

The Board of Trustees of the Arkansas State Normal met in Conway Friday August 2nd, 1918 with the following members present: Bond, Oliver, McDaniel, Lenon, Hutchins. Absent, Frauenthal and Dunaway.

Mr. Torreyson was authorized to have boiler at power plant so repaired as to get the most efficient service therefrom. This work to include addition to smokestack if necessary, new door made in brick wall of plant for purpose of raking flues and also iron door in boiler and anything else needful to make the plant more efficient.

The secretary was authorized to advertise for bids for heating according to ^{plans of} Architect Almand, with the exception of the radiation recommended and also with the requirment that the pipes be wrapped. Bids to be asked for with radiation and wrapping and without wrapping. Said bids to be submitted by noon August 12th, 1918.

The secretary was authorized to address a letter to contractor Donaghey informing him that satisfactory progress was not being made on new building and telling him that building must be completed and ready for occupancy by Sept. 15th or legal steps would be taken to compel enforcement of contract and for damages thereon.

A committee composed of Oliver, Bond and Torreyson was appointed to select registrar and report its finding at next meeting for confirmation.

The secretary of the board was directed to address a letter to the state Auditorial board asking for an audit of the books of the Normal.

The following recommendations by Mr. Torreyson for the election of additional teachers and increases in salaries were adopted and ordered made:

Board of Trustees
State Normal School
Gentlemen:-

I beg leave to make the following recommendations as to selections of teachers and employes for the school year beginning September 1st, 1918.

- Miss Minnie Snellins-Assistant in Science -Salary \$116.66 a mo.
- Miss-----Caraher-Instructor in Music & Reading @ \$85.45 a mo.
- Miss Dorothy Pyle-Teacher of Piano----Salary fees at old rate.
- Pete Weiseman----Farmer -----@70.00 a mo--Old salary 60.00 a mo.
- Emil Bapolz-----Gardener-----@60 a mo--Old salary 50.00 "

Mrs. Josie Hildreth -Housekeeper-----70 a mo--Old Salary 50.00.

Mrs. B. W. Torreyson-Matron-----60. a mo--- Old Salary--50.

The general increase in the cost of everything as well as the scarcity of labor of all kinds had made it necessary to raise the wages of all employes at the dormitory as follows.

Head cook from \$40.00 to \$50.00

Asst. Cook from \$30. to \$35.00

Two waiters from \$25.00 to \$35.00

One maid from \$25.00 to \$30.00.

Porter \$25.00. same.

Since April two young lady students have been employed as maids instead of the one colored maid as before. Each one of them is given her board at the dormitory at \$15.00 a month and \$7.50 in money. As an inducement to students to take over work the two referred to were given also their registration fee in the summer school.

Very respectfully,

B. W. Torreyson.

A number of certain old desks used in old building were ordered sold and the Pres. of the school was authorized to purchase thirty or forty new desks for training school.

Messers Lenon, Oliver, and Torreyson were appointed a committee to inquire into the advisability of purchasing an automobile for the use of the school and to report at next meeting of the board.

The following accounts were allowed and ordered paid:

B. W. Torreyson...	\$250.00.✓
A. J. Meadors	150.00.✓
F. H. Harrin.....	150.00.✓
J. C. Cubage.....	150.00.✓
J. T. Buchholz.....	150.00.✓
C. C. Denney.....	125.00.✓
K. L. Holloway.....	125.00.✓
E. E. Cordrey.....	125.00.✓
Ida M. Waldren.....	112.50.✓
F. H. Coolidge.....	100.00.✓
Mary A. Bernard.....	100.00.✓
Lula M. Carher.....	91.66.✓
Helen M. McGregor.....	91.66.✓
Sadie Purifoy.....	85.00.✓
Ethel Dulin.....	83.33.✓
Mary Louise Ferguson.....	83.33.✓
Bora B. Smith.....	83.33.✓
G. Y. Short.....	83.33.✓
Mrs. J. C. Cook.....	83.33.✓
Jessie Carr Bourne.....	83.33.✓
Mrs. W. O. Wilson.....	75.00.✓
P. W. Roper.....	70.00.✓
Mrs. Josie Hildreth.....	60.00.✓

William White.....	60.00✓
Mrs. B. W. Torreyson.....	50.00✓
Library & Incidentals..	<u>2420.80</u>
Lea & Febiger.....	2.75✓
Caylord Brothers.....	10.55✓
Dodd Mead & Co.....	5.67✓
J. F. Riggs Publishing Co.....	7.48✓
B. W. Torreyson.....	5.00✓
P. W. Roper.....	6.00✓
F. H. Harrin.....	4.90✓
Scroll Publishing Co.....	15.00✓
G. Y. Short.....	1.40✓
Office Supplies.	
Parkin-Longley Co.....	5.20✓
Calvert McBride Co.....	18.00✓
" " ".....	41.25✓
" " ".....	356.75✓
Stationery, Postage Freight & etc.	
B. W. Torreyson.....	6.59✓
Telephone & Telegraph..	
S. W. Bell Telephone Co.....	6.55✓
B. W. Torreyson.....	1.40✓
Current Expenses.	
Conway Light Power & Water Co.....	4.80.
Traveling Expenses.	
B. W. Torreyson.....	6.00.
Erection Administration Bldg.	
Gazette Publishing Co.....	5.00.
Traveling Expenses Board Of Trustees.	
Little Rock Taxicab Co.....	20.00.

