

The Board of Trustees of the University of Central Arkansas convened in regular meeting Monday, July 29, 2002, at 2:00 p.m. in the Fireplace Room in McCastlain Hall with the following officers and members present:

Chair:	Mr. Randy Sims
Vice Chair:	Mr. Rush Harding
Secretary:	Mr. Kelley Erstine
	Mr. Scott Roussel
	Dr. Michael Stanton
	Mr. Dalda Womack

and with the following absent:

Mr. Rickey Hicks

constituting a quorum of said Board, at which meeting the following business was transacted:

MINUTES

Minutes of the following meetings were unanimously approved as circulated upon motion by Mr. Erstine with a second by Mr. Roussel:

June 11, 2002, regular meeting;
June 21, 2002, teleconference meeting; and
July 12 & 13, 2002, executive session.

PRESIDENT'S REPORT

Undergraduate Bulletin - The Undergraduate Bulletin 2002-2004 is the first edition designed primarily for on-line and on-disk distribution rather than print delivery. Copies of the CD-ROM version were presented to Board members. The on-line version can be found at <http://www.uca.edu/ubulletin>.

Summer Football Camps - The following report was presented:

At the February 16, 2001 Board of Trustees meeting, the Board authorized the UCA football coaching staff to host football camps for private compensation. The camps were held in June 2002 and over 500 campers and 50 coaches attended the camps and ate in university food service facilities.

As required by state law, a complete financial report has been submitted to the Vice President for Financial Services. The football camp will donate 14 cases of Powerade to the UCA football program, approximate value \$700. Camp revenues and expenses have been summarized below based on that report.

Revenues:

Sponsorships	\$ 4,500	
Camp Revenues	<u>\$11,379</u>	
Total Revenues		\$15,879

Expenses:

Field Rental to UCA	\$ 1,000	
Camp Supplies	\$ 2,870	
Camp Salaries	\$ 8,750*	
Contract Labor	\$ 1,725	
Insurance	\$ 485	
Tax Withheld	<u>\$ 1,000</u>	
Total Expenses		\$15,830

Balance Remaining		<u>\$ 49</u>
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*Coach Conque did not receive a payment from the football camp.

Board Meetings Scheduled for 2003 - Board meetings have been scheduled on the following dates during 2003. Board members were asked to check their calendars and notify the president's office if there are conflicts.

Friday, **February 21**;
Friday, **May 9**;
Friday, **August 15**;
Friday, **October 10**;
Friday, **December 12**.

ACTION AGENDA

Master of Science in Nursing Degree Program Outreach to Arkansas Tech University - Dr. Sam Buchanan, Provost, presented this item and responded to questions from Board members.

The UCA Department of Nursing and College of Health and Applied Sciences propose to offer the existing UCA Master of Science in Nursing (MSN) curriculum through Arkansas Tech University (ATU) to students in the Russellville area. The proposed outreach program addresses the urgent problem facing Arkansas of an acute shortage of master's-prepared nurses to serve as nurse educators and to serve in clinical practice and administrative/managerial positions. Arkansas and the nation are facing a nursing workforce shortage compounded by a shortage of nurse educators. The proposed program will enable baccalaureate-prepared nurses in the Russellville area to obtain a master's degree and to prepare as nurse educators and/or advanced-practice nurses. In response to word-of-mouth discussion of the potential of the outreach program, 22 nurses interested in the proposed program have contacted the ATU Department of

Nursing, and four have already begun the admission process in hopes that the program will be approved.

The proposed program will allow students to complete UCA's MSN degree on a part-time basis over a four-year period. The current UCA master's curriculum will be offered to students at the ATU outreach site using equipment already purchased and operational at each university and taught by graduate nursing faculty already employed by UCA.

The proposed program will build on the outreach program UCA currently offers in the Fort Smith community through the University of Arkansas at Fort Smith and the Area Health Education Center (AHEC) in Fort Smith. This outreach program has been offered on a regular basis since implementation in 1995. The same classes offered in Fort Smith will be offered simultaneously at ATU. By building on and expanding existing UCA and ATU resources, the program will allow both universities to address the critical need for more master's-prepared nurses in Arkansas.

The UCA graduate nursing curriculum is current and compliant with accreditation criteria, and no curricular changes will be made for the proposed program. UCA has proven its ability over the past 25 years to meet the need for graduate education. Graduates assume both faculty and clinical positions, thus meeting the needs of the state for nurse educators, advance practice nurses, and nurse administrators.

It is estimated that after three years approximately 15 students will be enrolled in an average of six credit hours per semester at the ATU site. This estimate is based on student enrollment in the UCA-Fort Smith outreach program, which ranges from 20 to 26 students.

Students will travel to Conway once a semester or less often for advisement and for examinations. NURS 6415, Human Assessment, and the nurse practitioner clinical courses will not be taught on the ATU campus because of additional resources these courses require. Students in the clinical nurse specialist/nurse educator track will be able to obtain all courses for their degree at ATU with the exception of NURS 6415. Students in the nurse practitioner track will be required to complete four clinical courses at UCA. Tuition and fees charged students will be the same as at the Fort Smith site.

