

The Board of Trustees of the University of Central Arkansas convened in regular meeting on Wednesday morning, August 30, 1978, at ten o'clock on the campus in Conway, Arkansas, with the following officers and members of the Board present, to-wit:

Chairman: Mrs. Charles E. Hammans  
 Secretary: Mr. Charles R. Dixon  
 Dr. J. Albert Johnson  
 Mr. James W. Ahlf  
 Mr. Bill Johnson  
 Dr. John W. Sneed, Jr.

and with the following member absent, to-wit:

Mr. Henry L. Jones, Jr.

constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

Motion was made by Mr. Dixon, seconded by Mr. Ahlf, and passed by unanimous vote that minutes of the last meeting be approved as distributed.

Reports were given on the following items:

1. Housing--by Mr. John Hurley, Acting Vice President for Student Affairs,
2. Enrollment--by Dr. Marvin De Boer, Vice President for Academic Affairs,
3. Mobile Homes--by Mr. B. W. Horton, Vice President for Business Affairs,
4. Financial--Mr. B. W. Horton, Vice President for Business Affairs, and
5. Follow-up of Graduates--by Mrs. Barnetta Green, Career Planning and Placement Advisor. Copies of this study were made available to the Board.

Mr. Ahlf made a motion that a food service contract with ARA stipulating that the cost for the fifteen meal plan at \$2.05 per student per day and the twenty-one meal plan at \$2.66 per student per day be approved. A second to this motion was made by Dr. Johnson and passed by unanimous vote.

Upon motion made by Mr. Dixon, seconded by Mr. Ahlf, and passed by unanimous vote, executive session was declared for the purpose of considering personnel.

Motion was made by Dr. Johnson, seconded by Mr. Johnson, and passed by unanimous vote that the following appointments, adjustments, resignations, and leaves of absence, as recommended by President Farris, be approved.

Appointments:

1. Barbara Williams, Assistant Professor of Nursing, effective 8-15-78 @ \$1666.66 per month (9 months).

Appointments, continued:

2. Michael T. Prince, Assistant Professor of Psychology, effective 8-15-78 @ \$1555.55 per month (9 months).
3. JoAnn Courtney, Instructor of Early Childhood Education, effective 7-1-78 @ \$1316.66 per month (12 months--one-year appointment and non-tenure earning).
4. Patricia Lowrey, Assistant Librarian, effective 8-12-78 through 6-30-79 @ \$941.67 per month.
5. Judith McKay, Assistant Professor of English, effective 8-15-78 @ \$1444.44 per month (9 months--one-year appointment to replace Mrs. Thrasher).
6. Nanette Rollins, Assistant Professor of Psychology & Counseling, effective 8-15-78 @ \$1666.66 per month (9 months).
7. James Armstrong, Assistant Basketball Coach, effective 7-1-78 @ \$1166.66 per month (12 months).
8. Joe Couch, Assistant Basketball Coach, effective 7-1-78 @ \$1166.66 per month (12 months).
9. Carolyn Crumley, Instructor of Health Education, August-September @ \$1091.00 per month; October-April @ \$666.00 per month; May, 1979 @ \$333.33 per month.
10. Patricia Roach, Coordinator, Early Childhood Education Training Project, effective 7-1-78 @ \$1375.00 per month (12 months).
11. Loretta Davenport, Instructor of Early Childhood Education, effective 7-1-78 @ \$1409.00 per month (11 months--non-tenure earning).
12. Janet Greenwell, Instructor of Early Childhood Education, effective 7-1-78 @ \$1234.17 per month (11 months--non-tenure earning).
13. Alice Severe, Instructor of Early Childhood Education, effective 7-1-78 @ \$1291.67 per month (12 months--non-tenure earning).
14. Amelia Steelman, Assistant Professor of Early Childhood Education, effective 8-14-78 through May 31, 1979 @ \$1550.00 per month; non-tenure earning.
15. Cathy Kass, Instructor of Early Childhood Education, effective 8-14-78 through May 31, 1979 @ \$1275.00 per month; non-tenure earning.
16. Ruby Burgess, Instructor of Early Childhood Education, effective 8-14-78 through May 31, 1979 @ \$1354; non-tenure earning.
17. Susan Bannon, Director of Learning Resources & Assistant Professor of Educational Media/Library Science, effective 8-15-78 @ \$1444.44 per month (9 months--one-year appointment).
18. Barbara Neal, Assistant Professor of Early Childhood Education & Director of the Teacher Corps Project, effective 7-1-78 through 5-31-79 @ \$1833.33 per month. Appointment is non-tenure earning and does not provide for academic rank promotion. The 12th Cycle Teacher Corps Project ends 5-31-79; thus, Dr. Neal's appointment with UCA in this capacity will terminate 5-31-79.

