

The Board of Trustees of the University of Central Arkansas convened in regular meeting Friday, November 22, 2002, at 3:00 p.m. in the Fireplace Room in McCastlain Hall with the following officers and members present:

Chair:	Mr. Rush Harding
Vice Chair:	Mr. Kelley Erstine
Secretary:	Mr. Scott Roussel
	Mr. Rickey Hicks
	Mr. Randy Sims
	Dr. Michael Stanton
	Mr. Dalda Womack

constituting a quorum of said Board, at which meeting the following business was transacted:

MINUTES

Minutes of the October 11, 2002, Board meeting were unanimously approved as circulated upon motion by Mr. Hicks with a second by Mr. Roussel.

INTRODUCTIONS

President Hardin introduced the following individuals:

Dr. Carolyn Williams, Associate Dean of the College of Education;
Ms. Ann Barnett, Administrative Assistant in the President's Office;
Mr. Doug Clark, UCA Baseball Coach.

PRESIDENT'S REPORT

Board Meetings Scheduled for 2003 - Board meetings have been scheduled on the following dates for 2003. Board members were asked to check their calendars and notify the president's office if there are conflicts.

Friday, **February 21**;

Friday, **May 9**;

Friday, **August 15**;

Friday, **October 10**;

Friday, **December 12**.

Commencement - Undergraduate and graduate commencement ceremonies are scheduled for Saturday, December 14, 2002, at 10:30 a.m. and 3:00 p.m. in the Farris Center. Robing will begin in the Purple Circle Room thirty minutes before each ceremony. Parking spaces will be reserved in front of the Farris Center. Three colleges will have ceremonies at 10:30 and three at 3:00.

President Hardin expressed his appreciation to Board members for attending the opening of the Math/Tech building prior to the Board meeting and encouraged them to attend commencement ceremonies on December 14.

P.A.R.K. Scholarships - President Hardin announced that UCA will give two full scholarships to students participating in the P.A.R.K. (Positive Atmosphere Reaches Kids) program beginning in the fall of 2003. According to Keith Jackson, P.A.R.K.'s president and founder, there are approximately 39 scholarships presently awarded to disadvantaged youths at institutions of higher education in Arkansas.

Ad Campaign - President Hardin stated that an aggressive ad campaign will begin in January and requested Board members to let him know about students who express an interest in attending UCA.

Legislative Meetings on Campus - President Hardin gave a brief report on recent legislative meetings held on campus and expressed his appreciation to Jeff Pitchford for coordinating the events.

Lake View School District v. Huckabee, et.al - President Hardin discussed the Supreme Court's decision yesterday regarding Lake View School District v. Huckabee, et.al. President Hardin stressed the importance of addressing the legislature in an effort to convince legislators that K-12 must not be funded at the expense of higher education.

ACTION AGENDA

Department Name Change: Department of Military Science and Leadership - The Department of Military Science has requested a change in title to the Department of Military Science and Leadership. The request is in response to a directive from the Commanding General of the United States Army Cadet Command who is attempting to standardize all Reserve Officer Training Corps programs nationally. The objective of the standardization is to place greater emphasis on leadership.

The request has the support of all appropriate university councils and administrators.

The following resolution was unanimously adopted upon motion by Mr. Hicks with a second by Dr. Stanton:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES CHANGING THE NAME OF THE DEPARTMENT OF MILITARY SCIENCE TO THE DEPARTMENT OF MILITARY SCIENCE AND LEADERSHIP."

Academic Calendar and Critical Dates, Fall 2003 through Summer 2004 - To facilitate academic planning, the attached calendar has been developed. The proposed calendar was shared with the faculty, staff, and students of the University of Central Arkansas and has been endorsed campus wide.

