The Board of Trustees of the University of Central Arkansas convened in regular meeting Friday, May 6, 2005, at 2:00 p.m. in the Fireplace Room in McCastlain Hall with the following officers and members present:

Chair:	Dr. Michael Stanton
Vice Chair:	Mrs. Patricia Bassett
Secretary:	Mrs. Kay Hinkle
	Dr. Conrad Garner
	Mr. Rush Harding
	Mr. Scott Roussel
	Mr. Randy Sims

constituting a quorum of said Board, at which meeting the following business was transacted:

MINUTES

Minutes of the February 18, 2005, Board meeting were unanimously approved as circulated upon motion by Mr. Sims with a second by Mr. Roussel.

INTRODUCTIONS AND ANNOUNCEMENTS

President Hardin introduced the following individuals:

Chris Walter - outgoing president of the Student Government Association;
Maximiliano Carranza - incoming president of the Student Government Association;
Phillip Worley - incoming executive vice president of the Student Government Association;
Elizabeth Kimble - incoming vice president for operations of the Student Government Association;
Jerrad Lee - incoming vice president of finance of the Student Government Association;
Chuck Seifert - incoming president of the Faculty Senate; and
Shannon Palmer - biology major, who is UCA's first Goldwater Scholar.

PRESIDENT'S REPORT

President Hardin gave brief reports on the following:

Legislative Session - President Hardin reported on a successful legislative session and asked Board members to express appreciation to Representatives Robbie Wills and Preston Scroggin and Senator Gilbert Baker for their help.

Gift - UCA has received an anonymous $1 million gift for art and music scholarships.

Construction updates were given on the Pepsi indoor athletic facility, Wingo Hall, and the new residence hall. President Hardin expressed appreciation to Chairman Stanton for his advice on the proposed health facility, which will be discussed during the action agenda.

Housing - UCA is potentially facing the largest freshman class in the state's history this fall, which will result in housing approximately 4,000 students.

President Hardin reported on the UCA Foundation's purchase of an apartment complex, which will be leased for student housing by UCA. President Hardin expressed appreciation to Rush Harding, Hal Crafton, Scott Roussel and Bunny Adcock for helping make this purchase possible.

Athletic Teams - It appears that UCA will win the Gulf South Conference women's all-sports trophy for the second time in three years. The men barely missed winning the all-sports trophy.

ACTION AGENDA

Gabriel Esteban, Provost, presented the following three items:

Fees - Academic Outreach and Extended Programs (Board Policy No. 631) - Board Policy 631 establishes fees for credit classes offered through the Division of Academic Outreach and Extended Programs (AOEP). The division delivers credit courses to special markets that would typically not be served by UCA. Courses may be delivered to these markets through non-traditional means or on non-traditional schedules; however, the quality of the courses is consistent with the quality of other UCA courses. Courses offered through AOEP may also be applied toward a degree.

To ensure equitable charges for students who are enrolled in courses offered through AOEP, it is proposed that all students enrolled in off-campus credit courses offered through AOEP courses will pay additional fees to cover the cost of services rendered.

This proposal has been endorsed by all appropriate campus committees and administrators.

Fees - Music Department (Board Policy No. 636) - The Department of Music and the Dean of the College of Fine Arts have recommended that the fee structure for the Community School of Music be amended. Specific needs that will be met through the increase of these fees include recovery of costs associated with fringe benefits, and the ability to maintain qualified instructors. The costs are minimal to individual families and students.

Fees - Child Study Center (Board Policy No. 637) - The Department Chairs and Dean of the College of Education have proposed a revision to the Child Study Center policy. The proposal will require the addition of another part-time employee (20 hours per week) to teach the

newly established two-days-per-week class of four- to five-year-olds. A fee increase to cover the cost of the part-time position and additional materials is necessary to generate the revenue required to maintain the program.

Following brief discussion, the following resolution was unanimously adopted upon motion by Mr. Harding with a second by Mr. Sims:

> **"BE IT RESOLVED: That the Board of Trustees approves the following revisions to Board Policies No. 631, 'Fees - Academic Outreach and Extended Programs,' No. 636, 'Fees- Music Department' and No. 637, 'Fees Child Study Center.'"**

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 631

Subject: Fees - Academic Outreach and Extended Programs

Date Adopted: 12/75 Revised: 8/89, 4/90, 4/92, 3/93, 3/94 5/95, 8/96, 8/97, 8/00, 5/01, 8/01, 3/02, 11/02, 2/04, 12/04

Off-Campus Credit Classes

Students enrolling in off-campus credit classes offered through the Division of Academic Outreach and Extended Programs (AOEP) will pay ~~general registration fees~~ the general registration fee, facility fee, and technology fee based on the current Board approved rates for regularly enrolled students as provided for in Board Policy No. 630. ~~Students enrolling in AOEP classes will incur general registration fees on a per hour basis.~~ In addition to the fees listed above, students enrolling in off-campus credit classes offered through AOEP will pay a special division fee, called an AOEP Division Fee, of $22.00 per credit hour. ~~If a student is enrolled simultaneously in AOEP and regular on-campus classes, the AOEP hours are included in the calculation to determine the maximum charge.~~ Students enrolled in AOEP courses may pay an additional support services fee necessary to cover the costs associated with serving remote locations as provided for in Board Policy No. 648.

On-Campus Credit Classes

Students enrolling in on-campus credit classes offered through the AOEP will ~~also~~ pay ~~additional~~ the general registration fee and all mandatory fees ~~based on the current Board Approved~~ at the same rates for regularly enrolled students as provided for in Board Policy No. 630. ~~These students will pay the semester's mandatory fees at the same rates as that of a regular full-time student~~.

Off-Campus and On-Campus Credit Classes

If a student is enrolled ~~simultaneously~~ in off-campus or on-campus undergraduate AOEP ~~and regular on-campus~~ classes, these ~~the mandatory fees will not exceed the full time~~ the AOEP hours are included in the calculation to determine the maximum charge.

Students enrolled in health sciences classes offered through AOEP, either on campus or off campus, will pay the same per credit hour health sciences course fee as students who are enrolled in regular on-campus health science classes as provided for in Board Policy No. 639.

Students enrolled in the Graduate School of Management, Leadership, and Administration will pay a special course fee of $15.00 per credit hour for GSMLA courses. This GSMLA fee is in addition to graduate student registration and other mandatory fees.

Extended Study

The payment schedule for extended study courses is as follows:

Registration Fee (For in-state and out-of-state residents)

Extended Study (Internet Delivery)

$120 Per Undergraduate Credit Hour
$190 Per Graduate Credit Hour

Extended Study (Traditional Delivery)

$80 Per Undergraduate Credit Hour
$150 Per Graduate Credit Hour

Course Renewal Fee -$120 Per Course

Course Exchange Fee -$120 Per Course

Refund Policy -
Within First Month - 65% Of Fee
Within Second Month - 50% Of Fee

Total Instructor Pay-

$95 per student for three semester hour course ($40 upon enrollment, $55 upon completion or a prorated portion of the $55 based on the percentage of lessons completed at course expiration). Faculty will be assigned no more than 120 students per year, with no more than 40 students at a given time.

Course Update/Development Fee Payment to Faculty -
$750 Per 3-hour course update
$1500 Per 3-hour course development

Late Payment on External Contracts

The Division of Academic Outreach and Extended Programs may impose a ten percent late payment fee on contracts with external agencies, groups, or individuals that fail to pay their bills within thirty days of the date of billing.

Not-for-Credit Fees

The administration is responsible for establishing other fees and charges for not-for-credit conferences, seminars, training and community education classes that the Division of Academic Outreach and Extended Programs originates and sponsors.

Alumni Association Discount

UCA Alumni Association members enrolling in non-credit courses will receive a 40% discount.

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 636

Subject: Fees - Music Department

Date Adopted: _____ Revised:

UCA Community School of Music Fees - 3/93, Revised 5/99

~~The Board of Trustees approves the following fee schedule.~~ The Community School of Music Fees apply to a ~~15-week~~ 13-week semester and include a $~~10.00~~ 15.00 registration fee. ~~and range from $145 to 505 per term, depending on whether the lessons are to be ½, 3/4, or 1-hours in length and whether the instructor is an undergraduate, graduate, or the faculty instructor.~~

Individual Lessons

Notes: Teachers with a master's degree or higher may be paid at the faculty rate.
Undergraduates will not teach 1-hour lessons.

