at 80% federal participation and 20% local match to build a soft track that includes a pedestrian bridge, proposals for both programs are being submitted; however only one could be funded; and

WHEREAS, The University of Central Arkansas understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CENTRAL ARKANSAS THAT:

SECTION I: The University of Central Arkansas will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II: President Houston Davis is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: The University of Central Arkansas pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this _____ day of May, 2020.

Signed: _____
E.C Maltbia, Chair

Signed: _____
Dr. Terry Fiddler, Secretary

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE UNIVERSITY OF CENTRAL ARKANSAS TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS AND/OR TRANSPORTATION ALTERNATIVES PROGRAM FUNDS

WHEREAS, The University of Central Arkansas understands Federal-aid Transportation Alternatives Program Funds and Recreational Trails Program funds are available at 80% federal participation and 20% local match to develop and improve Stone Dam Creek Pedestrian Bridge, proposals for both programs are being submitted; however only one could be funded; and

WHEREAS, The University of Central Arkansas understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CENTRAL ARKANSAS THAT:

SECTION I: The University of Central Arkansas will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II: President Houston Davis is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: The University of Central Arkansas pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this _____ day of May, 2020.

Signed: _____
E.C Maltbia, Chair

Signed: _____
Dr. Terry Fiddler, Secretary

VII. ACTION AGENDA

F. Fees – Mandatory General Registration and Other – Board Policy No. 630, Fees – Other Instructional Fees – Board Policy No. 639, and Fees – International Engagement – Board Policy No. 635

The administration proposes the following changes in mandatory fees:

1. Mandatory Tuition and Fees:

For undergraduate students, the current tuition rate (the general registration fee) is \$227.00 per credit hour. For graduate students, the current tuition rate is \$278.80 per credit hour.

Based upon concerns for students and families during COVID-19, a review of the needs of the university, and in order to prepare the proposed operating budget for the university for the next academic year, the administration proposes that tuition for undergraduate and graduate students remain at the current rate. The changes proposed in the chart below include increases for fees only and is limited to fees related to bond obligations. The mandatory fees include Technology, Facilities, and Fine/Performing Arts.

Undergraduate Annual Rate - 15 Hours per Semester				
	Current FY20 Cost Fall/Spring	Proposed FY21 Cost Fall/Spring	Dollar Change	Percent Change
General Tuition	6,810.00	6,810.00	0.00	
All Other Fees	2,378.30	2,528.30	150.00	
Total	9,188.30	9,338.30	150.00	1.63%

Graduate Annual Rate - 12 Hours per Semester				
	Current FY20 Cost Fall/Spring	Proposed FY21 Cost Fall/Spring	Dollar Change	Percent Change
General Tuition	6,691.20	6,691.20	0.00	
All Other Fees	1,942.04	2,062.04	120.00	
Total	8,633.24	8,753.24	120.00	1.39%

Justification:

The proposed tuition rate will not increase for the 2020-21 academic year. The other fee adjustments are related to bond obligations. The combined tuition and fee rate reflects an increase of **1.63%** for undergraduate students and **1.39%** for graduate students. Based on the current year enrollment of full-time equivalent students and, if approved, the fee

increases will generate approximately \$1.19 million in additional revenue for E&G. The additional fee revenue will be applied toward bond obligations.

The president recommends to the Board of Trustees, the following resolution:

“BE IT RESOLVED: That the Board of Trustees approves the schedule of fees as the General Registration and Fee charges, effective fall 2020.”

The administration proposes the following adjustments and/or additions of other instructional fees:

2. Other Instructional Fees for a Specific Course or Program:

Department/ School/Program	Fee Title	Current FY20 Cost Fall/Spring	Proposed FY21 Cost Fall/Spring	Change
College of Business	COB Course Fee	\$12.00 Per hour	\$24.00 Per hour	\$12.00 Per hour
Leadership Studies	Internship & Practicum Supervision Travel	-	\$100 Per course	New
Department of Music	Recording Fee	-	\$50.00 Per course	New
Film, Theatre & Creative Writing	Film Course Fee	-	\$10.00 Per hour	New
Film, Theatre & Creative Writing	Theatre Course Fee	-	\$5.00 Per hour	New
Department of Music	Applied Music Fee	Varies	\$150 Per applied lesson	Varies
School of Communication/ Public Relations Program	Public Relations Technology Fee	-	\$4.00 Per hour	New
Department of Art	Visual Studio Arts Fee	-	\$10.00 Per hour	New
Study Abroad	Faculty-led short term or immersion programs	\$40.00 Flat fee	\$75.00 Flat fee	\$35.00 Flat fee
Study Abroad	Semester exchange or direct enroll	-	\$200.00 Flat fee	New

Each of the fees for a specific course or program originated from the academic department and have gone through formal review during the last year at the department, college, Provost’s Office, and university levels.

Therefore, the president recommends to the Board of Trustees, the following resolution:

“BE IT RESOLVED: That the Board of Trustees approves the above fees, effective July 1, 2020.”

VII. ACTION AGENDA

G. Operating Budget 2020-21

The following is a summary of the proposed operating budget for fiscal year 2021 (July 1, 2020-June 30, 2021).

This operating budget has been prepared based upon the following:

- a. Approval of a tuition freeze for undergraduate and graduate tuition and a 1.63% increase in FY2020-21 undergraduate and 1.39% in graduate mandatory student fees as set forth in the schedule of tuition and fees;
- b. Enrollment (on a student semester credit hour basis) was reduced based on FY20 actual, planned Resource Optimization Initiative (ROI) budgeting for FY21, and the potential negative impact of COVID-19;
- c. In response to the economic downturn related to the COVID-19 virus, UCA's base State Appropriation line decreased by \$7,229,921. This budgeted appropriation includes category A funding only, plus a slight increase in the EETF. An additional 2,762,659 is held in each of the categories B, C and D. With the uncertainty of the fall 2020 enrollment, with additional potential worldwide health concerns, and in keeping with our ROI initiative, UCA has opted to budget as conservatively as possible;
- d. Previously approved increase in room and board rates of 5%;
- e. Significant adjustments within existing budgets, mainly focusing on salaries, fringes and M&O; and
- f. Commitment of prior year-end funding. Covered expenses are included in the FY21 operating budget, offset by a transfer-in from Plant Funds.

