

August 13, 1954

The Board of Trustees, Arkansas State Teachers College, met in the President's office, Arkansas State Teachers College, Conway, Arkansas, Friday, August 13, 1954, pursuant to legal call of the meeting by the Chairman. The following members were present: Chairman James H. Flanagin; Otis H. Parham; Louie H. Polk; J. W. Teeter and Sam E. Adkisson. Trustee Ashmore and Morgan were absent.

President Snow met with the Board.

Chairman Flanagin directed roll call and announced a quorum present and called the meeting into formal session.

Minutes of the last meeting of the Board were approved as read.

Chairman Flanagin called for items of old or pending business.

Four bids for reroofing the Administration Building had been received and were opened in the presence of President Snow, Business Manager Eidson and College Architect Bruce Anderson at a published hour and date, namely ten A.M. Friday, August 13, 1954, in the President's Office. The following bids were received:

Contractor	Base Bid
Ace Roofing Company	\$4,070.00
George Covington Roofing Company	3,690.00
Knox-Gill Company	3,721.00
J. E. Hornbrook	6,347.13

President Snow carried Bruce Anderson's recommendation to the Board. Upon this recommendation, motion was made by Trustee Adkisson, seconded by Trustee Parham to award the contract to George Covington Roofing Company for \$3,690.00. The motion carried unanimously.

Motion was made by Trustee Polk, seconded by Trustee Teeter to elect Trustee Otis H. Parham Vice-Chairman of the Board. The motion passed unanimously.

President Snow recommended Dr. Alger E. Burdick to the Board to succeed the late William C. Ferguson, as Dean of the College. Trustee Polk moved that Dr. Burdick be elected and that his salary be fixed at \$7000.00 per annum beginning September 1, 1954. The motion was seconded by Trustee Parham and carried unanimously.

President Snow recommended that Mrs. Bobbie White be employed as instructor in Physical Education at a salary of \$283.33 per calendar month, effective September 2, 1954 and Dr. Estelle Hightower be employed as Instructor in the Fifth Year Ford Foundation Program, at a salary of \$470.00 per calendar month, effective August 23, 1954. Trustee Adkisson made the motion, seconded by Trustee Polk that these recommendations be approved. The motion carried unanimously.

A motion by Trustee Teeter, seconded by Trustee Parham was passed unanimously formally approving the Student Christian Association's plans to build a chapel on the campus and name it the W. C. Ferguson Chapel. This motion also directed

Trustee Teeter made the motion that <sup>the</sup> Mrs. W. C. Ferguson be elected Associate Hostess of Bernard <sup>Memorial</sup> Hall at a salary of \$125.00 per calendar month, plus quarters and meals, effective September 1, 1954. Trustee Parham seconded the motion which carried unanimously.

the college to establish a fund to receive all gifts or contributions from individuals and all other sources and named Harold D. Eidson as Executive Secretary and Treasurer of this fund. Mr. Eidson was directed to establish a private account at one of the banks in Conway to be separate and apart from any other regular college account in which to deposit all monies collected for this purpose.

Trustee Polk moved the following resolution be passed and made a part of the regular minutes. The motion was seconded by Trustee Adkisson and passed unanimously.

#### R E S O L U T I O N

In view of the loss we have sustained by the death on August 8, 1954 of W. C. Ferguson, and realizing to the fullest extent the still heavier loss by his wife and family; be it

RESOLVED, That we, the members of the Board of Trustees of Arkansas State Teachers College, meeting in regular session, Friday, August 13, 1954, tenderly condole with Mrs. Ferguson and family in this sad hour, and commend them to the keeping of Him who looks with compassion upon them; and

RESOLVED, That a fund be established to accept contributions for the construction of a chapel on the campus as a memorial to his deeds, and

RESOLVED, That we inscribe in our minutes this tribute to the memory of a faithful staff member, fine husband and father and an outstanding citizen; and

RESOLVED, That a copy of these resolutions be transmitted to the family together with the assurance of our sincere sympathy.