Therefore, the following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mr. Hicks:

**"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES
THE FOLLOWING ACADEMIC CALENDAR FOR THE FALL SEMESTER 2003
THROUGH THE SUMMER TERM OF 2004."**

**PROPOSED ACADEMIC CALENDAR and CRITICAL DATES
FALL SEMESTER 2003**

August 21, Thursday	Instruction begins
August 23, Saturday	Instruction begins
August 26, Tuesday	Change-of-course period ends Last date to register Last date to add classes Last date to change from credit to audit or audit to credit
September 1, Monday	Labor Day Holiday
September 2, Tuesday	Instruction resumes
September 5, Friday and schedule adjustments	Final date to receive a refund for fall semester withdrawals
September 19, Friday graduation	Final date to make degree application for December
September 26, Friday course with a W grade	Final date to officially withdraw from an Aug 21-Oct 10
October 3, Friday course with a WP or WF grade	Final date to officially withdraw from an Aug 21-Oct 10
October 14, Tuesday	Final date to add an Oct 13-Dec 12 course
October 15, Wednesday	Mid-term grade report date
October 20-21, Monday-Tuesday	Fall Break
October 22, Wednesday	Classes Resume
October 31, Friday course or the university with a W grade	Final date to officially withdraw from an Aug 21-Dec 12
November 3-November 24	Advance Registration
November 14, Friday course with a W grade	Final date to officially withdraw from an Oct 13-Dec 12
November 21, Friday course with a WP or WF grade	Final date to officially withdraw from an Oct 13-Dec 12

Final date to officially withdraw from an Aug 21-Dec 12 course or the university with a WP or WF grade

November 26-28, Wed-Fri Thanksgiving Holiday

December 1, Monday Instruction resumes

December 5, Friday Reading Day

December 6, Saturday Final Exams

December 8-12, Mon-Fri Final Examinations

December 13, Saturday Winter Commencement
10:30 a.m. (CBA, COE, CFAC, GSMLA)
3:00 p.m. (CHAS, CLA, CNSM, UNIV COLL)

WINTER INTERSESSION 2003-2004

December 15, Monday Instruction begins

December 16, Tuesday Change-of-course period ends
Last date to register
Last date to add classes
Last date to change from credit to audit or audit to credit

December 24 and 25 Holiday Break

December 26, Friday Instruction resumes

December 31 and January 1 Holiday break

January 2, Friday Instruction resumes
Final date to officially withdraw from a course or the university with a W grade

January 6, Tuesday Final date to officially withdraw from a course or the university with a WP or WF grade

January 7, Wednesday Final examinations

SPRING SEMESTER 2004

January 8, Thursday Instruction begins

January 10, Saturday Instruction begins

January 13, Tuesday Change-of-course period ends

	Last date to register
	Last date to add classes
	Last date to change from credit to audit or audit to credit
January 19, Monday	Dr. Martin Luther King, Jr. Holiday
January 20, Tuesday	Instruction resumes
January 23, Friday withdrawals and schedule adjustments	Final date to receive a refund for spring semester
February 6, Friday	Final date to make degree application for May graduation
February 13, Friday course with a W grade	Final date to officially withdraw from a Jan 8-Feb 27
February 20, Friday course with a WP or WF grade	Final date to officially withdraw from a Jan 8-Feb 27
March 2, Tuesday	Final date to add a Mar 1-Apr 30 course
March 3, Wednesday	Mid-term grade report date
March 19, Friday course or the university with a W grade	Final date to officially withdraw from a Jan 8-April 30
March 20-28, Sat-Sun	Spring Break
March 29, Monday	Instruction resumes
March 29-April 19	Advance Registration
April 9, Friday a W grade	Final date to officially withdraw from a Mar 1-Apr 30 course with
April 16, Friday course with a WP or WF Grade	Final date to officially withdraw from a Mar 1-Apr 30
April 23, Friday	Reading Day
April 24, Saturday	Final Exams
April 26-30, Mon-Fri	Final Examinations
May 1, Saturday	Spring Commencement

10:30 a.m. (CBA, COE, CFAC, GSMLA)
3:00 p.m. (CHAS, CLA, CNSM, UNIV COLL)

MAY INTERSESSION 2004

May 10, Monday	Instruction begins
May 11, Tuesday	Change-of-course period ends Last date to register Last date to add classes Last date to change from credit to audit or audit to credit
May 19, Wednesday university with a W grade	Final date to officially withdraw from a course or the
May 26, Wednesday university with a WP or WF grade	Final date to officially withdraw from a course or the
May 28, Friday	Final examinations