The budget totals \$185,318,864, a decrease of \$14,171,192 or 7.10% less than the October revised budget.

The departmental expense budgets are reduced based on ongoing Resource Optimization Initiative (ROI) efforts, plus additional reductions to meet the lowered revenue projections.

This budget is prepared with cautious conservatism. Leadership is encouraged based on the ongoing campus wide efforts to ensure available funding is used in areas most essential to ongoing operations. Primary objectives are to 1) focus on student success, 2) maintain stable reserves, 3) minimize the financial impact to students and their families and 4) maximize the well-being of the UCA community.

Major Components of Sources

- a. The Educational & General (“E&G”) Tuition and Fee budget at \$86,195,295 comprises 46.51% of the total budgeted revenue, is based on FY20 student semester credit hours, and adjusted downward for potential risks of COVID-19. The annualized increase in Tuition and Fees is 1.63% or \$150 per year for an undergraduate student enrolled in 15 hours per semester.
- b. The State Appropriation budget at \$52,405,135 represents 28.28% of the total budgeted revenue. It is comprised of category “A” of the Revenue Stabilization Act (RSA), and Educational Excellence Trust Fund (EETF).
- c. Auxiliary revenues account for 23.91% of the budgeted revenue. Major sources of income changes include Housing and Food Services. The previously approved rate increase for room and board is 5%. The combined annual financial impact to the student for Room and Board is \$356. Athletics income was reduced based on NCAA estimated distributions. Other Auxiliaries will also see reduced revenue due to projected enrollment.

Major Components of Uses

- a. Salaries and benefits together make up 56.76% of the operating budget for E&G and Auxiliary, which is consistent with industry standards. The salary line shows a reduction of just under \$8.5 million from the October Revised for FY20. This reduction has been accomplished through efforts including the Voluntary Early Retirement Initiative (VERI), reduction of vacant positions, decreases in part time and extra help positions, reorganizations within divisions, and leaving new vacancies unfilled. Other salary adjustments include \$138,500 for increases related to faculty promotions and advancement, ADHE classified salary grade increase of \$63,901 to meet minimum wage requirements.
- b. Maintenance and Operation (M&O) makes up 16.26% of the budget and is a decrease of \$4.9 million over the October Revised. This result is possible in large part to the ongoing efforts of ROI along with additional adjustments made as a result of the COVID-19 and the related economic downturn. Some of these reductions include enforcing the utilization of centralized printers/copiers rather than individual desktop units, change in telephony delivery, reduced travel, stricter review of purchases, contract evaluations, and institutional membership reviews among many others.
- c. Scholarships and waivers account for 15.91% of the budget. The change reflects a slight decrease over the previous year related to Athletic scholarships.
- d. Debt service comprises 8.42% of the University’s operating budget and reflects an increase related to the 2020 bond issue for the Windgate Center for Fine and Performing Arts.

Pursuant to Board Policy 200, this budget is presented for consideration by the Board of Trustees.

Therefore, the president recommends to the Board of Trustees the following resolution:

“BE IT RESOLVED: That the Board of Trustees approves the 2020-21 operating budget totaling \$185,318,864.

VII. ACTION AGENDA

H. Faculty Handbook – Board Policy No. 300

The UCA *Faculty Handbook* Committee recommends revisions to the opening pages and chapters three, five and seven of the current *Faculty Handbook*. The following is a summary of the recommended revisions:

- Opening Pages:
 - Cover page: modify date of the document
 - Title page: modify date of Board approval (pg. i)
- Chapter Three:
 - VI.D.1: define method of selecting the chair of the college tenure and promotion committee (pg. 27)
- Chapter Five:
 - VII.: align sick leave process with HIPAA policy (pg. 56)
- Chapter Seven:
 - Introduction: define where faculty committee guidelines are posted online (pg. 62)
 - O.1.: identify recipient of sabbatical leave recommendations (pg. 74)
 - O.2.: define length and structure of terms for committee members and identify the individual who serves as chair of the committee (pg. 74)

The recommendations of the *Faculty Handbook* Committee have been considered and endorsed by the Faculty Senate, and other appropriate administrators.

Therefore, the president recommends the following resolution to the Board of Trustees.

“BE IT RESOLVED: That the Board of Trustees hereby approves the above revisions to the UCA *Faculty Handbook*.”

VII. ACTION AGENDA

I. Academic Calendar and Critical Dates—Fall 2023 through Summer 2024

The academic calendar covering the period from fall 2023 through summer 2024 has been reviewed by the University Calendar Committee and have been recommended by all appropriate academic administrators.

The administration requests the authority to make minor adjustments in the calendar as necessary.

Therefore, the president recommends to the Board of Trustees the following resolution:

“BE IT RESOLVED: That the Board of Trustees hereby approves the attached schedule, which includes the academic calendar and critical dates, and authorizes the administration to make minor adjustments as necessary.”

Academic Calendar 2023-2024

FALL SEMESTER 2023

August 19-23, Saturday-Wednesday.....Welcome Week
August 21, Monday.....Opening Freshman Convocation
August 24, Thursday.....Instruction begins for day and evening classes
September 4, MondayLabor Day Holiday (University closed)
October 19-22, Thursday-Sunday.....Fall Break
November 22, Wednesday..... Thanksgiving Break (No classes. University offices open)
November 23-26, Thursday-SundayThanksgiving Holiday (University closed)
December 8, Friday.....Study Day
December 9, Saturday.....Final Exams - Saturday classes
December 11-15, Monday-Friday.....Final Examinations - day and night classes
December 16, Saturday.....Winter Commencement: Graduate ceremony (morning) and Undergraduate ceremony (afternoon)

WINTER INTERSESSION

December 18, Monday..... Instruction begins for Winter Intersession
January 5, Friday.....Final exams for Winter Intersession