		~~1999~~ ~~15~~ 13 Weeks
½ Hour Weekly Lesson	Undergraduate Instructor	$ ~~145~~ 148
	Graduate Instructor	~~190~~ 191
	Faculty Instructor	~~265~~ 301
3/4 Hour Weekly Lesson	Undergraduate Instructor	~~198~~ 208
	Graduate Instructor	~~265~~ 272
	Faculty Instructor	~~378~~ 438
1 Hour Weekly Lesson	Graduate Instructor	~~350~~ 353
	Faculty Instructor	~~505~~ 561
Group Lessons	Class Piano, Beginners (50 min/wk, 15 wks)	~~125~~ 145
	Class Piano, Adult beginners (1 hr/wk. 15 wks)	~~125~~ 145
	~~Dulcimer (50 min/wk for 8 wks)~~	~~65~~
	~~Music Carousel (6 weeks)~~	~~50~~
	Central Arkansas Children's Choir	~~175~~ 195 (annual fee)
	~~Showtime Show Choir (15 weeks)~~	~~110~~

	Kindermusik® – Village (½ hour)	85
	Kindermusik® – Our Time (½ hour)	125 (14 weeks)
	Kindermusik® – Imagine That (3/4 hour)	145 (14 weeks)

Summer fees are based on the same per/lesson rate, plus a $5 registration fee per summer term.

Instrument rental fee for stringed instruments: $50 per semester (fall and spring)
$40 per full summer (10 weeks)

Key Deposits

In order for students to access practice and instrument storage facilities, the Music Department may collect a $25.00 deposit to cover the replacement costs if keys are lost, stolen, or otherwise not returned. When keys are returned, as required by the department, deposits will be refunded to students.

Music Lesson Fees for UCA Students - Adopted 1940's*

A fee of $29.00 will be charged for a one hour lesson, and a fee of $46.00 for two hours.

Additional practice facilities fees are listed in the current undergraduate bulletin.

* On information and belief, the fee was approved by the Board during the late 1940's and has been levied by UCA since that time.

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 637

Subject: Fees - Child Study Center

Date Adopted: 4/80 Revised: 4/90, 5/94, 8/97, 8/00, 3/02

Fee Schedule for Child Study Center

~~Age of Child~~	~~Full Days Per Week~~	~~Fees- School Year~~	~~Fees- Monthly (8 equal installments)~~
~~4 or 5 years~~	~~Five~~	~~$1,760.00~~	~~$220.00~~
~~4 or 5 years~~	~~Three~~	~~$1,280.00~~	~~$160.00~~
~~3 years~~	~~Two~~	~~$ 960.00~~	~~$120.00~~

Program	Ages	Tuition Rate
PreKindergarten – 5 days	4-5	$260 month / $13.87 day
PreKindergarten – 3 days	4-5	$175 month / $15.55 day
PreKindergarten – 2 days	4-5	$120 month / $16 day
PreKindergarten – 2 days	3	$120 month / $16 day

Families with multi-child enrollment will have a $10.00 per ~~a~~ month discount. A late fee of $5.00 per day will be charged for payments not received by the 10th of each month, September through April. A non-refundable registration fee of $75.00 will be collected at the time of

registration for all ~~three~~ classes. Fees must be paid through personal check, money order, or cashier's check. If the balance and all related fees are not remitted by the end of the month in which they are due, the child may be dismissed from the program.

Fees - Health Sciences (Board Policy No. 639) - The Board of Trustees in 1999 approved a health sciences fee to supplement additional costs required to maintain compliance with accreditation standards in physical therapy, occupational therapy, nursing, speech-language pathology, dietetics, and athletic training. Since that time, there have been no increases in funds to address inflationary pressures on expenditures for supplies and equipment maintenance and replacement. Accredited programs have been added in dietetics, interior design and psychology. Accordingly, a $5 fee is proposed to help cover laboratory costs. The funds should be deposited in a specified laboratory fee account in the departments of nursing, occupational therapy, physical therapy, family and consumer sciences, kinesiology and physical education, psychology and counseling, and speech-language pathology.

Following discussion, the following resolution was adopted unanimously adopted upon motion by Dr. Garner with a second by Mr. Roussel:

> **"BE IT RESOLVED: That the Board of Trustees hereby approves the following revisions to Board Policy No. 639, 'Fees - Health Sciences' effective June 1, 2005."**

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 639

Subject: Fees - Health and Behavioral Sciences

Date Adopted: _____ Revised: Passim (most recent 5/03)

I. Application Fee

In addition to other applicable fees, the following non-refundable application fees will be collected from students applying to the programs identified. UCA students enrolled as full-time students at the time of application or who were enrolled as full-time students in the immediately preceding semester will be exempt from the application fee listed below.

Program	Application Fee
Speech-Language Pathology (MS)	$25.00
Occupational Therapy (BS)	50.00
Physical Therapy (MS)	50.00
Nursing (BSN)	25.00 (effective fall 2003)

II. Health Sciences Fee - effective May 1, 1999

Students enrolled in physical therapy, occupational therapy, nursing, speech-language pathology, dietetics, and athletic training will be assessed a special course fee, called a Health Sciences Fee, of $11.00 per credit hour for courses as designated by these departments.

III. Laboratory Fees – Effective June 1, 2005

A laboratory fee of $5.00 per credit hour will also be assessed in designated courses. These funds will be deposited in an account for the department which generated the fee.

~~III~~ IV. Acceptance Deposit - effective November 1, 1998

Students accepted into programs designated by the Provost will be required to pay a non-refundable $150 deposit to hold their place in the program. The deposit will be applied toward the tuition for those students who enroll.

~~IV~~ V. Nursing Assessment Fee - effective fall semester, 2003

In addition to other applicable fees, baccalaureate nursing students will be charged a clinical competence assessment fee of $4 per credit hour for each required course in nursing. Charges are based on existing costs of examinations. If costs increase, the per-credit cost may be adjusted accordingly.

Paul McLendon, Vice President for Financial Services presented the following two items:

General Registration and Other Fees (Board Policy No. 630)

Undergraduate Students - The current general registration fee is $145 per credit hour. Out-of-state students pay an additional $127 per credit hour.

It is recommended that the general registration hourly rate increase to $150 (2005-06) and $155 (2006-07) per credit hour and that registration and mandatory fees be charged on a maximum of 15 hours per semester.

It is recommended that the out-of-state general registration fee be increased to $150 (2005-06) and $155 (2006-07) per credit hour and that the fee be charged on a maximum of 15 hours per semester.

It is recommended that a technology fee of $4 per credit hour be established in 2005-06 and increased to $6 per credit hour in 2006-07 to allow students improved access to services campus-wide and to maintain the infrastructure for labs and equipment and that the fee be charged on a maximum of 15 hours each semester.

The effect of the change in the general registration fee and the technology fee would reflect a total increase of 3.8% in the charge for one credit hour for 2005-06 and 2.9% for 2006-07.

		Current	Proposed	Proposed
Undergraduate	2004-05	2005-06	2006-07	
General Registration	$145	$150	$155	
Technology	-0-	$ 4	$ 6	
Out-of-State	$127	$150	$155	

Graduate Students - The current general registration and other required fees for a graduate student on a per-credit-hour basis total $204.50. Out-of-state students pay an additional $185 per credit hour.

It is recommended that the general registration fee be increased $5 per credit hour, from $185 to $190 in 2005-06 and to $195 in 2006-07 and that the out-of-state graduate fee also increase $5 per credit hour to $190 in 2005-06 and to $195 in 2006-07 per credit hour.

It is also recommended that the technology fee of $4 per credit hour be established in 2005-06 and that the technology fee increase to $6 per credit hour in 2006-07.

Graduate	Current 2004-05	Proposed 2005-06	Proposed 2006-07
General Registration	$185	$190	$195
Technology Fee	$ 0	$ 4	$ 6

Out-of-State	$185	$190	$195

The graduate fee will be charged on each credit hour taken.

Operating Budget for 2005-06

The proposed operating budget for fiscal year 2005-06 totals $118,800,314 as compared with the revised 2004-05 budget of $109,418,763. This represents an increase of $9,381,551 or 8.6 %.

REVENUES

Student Fees - The increase in student fees is based on the changes in Board Policy 630, in the registration fee and the technology fee and an estimated increase of 400 students in the fall 2005.

State General Revenues - Projected state general revenues are based on the assumption that the university will receive 100% of Category A and B. The expected increase for 2005-06 is $1,845,159. The Education Excellence Trust Fund transferred to UCA will increase by $213,166 for 2005-06.

Other Revenues - An increase of $250,000 is anticipated as a result of Phase II of laptop initiative.

Auxiliary Revenues - The room and board rates approved in February 2005 will provide an additional $1,000,000. Each auxiliary department that is supported by a student fee will increase by the growth in student numbers.

EXPENDITURES

Salary totals will increase approximately $1,000,000 for new positions to provide for additional faculty and staff and increases required by market conditions.

Non-classified and Classified Employees - An average base salary increase of 2.7% has been included in this budget. The total increase is approximately $1,500,000.

Fringes - Fringe benefits are now calculated at a rate of 29% of base salary. The current rate of 28% has been in place since 2004, but the state mandated increase in matching for retirement and the increase in health and other insurance rates has created the need for a 1% increase ($450,000 increase).

Scholarships - The university's scholarship budget will increase by $500,000 to cover increases in registration and fees and the larger sophomore and junior classes. Future scholarships offered beginning in fall 2006 will be adjusted to meet the requirements of Senate Bill 300, Act 1795 of 2005.

