

The Board of Trustees of the Arkansas State Normal School met in the office of the Chairman, Hon. J. L. Bond, Monday June 24th, 1918. The following members were present: Bond, Oliver, Lenon, Hutchins, Frauenthal, Dunaway, and McDaniel. Absent, none. The minutes of the previous meeting were read and after a slight correction, were approved.

A motion as carried authorizing the Secretary of the board to inform the contractor in writing that satisfactory progress was not being made upon the new administration building at Conway, and requesting that work on same be hastened.

Upon motion of Mr. Oliver, the architect was instructed not to issue any further certificates of payment to the contractor until such certificates were requested by the contractor and then only upon estimates submitted by said contractor. It was also requested that the building committee approve each architect's certificate before voucher should be issued. A motion was also passed that the building committee go to Conway and inspect building before next voucher is issued.

A report on heating the building submitted through architect Almand was referred to the building committee.

A motion was also carried allowing anyone who desired to bid on furnishing the administration building to file bids immediately and to also allow any who had already bid to amend such bids before being opened by the board.

Bids were then ordered opened and same was done by the secretary and read in the presence of the board. The following persons and firms submitted bids:

J. F. Dreisbach,  
 J. W. Kuykendall,  
 American Seating Company, Chicago.  
 C. A. Bryant & Co.  
 W. J. McIlwain.  
 Claudius Jones,  
 W. M. Harrell,  
 Chas. Frauenthal,

The board then recessed until three o'clock.

At three o'clock the board reconvened and all bidders present were allowed to speak to the merits of their furniture.

The following accounts were allowed.

A. L. Hutchins, Exp. meeting of Board	\$11.51.
Joe Frauenthal " " " "	2.00.

Upon motion all bids were given to Mr. Torreyson to assort and tabulate and then the board adjourned until Thursday, June 27th, to let the contracts on said bids.

The board adjourned.

  
 Secretary.

  
 Chairman.