SUMMER 2004

May 31, Monday	Memorial Day Holiday
June 1, Tuesday the First Summer Session	Instruction begins for the Ten Week Summer Session and
June 3, Thursday	Change-of-course period ends Last date to register, add classes, change from credit to audit or audit to credit for Ten Week Summer Session and First Summer Session
June 7, Monday	Final date to receive a refund for Ten Week Summer Session and First Summer Session withdrawals and schedule adjustments Final date to make degree application for August graduation
June 18, Friday	Final date to officially withdraw from a First Summer Session course or the university with a W grade
June 25, Friday	Final date to withdraw from a First Summer Session course or the university with a WP or WF grade
July 2, Friday	Final examinations for First Summer Session
July 5, Monday	Independence Day Holiday
July 6, Tuesday	Instruction begins Second Summer Session

July 8, Thursday	Change-of-course period ends Last date to register, add classes, change from credit to audit, audit to credit for the Second Summer Session
July 12, Monday	Final date to officially withdraw from a Ten Week Summer Session course or the university with a W grade Final date to receive a refund for Second Summer Session withdrawals and schedule adjustments
July 23, Friday	Final date to officially withdraw from a Second Summer Session course or the university with a W grade
July 30, Friday	Final date to withdraw from a Ten Week Summer Session course, Second Summer Session course or the university with a WP or WF grade
August 6, Friday	Final examinations for Second Summer Session and Ten Week Session
August 6, Friday	Summer Commencement

Fee Reduction for International Master of Business Administration Program - The College of Business Administration is proposing a reduction in fees in the International Master of Business Administration program from \$12,000 to \$8,264. The program currently has two students enrolled. The proposed change in fees will make the fee structure comparable to the MBA program. It is expected that the fee reduction will be attractive to potential students, and, as a result, will boost program enrollment.

Therefore, the following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mr. Erstine:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES A REDUCTION IN THE IMBA FEE FROM \$12,000 TO \$8,264 BEGINNING WITH THE SPRING 2003 SEMESTER."

The following two agenda items were unanimously approved upon motion by Mr. Hicks with a second by Mr. Womack

Teacher Education Candidate Fee - The College of Education proposes a fee of \$250 for all students entering the teacher education program at the University of Central Arkansas. This fee will allow payment of an appropriate stipend to mentor teachers who work with candidates in partner schools during Internship II (a \$200 stipend if the mentor teacher is PATHWISE trained; a \$50 stipend if the mentor teacher is not PATHWISE trained). The balance will be used to recognize mentor teachers during earlier field placements, to fund professional development projects for candidates and teachers, and/or to defray travel expenses for the supervision of the interns by university supervisors.

Rationale: All other public institutions charge a candidate fee. Implementing this proposal will put UCA in line with the University of Arkansas at Little Rock and at Fayetteville. UCA is currently the only university awarding a tuition fee waiver for a graduate course to mentor teachers for each candidate. The fee waiver has proven not to be equitable for mentor teachers, since many already have a master's degree and do not need additional course work, and the proposed monetary stipend is a more appropriate compensation for the additional responsibilities that the mentor teacher has assumed under a performance-based assessment system. In addition to the monetary award, mentor teachers will continue to receive the following benefits: a second teacher in the classroom to facilitate student learning, PATHWISE training by university faculty, professional development activities provided by university faculty throughout the year, and workshops to provide state-mandated technology training.

Time line: The time line for implementation of the fee and the reward system for mentor teachers will be as follows. The fee will go into effect fall 2003. The fee will be due upon the candidate's enrolling in the first course that requires admission to the teacher education program and will be paid along with tuition for the semester.

Implementation: Beginning immediately, all students will be advised of the fee and the implementation date. Teachers in partner schools will also receive information concerning the shift from the fee waiver previously awarded to the stipend. Teachers have one calendar year to use the fee waiver. The Director of Field Experience, Department Chairs, the Field Coordinators,

and faculty will disseminate information on the change during school visits and through written correspondence to all school districts.

This proposal has been reviewed and approved by all appropriate administrators and councils.

