

The Board of Trustees of the University of Central Arkansas convened in regular meeting Monday, August 20, 2001, at 3:00 p.m. in Brewer-Hegeman Conference Center with the following officers and members present, to-wit:

Chair:	Mr. Dalda Womack
Vice Chair:	Mr. Randy Sims
Secretary:	Mr. Rush Harding
	Mr. Kelley Erstine
	Mrs. Elaine Goode
	Mr. Rickey Hicks
	Mr. Scott Roussel

constituting a quorum of said Board, at which meeting the following business was transacted, to-wit:

MINUTES

Minutes of the May 7, 2001, and June 13, 2001 Board meetings were approved unanimously as circulated upon motion by Mr. Hicks with a second by Mr. Erstine.

INTRODUCTIONS

President Thompson introduced the following individuals:

Sam Buchanan - Interim Provost;
Jonathan Glenn - Interim Associate Provost;
Gabriel Esteban - Dean, College of Business Administration;
Terry Wright - Associate Dean, College of Fine Arts and Communication;
Ron Fritze - Chair, Department of History (not present);
Keith Atkinson - Chair, Department of Accounting.

Mrs. Goode arrived at the meeting at this time.

PRESIDENT'S REPORT

Litigation Report - The following report on the status of litigation involving UCA was included in the agenda book:

Jeanne K. Scherer v. University of Central Arkansas, et al., (LR-C-99-875).

Plaintiff, Jeanne K. Scherer, a former student, initiated legal action against the university alleging she was subjected to sexual harassment by a former faculty member, in violation of Title IX of the Education Amendments, 42 U.S.C. 1983, and the Arkansas Civil Rights Act. An Answer was filed on behalf of the university on January 03, 2000 denying each and every material allegation of the complaint. The university submitted Interrogatories and Requests for Production of Documents on February 01, 2000. Depositions of Jeanne Scherer, Mike Seger, and various university employees have been taken. A Motion for Summary Judgment was submitted to the Court on July 27, 2001. The case has been scheduled for a jury trial the week of October 15, 2001. The Office of the Attorney General is providing legal representation for the university.

In the Matter of the George and Billie Bonds Willhite Family Trust, (E-2000-105).

By an instrument dated September 25, 1999, the university is a named beneficiary of a trust established by George and Billie Bonds Willhite. Mr. Willhite and his children have subsequently petitioned the Monroe County Chancery Court seeking termination of the university's interest in the trust. The university has opposed the action and requested that an appraisal of the property be accomplished. The university requested the Court to rule on its pending Motion to Dismiss before proceeding with any further action. A hearing was scheduled for January 16, 2001, but was canceled at the Willhite's request. The Willhites subsequently filed a Motion for Voluntary Nonsuit requesting the Court to dismiss the lawsuit. The case was dismissed January 15, 2001. In accordance with Arkansas law, the Willhites have one year to refile the case.

Ken Burchett v. University of Central Arkansas, (EEOC-251A10133).

Charging Party, Ken Burchett, initiated a charge before the Equal Employment Opportunity Commission alleging he will be "demoted" effective June 30, 2001, in violation of the Age Discrimination in Employment Act. The university has submitted a response to the EEOC denying each and every material allegation of the charge.

Laura Miller, (EEOC Charge dated 5-16-01).

Charging Party, Laura Miller, filed a charge before the Equal Employment Opportunity Commission alleging that her supervisor has discriminated against her due to her sex in violation of Title VII of the Civil Rights Act of 1964, as amended. The EEOC has dismissed

the claim indicating that based upon the investigation, it is unable to conclude that the information obtained establishes a violation of the statute. Charging Party has the appropriate period of time to pursue the matter through litigation should she choose to do so.

Charlene Foster v. University of Central Arkansas, (01-1685-CC).

Claimant, Charlene Foster, alleges that on November 01, 2000, she suffered damages to her right arm as a result of a fall down the stairs at the north side of Main Hall. The university submitted an Answer on June 18. A First Set of Interrogatories and Request for Production of Documents was submitted July 27, 2001. The matter has been scheduled for a hearing on September 13, 2001.