Technology Requirements - The Information Technology department will require

budget increases to add additional staff, to be able to replace equipment and to cover significant increases in software and equipment maintenance agreements. The total increase will be approximately $1,000,000.

The university will also begin the replacement of the administrative software which has been in place for over 20 years. The estimated cost over three years is $5,500,000. The university will allocate $1,000,000 from operating funds and $1,250,000 from technology reserve funds in 2005-06.

Maintenance and Operation - The maintenance and operation budgets have been increased approximately $500,000. The departments primarily affected will be Physical Plant, Information Technology, Computer Services and the Library.

Auxiliary Department - Growth in student numbers will require additional services and will provide athletics, the student center, HPER facility and health services with additional operational funds.

Housing and Food Services - The housing and food service budget will increase as a result of the new food service contract.

Following lengthy discussion and by separate votes, the following resolutions were unanimously adopted upon motions by Mr. Sims with seconds by Mr. Roussel:

> **"BE IT RESOLVED: That the Board of Trustees adopts the above revisions to Board Policy No. 630, 'General Registration and Other Fees,' effective fall 2005;**
>
> **BE IT FURTHER RESOLVED: That all fees not modified remain at the same level; and**
>
> **BE IT FURTHER RESOLVED: That the Board of Trustees approves the 2005-06 operating budget totaling $118,800,314 as distributed and discussed."**

Upgrade of University's Computer Operating Systems - Currently the university is using a combination of Sungard SCT Plus systems for financial services, financial aid, and human resources; a locally-authored system for student information; and a third-party system for university advancement. All of these operating systems are mainframe programs and require duplication of data entry. It is also very difficult for various units within the university to extract data to complete required reports and to support grant/research applications. Additionally, the university's IBM mainframe computer is nearing the end of its expected life. For these reasons, the administration proposes that the university explore the replacement of these systems.

The anticipated costs for the software, hardware, and training is $5,400,000. Approximately $2,000,000 will be available by the end of the 2005-2006 fiscal year with the remainder to be financed over the life of the conversion process.

The proposal has been endorsed by all appropriate university personnel.

Following lengthy discussion, the following resolution was unanimously adopted upon motion by Mrs. Bassett with a second by Mrs. Hinkle:

"BE IT RESOLVED: That the Board of Trustees hereby authorizes the administration to seek proposals for the update of the university's computer systems."

Grant Incentive Funding Program (Board Policy No. 408) - Faculty and professional staff of the University of Central Arkansas have the opportunity to participate in a Grant Incentive Funding program which allows cash incentives to faculty and professional staff who secure funding for their salary from extramural sources. In turn, the program will enhance research and scholarship, enhance best practices in teaching/learning outcomes, and advance the mission of the university.

The proposal has been reviewed by all appropriate councils and administrators.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Garner:

"BE IT RESOLVED: That the Board of Trustees hereby approves the following Grant Incentive Funding Program as Board Policy No. 408."

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 408
Subject: Grant Incentive Funding Program
Date Adopted: _____ Revised:

Program Description

Purpose:

The purpose of the Grant Incentive Funding is to encourage faculty and professional staff to seek external funding, which will enhance research and scholarship, enhance best practices in teaching/learning outcomes, and advance the mission of the university. The mechanism for doing so is to provide an annual incentive payment to faculty and staff who are effective in securing extramural funding that pays for a portion of their salaries.

Associated Benefits:

< recruitment and job satisfaction of faculty and professional staff who can effectively compete for extramural funding
< stimulation of scholarly activity associated with becoming grant competitive
< salary incentives for successfully receiving a grant award
< salary savings and facilities/administrative (formerly known as indirect) costs in departmental budgets through increased grant activity

Provisions:

To participate in the program, a faculty/professional staff member will include all or a part of his/her base UCA salary and fringe benefits in a new or renewal grant or contract budget. The incentive payment will be made to the faculty/professional staff member in accordance with the following policy criteria. Such payment(s) will be made either in a lump sum or in multiple payments over consecutive months in such a manner as to assure adherence to all prevailing laws and policies. The payment(s) will be subject to applicable withholding.

Program Criteria

1. An eligible recipient may be a faculty member (including those with administrative reassignment below the level of dean) or professional staff.

2. The extramural funded salary must be for at least one month during the fiscal year for both 9- and 12-month appointments.

3. The incentive payment will be calculated as 50% of the salary paid by grants during the fiscal year just ending, up to a maximum of 25% of the faculty/professional staff member's annual salary for 12-month appointments or academic year salary for 9-month appointments. Legislated line item maximum salaries may further limit the incentive payment. Such a limit will be identified at the time of the original request (see #5). Calculation of any incentive payment shall exclude the value of any fringe benefits. Any incentive payment made shall not modify the employee's base salary.

4. The salary support must be derived from either (a) federally funded competitive research or training grants or contracts with facilities and administrative costs (also called indirect costs) or (b) grants from industry or foundations that pay appropriate facilities and administrative (indirect) costs. Only grants and contracts generating salary savings and the full amount of facilities and administrative costs allowable by the grant program qualify.

5. A request by a faculty/professional staff member to seek an incentive payment under the policy must be submitted to the department chair or unit head during the same fiscal year that the salary savings occur**.** Approval by the department chair/unit head and next higher administrative level will be contingent upon meeting the criteria and purpose of the policy. The provost or appropriate vice president is responsible for the final approval.

6. Salary support derived from extramural funds must fully pay all direct costs and the grant budget must include federally negotiated facilities and administrative (indirect) costs as allowed by the grant guidelines.

7. The faculty/professional staff member must exhibit satisfactory performance in all assigned duties as determined by his or her chair/unit head and dean/vice president. Included is the responsibility of providing good fiscal and administrative management of all extramural funds for which he/she is principal investigator and completion of necessary reports in a timely and effective manner.

8. Faculty/professional staff members who wish to take part in this incentive program must seek written approval in advance, as described above in #5. In addition, availability of any payments under this policy is subject to the availability of state appropriations, and to any applicable state or federal laws, regulations or policies.

9. Modifications to any aspect of this policy may be implemented at any time, as determined by the provost. Such modification may occur through amendment of this policy or through written notice to the deans/heads of affected units.

10. Participation in the program is voluntary and is not mandated upon either the faculty/professional staff member or the university. Participation is contingent on

available funding. The university reserves the right to suspend or terminate this program or the participation of any faculty/professional staff member at any time.

Instructional Specialist 0-8 (Special Education) Licensure Option with Existing BSE P-4 Licensure Program - The College of Education and the Department of Early Childhood and Special Education (ECSE) proposes a new dual program option for candidates fully admitted into the UCA P-4 teacher education program. In the proposed 12-credit-hour semester, candidates will gain expertise in the area of special education, including foundations, development and characteristics of learners, individual learning differences, instructional strategies and planning, learning environments, guidance and behavior management, communication, working with families, assessment, collaboration, and professional and ethical practice. As in the present 128-credit-hour P-4 program, a cohort model will deliver the program option in a block format with a strong emphasis placed on field-based instruction.

P-4 candidates wishing to pursue an instructional specialist (special education) endorsement will proceed through the existing P-4 program as currently sequenced, enrolling in the Instructional Specialist Block following the successful completion of Internship I. The program capstone experience, Internship II, will follow the successful completion of the Instructional Specialist Block. The P-4 program (128 hours) together with the proposed program option (12 hours) will total 140 hours. The proposed option is based on standards developed by the National Council for Accreditation of Teacher Education (NCATE), the National Association for the Education of Young Children (NAEYC), and the Council for Exceptional Children (CEC); on Arkansas Early Childhood and Instructional Specialist (0-8) licensure principles; and on the Pathwise domains.

This proposal has been developed in response to a priority request from the Arkansas Department of Education, Division of Special Education, to increase special education teacher training opportunities designed to meet the Arkansas Instructional Specialist licensure requirements. Special education teacher attrition rates, teacher shortages, limited numbers of quality dual training programs, and inclusive school trends are cited as strong reasons for such a program option in Arkansas. State initiatives such as the Interstate New Teacher Assessment, the Support Consortium Center for Improving Teacher Quality, and the Arkansas Deans' Symposium are actively encouraging Arkansas teacher training programs to consider the addition of a special education option to general teacher preparation programs. Such an option is currently offered at only one other Arkansas institution of higher education, Harding University.

Four new undergraduate courses have been developed to support the proposed option. Faculty resources for the existing undergraduate P-4 program and the graduate special education program will support the new option. As with existing programs, increased enrollment in the option could create the need for additional faculty in the future.

The proposal has been recommended by all appropriate university councils and administrators.

The following resolution was unanimously adopted upon motion by Mr. Roussel with a second by Mrs. Bassett:

"BE IT RESOLVED: that the Board of Trustees hereby approves the Instructional Specialist 0-8 (Special Education) Licensure Option with Existing BSE P-4 Licensure Program."