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES THE TEACHER EDUCATION CANDIDATE FEE EFFECTIVE WITH THE FALL SEMESTER 2003."

Fees - Continuing Education (Board Policy No. 631) - The Division of Continuing Education proposes that the Community Development Institute (CDI) section of Board Policy 631 be deleted. The information in the CDI section of the policy is redundant, and, in fact, is better explained in the subsequent paragraph within the policy. The registration fee for the institute will continue to be established by the administration through appropriate university procedures.

"BE IT RESOLVED: THAT THE SECTION RELATING TO THE COMMUNITY DEVELOPMENT INSTITUTE IS HEREBY DELETED FROM BOARD POLICY NO. 631,

Student Residency Regulations (Board Policy No. 700) - The proposed changes to this policy are intended to clarify regulations regarding the classification of students as either "in-state" or "out-of-state" for the purpose of determining applicable fees. This proposal gives the administration greater flexibility to waive out-of-state fees, thereby, bringing the university in line with the practices of other state institutions.

Following lengthy discussion, during which President Hardin responded to questions and concerns from Board members, the following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mr. Hicks:

"BE IT RESOLVED: THAT THE FOLLOWING REVISIONS TO BOARD POLICY NO. 700, RESIDENCY REGULATIONS,' ARE HEREBY ADOPTED.

BE IT FURTHER RESOLVED: THAT THE ADMINISTRATION WILL FURNISH THE BOARD AN ECONOMIC-IMPACT REPORT FOLLOWING THE FALL 2003 ENROLLMENT."

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 700 700

Subject: Student Residency Regulations Page 1 of 2

Date Adopted: 11/71 Revised: 12/89, 10/95, 6/01

~~———— The purpose of these rules is to enable the administrative officers of the University of Central Arkansas to comply with the law in classifying students, for the purpose of paying fees, as either "in-state" or "out-of-state" so as to accord fairness and equity to the students of the University and at the same time to protect the interests of Arkansas taxpayers, from unfounded claims advanced for the purpose of evading payment of proper charges for educational services.~~

~~———— No student shall be admitted to UCA and be classified as an "in-state" student for student fee purposes unless he or she is a bona fide domiciliary of Arkansas and has resided in this State in that status for at least six consecutive months prior to the beginning of the term or semester for which the fees are to be paid.~~

~~———— An out-of-state student enrolled for a full, or substantially full, program of courses or credits at an educational institution is considered to be in Arkansas primarily for the purpose of attending school and not for the purpose of establishing in good faith a true, fixed and permanent home constituting an Arkansas domicile. Continued presence in Arkansas during vacation periods or during a period or periods when not enrolled in an educational institution, where any one such period does not extend for at least six continuous months, shall not justify reclassification to an in-state student status.~~

~~———— The student in a non-immigrant visa status will be classified as an international student and will pay non-resident tuition and fees, international health insurance, and international administrative fees. As a general rule, a student who has been granted permanent residence and has met the residency requirements as outlined in this policy will be classified as an Arkansas resident for fee purposes.~~

~~———— Initial classification as an out-of-state student shall not prejudice the right of that student to be reclassified thereafter for following semesters or terms of enrollment as an in-state student, provided he or she has actually acquired a bona fide Arkansas domicile and has resided in Arkansas thereafter for six continuous months duration as such domiciliary prior to his or her reclassification by the University. In similar manner, an in-state student shall be reclassified for future semesters and terms where his or her domicile is moved to some other State. For University purposes, a local domicile, together with residing here as such for six continuous months or more, is acquired through Arkansas coming to be one's home and one's residence as distinguished from a temporary sojourn in Arkansas as a student, and involves the probability of remaining in Arkansas beyond graduation. The single fact of presence in Arkansas for at least six continuous months of attendance as a student~~

~~enrolled in UCA, or in any other colleges or universities in Arkansas, neither constitutes nor necessarily precludes the acquisition of a basis for reclassification, but is a factor to be considered.~~