Financial Report ending June 30, 2001 - At President Thompson's request, Dr. John Smith, Vice President for Financial and Administrative Services, summarized the financial report for the 2000-01 fiscal year and responded to questions from Board members. Dr. Smith acknowledged Mr. Paul McLendon, Associate Vice President for Financial Services, and his staff for compiling the report. At Dr. Smith's request, Mr. McLendon distributed a comparison of revenue and expenditures for fiscal years ending June 30, 2000 and 2001.

President Thompson stated that our current bonding capacity in auxiliaries, which for the most part constitutes the housing system, is quite limited. However, that is not the case for educational and general facilities, where our level of bonded indebtedness is relatively low. President Thompson stated that it seems prudent, therefore, to take advantage of current low interest rates not only to refinance existing indebtedness, but to construct academic and general facilities that will be important to the university over the next few decades.

President Thompson stated that subject to the approval of the Higher Education Coordinating Board and the UCA Board of Trustees, he proposes the issuance later this fall or winter of \$10 million in bonds for new academic and general construction.

During further discussion, Board members discussed how UCA's state appropriation compared with other 4-year institutions.

Reorganization of Departments within the College of Fine Arts and Communication - The College of Fine Arts and Communication proposes that the degrees and faculty within the speech component of the Department of Speech, Theatre, and Mass Communication be transferred into the Department of Writing and Rhetoric. Advantages of the reorganization include the encouragement of cross-disciplinary research and scholarship. Both writing and speech have roots

in rhetoric, and the proposal will unite curricula that pedagogically support each other and provide opportunities for writing and speaking across the curriculum. The restructuring will also provide a more cohesive focus for Theatre and Mass Communication.

The restructured departments will be named the Department of Writing and Speech, and the Department of Mass Communication and Theatre.

Reorganization of the College of Liberal Arts - The College of Liberal Arts (CLA) has proposed the following changes in its organization and structure. These changes will enable CLA to be more responsive to the needs of students in both the liberal arts and other disciplines.

- **Change the name of the Humanities and World Cultures Program to the Humanities and World Cultures Institute.**

Universities with similar programs were surveyed, and the term “institute” reflects current trends in the humanities arena. The mission of the institute includes providing UCA students with a broad range of academic and cultural experiences relevant to the well-educated student of the new millennium, becoming a venue for interdisciplinary studies and collaborations, and encouraging innovations in the college. The institute will be responsible for facilitating the use of technology in CLA, thereby enhancing the study of humanities and the development of technological skills.

- **Change the name of the Department of Foreign Languages to the Department of World Languages, Literatures, and Cultures.**

The new name reflects the department’s expanding mission and represents more accurately the global nature of its diverse programs, which include courses in English as a second language, French, German, Japanese, Spanish, and, on occasion, Latin and Russian. It more accurately describes the content of all courses and presents a more positive public image to prospective students, their parents, and employers.

- **Separate the Sociology discipline from the Department of Geography, Political Science, and Sociology and make it a standing department.**

The Sociology program has grown substantially and has the potential to grow even more. It has sufficient talent, ambition, resources, and student demand to do well as a separate academic entity.

All appropriate councils and administrators have endorsed the reorganization of the College of Liberal Arts.

Four-year Programs of Study - To increase opportunities for UCA students to graduate in four years, each academic department has designed a model plan of study to assist students in planning their courses of study. The model plan of study for each undergraduate degree is posted on the UCA website, making it easily accessible to students and parents. Faculty advisors are prepared to assist students as they select and map necessary courses to be completed for each semester of their four-year programs. Students who follow the plan and maintain appropriate grade point averages will be able to complete their studies and be granted a degree at the end of four years.

ADHE Annualized Tuition and Fees - President Thompson distributed and briefly discussed information from the Arkansas Department of Higher Education regarding annualized tuition and fees at 4-year state institutions for 2001-02 which indicates that UCA's tuition and fees for in-state undergraduates, based on 15 hours FTE, are lower than those at ASUJ, UAF, and UALR.