SPRING SEMESTER 2024

January 11, Thursday.....Instruction begins for day and evening classes
January 15, Monday..... Martin Luther King, Jr. Holiday (University closed)
March 24-31, Sunday-Sunday..... Spring Break
April 26, Friday..... Study Day
April 27, Saturday..... Final exams – Saturday classes
April 29-May 3, Monday-Friday..... Final exams – day and night classes
May 3, Friday..... Graduate Spring Commencement
May 4, Saturday..... Undergraduate Spring Commencements

SUMMER 2024

May 13, Monday	Instruction begins for May Intersession and 13-Week Summer Session classes
May 27, Monday.....	Memorial Day Holiday (University closed)
May 31, Friday.....	Final examinations for May Intersession classes
June 3, Monday	Instruction begins for 1st Five Week Summer Session and 10-Week Summer Session classes
July 4, Thursday.....	Independence Day Holiday (University closed)
July 5, Friday.....	Final examinations for 1 st Five Week Summer Session
July 8, Monday	Instruction begins for 2nd Five Week Summer Session classes
August 9, Friday.....	Final examinations for 13-Week Summer Session classes, 10-Week Summer Session classes, and 2 nd Five-Week Summer Session classes
August 10, Saturday	Summer Commencement: Graduate Ceremony (morning) and Undergraduate Ceremony (afternoon)

VII. ACTION AGENDA

J. Temporary Undergraduate Admission Criteria (Current – 2021/2022 Academic Year) - Board Policy No. 310

Board Policy 310, Undergraduate Admission, requires that any revision to the admission criteria be presented to the Board of Trustees for approval. COVID-19 has forced the norms and processes of our regular way of life to change and adjust. An adjustment to the enrollment process for college students is also needed.

Over the last two months, standardized tests such as the ACT and SAT have cancelled their test offerings. As those companies move forward, at-home testing or online offerings are likely to be options considered to meet testing demand for previously and future cancelled testing dates.

Our future UCA students entering between now and spring of 2022 may have limited access to standardized tests and testing dates. Beyond the limitation in access, there may also be limitations in the ability to improve on scores that are traditionally used for admission, scholarship, and placement offerings.

This temporary policy proposal advocates for two options to be admitted to UCA. First, the use of our traditional undergraduate admission standards that the Board of Trustees has approved. The second option for admission to UCA **through the 2021/2022 academic year** is admission based on high school GPA. Based on an analysis of data, the administration has determined that a 3.0 high school grade point average (GPA) indicates strong potential for success at UCA for our incoming students. The proposed admission criteria is presented on the following page.

This move to test-optional for the recruitment of students through the 2021/2022 academic year will allow UCA flexibility in our work with students in these uncertain times. The temporary policy will also allow students who are having access or retake issues with standardized tests the opportunity to be admitted to UCA based solely on their high school academic success.

Recently, the National Association for College Admission Counseling (NACAC) asked “its member colleges and universities to reassess their admission criteria in light of the overwhelming challenges faced by many students.” As we looked at the data regarding our current students, the high school GPA of 3.0 was determined to be a strong indicator of student success.

Therefore, the president recommends to the Board of Trustees the following resolution:

“BE IT RESOLVED: That the Board of Trustees hereby approves the proposed temporary admission criteria.”

Temporary Undergraduate Admissions Policy Proposal due to COVID-19

The uncertain times we are facing in higher education requires a flexibility to support our enrollment efforts at UCA. Below is a comparison of the current admission criteria and proposed changes to the admission criteria for freshman students and transfer students with less than 24 earned credit hours. These proposed temporary changes will occur for the summer 2020, fall 2020, spring 2021, summer 2021, fall 2021, and spring 2022 incoming students.

<p>CURRENT FRESHMAN/TRANSFER <24 HOURS ADMISSION CRITERIA</p>	<p>PROPOSED TEMPORARY FRESHMAN/TRANSFER <24 HOURS ADMISSION CRITERIA</p>
<p>Unconditional Admission</p> <ul style="list-style-type: none"> • 2.75 high school GPA • 21 ACT Composite/1080 SAT total score • Individual subject sub-scores that exempt a student from required remediation <ul style="list-style-type: none"> ○ Minimum ACT sub-score of 19 in areas of English, reading, and math ○ Minimum SAT sub-scores of 26 writing/language, 26 reading, and 510 math section score <p>Conditional Admission</p> <ul style="list-style-type: none"> • 2.50 high school GPA • 17 ACT Composite/930 SAT total score • Minimum 15 ACT or SAT equivalent in all individual subject sub-scores <ul style="list-style-type: none"> ○ 22 writing/language, 22 reading, 400 math section score • Completion of high school degree or GED requirements 	<p>Unconditional Admission</p> <ul style="list-style-type: none"> • 2.75 high school GPA • 21 ACT Composite/1080 SAT total score • Individual subject sub-scores that exempt a student from required remediation <ul style="list-style-type: none"> ○ Minimum ACT sub-score of 19 in areas of English, reading, and math ○ Minimum SAT sub-scores of 26 writing/language, 26 reading, and 510 math section score <p>Conditional Admission</p> <ul style="list-style-type: none"> • 2.50 high school GPA • 17 ACT Composite/930 SAT total score • Minimum 15 ACT or SAT equivalent in all individual subject sub-scores <ul style="list-style-type: none"> ○ 22 writing/language, 22 reading, 400 math section score • Completion of high school degree or GED requirements <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • A 3.0 high school GPA <p>These proposed temporary changes will occur for the summer 2020, fall 2020, spring 2021, summer</p>

	2021, fall 2021, and spring 2022 incoming students.
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VIII. NOTIFICATIONS/DELETIONS

A. Notification: Program Name Change: BS in Health Education to BS in Health Promotion

The Department of Health Sciences in the College of Health and Behavioral Sciences proposes to change the title of the BS in Health Education to BS in Health Promotion. The title change reflects the degree program's specific focus on teaching and enhancing the skills for health education specialists, as articulated in the Seven Areas of Responsibility of Health Education Specialists developed by the National Commission for Health Education Credentialing (NCHEC), the professional certification program that establishes a national standard for individual health education practitioners.