~~— The responsibility for registering under the proper classification for this purpose is placed upon the student, and it is the duty of each student at each time of registration, if there be any question of his or her proper classification or reclassification for fee purposes, to raise the question of his or her status with the Office of Admissions for undergraduate students or the Graduate Office for graduate students, in order to have such question settled by the Director of Admissions or Graduate Dean. Any classification initially on enrolling and on re-enrolling in the University, or any reclassification made or concurred in by the Director of Admissions or Graduate Dean may be appealed for review and determination to a committee appointed by the President. Decisions of this committee may be appealed for review and determination to the Vice President for Academic Services who, in his or her discretion, shall conduct informal hearings, receive evidence, and make an investigation as may be appropriate in order to render a decision with notice thereof to the affected student. Written notice of such appeals procedure shall be provided to each student raising the question of his or her status with the Director of Admissions or Graduate Dean.~~

~~— A student from outside of Arkansas shall have the burden of establishing by proof any claim that he or she is entitled to be treated as an in-state student for fee purposes, and evidence to that effect must be presented in writing, verified under oath by the student. Mere self-serving claims of local domicile and duration of stay are of little weight. A student who knowingly gives erroneous information in an attempt to evade payment of out-of-state fees shall be subject to dismissal from the University.~~

~~— In determining proper classification and reclassification of students for fee purposes, the following rules and definitions shall be used for guidance:~~

~~(1) "Domicile," in order to constitute one an "in-state" student, means that Arkansas is the legal home and place of permanent living of such student for all purposes, and that the intention to make one's permanent home here has been manifested objectively by good faith acts, and that mere physical presence here is alone insufficient. In this sense, domicile is the equivalent of a legal residence. The rule requires that a domiciliary of Arkansas be also physically present in such domiciliary status in Arkansas for at least six continuous months prior to recognition of that status for fee purposes.~~

~~(2) For purposes where the student's status is dependent upon the domicile and place of his or her parent or parents, the definition in (1) above shall govern the determination of domicile of the parents. Neither the mere fact of presence in Arkansas with his or her children while the latter are attending the University or some other educational institution or institutions in Arkansas, nor the mere ownership of property located in Arkansas is sufficient proof of such local domicile and place of residing, but are to be considered together with all pertinent circumstances.~~

~~(3) The domicile and legal residence of a minor student is the same as: (a.) That of the parents or surviving parent; or (b.) That of the parent to whom custody of the minor has been awarded by a divorce or other judicial decree; or (c.) That of the parent with whom the minor in~~

~~fact makes his home, if there has been a separation of parents without a judicial award of custody; or (d.) That of an adoptive parent, where there has been a legal adoption, even though the natural parents or parent be living; or (e.) That of a "natural" guardian, such as a grandparent or other close relative with whom the minor in fact makes his home, where the parents are dead or have abandoned the minor.~~

~~—— (4) Appointment of a guardian in a State outside of Arkansas will attribute the domicile of the minor student to that of his or her out-of-state guardian. Establishment of guardianship or adoption for the purpose of evading fees will not be recognized.~~

~~—— (5) A minor emancipated by the law of his domicile or on reaching the legal age of majority has the power which any adult has to acquire a different domicile and a different place of residing; however, his or her prior domicile of origin continues until he clearly establishes a new one. Marriage constitutes emancipation of minors, both male and female.~~

~~—— (6) For either an adult or an emancipated minor to acquire a domicile in this State he or she must have permanently left the parental home, must have established a legal home (domicile) of permanent character in Arkansas other than for attendance in school here, and resided here for six continuous months as an Arkansas domiciliary, and must have no present definite intent of removing therefrom as of a time certain.~~

~~—— (7) Determination of local domicile shall be based on a review of all pertinent factors and circumstances which collectively may reasonably be deemed to objectively manifest a state of mind regarding domicile.~~

~~—— (8) Students living in the States bordering Arkansas who receive mail at an Arkansas post office are not domiciliaries of Arkansas.~~

~~—— (9) If a member of the Armed Forces is stationed in the State of Arkansas pursuant to military orders, he or she and his or her unemancipated dependents shall be entitled to classification as in-state students for fee paying purposes.~~

It is the purpose of this policy to set forth the guidelines pursuant to which the administrative offices of the University of Central Arkansas will comply with the law in classifying students as either "in-state" or "out-of-state" students. In carrying out this policy, it is the intent of the Board to accord equity and fairness to the students, while being mindful to protect the interests of the taxpayers of Arkansas and institutions of higher education in Arkansas.