19. Elaine McNeice, Instructor of Speech Pathology, effective 8-15-78 @ \$1350.00 per month (9 months).
20. Marette Jackson, Assistant Professor of English, effective 8-15-78 @ \$1455.55 per month (9 months--one-year appointment).
21. Robert Khoury, Instructor of Sociology, effective 8-15-78 @ \$1444.44 per month (9 months--one-year appointment).
22. Neva Burdison, Instructor of English, effective 8-15-78 @ \$1361.11 per month ( $4\frac{1}{2}$  months).
23. Mary James, Assistant Professor of Education, effective 8-15-78 @ \$1655.56 per month (9 months; one-year non-tenure earning).
24. Eugene J. Corcoran, Assistant Professor of History, effective 8-15-78 @ \$1625.00 per month (9 months).
25. T. B. Kearns, Instructor of English, effective 8-15-78 @ \$1416.11 per month (9 months).
26. Kenneth Creech, Instructor of Speech & Theatre Arts, effective 8-15-78 @ \$1352.22 per month (9 months).
27. Sallie Dalton, Women's Volleyball & Swimming Coach, effective 8-15-78 @ \$1388.88 per month (9 months).
28. James T. Boyd, Assistant Professor of Education, effective 1-1-79 @ \$1722.22 per month (9 months).
29. Marilyn Miller, Instructor of Physical Therapy, effective 8-15-78 @ \$1416.66 per month (12 months).
30. John Edwards, Student Union Section Manager, effective 8-1-78 @ \$535.16 per month (12 months).
31. John D. Pike, Public Safety Officer I, effective 8-7-78 @ \$565.50 per month (12 months).
32. Donna Hadfield, teach two sections of mathematics for the fall semester @ a total salary of \$1800.
33. Arnold Steward, teach two sections of history for the fall semester @ a total salary of \$1800.
34. Cynthia Blanchard, teach two sections of history for the fall semester @ a total salary of \$1800.
35. Andre McNeil, teach one course in business law for the fall semester @ a total salary of \$1000.
36. John Tuohey, teach one course in business law for the fall semester @ a total salary of \$1000.
37. William Brazil, teach one course in business law for the fall semester @ a total salary of \$1000.
38. Mae Carol Russell, part-time Instructor of Health Education, effective 8-15-78 through 9-30-78 @ \$666.66 per month. If proposal submitted to Arkansas Lung Association is approved, employment will continue through 5-15-79.

39. Katye Lou Russell, part-time Instructor of Journalism & Director of the Scroll, effective 8-15-78 @ \$400 per month (10 months).
40. Hilda Cannon, Resident Hall Manager II, effective 8-15-78 @ \$641.33 per month (9 months; \$984 is charged for rent).
41. June Franks, Resident Hall Manager II, effective 8-15-78 @ \$641.33 per month (9 months; \$984 is charged for rent).
42. Linda Smith, Resident Hall Manager II, effective 8-15-78 @ \$641.33 per month (9 months; \$984 is charged for rent).
43. Ellen Toll, part-time Instructor of Special Education, effective 8-15-78 @ \$666.66 per month (9 months).
44. Donna Dillahunty, Visiting Instructor of Education, effective 8-15-78 @ \$722.22 per month (4½ months).
45. Ruth Ann Williams, teach two courses in Administrative Services for the fall semester @ a total salary of \$2,000.
46. Joel F. Hawkins, teach two sections of Introduction to Taxation and advise students the fall semester @ a total salary of \$2,500.
47. Robert W. Levey, teach two sections of Managerial Accounting and advise students the fall semester @ a total salary of \$2,500.
48. Kai-Jian Tan, teach three sections of Principles of Accounting the fall semester @ a total salary of \$3,000.
49. Robert Mitchum, teach one course in Real Estate Appraisal the fall semester @ a total salary of \$1,000.
50. Thomas D. Davis, Instructor of Journalism, effective 8-15-78 @ \$1,555.55 per month (4½ months).
51. Gilbert Baker, part-time Instructor of Music, effective 9-1-78 @ \$333.33 per month (9 months).
52. Harold Sayger, part-time Instructor of Biology, fall semester @ a total salary of \$1,200.
53. Joe Phillips, part-time Instructor of Biology, fall semester @ a total salary of \$3,750.
54. Maureen Thompson, Resident Hall Manager II, effective 8-15-78 @ \$641.33 per month (9 months; \$984 is charged for rent).
55. Karen Morin, Assistant Instructor of Nursing, effective 8-15-78 @ \$1,000 per month plus waiver of graduate fees (9 months).
56. Jesse Thompson, teach one course in business law for the fall semester @ a total salary of \$1,000.
57. Virginia Guffey, teach one course in elementary typewriting for the fall semester @ a total salary of \$1,000.
58. Betty Gillespie, teach one course in elementary shorthand for the fall semester @ a total salary of \$1,000.
59. Bonnie Melchior, part-time Instructor of English, effective 8-15-78 @ \$1155.55 per month (4½ months).