Insurance and Risk Management: Track in Financial Planning - The College of Business Administration and the Department of Economics, Finance, and Insurance and Risk Management (EFIRM) propose a Financial Planning Track in the existing Insurance and Risk Management program. UCA's Insurance and Risk Management program — in existence for less than five years and currently the only insurance degree in the State of Arkansas — is thriving, with over 50 majors. To date, graduates have been employed by almost every major insurance company in the region, and the program consistently places all its graduates in good jobs.

Financial services, in general, are moving to a realm where one individual can provide comprehensive financial services, such as managing wealth accumulation, insurance, portfolios, and taxes. The Certified Financial Planner (CFP) certification is globally recognized as the education certification necessary to perform these functions. Several brokerage firms and insurance companies are either encouraging or requiring employees to complete a financial certification within five years of employment. Students enrolling in the proposed Financial Planning track will be educationally qualified to sit for the CFP designation.

Implementation of the new 24-hour track will be straightforward: it will fit into the Insurance and Risk Management major and will use existing courses offered in EFIRM, such as insurance, investments, and personal financial planning, and two existing income tax courses offered in the Department of Accounting. One new course in estate planning has been proposed by Accounting and will used by students pursuing the CPA as well as the CFP. This track will be staffed with existing faculty resources.

The proposal has been recommended by all appropriate university councils and administrators.

The following resolution was unanimously adopted upon motion by Dr. Garner with a second by Mr. Harding:

"BE IT RESOLVED: That the Board of Trustees hereby approves the Financial Planning Track in the Insurance and Risk Management Program."

Space Utilization (Board Policy No. 400)

Board Policy No. 400 sets forth the fees associated with the use of various campus facilities. After the renovation of Christian Cafeteria last summer and subsequent work in providing furnishing, there is a new space, the Private Dining Room, which must be added to the policy.

This facility will be scheduled by the president's office. The administration proposes that those desiring to use the Private Dining Room be required to pay a fee of $80.00 per event as rent for this facility.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Mrs. Hinkle:

“BE IT RESOLVED: That the Board approves the following revision to Board Policy No. 400, ‘Space Utilization.’”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 400
Subject: Space Utilization
Date Adopted: 8/78 Revised: 8/79, 4/82, 12/88, 4/89, 8/94, 4/95, 4/96, 5/00, 5/01, 10/02

I. PURPOSE

The University of Central Arkansas is a state-supported institution of higher education. Its facilities are designed primarily to accomplish its educational objectives. This document provides policies and procedures for the use of University facilities.

II. ROLES AND FUNCTIONS

1. University Calendar Office
   a. Serves as the office through which requests to schedule all University space and facilities are submitted, and rental and special fees collected with the exception of the Brewer-Hegeman Conference Center and the distance technology classrooms.
   b. Coordinates with all University offices and Building Administrators to insure efficiency and effectiveness in scheduling.

2. Building Administrators
   a. Insure that all activities scheduled in non-restricted space in each building are placed on the University Calendar.
   b. Report to the University Calendar Office all renovations which alter the physical layout of the facility.
   c. Identify restricted spaces and provide the rationale for restricting the space. This rationale is presented to the appropriate Vice President for submission and consideration by the Council of Vice Presidents.

III. PRIORITIES FOR USE OF STUDENT CENTER

1. Priority 1: Activities sponsored by a UCA recognized student organization (RSO).

2. Priority 2: Activities sponsored by departments, divisions, and other University offices.

3. Priority 3: Non-University sponsored activities.

IV. PRIORITIES FOR USE OF THE DONALD W. REYNOLDS PERFORMANCE HALL

1. Priority 1: Activities sponsored by the President's office.

2. Priority 2: Activities sponsored by arts programs in the College of Fine Arts and Communication.

3. Priority 3: Activities sponsored by Public Appearances.

4. Priority 4: Activities sponsored in Brewer-Hegeman Conference Center.

5. Priority 5: Activities sponsored by UCA recognized student organizations.

6. Priority 6: Activities sponsored by UCA departments, divisions and other University offices.

7. Priority 7: Non-University sponsored activities.

V. PRIORITIES FOR USE OF THE BREWER-HEGEMAN CONFERENCE CENTER

1. Priority 1: Activities sponsored by the President's Office.

2. Priority 2: Continuing Education non-credit programs and technology-based credit classes.

3. Priority 3: Activities sponsored by business/industry/community organizations.

4. Priority 4: Non-Academic University-sponsored or recognized events.

To provide for maximum use of the Brewer-Hegeman Conference Center, Continuing Education reserves the right to grant priority use to events that require multiple rooms and to relocate smaller events to campus locations which have comparable space. If a group is relocated, notification will be provided to the designated group representative a minimum of 30 days before the start of the event.

VI. PRIORITIES FOR USE OF DISTANCE TECHNOLOGY CLASSROOMS

1. Priority 1: Academic classes which are part of a degree program rotation to be delivered to remote location(s).

2. Priority 2: Academic classes which are part of certification requirements to be delivered to remote location(s).

3. Priority 3: Academic classes offered on request to groups at remote location(s).

4. Priority 4: Non-academic University-sponsored or recognized activities.

5. Priority 5: Non-academic activities sponsored by outside groups.

VII. PRIORITIES FOR USE OF OTHER UNIVERSITY FACILITIES

1. Priority 1: Academic Classes.
   a. Academic credit classes offered through the regular class schedule.
   b. Academic credit classes scheduled through the Division of Continuing Education.

2. Priority 2: Non-Academic University-sponsored or recognized activities (i.e., college, department, student, senates).

3. Priority 3: Non-University sponsored or recognized activities.

VIII. SCHEDULING PROCEDURES FOR THE DONALD W. REYNOLDS PERFORMANCE HALL

All groups seeking the use of the Donald W. Reynolds Performance Hall must complete a request form provided by the University Calendar Office. These requests are forwarded to the Dean of the College of Fine Arts and Communication who is responsible for approving use applications. The Dean in consultation with the Reynolds Scheduling Advisory Committee will review applications and notify the Calendar Office of the status of applications.

IX. SCHEDULING PROCEDURES FOR THE BREWER-HEGEMAN CONFERENCE CENTER

All groups seeking the use of the Brewer-Hegeman Conference Center are scheduled through the Division of Continuing Education. Activities that raise questions regarding policy or appropriateness of activity will be referred to the Council of Vice Presidents for a decision. Activities included in Priorities one, two, and three may be scheduled two (2) years in advance. To provide for maximum use of the facility, Continuing Education reserves the right to grant priority use to events that require multiple rooms and to relocate smaller events to campus locations that have comparable space. If a group is relocated, notification will be provided to the designated group representative a minimum of 30 days before the start of the event. Priority four events may be scheduled 30 days in advance.

X. SCHEDULING PROCEDURES FOR DISTANCE TECHNOLOGY CLASSROOMS

1. Academic classes to be delivered to remote sites through distance technology are identified by the departments during the prior semester. Requests for use of distance technology classrooms are made through the Division of Continuing Education as part of the course approval process. Priorities one through three for use of distance technology classrooms provide the basis for classroom assignment. Classes scheduled through the Division become a part of the master schedule for all credit classes.

2. Non-academic University-sponsored activities to be delivered to or received from remote sites through distance technology will be scheduled through the Division of Continuing Education. These requests are made by completing a video conference request form provided by the Division. These events will be scheduled if no conflict exists with priorities one through three.

3. Non-academic activities sponsored by outside groups to be delivered to or received from remote sites through distance technology will be scheduled through the Division of Continuing Education. These requests are made by completing a video conference request form which is provided by the Division. These events will be scheduled if no conflict exists with priorities one through four.

XI. SCHEDULING FOR PRIVATE DINING ROOM IN CHRISTIAN CAFETERIA

All groups seeking to use the Private Dining Room in Christian Cafeteria will schedule the facility by contacting the Office of the President. Events sponsored by the president will be given priority for this facility. The president or his designee will determine the appropriateness of any activity held in this facility.

XII. SCHEDULING PROCEDURES FOR OTHER UNIVERSITY FACILITIES

1. Priority 1: Academic Classes
   Academic classes offered through the regular schedule are assigned spaces by the departments during the prior semester. Coordination of these assignments is provided through the office of the Provost. Classes scheduled through the Division of Continuing Education are coordinated through the academic departments and become a part of the master schedule for all credit classes.

   The scheduling of credit classes receives priority through the last day of late registration. At that time, the credit schedule becomes a part of the University

Calendar, and all other assignments for the semester are made and/or confirmed through the University Calendar Office.

2. Priority 2: Non-Academic University Sponsored or Recognized Activities
University, college, and departmental sponsored activities are scheduled through the University Calendar Office. Requests which raise questions regarding policy or the appropriateness of the activities will be referred to the College Dean for a decision or recommendation. If the concern cannot be resolved at that level, the request will be submitted to the Council of Vice Presidents for a decision.