The president is hereby authorized and directed to develop and implement a plan for the classification of students (both domestic and international) as either "in-state" or "out-of-state."

In the development of the plan for such classification, the following factors shall be taken into account:

(a) the length of time a student has lived or otherwise resided in the State of Arkansas;

- (b) the intentions of the student, as expressed to the University on such forms and/or applications submitted requesting the waiver;
- (c) if an unemancipated minor, where the minor's parents and/or legal guardian, resides;
- (d) other factors, such as voting records; drivers license; payment of taxes; being employed in Arkansas;
- (e) whether the student will, if admitted to the University, reside in University-sponsored housing and participate in the board program;
- (f) whether the student is from counties in states bordering Arkansas; and,
- (g) whether the student is a dependent of a person who has earned a degree from the University.

The President is authorized to develop any and all forms, applications or other criteria as may be necessary in carrying out this policy.

Notwithstanding any of the foregoing, however, no plan for the classification of students as either "in-state" or "out-of-state" shall contain any provision or be implemented which:

- (i) violates or contravenes any provision of the Constitutions of the United States or the State of Arkansas, the laws of the State of Arkansas or the regulations of the Arkansas Department of Higher Education; or
- (ii) would result in the diminution of tuition and fees to the University to an extent that existing or future operations of the University would be adversely affected..

Free Speech Policy (Board Policy No. 406) - Recent events on campus have necessitated the establishment of a free-speech policy which designates an area for limited public forums. The designated area will be available on a first-come, first-served basis to individuals or organizations for free speech purposes without registration, 24 hours a day, seven (7) days a week. However, no amplification equipment may be used and no structure(s) may be erected.

As in the past, all other areas of the campus must be scheduled for such use and approved by the university.

The following resolution was unanimously adopted upon motion by Mr. Erstine with a second by Mr. Roussel:

**"BE IT RESOLVED: THAT THE FOLLOWING BOARD POLICY, NO. 406,
SPEECH POLICY,' IS HEREBY ADOPTED."**

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 406 406

Subject: Free Speech Policy Page 1 of 1

Date Adopted: _____ Revised: _____

Purpose

The University of Central Arkansas is totally committed to academic freedom and free speech. The purpose of this regulation is to provide fair and reasonable regulations and guidelines regarding the rights of individual assembly and free speech while maintaining order and access to the campus of the University of Central Arkansas.

Policy

The university believes that the right of expression is as necessary as the right of inquiry and both must be preserved as essential to the pursuit and dissemination of knowledge and truth. However, the university also has an obligation to protect its property, to prohibit interference with the normal educational process on its campus, and to respect the private rights of all individuals. As set forth in statute and case law, free speech does not extend to harassment, threats, or intentionally inflicting mental distress. In the above cases, the individual or individuals will be prohibited from these activities on the UCA campus. Additionally, the free expression of views and opinions either by individuals or by groups must not violate any rights of others or disrupt the normal function of the university, or violate any of the provisions of the UCA Student Handbook listed as "offenses subject to disciplinary action."

Procedure

The area adjacent to the southwest corner of Ferguson Chapel, not to exceed fifty (50) feet in any direction, is hereby designated as a limited public forum. On a first-come, first-served basis individuals or organizations may utilize this designated forum for free speech purposes without registration, 24 hours a day, seven (7) days a week. However, no amplification equipment may be used and no structure(s) may be erected. All other areas of the campus must be scheduled for such use and approved by the university.

Property Acquisition - 418 Augusta - Mr. William W. Wilson recently approached the university about purchasing his property at 418 Augusta Avenue. The property is approximately one third of an acre with an 1000 square foot house. The university owns the houses immediately to the north and south of this property. The house would be used as rental housing for faculty, staff, or students until a permanent usage of the property is identified. P

The administration obtained appraisals on the property and signed an offer and acceptance agreement with the owner, subject to Board of Trustees and State of Arkansas approval. The legal description of the property is Lot 12 and the north of lot 13 of the W. H. Gist Replat.