All appropriate university councils and administrators have recommended adoption of this title change.

Supporting materials (following pages): (1) UCA Curriculum Form U2-A and (2) ADHE Form LON-1.

Undergraduate Curriculum Change: Action Item

Department/program/concentration: Health Sciences Date: 10/02/19

NOTE: CHANGES APPROVED BY THE PROVOST BEFORE JANUARY 31 WILL BE PUBLISHED IN THE BULLETIN FOR THE NEXT ACADEMIC YEAR.
If you wish to request an effective date earlier or later than this deadline stipulates, provide details in section III below.

Check all that apply and supply requested information. Attach required documentation.

- Change in total semester credit hour requirements for a major/minor Current requirement: _____ Proposed: _____
- Add/remove required course(s) or change course(s) from an elective to a requirement in a major or minor. (List prefix and number; list multiple courses on the following page.)
Add: _____ Remove: _____ Change: _____
- Add/remove elective course(s) or change course(s) from a requirement to an elective in a major or minor when the change affects total hours and/or affects another department.* (List prefix and number; list multiple courses on following pages.)
Add: _____ Remove: _____ Change: _____
- Add existing course(s) to the UCA Core. Attach Curriculum Attachment A for each course.
Course(s) (list prefix and number): _____
- Designate existing UCA Core course(s) as Freshmen Year Seminar (FYS). Attach Curriculum Attachment B for each course.
Course(s) (list prefix and number): _____
- Remove course(s) from the lower-division UCA Core (list prefix and number): _____
- Add/remove course prerequisite(s) when the change affects total hours for a major/minor and/or affects another department.*
Course prefix and number: _____ Remove: _____
Add: _____
- Change level and/or credit value of course. Do the course expectations warrant the change in level or credit value? Justify on page 2 and attach relevant documentation (e.g., syllabus).
Course prefix: _____ Current course number: _____ Proposed course number: _____
Consult the Catalog Inventory at <http://uca.edu/go/reg-info> to verify that the requested number is available.
- Remove course(s) from the Bulletin when the change affects total hours and/or affects another department.*
(Note: The course(s) will be inactive for a period of five years, and can be reinstated by submitting Curriculum Form U2-1. After five years, the course(s) will be permanently inactivated and can be reinstated only through the new course proposal process.)
Course(s) (list prefix and number): _____
- Other (specify): Program name change from BS in Health Education to BS in Health Promotion

*If the change affects another department, attach correspondence from the department's chair describing the impact on the department.
Does the change affect student financial aid? No Consult Curriculum Attachment C for qualifying changes. If YES, attach Curriculum Attachment C signed by the Director of Financial Aid.

Recommended by Department and College			
1. <u>[Signature]</u>	Date <u>10/23/19</u>	2. <u>[Signature]</u>	Date <u>11-5-19</u>
Department Curriculum Committee	Date	Department Chair	Date
3. <u>[Signature]</u>	Date <u>11/7/19</u>	4. <u>[Signature]</u>	Date <u>11/11/19</u>
College Curriculum & Assessment Committee	Date	College Dean	Date
Submit proposals to the appropriate university Council at least one month before the meeting in which action is desired. Summer submissions may not be considered until the fall term.			
Recommended by University Councils			
Does the change affect a teacher education program? <u>No</u> If YES, must be reviewed by the Professional Education Council:		Does the change affect the UCA Core? <u>No</u> If YES, must be reviewed by the UCA Core Council:	
5. _____	Professional Education Council	Date	6. _____
Date	Date	UCA Core Council	Date
7. <u>[Signature]</u>	Date <u>12-12-19</u>	8. <u>[Signature]</u>	Date <u>11/17/2020</u>
Undergraduate Council	Date	Council of Deans	Date
Approved by		Recorded in the Bulletin by	
9. <u>[Signature]</u>	Date <u>1/29/2020</u>	10. _____	Date _____
Provost	Date	Office of the Provost	Date
The Office of the Provost sends a copy to the Office of the Registrar for changes in Degree Works.			
Recorded in Banner by		Recorded in Degree Works by	
11. _____	Date _____	12. _____	Date _____
Office of the Provost	Date	Office of the Registrar	Date
The Office of the Provost retains the signed original and sends a copy to the originating department.			

LETTER OF NOTIFICATION – 1

NAME CHANGE OF EXISTING CERTIFICATE, DEGREE, MAJOR, OPTION, MINOR, OR ORGANIZATIONAL UNIT

(No change in curriculum, emphasis, or organizational structure)

1. Institution submitting request

University of Central Arkansas

2. Contact person/title

Jonathan A. Glenn
Associate Provost

3. Phone number/e-mail address

(501) 450-3126
jona@uca.edu

4. Proposed effective date

Fall 2020

5. Current title of degree/certificate program

BS, Health Education

6–7. N/A

8. Proposed title of degree/certificate program

BS, Health Promotion

9–10. N/A

11. CIP code

51.1504

12. Degree/department code

2690

13. Reason for proposed action

Changing the Health Education program's title to Health Promotion is expected to increase the marketability of the program and more accurately reflect the comprehensive nature of the program. The National Commission for Health Education Credentialing (NCHEC) is a professional certification program that establishes a national standard for individual health education specialist practitioners. Based on an extensive 2015 study, NCHEC revised the Seven Areas of Responsibility for the health education specialist to include "health promotion." Based on results of an extensive 2015 study, NCHEC revised each of the Seven Areas of Responsibility for the health education specialist to include "health promotion." (For details and rationale, see

<https://www.nchec.org/responsibilities-and-competencies>.) This adjustment to the terminology was effected to better reflect the current health education model. NCHEC indicates that “[t]he rationale for this terminology change ... was because it adds clarity to the scope of the Health Education Specialist’s role both within and external to the profession and would more comprehensively describe the profession.” The health sciences faculty believe that changing the program name from Health Education to Health Promotion more accurately conveys the current status and goals of the profession. Moreover, the title Health Promotion more closely aligns with the purpose of the degree than does the current name.