There being no further business the Committee adjourned.

53029

J. L. Bond
Chairman

R. G. McDaniel
Secretary

Report of Farm Receipts For Month Of July 1918.

Date	Items	value.
1	2 bu. cucumbers	\$2.00.
2	2 bu. tomatoes, 30# cabbage, Corn 12 1/2 doz	
3	1 bu. beets, 1 bu. squash, 3 doz peppers	6.85.
	1 bu. squash, 1 bu. cucumbers, tomatoes 2 bu.	
	1 bu. onions, 1 bu. lima beans	6.80
4	1 bu. beets	1.00
5	1/2 bu. beans, 1 bu. cucumbers, 2 bu. tomatoes	
	3 doz. peppers, 1 pk. onions	4.55
6	2 bu. potatoes	2.50
8	1 bu. squash, 2 1/2 bu. tomatoes, 7 eggplants	
	2 bu. cucumbers	6.00
9	1/2 bu. lima beans, 1 bu. beets, 1 gal onions	1.60
10	1 bu. potatoes, 3 bu. tomatoes, 1 doz. okra,	
	2 bu. corn, 1 bu. cucumbers	8.10
11	1 bu. potatoes, 1/2 bu. onions, 1 bu. squash	
	1 bu. tomatoes	3.80
12	1/2 bu. beans, 2 bu. tomatoes, 2 doz. okra	
	100 peppers	5.95
13	1 bu. potatoes, 1 bu. lima beans 24 eggplants	
	1 bu squash	4.95
15	1 bu. squash, 1 bu onions, 20# cabbage	
	1 gal hot pepper, 2 1/2 bu. tomatoes	7.45
16	1 bu. potatoes, 2 gal. field peas, 84 peppers	3.50
17	1/2 bu. beans	1.20
18	2 1/2 bu. tomatoes, okra 3 doz. eggplants 2 doz.	5.30
19	1 bu. lima beans, 84 sweet peppers	2.55
20	1 bu. squash, 2 bu. tomatoes	3.75
22	1 bu. squash, 1 bu. onions, 1 bu apples.	4.00
23	1 bu. potatoes, 1/2 bu. beans, 2 bu tomatoes	
	18 eggplants	6.35
24	1 bu potatoes, 2 doz. okra, 1/2 bu. beans	
	1 doz. eggplant	3.05
25	1/2 bu. lima beans, 1 doz. eggplants, 24 okra	1.60
26	1 1/2 bu. tomatoes, 10 eggplants, 1 bu. apples	4.25
27	1 pk. beans, 1 gal. lima beans, 6 eggplant	.90
29	2 bu. apples	3.00
1-31	531 gals. milk @ 45¢	230.85
1-31	20 doz. eggs @ 30¢	6.00
30	Refund on feed from P. Weisman (#1132)	9.50
		<u>347.15</u>

REPORT OF FARM EXPENDITURES FOR MONTH OF JULY 1918.

Brame and Co.			
30 bu. oats @ \$0.98		29.40	
200 lbs chops @ \$3.75		7.50	
200 lbs hominy feed @ \$2.50		5.00	
2000 lbs hominy feed at \$2.50		<u>50.00</u>	\$91.90
Harrell & Co.,			
1 gal oil			1.00
H. G. Broyles			
2 sets front shoes for team			1.50
Andy Hess			
2 shares sharpened		1.50	
1 middle buster sharpened		<u>.25</u>	1.55
Bolls Brothers			
Harness repair			.75
E. H. Bass			
100 lbs Bur &lover seed at 13			13.00
J. S. Crook			
1 Gilt		40.00	
1 Gilt		<u>35.00</u>	75.00
Conway Printing Co.			
Forms			3.50
Labor			
Fete Weisman		60.00	
Emil Nabholz		50.00	
Ed. A. Brennan		20.50	
Dan Harrison		6.07	
Roy McNeal		5.10	
Carl Brashears		3.20	
E. Bell		1.00	145.87
			<u>334.07</u>

S T A T E M E N T .

Showing receipts and expenditures for the month of July 1918

Dormitory Fund:		Expenditures for--
Balance on hand July 1--	\$4129.56	Salaries \$594.85
Board receipts	1002.40	" 20.50
Farm receipts	9.50	Refund 56.58
Warrants(refund on salaries)	1010.00	Groceries 391.59
" (" " current		Heat 157.06
expenses)	492.78.	F. & D
	<u>6644.01</u>	Incidentals 530.87
		Feed 134.85
		Balance 5175.91
		<u>6644.01</u>

Balance on hand Aug. 1st	\$5175.91	
Balance Bank Book		\$5423.12
Checks out		<u>293.29</u>
		\$5129.83
Cash on hand		<u>46.08</u>
	<u>\$5175.91</u>	<u>\$5175.91</u>

Library and Incidental Fund:		Expenditures for-
Balance on hand July 1st---1954.37		Refund \$10.00
	<u>1954.37</u>	BALANCE <u>1944.37</u>
	<u>1954.37</u>	<u>1954.37</u>
Balance on hand August 1st:	\$1944.37	