

The Board of Trustees of the University of Central Arkansas convened in regular meeting Wednesday, December 7, 2005, at 2:00 p.m. in Brewer-Hegeman Conference Center with the following officers and members present:

Chair: Dr. Michael Stanton
Vice Chair: Mrs. Patricia Bassett
Secretary: Mrs. Kay Hinkle
Dr. Conrad Garner
Mr. Scott Roussel
Mr. Randy Sims

with the following absent:

Mr. Rush Harding

constituting a quorum of said Board, at which meeting the following business was transacted:

MINUTES

Minutes of the October 7, 2005, Board meeting were unanimously approved as circulated upon motion by Mr. Sims with a second by Mr. Roussel.

PRESIDENT'S REPORT

Construction - President Hardin reported that administrative offices will move to Wingo Hall in late February or early March. He stated that he is very pleased with the building's appearance.

Special Election - President Hardin reminded Board members that the special election for bond issues is scheduled for December 13 and is critical for the university. If approved, UCA will receive \$13 million. President Hardin encouraged Board members to vote and to urge others to do the same.

New Residence Hall - President Hardin reported that Nabholz Construction Company is ahead of schedule and the new residence hall will be completed for the fall semester.

Financial Report and Enrollment - President Hardin gave brief reports on these two items. He stated that the university is financially very sound and that applications for admission total 2,400 to date, which is double the number of applications at the same time last year. He stated that some financial decisions will be delayed until spring enrollment is determined.

Bear Facts Day - President Hardin reported that the most recent Bear Facts Day set a record with 750 students and parents participating. He stated that the average number of participants four years ago was 350. Last year's record-breaking number was 500.

INTRODUCTIONS

President Hardin introduced the following individuals:

Dr. Larry Robinson, new Dean of the College of Education;
Dr. Charlotte Cone, Assistant Provost for Sponsored Programs (change of duties); and
Ms. Kelly Lyon, Assistant Director of Sponsored Programs (change of duties).

ACTION AGENDA

Fee Waiver - Employees (Board Policy No. 623) - Board Policy No. 623 sets forth the university's policy that permits employees, spouses and dependents to take classes at reduced tuition. Employees, spouses and dependents may take undergraduate courses at an 80% discount of tuition and most fees. Employees may take graduate courses at a 50% discount of tuition and most fees.

The proposed revisions to this policy are relatively routine. The revisions are recommended to clarify which fees will be discounted, when courses may be taken during the employee's work day and to address issues regarding eligibility for the fee waiver discount.

The following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mr. Roussel:

“BE IT RESOLVED, that the Board of Trustees approves the following revisions to Board Policy No. 623, ‘Fee Waivers - Employees.’”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 623
Subject: Fee Waiver - Employees
Date Adopted: 4/67 Revised: 6/67, 6/68, 11/68, 11/72, 3/73, 9/75,
1/77,
8/77, 6/83, 6/84, 12/85, 4/87, 8/91,
10/98, 5/00, 10/02, 8/03, 12/05 4/95, 6/96, 2/97, 8/97, 5/98,

Undergraduate and Graduate Registration Discount Program

As referenced in IRC Sections 117(d) and 127, UCA has established a tuition remission program for eligible employees and their spouses and dependents. The purpose of this policy is to provide guidelines for use of the fee discount program. Registration discounts are designed to support the professional educational development of UCA employees and to provide an additional opportunity for the spouses and dependents of UCA employees to attain their individual educational goals.

Costs and eligibility will be based upon the registration fee schedule in place for the semester in which the initial enrollment occurs, subject to any overall registration guides or changes adopted by the Board of Trustees. The discount on required fees applies only to the Facility fee, Co-op fee, AAGE Test fee, Student Center fee, HPER fee, Athletic fee, **Technology fee** and Fine and Performing Arts fee. The discount will not apply to any future student-initiated fees. The discount may not be used in conjunction with other University fee reductions or discounts or with other University-sponsored tuition scholarships. The discount will not apply to study-abroad programs. However, the fee-waiver discount may be used in conjunction with state-funded scholarships (ADHE-administered scholarships) and/or with private scholarships and assistance.

Eligibility and Restrictions

Only courses taken for college credit qualify for the discount.

Eligibility is restricted to full-time, benefits-eligible employees and the spouses and dependent children of those employees.