EXECUTIVE SESSION

Executive session, for the purpose of considering personnel matters, was declared unanimously upon motion by Mr. Harding with a second by Mrs. Goode.

OPEN SESSION

The following resolution was adopted unanimously upon motion by Mrs. Goode with a second by Mr. Sims:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING ADJUSTMENTS, APPOINTMENTS, REAPPOINTMENTS, RESIGNATIONS AND /OR NON-REAPPOINTMENTS, AND RETIREMENTS, PROVIDED HOWEVER, THAT THE ADMINISTRATION IS AUTHORIZED TO MAKE CORRECTIONS AND CHANGES OF A CLERICAL NATURE.”

(A copy of the personnel list is on file in the President's Office.)

ACTION AGENDA

The following four items were approved unanimously upon motion by Mr. Sims with a second by Mr. Hicks:

(1) **Minor in Health Education** - The College of Health and Applied Sciences and the Department of Health Sciences propose a minor in health education. The 23-hour degree program has been created to complement the BSE major in kinesiology/physical education. Beginning in 2002, candidates must meet Arkansas Department of Education licensure requirements that include a combined degree in kinesiology/physical education and health education to teach P-8, 7-12 classes. Previously, a candidate could complete a BSE degree in either kinesiology/physical education or health education and obtain licensure in either discipline. UCA has reconfigured its courses so that candidates can become proficient in both areas within the same degree program.

The Department of Health Education and the Department of Kinesiology and Physical Education have collaborated to create a strong professional preparation program for persons who wish to teach kinesiology/physical education and health education. The major in kinesiology/physical education with a minor in health education provides the knowledge and skill base necessary to prepare candidates for teaching at the elementary and secondary levels.

The health education minor has been recommended by all appropriate councils and administrators.

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES A MINOR IN HEALTH EDUCATION.”

Minor in Health Education Course Requirements

H ED	2201	First Aid
H ED	2320	Mental Health
H ED	3300	Methods and Materials
H ED	3301	Theoretical Bases of Health Education
H ED	3305	Human Sexuality
H ED	4303	Environmental Health Problems
H ED	4312	Drug Education
H ED	4331	Program Planning and Evaluation
Total Required Hours: 23		

(2) **Master of Science in College Student Personnel Services and Administration** - The Graduate School of Management, Leadership, and Administration proposes a Master of Science degree program in College Student Personnel Services and Administration to replace the current MS program in Student Personnel Services in Higher Education offered through the Department of Psychology and Counseling. The proposed program will significantly change the scope of the current program to provide professional preparation for students seeking entry-level positions in both two-year and four-year postsecondary institutions. Program graduates will be prepared to assume leadership roles as directors or assistant directors in such specialty areas as residence life, Greek affairs, judicial affairs, financial aid, career services, placement offices, minority affairs, admissions, orientation programs, international student programs, student activities offices, academic advising centers, student center management, recruiting, disability services offices, and alumni programs.

The focus of the new program model is interdisciplinary to prepare student services administrators for diverse areas of responsibility, including finance, budgeting, marketing, public relations, strategic planning, technology application, leadership/team-building, and legal/ethical issues. The program will integrate theory with practice by combining academic preparation with field-based experiences and internships. The program model will also give students access to graduate-level instruction from faculty in multiple disciplines, an important component not often found in other student personnel models, allowing students to broaden their understanding of the campus community and exposing them to a wide variety of institutional processes.

The program will be offered through the Graduate School of Management, Leadership, and Administration (GSMLA) and is consistent with the mission of GSMLA to offer degree programs that combine advanced study in a field of specialization with training in the best practices of leadership, administration, and management. In the area of college student personnel services and administration, the goals of the GSMLA are to create a unique multidisciplinary appreciation for cultural diversity and outreach, data analysis and analytical skills, communication skills, planning, finance, and management as they relate to college student services.

All appropriate councils and administrators have recommended approval of this program.