   Student sponsored activities are scheduled through the University Calendar Office, with the exception of groups that seek the use of the Brewer-Hegeman Conference Center. Such groups must schedule activities through the Division of Continuing Education. Any request which raises questions regarding policy or appropriateness of the activity will be referred to the Dean of Students for a decision or recommendation. If the concern cannot be resolved at that level, the request will be submitted to the Council of Vice Presidents for a decision.

   Other officially sponsored activities are scheduled through the University Calendar Office. Requests which raise questions related to policy or the appropriateness of the activity will be referred to the Council of Vice Presidents for a decision.

   University related activities may be scheduled up to one (1) calendar year in advance. Should conflicts of date or facility occur with Priority 1 scheduling, and acceptable alternate arrangements cannot be made, the Priority 2 event will be canceled.

3. Priority 3: Non-University Sponsored or Recognized Activities
External groups requesting the use of University facilities must complete a request form provided by the University Calendar Office. Activities which raise questions regarding policy or appropriateness of the activity will be reviewed by the Director of Continuing Education. Should further review be necessary, the request will be submitted to the Council of Vice Presidents for a decision. Requests will be accepted up to two (2) calendar years in advance.

XIII. GENERAL POLICY STATEMENTS

1. Any sales or solicitation on University property must comply with the University Solicitation Policy. Request for sales or solicitation in connection with a conference or event scheduled through the Division of Continuing Education will be referred to the Director of Continuing Education for a decision or

recommendation regarding the approval of such activity. If there is a concern regarding the appropriateness of an activity, the request will be submitted to the Council of Vice Presidents for a decision.

2. Rental Fees and Direct Cost Charges:
   a. All groups renting facilities will be billed for all direct costs unless a waiver has been granted.
   b. Non-University sponsored or recognized groups using facilities for receptions will pay a rental fee. If a meal is served by the UCA contract vendor, the rental fee for that room will be waived.
   c. When no admission fee is charged by University sponsored or recognized activities, rental fees are waived.
   d. When admission is charged, University and student organizations will be billed for direct costs and also pay a rental fee, unless a waiver has been granted.
   e. All fees, except for direct costs, will be waived for Student Government sponsored activities.
   f. When a University department schedules an event for which fees are assessed and the proceeds go to the University, only direct costs will be charged.
   g. Any group or organization renting or using University facilities is responsible for any damages occurring as a result of the activity.

3. The University Police and other appropriate University officials will determine how much security will be provided for any event, and the sponsor of the event will be billed for security services.

4. All events requiring food service must utilize the UCA contract vendor.

5. Special events that have the potential for injury are required to have liability insurance. The University should be included in the policy rider as an additional insured and be given a copy of the certificate before the event. (The University will determine when required.)

6. All activities must conform to Federal and State laws and regulations.

7. Failure to follow polices and procedures governing the use of University facilities may result in denial of future usage for a period of time.

RENTAL RATES

Classrooms/Conference Rooms/Lobbies	$10/hr (or $50/8 hrs)

Labs (computer, science, etc.)	$ 25/hr

Distance Technology Classroom Compressed/Interactive Video

Basic Network Line Access Charges: Educational $50/hr
Non-curriculum/administrative
Non-profit agency $100/hr
Commercial $200/hr

The above rates include point to point transmission only. Each additional site is $10/hr. Telephone conferencing to non-video sites $10/hr.

All time slots are considered "property" of the purchaser after contractual agreements have been approved by both parties. Unless otherwise specified, user will be invoiced for the full amount of the contract within 30 days of the first telecast.

FACILITATOR CHARGES:

A facilitator will be required at each site during transmission. The user can provide a facilitator if the individual is trained and approved by network personnel.

Daytime $18.50/hr
Evenings and weekends $25/hr

CANCELLATION CHARGES:

A fee of $100 or 25% of total estimated charge, whichever is more, will be applied if cancellation is requested within 60 days or less prior to the scheduled event. ANY RELATED DIRECT COSTS ARE THE RESPONSIBILITY OF THE USER. USER WILL BE INVOICED FOR ALL CHARGES.

Auditoriums

1.	BBA205, LSC1O1, 102, HSC	$ 25/hr (or $150/8 hrs)
2.	Recital Hall, Center Stage	*$250/8 hrs ($25/hr additional)
3.	Ida Waldran	*$500/8 hrs ($50/hr additional)
4.	Donald W. Reynolds Performance Hall	*$750/8hrs ($ 100/hr additional) $400/4hrs ($100/hr additional)

Brewer-Hegeman Conference Center

1. Conference Room 1 - $125 per day
2. Conference Room 2 - $125 per day
3. Conference Room 3 - $125 per day
4. Conference Room 4A - $150 per day
5. Conference Room 4B - $150 per day
6. Conference Room 4A & 4B Combined $300 per day
7. Conference Room 5A - $200 per day
8. Conference Room 5B - $200 per day
9. Conference Room 5A & 5B Combined - $400 per day

Time for above rental rate is 7:00 a.m. to midnight. A half-day rental (4 hours) minimum is required. Rental rate for each hour between midnight and 7:00 a.m. is $100 an hour. Additional fees may be charged for audio visual equipment other than two microphones per room. All groups will be responsible for paying all costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages. A fee of $100 or 25% of total estimated charge, whichever is more, will be applied if cancellation is requested within 60 days or less prior to the scheduled event.

Auxiliary

1.	Mirror Room	*$50/4 hrs
2.	Fireplace Room (no cost when East McCastlain is used)	*$50/4 hrs
3.	President's Dining Room	$25/hr
4.	Buffet Area/McCastlain (no cost when East McCastlain is used)	$25/hr
5.	Ferguson Chapel (4 hrs for rehearsal the day prior to a wedding is included)	*$75/8 hrs
6.	Film Rooms 1 & 3	*$50/8 hrs
7.	Private Dining Room (Christian Cafeteria)	$80/event

Meeting Rooms

1.	East McCastlain	*$150/8 hrs ($10/hr additional)
2.	Student Center Ballroom	*$300/8 hrs ($25/hr additional)
3.	Student Center Meeting Rooms	$100/8 hours ($10/hr additional)
4.	Hall of Fame Room in Estes Stadium	$150/per day
5.	All Other Meeting Rooms in Estes	$125/per day
6.	Farris Center	$125/per day

Gymnasiums

1.	Farris Center	*$ 740/per day (gym floor only)
2.	Farris Center Pool	$ 50/2 hrs (plus lifeguard fee)

3.	Old Gym	*$ 400/per day (gym floor only)
4.	HPER Center	
	A. One Court Reserved	*$ 250
	B. Two Courts Reserved	*$ 500
	C. Three Courts Reserved	*$ 750
	D. Running Track Reserved	Additional $100 (Cannot be reserved by itself)

Outside Areas

1.	Estes Stadium	$ 750/per day (includes track & field and field markings)
2.	Tennis Courts	$ 5/hr M-F $ 10/hr Sat-Sun
3.	A. Varsity Softball Field	Not Available
	B. Softball Fields	
	One-Day Tournament	
	1) One field	$ 65.00
	2) Two fields	$130.00
	3) Three fields	$195.00
	4) Four fields	$260.00
	Two-Day Tournament	
	1) One field	$ 75.00
	2) Two fields	$150.00
	3) Three fields	$225.00
	4) Four fields	$300.00
	Additional Day	
	Per Day Per Field	$ 25.00
	Practice Sessions	
	Two Hour Maximum	$ 20.00
4.	A. Varsity Soccer Field	$150/per day
	B. Soccer fields	$ 50/8 hours
5.	Practice Football Fields (2)	$150/per day per field
6.	Varsity Baseball Field	Not Available
7.	Other	*$50/8 hr (Practice Field, Lawn areas, etc.)

All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages.

*Half and full day rates only.

RENTAL RATES FOR STUDENT ORGANIZATIONS

Classrooms/Conference Rooms/Lobbies	$5/hr (or $25/8 hrs)

Distance Technology Classroom Compressed/Interactive Video Fees

Basic Network Line Access	Non-curriculum/Administrative Non-profit agency $100/hr.

The above rates include point to point transmission only. Each additional site is $10/hr. Telephone conferencing to non-video sites $10/hr.

All time slots are considered "property" of the purchaser after contractual agreements have been approved by both parties. Unless otherwise specified, user will be invoiced for the full amount of the contract within 30 days of the first telecast.

FACILITATOR CHARGES:

A facilitator will be required at each site during transmission. The user can provide a facilitator if the individual is trained and approved by network personnel.

Daytime $18.50/hr
Evenings and weekends $25/hr

CANCELLATION CHARGES:

A fee of $100 or 25% of total estimated charge, whichever is more, will be applied if cancellation is requested within 60 days or less prior to the scheduled event. ANY RELATED DIRECT COSTS ARE THE RESPONSIBILITY OF THE USER. THE USER WILL BE INVOICED FOR ALL CHARGES.