The following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mr. Mr. Hicks :

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO PURCHASE THE PROPERTY AT 418 AUGUSTA AVENUE, CONWAY, ARKANSAS, OWNED BY MR. WILLIAM W. WILSON.

THE PROPERTY IS DESCRIBED AS FOLLOWS:

LOT 12 AND THE NORTH

"GAP" Insurance - As the university is making significant changes in health insurance plan design and those changes, based upon individual plan selection, may result in greater out-of-pocket expenses to employees, the Fringe Benefits Committee has reviewed available options in GAP insurance.

GAP insurance is designed to assist individuals in paying for typical out-of-pocket expenses such as deductibles and coinsurance. GAP policies do not cover all out-of-pocket expenses but can significantly reduce the "unknown" or "unexpected" expense factor.

In reviewing GAP insurance bid proposals and possible funding, the Fringe Benefits Committee was very aware of the premium costs to both employees and to the university in offering an additional benefit.

It must be understood that GAP insurance may be offered only during this transitional year to assist employees in adjusting to changing health plan designs. If health care costs continue to rise and/or if other significant plan design changes occur, it may not be possible or necessary to offer GAP coverage in the future.

It is recommended that the university partially fund GAP insurance coverage to assist those employees selecting the \$1,000 or \$2,500 deductible health insurance with out-of-pocket expenses. In addition to the current plans offered by AFLAC, the GAP plan offered by American Fidelity is recommended. Examples of coverage available include: up to \$1,000 per occurrence for hospitalization, up to \$200 per occurrence for outpatient testing and up to \$200 for outpatient surgery.

To assist in this transitional year, it is recommended that UCA pay a total of \$16.55 for Employee Only, \$20.12 for Employee Plus One and \$30.76 for Family coverage in the American Fidelity plans. At these levels, Employee Only coverage would be at no costs to employees and Employee Plus One and Family would cost employees only \$10 per month. These payments for GAP coverage will be made only for those employees selecting the \$1,000 or \$2,500 deductible health plan. No contributions will be made for those selecting the \$500 deductible plan.

It is estimated that the costs of providing the GAP coverage will be fully offset by the selection of the higher deductible plans and will result in an overall increase to UCA, for both health insurance and GAP insurance, of no more than 11%.

With the recommendation of the UCA Fringe Benefits Committee, the following resolution was unanimously adopted upon motion by Mr. Erstine with a second by Dr. Stanton:

"BE IT RESOLVED: THAT THE ADMINISTRATION IS AUTHORIZED TO ESTABLISH A CONTRACT WITH AMERICAN FIDELITY INSURANCE FOR "GAP" INSURANCE AT THE RATES AND TERMS INDICATED ABOVE FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2003."

Mr. Harding gave a brief report on recent improvements to the men's and women's locker rooms in the Farris Center and expressed appreciation to the Board for authorizing the improvements.

EXECUTIVE SESSION

Executive session, for the purpose of considering and discussing personnel matters, was unanimously declared upon motion by Mr. Sims with a second by Mr. Erstine.

OPEN SESSION

Open session was declared by Mr. Harding.

The following resolution was unanimously adopted upon motion by Mr. Hicks with a second by Mr. Roussel:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING ADJUSTMENTS, APPOINTMENTS, AND RESIGNATIONS AND/OR NON-REAPPOINTMENTS, PROVIDED HOWEVER, THAT THE ADMINISTRATION IS AUTHORIZED TO MAKE CORRECTIONS AND CHANGES OF A CLERICAL NATURE."

(The personnel list is on file in the president's office.)

Mr. Harding announced that UCA's soccer team will play in the quarterfinals of the NCAA Tournament this weekend. Also, UCA and UALR will kick off the basketball season Wednesday, November 27, at Alltel Arena in Little Rock.

Mr. Erstine expressed appreciation to Dr. Ron Toll for arranging the official opening of the Math/Tech Building. Dr. Toll thanked the Board for participating.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned upon motion by Dr. Stanton with a second by Mr. Sims.

Mr. Rush Harding, Chair

Mr. Scott Roussel, Secretary