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES THE MASTER OF SCIENCE DEGREE IN COLLEGE STUDENT PERSONNEL SERVICES AND ADMINISTRATION.”

Curriculum: Master of Science in College Student Personnel Services and Administration

Curriculum Summary

The MS in College Student Personnel Services and Administration is a two-year, 48-credit hour program consisting of three components: Foundational Studies, Professional Studies, and Supervised Practice. Foundational Studies includes the study of the foundations of higher education and student affairs. Professional Studies includes five related areas: (a) Student Development Theory, (b) Student Characteristics and Effects of College on Students, (c) Individual and Group Interventions, (d) Organization and Administration of Student Personnel Services in Higher Education, and (e) Assessment, Evaluation and Research. Supervised Practice consists of two semester-long internships in at least two distinct settings. The proposed program design meets the minimum curricular requirements set by Commission XII of the American College Personnel Association.

Full-time enrollment is encouraged. An option to participate part-time through distance education will be available by the end of the second year for current practitioners who want to complete a master's degree in college student development and administration.

Program Admission Requirements

Applicants must meet the general requirements for admission to the Graduate School at the University of Central Arkansas. Additionally, students must

1. Submit three letters of reference from professionals who are familiar with the applicant's professional and academic performance;
2. Submit a paper addressing a topic related to higher education;
3. Participate in a scheduled interview with the program admissions committee.

An admissions and retention committee will be established and charged with the responsibility of reviewing qualifications and recommending admission. The committee will also monitor student progress to ensure that students are meeting program requirements.

(3) **Master of Science in Education in Special Education** - The Department of Childhood and Special Education proposes a new MSE program in Special Education designed to prepare collaborative special education teachers skilled in providing quality instruction to students representing a broad scope of abilities. The proposed program will replace the existing MSE program in special education.

The proposed program responds to changes in Arkansas special-education licensure and exemplifies current practices in teacher education. The program is designed to prepare teachers as collaborative professionals committed to working closely with other professionals and families to create the most effective learning environment for students with diverse learning needs. Unique characteristics of the program when compared to the existing graduate program in special education at UCA and other institutions include the focus on teacher performance, an inclusive curriculum that embodies exemplary practices in the discipline of special education, a nontraditional delivery model, and a close correlation with professional standards such as the National Board of Professional Teaching Standards. An additional distinguishing feature of this program is the advanced training of professionals representing different disciplines; in an effort to address the critical shortage of special educators in the state of Arkansas, the new program will meet the needs of candidates holding teaching licenses in a general education area as well as those licensed in special education.

The performance-based program contains two tracks designed in accordance with the new Arkansas Instructional Specialist licensure requirements: Collaborative Instructional Specialist, Ages 0-8 and Collaborative Instructional Specialist, Grades 4-12. The program's curriculum is aligned with Arkansas state requirements, National Council for Accreditation of Teacher Education (NCATE) standards, Council for Exceptional Children (CEC) standards, National Board for Professional Teaching (NBPTS) standards, and Pathwise domains.

Program costs including equipment, facilities, library resources, and faculty load will not change with the implementation of the new Collaborative Instructional Specialist Graduate Program. As the existing graduate programs in special education are discontinued, a concerted effort will be made to ensure the transition of current graduate candidates into the new program without having a significant impact on faculty resources. Although the initial cohort is expected to begin in summer 2002, students in the current special education master's program will be transitioned into the new courses beginning January 2002.

All appropriate councils and administrators at UCA have recommended approval of this program.

“BE IT RESOLVED THAT THE BOARD OF TRUSTEES APPROVES THE MASTER OF SCIENCE IN EDUCATION DEGREE IN SPECIAL EDUCATION.”

CURRICULUM: MASTER OF SCIENCE IN EDUCATION IN SPECIAL EDUCATION

The proposed program is a 36-semester-credit-hour program organized around six special education core courses and six track-specific courses. Candidates will be required to successfully meet the performances linked to the core courses before beginning one of the tracks: Collaborative Instructional Specialist Ages 0-8 or Collaborative Instructional Specialist Grades 4-12.

