

January 17, 1943

The Board of Trustees, Arkansas State Teachers College, met in the office of the President 12:30 p.m. January 17, 1943 pursuant to written notice of the meeting authorized by Chairman Bachelor.

The following members of the board were present: George Bachelor, chairman; Bruce Kendall, secretary; Mrs. Geo. F. McKinney; and R.A. Cox. President Irby was also present.

Chairman Bachelor announced that a quorum was present and after the reading and approval of the minutes of the previous meeting of the board, declared the board ready for business.

The chairman asked for a report of the action of the Personnel Committee in the selection of teachers since the last meeting of the Board. Acting upon the recommendation of the committee, it was moved by Trustee Kendall and seconded by Trustee McKinney that the following persons be elected as indicated following:

Dr. Linn Brittain, as college physician at a salary of \$40.00 per calendar month for the period from September 7, 1942 to June 7, 1943.

O. L. Hughes, as assistant professor in mathematics and education at a salary of \$170.00 per calendar month, to become effective October 15, 1942 and to end June 30, 1943.

Hester Lichlyter, as traveling teacher with rank as supervisor, at a salary of \$148.00 per calendar month, to become effective November 15, 1942 and ending June 30, 1943, both salary and approved travel to be repaid the college by the General Education Board of New York.

E. W. Packard, as associate professor and head of the department of industrial education at a salary of \$176.00 per calendar month, to become effective September 1, 1942 and to end June 30, 1943.

Louis Cooper, as assistant professor in education, to be placed on half time basis for the period beginning October 1, 1942 and ending January 31, 1943 and paid at the rate of \$70.00 per calendar month during the period.

Mrs. Carrol Bishop, as emergency librarian as substitute for Constance Mitchell, librarian (on leave of absence from November 15, 1942 and a date not later than April 1, 1943), at a salary of \$152.00 per calendar month, and only until the date Constance Mitchell returns to duty or until April 1, 1943, whichever date comes the earlier.

Mrs. J. T. Carter, as secretary succeeding Edna Grace Sharrock, resigned, at a salary of \$80.00 per calendar month effective October 15, 1942 and ending June 30, 1943.

The motion carried.

Upon recommendations of President Irby, the motion was made by Trustee Cox and seconded by Trustee Kendall that the academic rank of faculty members now employed be established as follows:

Nolen M. Irby, President
 W. C. Ferguson, Dean of the College
 E. E. Cordrey, Dean of Instruction (Professor; H.D.)
 G. D. Estes, Dean of Men (Professor; H.D.)
 Ila Newbern, Dean of Women
 Guy E. Smith, Disbursing Officer
 G. Y. Short, Examiner and Secretary of the Faculty
 D. D. McBrien, Professor (H.D.)
 O. D. Smith, Professor (H.D.)
 H. L. Minton, Professor (H.D.)
 J. B. Wilson, Professor (H.D.)
 Flora A. Haas, Professor (H.D.)
 Ada Jane Harvey, Professor (H.D.)
 Maude Carmichael, Professor (H.D.)
 E. L. Higgins, Professor
 L. T. Roberts, Professor (H.D.)

Anna Carol Fults, Professor (H.D.)
 Constance Mitchell, Professor (H.D.)
 E.W. Packard, Associate Professor (H.D.)
 C.V. Robinette, Associate Professor
 M.S. Trusler, Associate Professor (H.D.)
 A.E. Burdick, Associate Professor
 Daisy H. Dickerman, Associate Professor
 Ora Blackmun, Associate Professor
 Marie Schichtl, Associate Professor (H.D.)
 Rosa Walker, Associate Professor
 Ellodee Davis Ferrell, Associate Professor
 Marietta Sharp, Associate Professor
 Louis Cooper, Assistant Professor
 O. L. Hughes, Assistant Professor
 Frances Terry, Assistant Professor
 Zona Ellen Smith, Assistant Professor
 Leona Scott, Assistant Professor
 Mrs. A. J. Boardman, Supervisor
 Verna Chrisler, Supervisor
 Mattie Sanders, Supervisor
 Hester Lichlyter, Supervisor
 Fay Warbritton, Supervisor
 Alma Whitaker, Supervisor
 Mrs. Wm. Little, Instructor
 Evie Shaw, Instructor
 Dicie May Cassady, Instructor
 Glenn Kirkland, Instructor
 Mrs. Duke Trice, Nurse

The motion carried unanimously.

President Irby explained a request from W. J. Breit, Director of Trades and Industries, State Department of Education, that the salary and travel expenses of W. V. Fitts, as district supervisor of Trade and Industry, be paid by the college and reimbursed quarterly by the State Department of Education, and Trustee McKinney made a motion which was seconded by Trustee Kendall that the request be granted and the college bursar so notified. The motion carried unanimously.

President Irby presented the results of an audit of the accounts of the college book store, as of September 1, 1942, and stated that gross receipts of the store were \$21,497.09, from which the college received \$1,113.94 as rentals. President Irby reported that the minutes of the board meeting of March 10, 1937 noted a five year contract with W. E. Pennington as manager of the bookstore and the college, and, therefore, the present contract had expired sometime during the calendar year 1942. The chairman of the board directed President Irby to notify Mr. Pennington that the contract had terminated and that the college might ask for a new contract at any time or decide against any contract with Pennington or any other person.

President Irby informed the board that Loyd T. Roberts, head of the department of physical education for men had submitted his resignation effective February 7, 1943 to enter the Navy. Trustee Kendall made a motion which was seconded by Trustee McKinney that Mr. Roberts be granted a three year leave of absence as of February 8, 1943 but to notify Mr. Roberts that his salary and rank would be determined by conditions on the campus at his return. The motion carried, unanimously.

The motion was made by Trustee Cox and seconded by Trustee Kendall that when a faculty member leaves the employ of the college for any reason he will be immediately denied the privilege of teaching correspondence courses or extension classes unless he is employed as a member of the faculty of an accredited Arkansas college; and that all persons now teaching correspondence courses or extension classes but who are not regularly employed by this or another accredited State college be directed to close all such courses or classes as soon as practicable but in no case later than June 30, 1943. The motion carried unanimously.

The motion was made by Trustee McKinney and seconded by Trustee Kendall that Dr. H. L. Minton be given formal recognition for his untiring and faithful efforts to pay for the pipe organ in the Ida Waldran auditorium and that such recognition be given by a letter prepared by President Irby and signed by him for the Board of Trustees. The motion carried unanimously.

Mr. Jake Hiegel was then introduced to the Board and asked to explain his claims against the college for an amount between \$8000.00 and \$9000.00. Mr. Hiegel explained that the amount was due for carrying charges for money due him for the construction of the Torreyson Library and for which he received neither interest nor principal for a period of approximately 3 years.

Mr. Hiegel was informed that he would be given a hearing at a later meeting of the board.

President Irby announced that the hour for the commencement services was at hand. Whereupon the chairman declared the meeting adjourned until the next regular meeting time or until called by the chairman.

Clay L. Bashler
Chairman

Paul Kendall
Secretary