The fee remission for employees, spouses, and dependent children will commence with the beginning of the next semester or term after the date of employment. For example, if an employee's hire date is October 1, their fee-remission privileges will begin at the start of the spring semester.

~~Fee remission for spouses and dependent children may be used in attaining only one undergraduate degree. Individuals holding an undergraduate degree from UCA or another institution may not use the remission program.~~

~~Fee remission for employees may be used in attaining only one undergraduate and one graduate degree. Individuals holding an undergraduate or graduate degree from UCA or another institution may not use the remission program in attaining a second degree at the~~

~~same level. However, with review and approval of the appropriate supervisor and vice president, employees may use the fee remission program in attending courses related to the employee's current job duties or role.~~

Employees

~~During normally assigned work hours, employees may take no more than three (3) six (6) credit hours in the fall and/or spring semesters and no more than three (3) credit hours during each summer term during normally assigned work hours during any one semester or summer term.~~

~~The first three (3) credit hours taken during assigned work hours will not require any leave time. If the employee so chooses, the employee may, during the fall and spring semesters, take an additional class of up to three (3) credit hours during his/her lunch period. Time-off for courses taken during normal work hours, including the lunch period, must be approved by the employee's supervisor and department manager. Efforts should be made to schedule courses at times that will least interfere with heavy seasonal work loads or exceptionally busy periods of the work day. Employees may not give up their lunch break periods to offset time away from work.~~

Spouses and Children

Children must meet the IRS definition of dependent (eligible to be claimed as a dependent child for federal tax purposes) during each year of the fee remission.

~~For the undergraduate discount, dependent children must enroll and begin classes at UCA within thirty (30) months of their date of high school graduation.~~

~~Undergraduate degree fee discounts for dependent children remain in effect for five (5) consecutive years from the date of the initial enrollment.~~

~~Undergraduate degree fee discounts for eligible spouses remain in effect for seven (7) consecutive years from the date of initial enrollment.~~

Graduate degree fee discounts are not available for spouses or dependents.

Costs

Employees, the spouses of employees, and/or the children of employees will pay an amount equal to twenty (20) percent of regular in-state registration and applicable eligible fees for undergraduate courses.

Employees will pay an amount equal to fifty (50) percent of the regular in-state registration and applicable eligible fees for graduate courses.

If an employee resigns or otherwise moves from benefits-eligible employment during a semester in which the employee, spouse and/or dependent discount is used, the employee must pay a prorated portion of the regular registration and fees represented by the period of

time remaining in that semester.

Exceptions

If an employee dies or becomes disabled (as determined by the University's disability insurer) during a semester in which the employee, a spouse or dependent is receiving the discount, the disabled employee and/or the surviving spouse and/or dependent will continue their eligibility as if that employee was still eligible and with all other guidelines and restrictions remaining. Spouses and dependents who are not receiving the discount at the time of the employee's death or disability will be eligible for the discount for five (5) years from the date of death or disability.

~~If an employee with five (5) or more years of benefits-eligible University employment dies or becomes disabled (as determined by the University's disability insurer) prior to the date at which a dependent would otherwise become eligible for the discount, the discount will be available for that employee's dependents with all other guidelines and restrictions remaining.~~

~~The UCA Fringe Benefits Committee has reviewed and recommends the above policy. The committee recognizes that provision of a graduate fee remission is new and potential costs are somewhat unknown. Therefore, the committee also recommends continued review of the graduate remission costs with the goal of adjusting the fees to twenty percent, consistent with the undergraduate remission rate.~~

Athletic Ticket Prices (Board Policy No. 641) - Ticket prices for football and basketball games have not increased since 2001. The university has not charged an admission fee for baseball or volleyball in the past. To provide additional revenue for each of these programs, the athletic department requests that ticket prices be increased/instituted as shown in the following policy.