Candidates holding a special education license may request a transcript analysis by a graduate faculty advisor to determine possible substitutions/electives in the core course portion of the program. A maximum of six hours of electives will be allowed. Courses in the program will initially be offered annually and must be taken in the sequence listed. The progression of courses allows for the building of a common core of candidate knowledge, skills, and dispositions as described in the Arkansas Instructional Specialist Principles and CEC standards. UCA will, in addition, provide the necessary support to candidates wishing to pursue Exceptional Needs National Board Certification. The proposed program offers a context for NBPTS Exceptional Needs standards; candidates interested in National Board Certification must meet with a designated faculty advisor/mentor prior to completing nine hours of course work in the program.

Course Requirements

*In the following list, ** indicates an existing course; proposed name and number changes are incorporated in the table.*

Core Courses (18 semester credit hours)

SPED 6300, Philosophical, Historical, and Legal Aspects of Special Education
 SPED 6302, Medical and Education Aspects of Disabilities
 SPED 6304, Behavior and Classroom Management
 SPED 6306, Family, School, and Community Partnerships
 SPED 6308, Educational Assessment in Special Education
 ADSE 6380**, Research Methods

Track 1, Ages 0–8 (18 semester credit hours)

SPED 6322, Current Issues and Trends
 SPED 6330**, Transdisciplinary and Collaborative Practices

SPED 6327, Educational Programming for Children Ages 0–5 with Disabilities
SPED 6337, Educational Programming for Children Ages 5–8 with Disabilities
SPED 6270**, Laboratory Practices for Children with Disabilities 0–3
SPED 6271**, Laboratory Practices for Children with Disabilities 3–5
SPED 6272, Laboratory Practices for Children with Disabilities 5–8

Track 2, Grades 4–12 (18 semester credit hours)

SPED 6350, Collaborative Teaching and Inclusive Settings
SPED 6365, Educational Programming for Students with Emotional/Behavioral Disabilities
SPED 6366, Educational Programming for Students with Mild Disabilities
SPED 6367, Educational Programming for Students with Significant Disabilities
SPED 6370**, Laboratory Practices for Students with Disabilities
SPED 6371**, Laboratory Practices for Students with Disabilities

Program Admission Requirements

Admission to the Collaborative Instructional Specialist Program (both Tracks 1 and 2) will be selective and competitive. In addition to the general application and GPA requirements of the UCA Graduate School, applicants must

1. Submit a valid general education teaching license in the age-group specific to the selected Collaborative Instructional Specialist Track (Ages 0-8 or grades 4-12) or a special education teaching license,
2. Submit two letters of reference from practicing professionals who can speak to the candidate's performance and capability to complete a master's program,
3. Submit appropriate scores on the Graduate Record Examination,
4. Complete an interdisciplinary program admissions committee interview with an acceptable rating. Interviews will be conducted once per semester.
5. Students will be allowed to transfer a maximum of 6 graduate credit hours to the program.

(4) **Master of Arts in Spanish** - UCA's Department of Foreign Languages proposes to replace its existing Master of Science in Education (MSE) program in Spanish with a Master of Arts (MA) in Spanish. The 30-semester hour program is designed to provide professionals with advanced-level proficiency in oral and written Spanish through the study of literary, cultural, and linguistic topics. Graduates will acquire cross-cultural competencies that will serve them in a variety of career options, including education, business, and public service. Unique aspects of the proposed Master of Arts in Spanish include a required level of exit proficiency in listening, reading, speaking, and writing Spanish and a required immersion experience in a Spanish-speaking country. All graduates will attain advanced-level speaking proficiency and advanced-high proficiency in all other skills, assessed according to the standards set by the American Council of Teachers of Foreign Languages.

The 2000 census has revealed that Arkansas has the fastest growing Hispanic population in the United States. Meanwhile, there remains a critical shortage of qualified foreign language teachers in Arkansas, especially in Spanish. Annual school reports for 2000-2001 (submitted 10/15/2000) indicate that at the time of the reports 66 Spanish teachers not certified in Spanish were teaching in Arkansas schools. These teachers need to complete licensure requirements in Spanish at the undergraduate level, but they also need advanced training and study-abroad immersion to develop the language proficiency required to provide first-rate language instruction in the classroom. The proposed program change will allow the university to respond better to the needs of Arkansas' current and future Spanish teachers.