60. Kay Easley, teach three sections of speech the fall semester @ a total salary of \$2,700.
61. Rose Hamilton, teach two sections of speech the fall semester @ a total salary of \$1,800.
62. Greg Farnsworth, teach two sections of speech the fall semester @ a total salary of \$1,800.
63. Priscilla Benson, teach two sections of speech the fall semester @ a total salary of \$1,800.
64. Rebecca Williams, teach three sections of English the fall semester @ a total salary of \$2,700.
65. Eva Burkett, teach two sections of English the fall semester @ a total salary of \$1,800.
66. Robert Timko, teach two sections of philosophy the fall semester @ a total salary of \$1,800.
67. Norma Tio, teach one section of English the fall semester @ a total salary of \$900.00.
68. John Hornaday, teach one section of English the fall semester @ a total salary of \$900.00.
69. Vicki Kelly, teach three sections of English the fall semester @ a total salary of \$2,700.

Adjustments:

1. John Hurley, effective 7-1-78 change title from Associate Dean of Students @ \$1382.41 per month to Acting Vice President for Student Affairs @ \$2250.00 per month (12 months).
2. J. R. Nichols, effective 7-1-78 change rank from Associate Professor of Biology with tenure @ \$1915.11 per month (9 months) to Associate Professor of Biology with tenure and Acting Chairman @ \$1936.76 per month until a Chairman is named.
3. Bobby Williams, effective 8-15-78 change rank from Professor of Counseling and Psychology with tenure @ \$2044.44 per month (9 months) to Professor of Counseling and Psychology with tenure and Coordinator for Undergraduate Psychology @ \$2060.00 per month (9 months).
4. Sally Roden, Assistant Professor of Speech and Theatre Arts with tenure, effective 8-15-78 change monthly salary from \$1423.89 to \$1479.44 (9 months).
5. Mary Henze, effective 8-15-78 change title from Professor of English with tenure @ \$2119.55 per month (9 months) to Professor of English with tenure and Acting Chairperson @ \$2369.50 per month until a Chairperson is named, but appointment not to extend beyond 5-15-79.
6. Michele Warren, Associate Professor of Nursing, effective 8-15-78 change monthly salary from \$1750.00 to \$875.00 until doctorate is earned (one-half time assignment).

Adjustments, continued:

7. Mary Muse, change appointment from Instructor of Mathematics with tenure at \$1480.00 per month (9 months) to Instructor of Mathematics with tenure and Assistant Dean of Students @ \$545.00 for the periods August 1-14, 1978 and May 16-31, 1979. For the month of June, 1979 she will be paid \$1090. Salary August 15, 1978 through May 15, 1979 will remain @ \$1480.00 per month.
8. L. R. Huff, effective 8-15-78 change appointment from Instructor of Mathematics @ \$1411.11 per month to Assistant Professor of Mathematics @ \$1522.22 per month (9 months).

Resignations:

1. Magid Abou-Gharbia, Assistant Professor of Chemistry, did not accept letter of appointment for 1978-79 academic year.
2. Joyce Meixner, Instructor of Special Education, effective 5-15-78.
3. Audra Hudman, Resident Hall Manager II, effective 7-18-78.
4. Linda Couch, Resident Hall Manager II, effective 5-15-78.

Leaves of Absence:

1. Willie Hardin, Assistant Professor of Library Science & Assistant Librarian, 8-14-78 through 8-13-79 without pay.
2. James E. Thurman, Assistant Professor of Special Education, spring semester 1979 without pay.
3. Beverly Thrasher, Instructor of English, academic year 1978-79 without pay.