The following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mrs. Hinkle:

“BE IT RESOLVED: That the Board of Trustees hereby approves the following revisions to Board Policy No. 641, ‘Athletic Ticket Prices.’”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 641
 Subject: Athletic Ticket Prices
 Date Adopted: 5/94 Revised: 10/94, 5/01, 5/02, 12/05

The UCA Board of Trustees adopts the following schedule of ticket prices for UCA football, basketball, baseball and volleyball games on the UCA campus:

Ticket Prices - 2005

	<u>Non-UCA Students</u>	<u>Adults</u>	<u>Reserved Bench Seats</u>	<u>Reserved Chair Seats</u>
Football	\$4.00	\$6.00	\$8.00	\$10.00
Basketball	\$4.00	\$6.00		

Ticket Prices - 2006

	<u>Non-UCA Students</u>	<u>Adults</u>	<u>Reserved Bench Seats</u>	<u>Reserved Chair Seats</u>
Football	\$6.00	\$10.00	\$12.00	\$15.00
Basketball	\$6.00	\$10.00		\$12.00

Ticket Prices - 2007

	<u>Non-UCA Students</u>	<u>Adults</u>	<u>Reserved Bench Seats</u>	<u>Reserved Chair Seats</u>
Football	\$7.00	\$11.00	\$13.00	\$16.00
Basketball	\$7.00	\$11.00		\$13.00
Baseball	\$6.00	\$ 8.00		
Volleyball	\$2.00	\$ 5.00		

Ticket Prices - 2008

	<u>Non-UCA Students</u>	<u>Adults</u>	<u>Reserved Bench Seats</u>	<u>Reserved Chair Seats</u>
Football	\$8.00	\$12.00	\$14.00	\$17.00
Basketball	\$8.00	\$12.00		\$14.00
Baseball	\$6.00	\$ 8.00		
Volleyball	\$2.00	\$ 5.00		

Ticket Prices - 2009

	<u>Non-UCA Students</u>	<u>Adults</u>	<u>Reserved Bench Seats</u>	<u>Reserved Chair Seats</u>
Football	\$9.00	\$13.00	\$15.00	\$18.00
Basketball	\$9.00	\$13.00		\$15.00
Baseball	\$6.00	\$ 8.00		
Volleyball	\$2.00	\$ 5.00		

Ticket Prices - 2010

	<u>Non-UCA Students</u>	<u>Adults</u>	<u>Reserved Bench Seats</u>	<u>Reserved Chair Seats</u>
Football	\$10.00	\$14.00	\$16.00	\$19.00
Basketball	\$10.00	\$14.00		\$16.00
Baseball	\$ 6.00	\$ 8.00		
Volleyball	\$ 2.00	\$ 5.00		

Ticket Prices - 2011

	<u>Non-UCA Students</u>	<u>Adults</u>	<u>Reserved Bench Seats</u>	<u>Reserved Chair Seats</u>
Football	\$11.00	\$15.00	\$17.00	\$20.00
Basketball	\$11.00	\$15.00		\$17.00
Baseball	\$ 6.00	\$ 8.00		
Volleyball	\$ 2.00	\$ 5.00		

Pre-season Ticket Sales (Purple Circle Club) - Football and Basketball Only

Season tickets sold to Purple Circle members for football and basketball, purchased in book format for the entire season, will be discounted by 75% 25% when purchased by the first Monday of August for football and the first Monday in November for basketball.

Option to Increase Ticket Prices

The university administration reserves the option to increase ticket prices for individual home athletic games if a major Division I opponent plays on the UCA campus.

Fee Waiver - Miscellaneous (Board Policy No. 622) - The Student Government Association, by resolution dated October 17, 2005, recommended a change in the Board Policy that sets forth the fee waiver to which the executive officers are entitled. The current policy provides that each executive officer receives a fee waiver of tuition, fees (full tuition and fees for the president/one-half tuition and fees for the executive vice president, vice president of finance and vice president of operations), room and board. It is the intent of the SGA to allow the executive officers to receive the stipend in addition to any other university-funded scholarships covering the cost of tuition, fees, room and board. By practice, the university has not allowed for cash to be returned to students who have multiple university-funded scholarships for tuition, fees, room and board.

The administration recommends that the Board Policy be revised to permit the executive officers to receive a stipend as follows:

The ~~University waives~~ **Board of Trustees authorizes a stipend equal to** one-half of tuition and fees and full room (double-occupancy rate if residing in university housing) and board (19-meal plan) charges each Fall, Spring, Summer I and Summer II semester for the Student Government Association positions of Executive Vice President, Vice President of Finance, and Vice President of Operations; and the Student Activities Board President during their term of office.