President/Chancellor Approval Date: 2020-02-05

Board of Trustees Notification Date: 2020-05-08 (next scheduled meeting)

Chief Academic Officer:  2020-01-29
SIGNATURE DATE

[UCA form updated 2017-10-04]

VIII. NOTIFICATIONS/DELETIONS

B. Notification: Program Name Change: BSE in Kinesiology and Physical Education to BSE in Physical Education

The Department of Exercise and Sport Science in the College of Health and Behavioral Sciences proposes to change the title of its Bachelor of Science in Education (BSE) program in physical education teacher education from Kinesiology and Physical Education to Physical Education. The term “kinesiology” encompasses areas of exercise science, exercise physiology, biomechanics, sports sciences, and movement sciences. This term (“kinesiology”) is unclear to potential students, and is often confused with the department’s exercise science program. The proposed title change will align the name of the physical education teacher education program with the more generally understood and accepted nomenclature of “physical education.”

All appropriate university councils and administrators have recommended adoption of this title change.

Supporting materials (following pages): (1) UCA Curriculum Form U2-A and (2) ADHE Form LON-1

Undergraduate Curriculum Change: Action Item

Department/program/concentration: BSE in Kinesiology and Physical Education Date: 11/7/19





NOTE: CHANGES APPROVED BY THE PROVOST BEFORE JANUARY 31 WILL BE PUBLISHED IN THE BULLETIN FOR THE NEXT ACADEMIC YEAR.
If you wish to request an effective date earlier or later than this deadline stipulates, provide details in section III below.

Check all that apply and supply requested information. Attach required documentation.

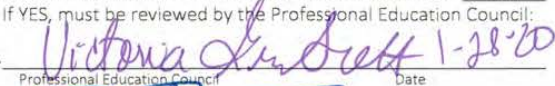

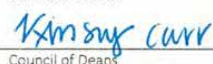

- Change in total semester credit hour requirements for a major/minor Current requirement: _____ Proposed: _____
- Add/remove required course(s) or change course(s) from an elective to a requirement in a major or minor. (List prefix and number; list multiple courses on the following page.)
Add: _____ Remove: _____ Change: _____
- Add/remove elective course(s) or change course(s) from a requirement to an elective in a major or minor when the change affects total hours and/or affects another department.* (List prefix and number; list multiple courses on following pages.)
Add: _____ Remove: _____ Change: _____
- Add existing course(s) to the UCA Core. Attach Curriculum Attachment A for each course.
Course(s) (list prefix and number): _____
- Designate existing UCA Core course(s) as Freshmen Year Seminar (FYS). Attach Curriculum Attachment B for each course.
Course(s) (list prefix and number): _____
- Remove course(s) from the lower-division UCA Core (list prefix and number): _____
- Add/remove course prerequisite(s) when the change affects total hours for a major/minor and/or affects another department.*
Course prefix and number: _____ Remove: _____
Add: _____
- Change level and/or credit value of course. Do the course expectations warrant the change in level or credit value? Justify on page 2 and attach relevant documentation (e.g., syllabus).
Course prefix: _____ Current course number: _____ Proposed course number: _____
Consult the Catalog Inventory at <https://uca.edu/go/reg-info> to verify that the requested number is available.
- Remove course(s) from the Bulletin when the change affects total hours and/or affects another department.*
(Note: The course(s) will be inactive for a period of five years, and can be reinstated by submitting Curriculum Form U2-1. After five years, the course(s) will be permanently inactivated and can be reinstated only through the new course proposal process.)
Course(s) (list prefix and number): _____
- Other (specify): Change in Degree Name: BSE in Kinesiology and Physical Education to BSE in Physical Education

*If the change affects another department, attach correspondence from the department's chair describing the impact on the department.

Does the change affect student financial aid? No Consult Curriculum Attachment C for qualifying changes. If YES, attach Curriculum Attachment C signed by the Director of Financial Aid.

Recommended by Department and College			
1.		<u>12/9/19</u>	Date
2.		<u>12/9/19</u>	Date
3.		<u>12/9/19</u>	Date
4.		<u>12/10/19</u>	Date

Submit proposals to the appropriate university Council at least one month before the meeting in which action is desired. Summer submissions may not be considered until the fall term.

Recommended by University Councils			
Does the change affect a teacher education program? <u>Yes</u>		Does the change affect the UCA Core? <u>No</u>	
If YES, must be reviewed by the Professional Education Council:		If YES, must be reviewed by the UCA Core Council:	
5.		<u>1-28-20</u>	Date
6.	UCA Core Council		Date
7.		<u>2-18-20</u>	Date
8.		<u>3/18/2020</u>	Date
Approved by		Recorded in the Bulletin by	
9.		<u>4/4/2020</u>	Date
10.	Office of the Provost		Date

The Office of the Provost sends a copy to the Office of the Registrar for changes in Degree Works.

11.	Office of the Provost	Date	12.	Office of the Registrar	Date
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The Office of the Provost retains the signed original and sends a copy to the originating department.

LETTER OF NOTIFICATION – 1

NAME CHANGE OF EXISTING CERTIFICATE, DEGREE, MAJOR, OPTION, MINOR, OR ORGANIZATIONAL UNIT

(No change in curriculum, emphasis, or organizational structure)

1. Institution submitting request

University of Central Arkansas

2. Contact person/title

Jonathan A. Glenn
Associate Provost

3. Phone number/e-mail address

(501) 450-3126
jona@uca.edu

4. Proposed effective term

Fall 2020

5. Current title of degree/certificate program

BSE, Kinesiology and Physical Education

6–7. N/A

8. Proposed title of degree/certificate program

BSE, Physical Education

9–10. N/A

11. CIP code

13.1314

12. Degree/department code


2830

13. Reason for proposed action

“Kinesiology” is a term that encompasses areas of exercise science, exercise physiology, biomechanics, sports sciences, and movement sciences. The term “kinesiology” is unclear to potential students, and is often confused with the department’s exercise science program. The proposed title change will align the name of the physical education teacher education program with the more generally understood and accepted nomenclature of “physical education.”