#### SIGNED

James H. Flanagan, Chairman  
Mrs. Rufus W. Morgan, Jr.,  
Secretary  
Otis H. Parham  
Harry S. Ashmore  
Louie H. Polk  
J. W. Teeter  
Sam E. Adkisson

Trustee Parham made a motion directing President Snow

1. To appoint a faculty committee to survey the resources of the college to determine whether or not it would be feasible for Arkansas State Teachers College to proceed with plans for developing a curricular program leading to the degree of Master of Education, Master of Teaching, or some similar degree.
2. Approving a cooperative agreement between Arkansas State Teachers College, Conway, Arkansas State College, Jonesboro, and Henderson State Teachers College, Arkadelphia, whereby they would together work out such a program, put it into operation at the same time at a date to be agreed upon between them and which they would announce in a joint statement. An inter-institutional committee is to be set up to work toward attainment of these objectives;
3. That the three Presidents of the three respective colleges proceed in the manner indicated with no announcement to that effect to be made prior to the coming session of the Legislature, but with the probability of the first offerings at the graduate level could be made during the summer terms of 1955 and that in all likelihood the program might be a summer school program for a number of years; and
4. That any such program envisioned must in time meet the standards set by the American Association of Colleges for Teacher Education and the North Central Association of Colleges and Secondary Schools.

The motion was seconded by Trustee Polk and carried unanimously.

The motion was made by Trustee Teeter, seconded by Trustee Adkisson requiring all staff members and employees of the college to file in the President's office by September 1, 1954 a health certificate based on a chest x-ray made

within the last six months certifying that the individual employee was free from tuberculosis and any other contagious disease. The motion carried unanimously.

The motion was made by Trustee Teeter, seconded by Trustee Parham, that until the General Assembly of the State of Arkansas makes an accompanying appropriation that no World War Orphan scholarships be awarded by Arkansas State Teachers College. This abandonment of any World War Orphan Scholarships effective July 1, 1954. The motion carried unanimously.

Trustee Polk moved that President Snow write Mr. Fred Gordy, Manager of the Conway Corporation, in behalf of the Board of Trustees thanking him for the donation of the transformer and for the work done to help in the installation of the air conditioning system in the Ida Waldron Auditorium. The motion was seconded by Trustee Adkisson and carried unanimously.

Trustee Adkisson made the motion that Business Manager Harold Eidson's annual salary be fixed at \$6500.00 effective August 1, 1954. The motion was seconded by Trustee Teeter and passed unanimously.

Trustee Parham made the motion that Coach Jim Crafton's salary be raised \$300.00 per year, effective September 1, 1954. His annual figure thereafter to be \$4632.00. Trustee Teeter seconded this motion which passed unanimously.

The Board unanimously approved a resolution concerning advertising that had been adopted by the Board of Trustees of Southern State College on August 21, 1951. The resolution is as follows:

"Since Southern State College has always followed a policy of offering greatest possible financial assistance to students, that being deemed an inevitable responsibility of the college under existing circumstances, and

Since it is generally known that the College is operating under financial handicap imposed by the lack of additional revenue to meet inflated costs, and

Since the College receives financial assistance from tax revenue collected equally in all parts of the state, therefore feels equally responsible to citizens in all sections of the state, and

Since a full scale advertising program for the College would require prohibitive expenditures; whereas limited program might occasion complaints from some media owners; We, the Board of Trustees of Southern State College, Magnolia, Arkansas, meeting on August 21, 1951, hereby express our desire that it be a formal policy of the College to refrain from buying or being the subject of paid advertising in media of general circulation."

President Snow reported that the Presidents of all state supported colleges and the University of Arkansas had subscribed to this policy. All College Presidents agreed to make exceptions to this for Arkadelphia and Conway. The Board of Trustees approved this exception.

Trustee Adkisson made the motion authorizing C. V. Robinette, Professor of Biology and Harold D. Eidson, Business Manager, to sign applications for permits to procure and use tax free alcohol, renewals and amendments thereof, monthly reports, and all other documents to be submitted in connection with permits to withdraw and use tax free alcohol. Trustee Parham seconded the motion which carried unanimously.

Business Manager Eidson presented the financial report.

There being no other items of business, the Board adjourned until legally called into session again.

*Mrs. Rufus W. Morgan, Jr.*  
Mrs. Rufus W. Morgan, Jr., Secretary

*James H. Flanagan*  
James H. Flanagan, Chairman