The ~~University waives~~ **Board of Trustees also authorizes a stipend equal to** full tuition and fees and full room (double-occupancy rate if residing in university housing) and board (19-meal plan) charges each Fall, Spring, Summer I and Summer II semester for the Student Government Association President during his/her term of office.

Following discussion, the following resolution was unanimously adopted upon motion by Dr. Garner with a second by Mrs. Hinkle.

“BE IT RESOLVED, that the Board of Trustees approves the above revisions to Board Policy No. 622, ‘Fee Waivers - Miscellaneous.’”

Reorganization of Existing Speech and Public Relations Majors - The Department of Writing and Speech and the College of Fine Arts and Communication propose to reorganize the existing BA and BS programs in speech as separate degree programs, one the BA/BS in speech, the other the BA/BS in public relations (PR). The PR emphasis within the speech programs has grown dramatically since its creation in 1998 and currently has more than 100 declared majors. Reorganizing these programs will allow both to develop appropriately as related but distinct disciplines. The reorganization will require no additional financial or human resources.

The proposed reorganization has been recommended by all appropriate administrators.

The following resolution was unanimously adopted upon motion by Mr. Sims with a second by Dr. Garner:

“BE IT RESOLVED: That the Board of Trustees hereby approves the reorganization of the existing BA/BS programs in speech as (1) the BA/BS in speech and (2) the BA/BS in public relations.”

College Square Dining Area Addition - College Square occupancy has increased from 75% in August 2004 to 98% in September 2005. The dining area allows for a seating capacity of 105 residents when tables are spaced to allow wheel chair access. The current dining area does not allow sufficient space for the residents (currently 115), their guests and prospective new residents.

Preliminary drawings indicate an expansion on both sides of the current facility will increase the area by approximately 1,000 square feet and will allow up to sixty additional residents or guests to be served at any one time.

The administration is asking for approval to select a contractor and to take all other necessary actions to expand the dining facility in College Square at an estimated cost of \$200,000. The addition will be funded through housing revenues.

The following resolution was unanimously adopted upon motion by Dr. Garner with a second by Mrs. Bassett:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to take all necessary actions to expand the College Square dining facility by approximately 1,000 square feet for an estimated cost of \$200,000.”

EXECUTIVE SESSION

Executive session, for the purpose of considering personnel matters, was unanimously declared upon motion by Mr. Sims with a second by Mr. Roussel.

OPEN SESSION

Open session was declared by the Chair.

The following resolution was unanimously adopted upon motion by Mr. Sims with a second by Dr. Garner:

“BE IT RESOLVED: That the Board of Trustees approves the following personnel list, provided however, that the administration is authorized to make corrections and changes of a clerical nature.”

**PERSONNEL LIST
BOARD OF TRUSTEES MEETING
DECEMBER 7, 2005**

Employee Name	Department	Title	New Title	Effective Date	Action
Appointments					
Zeinabou Kountche	Disability Support		Assistant Dean Of Students	10/25/2005	Appointment
Larry Robinson	College of Education		Academic Dean and Professor, tenured	11/16/2005	Appointment
William Russell	Writing and Speech		Instructor, Emergency Hire	1/16/2005	Appointment
Mark Stephens	Internal Audit		Project/Program Specialist	11/14/2005	Appointment
Shelley Youngblood	Institutional Advancement		Coordinator of Special Events/Assistant Director of Alumni Services.	11/2/2005	Appointment
Adjustments					
Chris Charlton	Housing and Residence Life	Director of Housing and Residence Life		10/1/2005	Change Salary
Rita Fleming	Human Resources	Assistant Vice President of Human Resources		10/1/2005	Change Salary
Sonia Hazelwood	From Institutional Research To The Provost Office	Director Institutional Research	Academic Data Analyst	10/1/2005	Change Salary, Title & Department
Tommy Jackson	Institutional Advancement	Assistant Vice President	Vice President of Communications	10/1/2005	Change Title and Salary
Larry Lawrence	Physical Plant	Director of Physical Plant		10/1/2005	Change Salary
Kelly Lyon	From University College To Sponsored Programs	Instructor	Assistant Director/Instructor	10/1/2005	Change Salary, Title & Department
Rick McCollum	Student Accounts	Associate Controller		10/1/2005	Change Salary
Paul McLendon	Financial Services	Vice President of Financial Services		10/1/2005	Change Salary
Tami Phillips	University College	Instructor		10/17/2005	Change Salary
Gregory Sullivan	History	Assistant Professor		1/1/2006	Change Salary
Neil Swanson	Athletics/Football	Video Coordinator		9/1/2005	Change Salary
Dianna Winters	Publications and Creative Services	Program Coordinator	Project/Program Specialist	10/1/2005	Change Salary and Title
Equity/Merit Adjustments					
					Change Salary
Tammy Benson	Early Childhood and Special Education	Associate Professor/Tenure		8/16/2005	Change Salary
Shoudon Feng	Early Childhood and Special Education	Assistant Professor/Tenure		8/16/2005	Change Salary
Jody Charter	Middle/Secondary Education and Instructional Technology	Associate Professor/Tenure		8/15/2005	Change Salary
Donna Stephens	Mass Communication and Theatre	Lecturer II/Tenure		8/1/2005	Change Salary
Retirements					
Don Collins	Music	Professor		5/6/2005	End of Phased Retirement
Jim Swain	Housing	Assistant Director of Housing		12/31/2005	Retirement
Dave Parker	Torreyson Library	Director of Audio Visual Services		1/31/2006	Retirement