President/Chancellor Approval Date: 2020-04-10

Board of Trustees Notification Date: 2020-05-08 (next scheduled meeting)

Chief Academic Officer:  2020-04-04
SIGNATURE DATE

[UCA form updated 2017-10-04]

VIII. NOTIFICATIONS/DELETIONS

C. Notification: Department Name Change: Department of Art to Department of Art and Design

The Department of Art in the College of Fine Arts and Communication has proposed a change in the department's name to Department of Art and Design. This change recognizes the wider implications of the importance of design in the field; more immediately, it recognizes the addition of the Interior Design program, which will move from the Department of Family and Consumer Sciences to the Department of Art concurrently with the creation of the College of Arts, Humanities, and Social Sciences.

All appropriate university councils and administrators have recommended adoption of this change.

Supporting materials (following pages): ADHE Form LON-1

LETTER OF NOTIFICATION – 1

NAME CHANGE OF EXISTING CERTIFICATE, DEGREE, MAJOR, OPTION, MINOR, OR ORGANIZATIONAL UNIT

(No change in curriculum, emphasis, or organizational structure)

1. Institution submitting request

University of Central Arkansas

2. Contact person/title

Jonathan A. Glenn
Associate Provost

3. Phone number/e-mail address

(501) 450-3126
jona@uca.edu

4. Proposed effective date

July 1, 2020

5. Current title of organizational unit

Department of Art (department code: 0760)

6. Proposed title of organizational unit

Department of Art and Design (department code 0760)

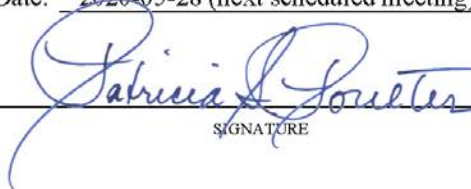
7. Reason for proposed action

This change recognizes the wider implications of the importance of design in the field and the addition of the Interior Design program, which is moving from the Department of Family and Consumer Sciences to the Department of Art.

President/Chancellor Approval Date: 2020-04-23

Board of Trustees Notification Date: 2020-05-28 (next scheduled meeting)

Chief Academic Officer: _____



SIGNATURE

2020-04-15

DATE

[UCA form updated 2017-08-31]

VIII. NOTIFICATIONS/DELETIONS

D. Notification: Program Deletion: Bachelor of Professional Studies (BPS)

The Department of Health Sciences in the College of Health and Behavioral Sciences proposes the deletion of the Bachelor of Professional Studies (BPS), a baccalaureate-level degree-completion program. Since the program's creation in 2004, enrollment in and completions of the program have been quite low. The approval in 2018 of the Bachelor of General Studies degree-completion program has provided the university with an alternative that will meet the needs of more students and provide more flexibility for them than is provided by the BPS.

All appropriate councils and administrators have recommended approval of deletion of the Bachelor of Professional Studies.

Supporting materials (following pages): (1) UCA Curriculum Form U3-D and (2) ADHE Form LON-5. Attachments mentioned in the letter of notification are not included here.

Undergraduate Program Deletion Form

Department: Health Sciences

Date: 11/05/19

Check the type of program to be deleted.

- Degree program
- Certificate program
- Concentration, emphasis, option, or track in a program
- Minor program

Bulletin title of program (brief): Bachelor of Professional Studies

Complete and attach ADHE form LON-5.

Are any of the prerequisites or requirements of the program to be deleted offered by another department? No
 If YES, attach a signed letter from each department's chair describing the impact on the department.

Recommended by Department and College (action required)			
1. <u>[Signature]</u> <u>11/7/19</u> Department Curriculum Committee Date	2. <u>[Signature]</u> <u>11-7-19</u> Department Chair Date		
3. <u>[Signature]</u> <u>11/7/19</u> College Curriculum & Assessment Committee Date	4. <u>[Signature]</u> <u>11/11/19</u> College Dean Date		
Recognized by University Councils (information only)			
Is this a teacher education program or option? <u>No</u> If YES, must be reviewed by the Professional Education Council.		5. _____ Professional Education Council Date	
6. <u>[Signature]</u> <u>12-12-19</u> Undergraduate Council Date		7. <u>[Signature]</u> <u>1/17/2020</u> Council of Deans Date	
Submit proposals to the appropriate university Council at least one month before the meeting in which action is desired. Summer submissions may not be considered until the fall term.			
Approved by			
8. <u>[Signature]</u> <u>1/31/2020</u> Provost Date		9. <u>[Signature]</u> <u>2/5/2020</u> President Date	
The Office of the Provost sends all required documentation to the Board of Trustees and the AHECB.			
10. Notification to Board of Trustees _____ Date		11. Notification to AHECB _____ Date	
The Office of the Provost retains the original and sends a copy to the Office of the Registrar for changes in Degree Works.		Removed from Bulletin by 12. _____ Office of the Provost Date	
Ended in Banner by 13. _____ Office of the Provost Date		Ended in Degree Works by 14. _____ Office of the Registrar Date	
The Registrar returns the copy, signed, to the Office of the Provost. The Office of the Provost sends a copy to the originating department.			

LETTER OF NOTIFICATION – 5

DELETION

(Certificate, Degree, Option/Emphasis/Concentration, Minor, Organizational Unit)

1. Institution submitting request

University of Central Arkansas

2. Contact person/title

Jonathan A. Glenn
Associate Provost

3. Phone number/e-mail address

(501) 450-3126
jona@uca.edu

4. Proposed effective date

Upon notification

5. Title of degree program

BPS, Professional Studies

6. CIP code

30.9999

7. Degree code

1871

8. Reason for deletion

Enrollment in the program has been low. Additionally, UCA has recently created another baccalaureate-level degree completion program (the Bachelor of General Studies) which, we believe, will meet the needs of students and provide more flexibility for them than is provided by the BPS.

