

June 1, 1931

On this the first day of June, 1931, the Board of Trustees of the Arkansas State Teachers College met in the parlor of the Bachelor Hotel at Conway, Arkansas, with the following members present and voting: Hirst, Andrews, Winham, Smith, Frauenthal.

President McAlister and Mr. Smith, disbursing officer, were also present.

The Board approved the employment of Miss Zona Ellen Smith to direct physical education for young women and to teach three classes in English next year at a salary of \$2100 a year.

The Board approved the employment of W. L. Gullede as superintendent of buildings and grounds at a salary of \$150 a month; and also the policy of employing student labor on the campus for engineers, janitors, night watchmen, etc.

After a discussion of security to be required of the local banks for the cash funds of the institution, the president of the board appointed a committee composed of President McAlister, disbursing officer Guy E. Smith, and board member S. T. Smith, to work out with the local banks the securing of an indemnity bond written by a surety company to cover the cash fund; the premium on such bond to be paid by the college. Motion by Andrews, second by Winham - carried.

Written application for the position of architect for the construction of a vocational building to be paid for from funds derived from the sale of bonds under the provisions of Act 19 of the Acts of 1931 was received from Mr. H. Ray Burke and from Thompson, Sanders, and Ginochio. The following architects appeared in person before the Board: Tom Harding; George Wittenberg of the firm of Wittenberg and Deloney; Fred Halsey of the firm of Witt, Seibert and Halsey; and Jack Wiggins. After hearing each of the applicants the board went into executive session and employed the firm of Wittenberg and Deloney to draw plans and specifications for the new construction on the campus under the provision of this act, it being understood and agreed that no money would be paid the firm for plans and specifications until such time as the bonds were sold.

The Board adjourned subject to call of the president.

*Ray Howard*  
Secretary

*E. M. Hirst*  
Chairman