In open session, appointments, adjustments, resignations, and leaves of absence, as recommended by President Farris in executive session, were approved upon motion made by Dr. Johnson, seconded by Mr. Johnson, and passed by unanimous vote.

Motion was made by Mr. Johnson, seconded by Dr. Sneed, and moved by Mr. Ahlf that Dr. Johnson be elected Chairman Elect by acclamation. Motion passed by unanimous vote.

Motion was made by Mr. Johnson, seconded by Dr. Sneed, and moved by Dr. Johnson that Mr. Dixon be re-elected Secretary by acclamation. Motion passed by unanimous vote.

The following Facility Usage Policy was adopted upon motion made by Mr. Ahlf, seconded by Mr. Dixon, and passed by unanimous vote:

NAME: University of Central Arkansas Facility Usage Policies

PURPOSE: To define the groups who may use University facilities, when, where and for what reasons.

SCOPE: This policy applies to all facilities, for all activities, and for all offices with the one exception of regularly scheduled classes published in the University's schedule of classes.

PRIORITIES OF ACTIVITIES:

- I. Activities sponsored by University organizations and deemed to be beneficial to the University's purpose and mission.
- II. Activities sponsored by non-university organizations and deemed to be beneficial to the University's purpose and mission.
- III. Activities not covered by either category listed above. Each case will be dealt with individually.

RESERVATIONS:

Priority One activities will be placed on the calendar and facilities reserved as far in advance as requests are made.

Priority Two activities will be placed on the calendar and facilities reserved as far in advance as requests are made unless the proposed activity is likely to conflict with a Priority One activity.

Priority Three activities cannot be assured of reservations more than 30 days in advance.

ADMISSION CHARGES:

University facilities may not be used by non-university related individuals or groups for advertising and/or profit-making purposes. University related organizations or individuals may not use University facilities for advertising and/or profit-making purposes, except as those purposes relate to the role and mission of the University.

Non-university users may charge for attendance under the restrictions in paragraph above. However, they may not restrict attendance in any other way.

RENTAL FEE FOR FACILITIES:

Priority One activities will not be charged a fee unless:

1. An admission fee is charged. In which case the organizations will pay the direct cost of the use of the facility, i. e. , labor, etc.
2. Repair or replacement of damaged equipment resulting from use.
3. The use organization has a specific University allocation to pay for facility rentals.
4. Priority Two and Three activities will be charged a minimum fixed rate for each day or partial day of use, and will sign a rental agreement with UCA.
5. Facilities with a seating capacity of 1 to 100 - \$50 per day/partial day; facilities with a seating capacity of 100+ - \$100 per day/partial day.
6. If an admission charge is levied, the University will collect the minimum fee or 5% of the gross gate receipts, whichever is greater. All repair/replacement of damaged equipment is to be paid in addition to the basic fee.
7. These rates are to apply in all cases when daily use is requested.

In the cases of conference groups which use the University's facilities for two or more consecutive days in conjunction with full dormitory and cafeteria service, the group will receive a \$2 per day per person credit applicable only to facility rental charges and may not be applied to other university charges.

SCHEDULING PROCEDURE:

It is the general university policy that no event takes place on the campus unless it has been placed upon the official university calendar which is maintained by the Division of Student Affairs. All reservations must be made with this office. No office or person on campus is authorized to accept a request for even partial service, unless it has first been cleared for the university calendar.

All reservations are to be placed, in person or by phone, with the reservationist within the Office of Student Affairs, 100 McAlister Hall, extension 265 or 266.

Before any reservation is accepted the Office of Student Affairs will check with the appropriate campus office to insure that all arrangements can be met.

In the event a contract is required for space rental, this must be signed before any reservation is confirmed.

All charges and fees will be billed to the appropriate organization subsequent to the event.

Copies of the completed reservation form will be sent to all parties concerned, and the requesting party notified of the approval of their reservation.

All changes or cancellations in reservations should be given to the reservationist as soon as possible. Last minute change may not be able to be accommodated.

Dr. Sneed made a motion that certain major components of the computer system be placed on a State and Local Government Lease Plan at the rate of \$6,936 per month for the current fiscal year and that these components be purchased in July, 1979, at a price of \$77,506. A second to this motion was made by Mr. Dixon and passed by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.

*Mrs. Charles E. Hammans*  
Mrs. Charles E. Hammans, Chairman

*Mr. Charles R. Dixon*  
Mr. Charles R. Dixon, Secretary