9. Number of students still enrolled in program

Seven (7)

10. Expected graduation date of last student

December 2021

11. Provide curriculum for deleted program/unit

See Attachment 1

12. Courses (prefix, number, title) to be deleted as a result of this action

No courses will be deleted.

13. How will students in the deleted program be accommodated? Provide documentation of written notification to students currently enrolled in the program.

Students will be given through December 2021 to complete the program. Students have been notified of the deletion of the degree and advised of their option to complete the program. (See Attachment 2 for this written notification.)

14. Indicate the amount of funds available for reallocation.

No funds will be made available by this deletion.

15. Provide additional program information if requested by ADHE staff.

If requested.

President/Chancellor Approval date: 2020-02-05

Board of Trustees Notification Date: 2020-05-08

Chief Academic Officer: _____ Date: 2020-01-31

[UCA form updated 2017-10-18]

VIII. NOTIFICATIONS/DELETIONS

E. Notification: Program Deletion: BA in Mathematics

The Department of Mathematics in the College of Natural Sciences and Mathematics has proposed deletion of the Bachelor of Arts (BA) program in Mathematics. While the Bachelor of *Science* (BS) in Mathematics has graduated an average of 22 students each year for the past five years, the BA in Mathematics has graduated only 1 student during that time.

All appropriate councils and administrators have recommended approval of deletion of the BA in Mathematics.

Supporting materials (following pages): (1) UCA Curriculum Form U3-D and (2) ADHE Form LON-5 (attachments mentioned in these documents are not included here)

Undergraduate Program Deletion Form

Department: Mathematics

Date: 11/25/19

Check the type of program to be deleted.

- Degree program
- Certificate program
- Concentration, emphasis, option, or track in a program
- Minor program

Bulletin title of program (brief): B.A. Mathematics

Complete and attach ADHE form LON-5.

Are any of the prerequisites or requirements of the program to be deleted offered by another department? No
 If YES, attach a signed letter from each department's chair describing the impact on the department.

Recommended by Department and College (action required)			
1. <u>[Signature]</u> <u>1/6/20</u> Department Curriculum Committee Date	2. <u>Randy Galle</u> <u>1/6/20</u> Department Chair Date		
3. <u>[Signature]</u> <u>2/10/20</u> College Curriculum & Assessment Committee Date	4. <u>Stephen R. Adkins</u> <u>2/11/2020</u> College Dean Date		
Recognized by University Councils (information only)			
Is this a teacher education program or option? <u>Yes/No:</u> If YES, must be reviewed by the Professional Education Council.		5. _____ Professional Education Council Date	
6. <u>A. Maney</u> <u>3-31-20</u> Undergraduate Council Date		7. <u>Kimberly Carr</u> <u>4/8/2020</u> Council of Deans Date	
Submit proposals to the appropriate university Council at least one month before the meeting in which action is desired. Summer submissions may not be considered until the fall term.			
Approved by			
8. <u>[Signature]</u> <u>4/13/2020</u> Provost Date		9. _____ <u>4/13/2020</u> President Date	
The Office of the Provost sends all required documentation to the Board of Trustees and the AHECB.			
10. Notification to Board of Trustees _____ Date		11. Notification to AHECB _____ Date	
The Office of the Provost retains the original and sends a copy to the Office of the Registrar for changes in Degree Works.		Removed from Bulletin by	
		12. _____ Office of the Provost Date	
Ended in Banner by		Ended in Degree Works by	
13. _____ Office of the Provost Date		14. _____ Office of the Registrar Date	
The Registrar returns the copy, signed, to the Office of the Provost. The Office of the Provost sends a copy to the originating department.			

LETTER OF NOTIFICATION – 5

DELETION

(Certificate, Degree, Option/Emphasis/Concentration, Minor, Organizational Unit)

1. Institution submitting request

University of Central Arkansas

2. Contact person/title

Jonathan A. Glenn
Associate Provost

3. Phone number/e-mail address

(501) 450-3126
jona@uca.edu

4. Proposed effective date

Fall 2020

5. Title of certificate, degree program, option, minor, or organizational unit

BA, Mathematics

6. CIP code

27.0101

7. Degree code

1600

8. Reason for deletion

Low enrollment: only one student has graduated with a BA degree in Mathematics in the last five years.

Table 1: BA/BS Mathematics Degrees

	AY 2014–2015	AY 2015–2016	AY 2016–2017	AY 2017–2018	AY 2018–2019
BS	22	23	20	24	22
BA	0	0	1	0	0

Note: For AYs 2014–15 and 2015–16, the number of BS degrees included BSE degrees (9 and 3, respectively); in 2016–17, the BSE was eliminated and replaced with the STEMteach tracks within the BS degree.

9. Number of students still enrolled in program

None (0)

10. Expected graduation date of last student

N/A

11. Provide curriculum for deleted program/unit

See Attachment 1 for an eight-semester curriculum map for the BA in Mathematics.

12. Courses (prefix, number, title) to be deleted as a result of this action

No courses will be deleted, since the same courses are used in the BS program in Mathematics.

13. How will students in the deleted program be accommodated? Provide documentation of written notification to students currently enrolled in the program.

N/A

14. Indicate the amount of funds available for reallocation.

N/A

15. Provide additional program information if requested by ADHE staff.

If requested.

President/Chancellor Approval date: 2020-04-13

Board of Trustees Notification Date: 2020-05-08 (next scheduled meeting)

Chief Academic Officer:  Date: 2020-04-13

[UCA form updated 2017-10-18]

VIII. NOTIFICATIONS/DELETIONS

F. Notification: Temporary Inactivation, Clinical Nurse Leader Track and PMC


The School of Nursing in the College of Health and Behavioral Sciences has proposed temporary inactivation of the Clinical Nurse Leader (CNL) track in the MSN degree and the CNL post-master's certificate (PMC). The School of Nursing believes in the importance of the CNL, but at the time of its inception in 2008, the job market was not well established and may not be to this day: there are currently no job openings for CNLs in Arkansas, and the American Association of Colleges of Nursing's "Job Bank" currently includes only three positions for CNLs nationally. For these reasons, the School of Nursing is not able to recruit sufficient students for the program and has chosen to inactivate the program for a period of five years. The local and national context for the program will be evaluated before the end of the five years, and the programs (the track and the PMC) will be either reactivated or deleted at that time.