Auditoriums

1.	BBA205, LSC1O1, 102, HSC	$ 10/hr (or $75/8 hrs)

2.	Recital Hall, Center Stage	$125/8 hrs ($25/hr additional)
3.	Ida Waldran	$250/8 hrs ($50/hr additional)
4.	Donald W. Reynolds Performance Hall	$350/8hrs ($50/hr additional)

Brewer-Hegeman Conference Center

1.	Conference Room 1	$ 62.50 per day
2.	Conference Room 2	$ 62.50 per day
3.	Conference Room 3	$ 62.50 per day
4.	Conference Room 4A	$ 75.00 per day
5.	Conference Room 4B	$ 75.00 per day
6.	Conference Room 4A & 4B Combined	$150.00 per day
7.	Conference Room 5A	$100.00 per day
8.	Conference Room 5B	$100.00 per day
9.	Conference Room 5A & 5B Combined	$200.00 per day

Time for above rental rate is 7:00 a.m. to midnight. A half-day rental (4 hours) minimum is required. Rental rate for each hour between midnight and 7:00 a.m. is $100 an hour. Additional fees may be charged for audio visual equipment other than two microphones per room. All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages. A fee of $100 or 25% of total estimated charge, whichever is more, will be applied if cancellation is requested within 60 days or less prior to the scheduled event.

Auxiliary

1.	Mirror Room	$25/4 hrs
2.	Fireplace Room	$25/4 hrs
3.	President's Dining Room	$10/hr
4.	Buffet Area/McCastlain	$10/hr
5.	Ferguson Chapel	$35/8 hrs
	(4 hrs for rehearsal the day prior to a wedding is included)	
6.	Film Rooms 1 & 3	$25/8 hrs

Meeting Rooms

1.	East McCastlain	$75/8 hrs ($10/hr additional)
2.	Student Center Ballroom	$150/8 hrs ($25/hr additional)
3.	Student Center Meeting Rooms	$50/8 hours ($10/hr additional)

Gymnasiums

1.	Farris Center	$250/8 hrs (gym floor only)
2.	Farris Center Pool	$25/2 hrs (lifeguard included)
3.	Old Gym	$125/8 hrs (gym floor only)

4. HPER Center

A.	One Court Reserved	$100
B.	Two Courts Reserved	$200
C.	Three Courts Reserved	$300
D.	Running Track Reserved	Additional $50 (Cannot be reserved by itself)

Outside Areas

1.	Estes Stadium (includes track & field)	$125/8 hrs
2.	Tennis Courts	$ 25/8 hrs (M-F) $ 50/8 hrs (Sat-Sun)
3.	A. Varsity Softball Field	Not Available
	B. Softball Fields	

One-Day Tournament

1)	One field	$ 40.00
2)	Two fields	$ 60.00
3)	Three fields	$ 80.00
4)	Four fields	$100.00

Two-Day Tournament

1)	One field	$ 60.00
2)	Two fields	$ 90.00
3)	Three fields	$120.00
4)	Four fields	$150.00

Additional Days

Per Day Per Field	$ 25.00

4.	A. Varsity Soccer Field	Not Available
	B. Soccer Fields	$ 25/8 hours
5.	Varsity Baseball Field	Not Available
6.	Other	$ 25/8 hrs (Practice Field, Lawn areas, etc.)

All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages. Organizations that require a fee for their event will be charged a rental fee.

Student Center Expansion - The Division of Student Services has proposed an expansion of the Student Center. Recent enrollment increases have resulted in significant crowding in the Student Center Food Court and other spaces in the building. With anticipated additional growth in student enrollment, the present facility will be inadequate to serve the students, faculty, and staff.

The administration seeks permission from the Board to hire an architect to develop plans for the expansion of the Student Center, to determine the cost of construction and to evaluate locations for the expansion of the building. The ARAMARK food service contract, approved by the Board in February 2005, allocated $1.7 million for this expansion project.

Following discussion, the following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mrs. Hinkle:

"BE IT RESOLVED: That the administration is authorized to select an architect to develop plans and cost estimates, and evaluate locations for the expansion of the Student Center."

Nursing Department Facility Upgrade - Pursuant to the provisions of Board Policy No. 407, the administration seeks Board approval to move forward with a renovation of the nursing department facilities in Doyne Health Sciences Center to reconfigure classrooms and laboratories. This upgrade will allow the university to admit more students into the nursing program. (Last year after a full class was admitted, there were still 98 qualified applicants on the waiting list.) The total cost of this project is estimated to be $800,000 financed from educational and general reserves. The project will be completed in two phases; Phase I is anticipated to cost $400,000 and will be completed this summer. This phase will expand an existing lab, which will accommodate 15 additional students for a total of 40 students, and create a classroom to accommodate a total of 76 students.

Phase II will cost up to another $400,000 and will be completed during summer 2006. This phase will create a larger classroom to accommodate a total of 80 students and convert two classrooms into a suite of faculty offices.

The following resolution was unanimously adopted upon motion by Dr. Garner with a second by Mrs. Bassett:

"BE IT RESOLVED: That the Board of Trustees authorizes the expenditure of up to $800,000 for the renovation of nursing department facilities in Doyne Health Sciences Center to be completed in two phases as explained above."

School Leadership, Management, and Administration: UCA Outreach to Savannah (Georgia) - Chatham County Public Schools

The following academic proposal was presented to the Board of Trustees via memo dated March 30, 2005. The deadline for submitting the proposal to the Arkansas Department of Higher Education was April 1, 2005; therefore, approval by the Board of Trustees was required prior to the next regularly scheduled Board meeting.

The document outlines UCA's proposal to offer the master's degree in School Leadership at Savannah-Chatham County Public Schools in collaboration with Armstrong Atlantic State University, a four-year public university in Savannah, Georgia. The request to provide this program in Georgia was suggested by Dr. Jane McHaney, former UCA Dean of the College of Education. Dr. McHaney is now the Dean of Education at Armstrong Atlantic State University. She encouraged this collaboration because of her awareness of the quality of UCA's teacher-education program. This opportunity will provide some national attention for UCA and generate significant net revenue.

The proposal was approved by a majority of the Board via fax transmissions.

The following resolution was unanimously adopted upon motion by Mr. Roussel with a second by Mr. Harding:

> **"BE IT RESOLVED: That the Board of Trustees confirms the approval of the following academic proposal as presented via memo dated March 30, 2005."**

School Leadership, Management, and Administration: UCA Outreach to Savannah (Georgia)-Chatham County Public Schools

Summary of Proposal

The Chatham County Public School District in Savannah, Georgia - referred to UCA by the College of Education at Armstrong Atlantic State University, Savannah - has asked UCA to deliver its School Leadership, Management, and Administration Program (SLMA) to at least 50 current Chatham County public school teachers who have been identified as potential future school site principals for the district. Their request was based on their need and on the UCA program's reputation for training future school site principals in a program that fully meets the latest national standards. UCA's program meets the standards associated with preparing future school site principals established by Educational Leadership Licensure Consortium (ELCC) and NCATE. The school district has been unable to find any local Georgia institution of higher learning with a program to train future school site principals and willing to work with the district to achieve their goal.

The agreement among UCA, Chatham County Public Schools, and Armstrong Atlantic State University will include a firm commitment for two cohorts of 25 students each over the next four years. The school district has indicated that the possibility exists for as many as two additional cohorts to follow.

Costs and Revenue

The proposed outreach program will net significant revenue for the university as summarized in the following table. Each cohort includes 25 students and is six semesters in duration.

		1 semester		2 cohorts
Expenses				
Travel (airfare and ground transportation)		4,891		58,692
Salary and benefits (instructors)	13,300		159,600	
Total expenses		18,191		218,292
General Registration Revenue ($185/SCH)				
Total revenue (25 students registered for 6 hours per semester)		27,750		333,000
Net general registration revenue				
Total revenue - total expenses		**9,559**		**160,937**

Other Benefits

In addition, the outreach program will

- Increase UCA graduate enrollment, with a positive impact on UCA's state revenue based on the current funding formula.
- Result in greater exposure and stature for UCA and its School Leadership programs.
- Enhance UCA's strong national reputation as Arkansas' first and premier institution for preparing education professionals.
- Increase UCA's ability to recruit graduate students for its School Leadership programs both in the state and nationally.

< Strengthen UCA’s foundation for expanding the delivery of our program to an international audience.

Student Health Fee (Board Policy No. 630) and Bond Issue

1. General Registration and Other Fees (Board Policy No. 630) - Student Health Fee

In February 2005, the Board authorized the administration to proceed with selection of an architect and to develop plans and cost estimates for the construction of a new student health center. The Board also requested that the administration explore financing options.

The Student Government Association, which supports the construction of this facility, has passed a resolution recommending that the Board increase the Student Health Fee from $25.00 per semester to $65.00 per semester to pay for this facility.