**PERSONNEL LIST-ADDENDUM
BOARD OF TRUSTEES MEETING
DECEMBER 7, 2005**

Employee Name	Department	Title	New Title	Effective Date	Action
Appointments					
David Anthes	Housing Maintenance		Project/ Program Specialist	9/1/2005	
Steven Forbush	Physical Therapy		Assistant Professor,tenured	1/1/2005	
Melissa Goff	Institutional Research		Director for Institutional Research	9/29/2005	
Meredith Kemper	International Programs		Intensive English Program Instructor	8/25/2005	
Amanda Miller	Disability Support Services		Program Coordinator	11/14/2005	
William Russell	Writing and Speech		Instructor, Emergency Hire	1/16/2006	
Adjustments					
Charlotte Cone	From Title III Grant to Sponsored Programs	Activity Director	Assistant Provost/Assistant Professor	1/1/2005	Change in Department, Title and Salary
David Skotko	College of Education	Interim Dean / Professor	Chair / Professor, tenured	11/17/2005	Change in Title and Salary
Resignations					
Tom Courtway	President's Office	General Counsel		11/30/2005	

Election of Officers - Dr. Garner nominated Mrs. Patricia Bassett to serve as Chair of the Board, Mrs. Kay Hinkle to serve as Vice Chair and Mr. Randy Sims to serve as Secretary for 2006. The nominations were seconded by Mr. Roussel and passed unanimously.

President Hardin expressed his appreciation to Dr. Stanton for serving as Chair of the Board and presented the following resolution which was unanimously adopted upon motion by Mr. Sims with a second by Mr. Roussel:

RESOLUTION

WHEREAS, Dr. Mike Stanton was appointed to the University of Central Arkansas Board of Trustees in 2002; and

WHEREAS, Dr. Stanton served as Chairman of the Board of Trustees for the year 2005; and

WHEREAS, Dr. Stanton has served with confidence, diligence and a commitment to the University of Central Arkansas; and

WHEREAS, under Dr. Stanton's leadership as Board Chair, additional funding in the amount of \$750,000 in general improvement funds were made available by the Arkansas Legislature; enrollment grew to 11,400; funds were designated for faculty salary increases for equity/merit; and two construction projects were approved - expansion of the student center and a new facility for student health services; therefore

BE IT RESOLVED that the Board of Trustees of the University of Central Arkansas extends its appreciation to Dr. Mike Stanton for serving as Chair of the Board of Trustees during the 2005 year, for his hard work in representing the Board at numerous functions and for leading the Board in a successful year.

Witness our hands and seal this 7th day of December 2005.

Patricia Bassett, Chair

Randy Sims, Secretary

Dr. Stanton thanked Board members and President Hardin. He stated that he is proud of the university and that it is a joy to serve on the Board.

President Hardin introduced Mr. Dave Parker, Director of Audiovisual Services, who is retiring in January. The president expressed his appreciation to Mr. Parker for the assistance he has given during Board meetings and other campus events for many years.

There being no further business to come before the Board, the meeting was adjourned by the Chair.

Dr. Michael Stanton, Chair

Mrs. Kay Hinkle, Secretary