All appropriate university councils and administrators have recommended approval of these program inactivations.

Supporting materials (following pages): (1) School of Nursing Memo and (2) ADHE Form LON-6.

MEMORANDUM

TO: Dr. Jimmy Ishee, Dean of College of Health and Behavioral Sciences
Dr. Angela Barlow and the UCA Graduate Council
Dr. Jonathan Glenn, Associate Provost

FROM: Dr. Susan L. Gatto, Director of School of Nursing 

DATE: February 17, 2020

RE: Temporary inactivation of Clinical Nurse Leader track and PMC for Clinical Nurse Leader

The American Association of Colleges of Nursing (AACN) first introduced the Clinical Nurse Leader (CNL) role in 2003. By 2007, graduate programs and national certification were available specific to the CNL role. The University of Central Arkansas (UCA), School of Nursing (SON) developed the curriculum and admitted the first students into this Master of Science in Nursing (MSN) CNL track Fall 2008 even though the job market for this degree was not well established. UCA was and still is the only school in Arkansas with a CNL program (MSN track and Post Master's Certificate (PMC)). We have continued to provide this degree track because we believe in AACN's vision and think the degree would make the changes to healthcare necessary for safety and quality in patient care. However, we have had difficulties recruiting students, despite targeted marketing efforts, and encouraging clinical agencies to incorporate the CNL role into their institutional structure. There are currently no job postings for CNLs in Arkansas. The "Job Bank" on the AACN website has only 3 job postings nationally for CNL's (all at one hospital in New Hampshire).

The table below shows the number of student admitted into the UCA SON CNL track, those who graduated with a MSN CNL degree and the number of students still in the program.

<u>Enrolled (26)</u>	<u>Graduated (15)</u>	<u>Still in Program (4)</u>
AY09 - 1	1	0
AY10 - 0	0	0
AY 11 - 1	1	0
AY12 - 2	1	0
AY13 - 7	6	0
AY14 - 2	1	0
AY15 - 4	2	0
AY16 - 3	3	0
AY17 - 1	0	0
AY18 - 1	0	0
AY19 - 2	--	2
AY20 - 2	--	2

Since 2008, the UCA SON has not had any applicants for the PMC CNL program.

Given the low enrollment history, the expansion of the other programs in the UCA School of Nursing, and UCA's Resource Optimization Initiative, the School of Nursing would like to inactivate this program track effective immediately for a period of less than 5 years so the resources used by this program track can be reallocated to the BSN program expansion, the Post-

Master's Doctor of Nursing Practice expansion, and the new BSN to DNP (Family Nurse Practitioner) program.

The UCA SON will provide classes and clinical opportunities for the four students still in the program as long as the students have continuous progress toward completion. Two of the four students are expected to graduate December 2020 and the other two will graduate May 2021. The four students will be notified of the CNL track inactivation by letter (see attached).

There is currently 1 applicant for the CNL for fall 2020. This applicant will be personally notified by the UCA School of Nursing Director prior to the April 1st application deadline and will be told about the inactivation of the CNL track.

The program will be reactivated within the next 5 years if the job market shows increased demand for CNL prepared nurses. If this does not occur within the next 5 years, the UCA SON will propose permanent deletion of this degree track at that time.



Acknowledgement of UCA School of Nursing Clinical Nurse Leader Track Inactivation

Beginning April 1, 2020, the University of Central Arkansas (UCA), School of Nursing (SON), will no longer be admitting students seeking a Master of Science in Nursing (MSN) in the Clinical Nurse Leader (CNL) track or CNL Post-Master’s Certificate. The degree will be inactivated for a period of no more than 5 years. Determination of program continuation will be reevaluated before the end of the 5th year.

Courses and clinical experiences will be provided to the students who are currently enrolled in the UCA SON MSN CNL program. Students who are unable to progress through their assigned plan of study and graduate in the expected term of that plan of study may not be able to complete the MSN CNL degree.

Please contact Ms. Amanda Abramovitz, Education Counselor or Dr. Susan L. Gatto, Director UCA School of Nursing if you have questions.

Your signature below acknowledges that you are aware of the inactivation of this program and that you must complete the CNL program as stated on the plan of study.

Student name (printed)

Date

Student Signature

Susan L. Gatto, PhD, RN
UCA School of Nursing Director signature

LETTER OF NOTIFICATION – 6

INACTIVATE/REACTIVATE PROGRAM

1. Institution submitting request

University of Central Arkansas

2. Contact person/title:

Jonathan A. Glenn
Associate Provost

3. Phone number/e-mail address

(501) 450-3126
jona@uca.edu

4. Proposed effective date

Upon notification

5. Title of certificate/degree program

PMC, Clinical Nurse Leader

6. CIP code

51.3801

7. Degree code

8513

8. Reason for proposed action (type “x” as appropriate and explain)

Inactive status

The PMC in Clinical Nurse Leader has had no applicants or students enrolled—and, thus, no graduates—since the track began in 2008.

Reactivate program

{[explanation](#)} (Inactive status less than 5 years. Provide reason for proposed action and curriculum outline, list of new courses with descriptions, and total semester credit hours required.)

9. Institutional curriculum committee review/approval date

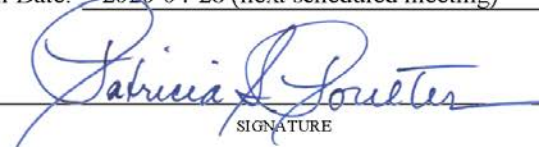
Undergraduate/Graduate Council: 2020-03-19
Council of Deans: 2020-04-01

10. Provide additional program information if requested by ADHE staff.

If requested.

President/Chancellor Approval Date: 2020-04-25

Board of Trustees Notification Date: 2020-04-28 (next scheduled meeting)

Chief Academic Officer:  2020-04-24
SIGNATURE DATE

[UCA form updated 2018-01-26]