2. Bond Issue

The architect, Stuck and Associates, estimates that the student health center will cost up to $6.5 million for construction, architect's fee and furnishings. Therefore, the administration is seeking permission from the Board to proceed with this project. The administration would like combine the financing for this project with other projects as outlined below.

In addition to the health services building, the administration proposes construction of facilities that will include a field house and a soccer/track facility that will be located at the Farris Fields Complex. These facilities will be used by the band, athletics and intramurals, as well as other student groups. The estimated costs of these facilities is $3.6 million. Once the track adjacent to the physical plant is removed, the administration recommends constructing a parking structure on that site that will provide 400 parking spaces at an estimated cost of $850,000. This cost would also allow for construction of needed sidewalks.

Therefore, the administration seeks approval from the Board to issue up to $11 million in bonds for the projects described above, to select a bond counsel and underwriter for the bond issue and to authorize the university to be reimbursed for applicable project expenses that occur prior to the bond closing. The administration would like to reserve the ability to add or remove projects based on actual bid results.

Dr. Stanton commended the staff of student health services for doing an outstanding job with the space they have. He further stated that the proposed student health center is needed because of the increased enrollment and the volume of patients.

Following a slide presentation depicting the architectural design of the proposed facility and lengthy discussion, the following resolutions were unanimously adopted by separate votes upon motions by Mr. Harding with seconds by Mrs. Hinkle, with the understanding that the specific bond issue will be brought to the Board for final approval:

"BE IT RESOLVED: That the Board of Trustees approves the above recommended revision to Board Policy No. 630, 'Fees - General Registration and Others,' specifically, an increase in the student health fee from $25.00 per semester to $65.00 per semester as recommended by the Student Government Association; and

BE IT FURTHER RESOLVED: That the Board of Trustees authorizes the administration to select bond counsel to assist with the issuance of bonds not exceeding $11,000,000; and

BE IT FURTHER RESOLVED: That the Board of Trustees authorizes the administration to seek approval from the Arkansas Department of Higher Education for the issuance of bonds not to exceed $6,500,000 (20-year term) for a student health center; not exceeding $3,600,000 (20-year term) for a field house and a soccer/track facility; and not exceeding $850,000 (20-year term) for a parking structure and sidewalks; and

BE IT FURTHER RESOLVED: That the Board of Trustees authorizes the administration to reserve the right to add or remove projects based on actual bid results.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Trustees wishes to express its intent to reimburse certain funds and accounts for all expenditures related to the student health center, a field house and a soccer/track facility, and a parking structure and sidewalks from the proceeds of the bonds. The Board of Trustees also desires, with respect to any tax-exempt obligations, that such reimbursement complies with treasury regulation § 1.150-2 so that proceeds of the bonds will be deemed spent when such reimbursement is made."

2005 Distinguished Alumnus Award - The university has awarded the citation of "Distinguished Alumnus" since this designation was approved by the Board in 1985. The Distinguished Alumnus Selection Committee unanimously recommends that Dr. A. Wesley Burks be named the UCA "Distinguished Alumnus for 2005."

Dr. A. Wesley Burks is professor and head of the Division of Allergy and Immunology in the Department of Pediatrics at Duke University Medical School.

Dr. Burks grew up in Conway and earned a Bachelor of Science degree at UCA in 1976. He received a medical degree in 1980 from the University of Arkansas for Medical Sciences and completed his residency training in pediatrics at Arkansas Children's Hospital in 1983. He finished his fellowship training in pediatric allergy and immunology at Duke University Medical School in 1985.

Dr. Burks' career began with a teaching position at UAMS and a research appointment at Arkansas Children's Hospital. In 1996, he became vice chairman of research in the Department of Pediatrics at UAMS, and in 1999, was named president of Arkansas Children's Hospital Research Institute.

He is one of the world's top investigators in the field of pediatric allergies, primarily focusing on adverse reactions to foods. His work has significantly altered the clinical diagnostic and therapeutic approach to patients with suspected food allergies.

SEER Inc., a high-tech company, was founded based upon Dr. Burks' and others work at UAMS and Arkansas Children's Hospital. The company is developing novel techniques for allergy immunotherapy.

Dr. Burks has been named one of the "Best Doctors in America" by Woodward and White for the last several years. In 2002, he received the Distinguished Faculty Scholar Award, the highest honor bestowed upon a faculty member at the University of Arkansas for Medical Sciences by the College of Medicine.

The following resolution was unanimously adopted upon motion by Mr. Roussel with a second by Mrs. Bassett:

> **"BE IT RESOLVED: That the Board of Trustees hereby recognizes the contributions and achievements of Dr. A. Wesley Burks and confers on him the honor of Distinguished Alumnus. The Board directs the administration to prepare appropriate formal resolutions and memorials to recognize his accomplishments."**

OTHER

Capital Campaign and Centennial Celebration - Kelley Erstine, Vice President for Development and Alumni Services; Russ Hancock, Director of Creative Services; and Paul Gardner, consultant, discussed the theme for a major capital campaign and presented the official logo for UCA's Centennial Celebration.

Mr. Roussel challenged members of the Board of Trustees and the UCA Foundation Board to become members of the President's Club.

President Hardin expressed appreciation to Mr. Gardner, Mr. Hancock, and Mr. Erstine and his staff.

UCA Kiosk - President Hardin announced that a kiosk for selling UCA items has been established in Park Plaza in Little Rock.

EXECUTIVE SESSION

Executive session, for the purpose of considering personnel matters, was unanimously declared upon motion by Mr. Harding with a second by Mr. Roussel.

OPEN SESSION

Open session was declared by Chairman Stanton.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Garner:

> **"BE IT RESOLVED: That the Board of Trustees approves the following adjustments, appointments, reappointments, advancements, promotions, tenure, sabbaticals, resignations and/or non-reappointments, retirements, phased retirement, and termination provided however, that the administration is authorized to make corrections and changes of a clerical nature."**

ADJUSTMENTS:

Steven Adams, Biology, change title from Instructor to Assistant Professor, change salary, tenure track position, effective 1/03/05.

Charlotte Barber, Admissions, change title from Secretary I to Assistant Dean of Students, change salary effective 2/1/05.

Gabriel Esteban, Provost, change salary effective 4/1/05.

Sean Flaherty, Admissions, change title from Student Recruitment and Publicity Specialist to Assistant Dean of Admissions, change salary effective 2/1/05.

Kathy French, Health Sciences, change salary effective 2/23/05.

Jack Gillean, Vice President for Administration, change salary effective 3/1/05.

Susan Hall, Information Technology, change title from Systems Programer III to Interim Associate Director, change salary effective 2/15/05.

Racheal Hamby, Financial Aid, Project Coordinator, change salary effective 3/1/05.

Leslie Knox, Financial Aid, change title from Financial Aid Officer II to Project Coordinator, change salary effective 3/14/05.

Emma Lafferty, Financial Aid, change title from Financial Aid Officer II to Project Coordinator, change salary effective 3/14/05.

Larone Lowe III, University Police Department, Captain, change salary effective 3/1/05.

Sandy Mattox, Budget/Grants, Grant Accountant, change salary effective 3/1/05.

Roger Pauly, History, change title from Visiting Assistant Professor to Assistant Professor, tenure track appointment with two years credit toward tenure, effective 8/15/05.

Julia Robison, Financial Aid, Project Coordinator, change salary effective 3/1/05.

Reesa Robinson, Financial Aid, change title from Financial Aid Officer II to Project Coordinator, change salary effective 3/14/05.

Glen Stacks, University Police Department, Deputy Chief, change salary effective 3/1/05.

James Thurman, Speech Language Pathology, Associate Professor, change salary effective 8/15/05. Return from phased retirement to full-time status, non-tenure track position.

Bobby Tucker, Administrative Services, Assistant Director, change salary effective 3/1/05.

Stephanie Watson, Accounting, Assistant Professor, change salary effective 1/1/05.

Ronnie Williams, Student Services, Vice President for Student Services, change salary effective 4/1/05.

APPOINTMENTS:

Clay Arnold, Political Science, Professor and Chair of Political Science, tenure track position, effective 7/1/05.

Brenda Benton, Technology Learning Center, Clinical Instructor I, non-tenure track position, effective 3/21/05.

Mara Cawein, Middle/Secondary Education and Institutional Technology, Clinical Instructor I, non-tenure track position, effective 8/15/05.

Richard Cooley, Athletics/Football, Assistant Football Coach, non-tenure track position, effective 2/21/05.

Kyle Felling, Chemistry, Assistant Professor, tenure track position, effective 8/15/05.

Douglas George, Sociology, Assistant Professor, tenure track position, effective 8/15/05.

Anita Johnson, Graduate School of Management, Leadership and Administration, tenure track position, effective 7/1/05.

Mary Marotte, English, Assistant Professor, tenure track position, effective 8/15/05.

Gary McCullough, Speech Language Pathology, Associate Professor, tenure track position, effective 8/15/05.

Steven McRoberts, Athletics/Volleyball, Head Coach, non-tenure track position, effective 1/18/05.