New resources needed for the proposed program additional travel and communication expenses are expected to be less than \$1,000 annually and will be covered by revenue from general registration and other fees if enrollment estimates are realized.

The proposed outreach program has been reviewed and recommended by all appropriate UCA councils and administrators.

The following resolution was unanimously adopted upon motion by Mr. Womack with a second by Dr. Stanton:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES THE MASTER OF SCIENCE IN NURSING DEGREE PROGRAM OUTREACH TO ARKANSAS TECH UNIVERSITY."

Reorganization of the Department of Marketing, Management and Information Systems - Dr. Sam Buchanan presented this item.

The College of Business Administration proposes the creation of a Department of Management Information Systems in the spring semester 2003. Management Information Systems faculty are currently housed within the Department of Marketing, Management, and Information Systems. The proposed department will have 11 full-time faculty and over 350 majors, a number that would place the department as the fourth largest at the university. The proposal is consistent with practices at schools of business across the country and will allow a stronger focus on the needs of majors in this area. This proposal, along with recent revisions to the Management Information Systems curriculum and recently instituted admission standards, is part of a continuous effort to strengthen programs in the College of Business Administration.

The proposed reorganization has the endorsement of all appropriate councils and administrators.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Stanton:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES THE ESTABLISHMENT OF A DEPARTMENT OF MANAGEMENT INFORMATION SYSTEMS WITHIN THE COLLEGE OF BUSINESS ADMINISTRATION BEGINNING WITH THE SPRING SEMESTER 2003."

Property Acquisition - Oak Tree Apartments - 2025 Torreyson Street - President Smith presented this item and responded to questions from Board members.

The university, in an effort to meet the need for additional student housing, searched for property close to the campus to purchase. Mr. & Mrs. Harley Williams, owners of Oak Tree Apartments, agreed to sell their property and the university has signed an offer and acceptance agreement, subject to the State of Arkansas and UCA Board of Trustees approval.

The Oak Tree Apartment complex is located on the corner of Torreyson Street and Donaghey Avenue, across from the Army Reserve Center. The university has obtained an appraisal that supports the purchase price. The property contains .76 acres, 17 two-bedroom apartments, and 39 parking spaces. The estimated useful life remaining on the apartments is 32 years.

These units are expected to house from 45 - 50 students in the fall and spring terms. The university will fund the purchase internally with the housing department amortizing the purchase over ten years.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Mr. Roussel:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO PURCHASE THE OAK TREE APARTMENTS ON THE

CORNER OF TORREYSON STREET AND DONAGHEY AVENUE CURRENTLY OWNED BY MR. & MRS. HARLEY WILLIAMS. THE PROPERTY WILL BE PURCHASED UTILIZING THE UNIVERSITY'S FUND BALANCE RESERVE AND THE HOUSING DEPARTMENT WILL PAY BACK THE RESERVE FUND OVER A TEN-YEAR PERIOD."

Dixie Band Camp Agreement - President Smith presented this item and responded to questions from Board members.

The Division of Continuing Education would like to enter into a five-year agreement to host Dixie Band Camp on the UCA campus.

The agreement establishes a rate of \$10.50 per night per camper for housing. Food service rates for summer 2003, the first year of the agreement, are frozen at the 2002 rates and future rate increases may not exceed 5% per year. Additionally, each camper will be assessed a fee of \$1.00 to be permitted to receive health services for the treatment of minor illness or injury.

The following resolution was unanimously adopted upon motion by Dr. Stanton with a second by Mr. Womack:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO ENTER INTO A FIVE-YEAR AGREEMENT TO HOST THE DIXIE BAND CAMP."

EXECUTIVE SESSION

Executive session, for the purpose of considering and discussing personnel matters, was unanimously declared upon motion by Mr. Womack with a second by Mr. Harding.

OPEN SESSION

Open session was declared by Mr. Sims.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Stanton:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING ADJUSTMENTS, ADJUSTMENTS/APPOINTMENTS FROM GRANT FUNDS, APPOINTMENTS, REAPPOINTMENTS, AND RESIGNATIONS, PROVIDED HOWEVER, THAT THE ADMINISTRATION IS AUTHORIZED TO MAKE CORRECTIONS AND CHANGES OF A CLERICAL NATURE."

(Personnel list is on file in the president's office.)

Election of Officers - Mr. Womack moved that the Board continue the practice of rotation of officers, thereby electing Mr. Rush Harding as Chair; Mr. Kelley Erstine as Vice

Chair, and Mr. Scott Roussel as Secretary for 2002-2003. The motion was seconded by Dr. Stanton and passed unanimously.

Mr. Harding expressed his appreciation to Mr. Sims and commended him on his leadership during his tenure as Board Chair.

There being no further business to come before the Board, the meeting was declared adjourned by Mr. Sims.

Mr. Randy Sims, Chair

Mr. Kelley Erstine, Secretary