Brooks Pearson, Geography, Assistant Professor, tenure track position, effective 8/15/05.

Robert Rhoades, Athletics/Football, Assistant Football Coach, non-tenure track position, effective 3/15/05.

Gizachew Tiruneh, Political Science, Assistant Professor, tenure track position, effective 8/15/05.

Keith Wagner, Athletics/Football, Assistant Football Coach, non-tenure track position, effective 3/1/05.

ADVANCEMENTS:

Rene' Crow, Early Childhood and Special Education	Clinical Instructor II
Antoinette Fiduccia Johnson, Family/Consumer Sciences	Clinical Instructor II
Patsy Ramsey, History	Lecturer II
John Rohweder, Writing and Speech	Lecturer II
Marie Whalen Rohweder, Sociology	Lecturer II
Barbara Satterfield, Art	Lecturer II
Brent Shires, Music	Lecturer II
C. Sera Streiff-Vena, World Languages	Lecturer II

PROMOTION:

Daniel Arrigo, Mathematics	Associate Professor
Lynn Burley, Writing and Speech	Associate Professor
Paul Dickinson, Music	Associate Professor
Ken Griffin, Management Information Systems	Professor
Ling He, Economics, Finance, Insurance/Risk Mgmt	Professor
Paul Jensen, Accounting	Professor
David Kim, Marketing and Management	Associate Professor
Dee Lance, Speech Language Pathology	Associate Professor
Grace Ohlenbusch, Music	Associate Professor
Stephanie Vanderslice, Writing and Speech	Associate Professor
Roy Whitehead, Accounting	Professor

TENURE:

Daniel Arrigo	Mathematics
James Murray	Biology
Hui Wu	Writing and Speech
Troy Helm	Library
Ronald McGaughey	Management Info Systems

SABBATICALS:

Stephanie Vanderslice, Writing and Speech	Fall 2005
Patrick Desrochers, Chemistry	Spring 2006
Donna Foss, Mathematics	Spring 2006
Tom Oxner, Accounting	Spring 2006
Wayne Stengel, English	Spring 2006

RESIGNATIONS AND/OR NON-REAPPOINTMENTS:

Ken Collums, Athletics/Football	February 4, 2005
Brian Corbin, Admissions	January 31, 2005
Perry Eliano Jr., Athletics/Football	February 28, 2005
Steven Foley, Biology	May 15, 2005
Kristin Frase, Athletics/Basketball	March 31, 2005
Lilly Harmon, Information Technology (deceased)	February 10, 2005
Heide Island, Psychology/Counseling	July 8, 2005
Courtney Leach, Health and Wellness	February 28, 2005
Armond Picou, Economics, Finance, Insurance and Risk Management	May 15, 2006
Ira Saltz, Economics, Finance, Insurance and Risk Management	June 1, 2005
Crystal Waller, Nursing	May 15, 2005

RETIREMENT:

Eugene Corcoran, History	May 15, 2005
Nancy Gage, Graduate Office (classified)	May 31, 2005
Rita Milne, Student Center (classified)	March 31, 2005
George Schuyler, History	May 15, 2005
Betty Young, Physical Therapy (classified)	May 31, 2005

PHASED RETIREMENT:

William Clint Johnson, Economics	Fall 2005

ADDENDUM

ADJUSTMENTS:

Shelly Albritton, Graduate Management Leadership College, title correction to budget book, change title from Instructor to Assistant Professor.

Corakeita Allen, Writing and Speech, title correction to budget book, change title from Lecturer to Lecturer II.

Cynthia Anderson, Writing and Speech, title correction to budget book, change title from Lecturer to Lecturer II.

Richard Bailey, College Square Retirement Center, salary correction to budget book, change salary.

William Bandy, Physical Therapy, salary correction to budget book, change salary.

Kevin Browne, Mass Communication and Theatre, title correction to budget book, change title from Lecturer to Assistant Professor.

Mellisa Bryan, Athletics Administration, salary correction to budget book, change salary.

Jeremy Carson, Athletics, Women's Basketball, salary correction to budget book, change salary.

Chris Charlton, Housing and Residence Life, change title from Associate Director of Housing and Residence Life to Director of Housing and Residence Life, change salary effective 5/1/05.

Carin Dehmer, Health and Wellness, salary correction to budget book, change salary.

Wendy Dodge, World Languages, Literature, & Culture, Lecturer I, change salary, effective 8/15/05.

Arlis East, Senior Vice President's Office, salary correction to budget book, change salary.

James Fowler, English, title correction to budget book, change title from Associate Professor to Professor.

James Gifford, Writing and Speech, title correction to budget book, change title from Lecturer to Lecturer II.

Ronald Goodwin, Athletics, Baseball, salary correction to budget book, change salary.

Lanette Grate, Writing and Speech, title correction to budget book, change title from Instructor to Lecturer I.

D. Brooks Green, Geography, salary correction to budget book, change salary.

Susan Hall, Information Technology, change title from Interim Associate Director of Information Technology to Associate Director of Information Technology, change salary effective 5/1/05.

Debra Harrington, College Square Retirement Center, salary correction to budget book, change salary.

Penny Hatfield, Admissions, salary correction to budget book, change salary.

Betty Hubbard, Health Sciences, title correction to budget book, change title from Associate Dean/Associate Professor to Professor.

Ryan Johnson, Athletics, Baseball, salary correction to budget book, change salary.

Terri Johnson, Athletics Administration, salary correction to budget book, change salary.

Steven Lance, Writing and Speech, title correction to budget book, change title from Lecturer to Lecturer II.

Katherine Larson, Biology, salary correction to budget book, change salary.

Linda Long, Senior Vice President's Office, salary correction to budget book, change salary.

Huixia Lu, Mass Communication and Theatre, title correction to budget book, change title from Instructor to Assistant Professor.

Tom McInnis, Political Science, promotion to Professor, change salary.

Tonya McKinney, Academic Outreach and Extended Programs, salary correction to budget book, change salary.

Lisa Mongno, Writing and Speech, title correction to budget book, change title from Lecturer to Lecturer II.

John Passe Smith, Political Science, title correction to budget book, change title from Associate Professor to Professor.

George Pilgreen, Housing Office, salary correction to budget book, change salary.

Victor Puleo, Economics, title correction to budget book, change title from Professor to Assistant Professor.

Jacqueline Rainey, College of Health & Behavioral Sciences, salary correction to budget book, change salary.

Nancy Reese, Physical Therapy, salary correction to budget book, change salary.

Jami Richardson, College Square Retirement Center, salary correction to budget book, change salary.

Christopher Riggins, Admissions, salary correction to budget book, change salary.

Gary Roberts, Dean of Student Services, salary correction to budget book, change salary.

Lynn Schaefer, World Languages, Literatures, & Cultures, salary correction to budget book, change salary.

Christopher Springer, Torreyson Library, salary correction to budget book, change salary.

Jamie Staggs, Admissions, salary correction to budget book, change salary.

Ellen Stengel, Writing and Speech, title correction to budget book, change title from Lecturer to Lecturer II.

Cody Usher, Sports Information, salary correction to budget book, change salary.

John Vanderslice, Writing and Speech, title correction to budget book, change title from Lecturer II to Assistant Professor.

Paulette Walter, Mass Communication and Theatre, title correction to budget book, change title from Lecturer to Lecturer II.

Donald Whistler, Political Science, salary correction to budget book, change salary.

Min-Ho Yeh, Music, title correction to budget book, change title from Instructor to Assistant Professor.

APPOINTMENTS:

Yabin Ding, Mathematics, Visiting Assistant Professor, salary, non-tenure track position, effective 8/15/05.

Lisa Herrington, Early Childhood and Special Education, Clinical Instructor, salary, non-tenure track position, effective 8/15/05.

Weijiu Liu, Mathematics, Assistant Professor, salary, tenure track position, effective 8/15/05.

Dorothea Lotter, Philosophy and Religion, Assistant Professor, salary, tenure track position, effective 8/15/05.

Frank Smith, EFIRM, Assistant Professor, salary, tenure track position, effective 8/15/05.

Kenith Sobel, Psychology and Counseling, Assistant Professor, salary, tenure track position, effective 8/15/05.

Charles Watson, Mathematics, Associate Professor, salary, tenure track position, effective 8/15/05.

REAPPOINTMENTS:

Syed Rizvi, College of Business, Research Assistant, salary.

PROMOTION:

Tom McInnis, Political Science Professor

TERMINATION:

Diane Korngiebel, History 5/15/05

OTHER

Mr. Roussel moved that an amount not to exceed $250,000 may be used from the Board of Trustees Endowment Fund to plan, implement and fund UCA's Centennial Celebration under the leadership of President Hardin. The motion was seconded by Mrs. Bassett and passed unanimously.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned upon motion by Mr. Harding with a second by Mr. Roussel.

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Dr. Michael Stanton, Chair

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Mrs. Kay Hinkle, Secretary