The proposed MA program in Spanish will also provide students in fields other than education the opportunity to perfect their Spanish language skills, while developing in-depth cultural competencies that will serve them in the business world and public service professions, where knowledge of Hispanic cultures and Spanish is increasingly in demand. Offering the MA degree will allow the university the flexibility to design courses and study abroad experiences that meet the needs of a diverse student pool, thus responding to the increasing global focus of the economy and cultural diversity of the state.

All appropriate councils and administrators at UCA have recommended approval of this program.

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE MASTER OF ARTS DEGREE IN SPANISH.”

CURRICULUM: MASTER OF ARTS IN SPANISH**Degree Requirements**

The proposed Master of Arts in Spanish requires completion of 30 semester hours at the graduate level including a minimum of six semester hours abroad in an approved program of study in a Spanish-speaking country and a three-hour thesis project completed under the direction of a faculty mentor; 15 of the 30 hours must be at the 6000 level.

Graduates must attain a passing grade on comprehensive written and oral examinations in Spanish while demonstrating advanced oral and advanced-high listening, reading, and writing proficiency in Spanish.

Admission to the Program

Admission to the MA in Spanish program will be contingent upon the completion of a BA in Spanish or equivalent competency. In addition to the general application and GPA requirements of the Graduate School, applicants must submit appropriate letters of support.

Fee Waiver - Miscellaneous (Board Policy No. 622) - The UCA Student Government Association proposes a change to the fee waiver for executive members. The SGA executive positions have evolved into leadership roles that require a time commitment of a minimum of twenty hours per week often involving events in the evenings and on weekends. These increased duties make it difficult, if not impossible, for the executive members to hold outside employment while pursuing a degree.

The proposed policy change will allow SGA executive officers the ability to more effectively represent their constituents and meet the responsibilities of office. The policy change will also allow SGA to recruit the most qualified candidates for election who might not otherwise be able to serve.

The following resolution was adopted unanimously upon motion by Mr. Hicks with a second by Mr. Sims:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES THE REVISIONS TO BOARD POLICY NO. 622, ‘FEE WAIVER - MISCELLANEOUS.’”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 622

Subject: Fee Waiver - Miscellaneous

Page 1 of 1

Date Adopted: _____

Revised: _____

Members of Student Government Association - Adopted 12/75, Revised 6/96, 8/00

The University waives one-half of tuition and fees and ~~one-half of full~~ room (double-occupancy rate if residing in university housing) and board (19-meal plan) charges each Fall, Spring, Summer I and Summer II semester for the Student Government Association positions of **Executive Vice President, Secretary Vice President of Finance, and Treasurer Vice President of Operations**; and the Student Activities Board President during their term of office.

The University waives full tuition and fees and full room (double-occupancy rate if residing in university housing) and board (19-meal plan) charges each Fall, Spring, Summer I and Summer II semester for the Student Government Association President during his/her term of office.

The fee waiver is available to the summer executives serving by appointment in the place of the elected executive officers.

Governors of Boys and Girls State - Adopted 2/65

A four-year fee remission scholarship is established for the governors of Boys State and Girls State.

Cooperating Teachers - Adopted 3/86, 8/00

The University of Central Arkansas will provide three hours of fee waiver (registration and mandatory fees) to a teacher who serves as a cooperating teacher in any semester. These hours must be used within one calendar year following the end of the semester in which they are earned. The hours are not transferable. A cooperating teacher must use the first three hours of tuition waiver earned to enroll in a special graduate level course designed to assist the teacher in supervising student teachers. There is no requirement that the course be taken as a part of a degree program. Following completion of that course, the cooperating teacher would be eligible to use any additional hours earned as he or she desires.

Professional Registration Category - Adopted 3/71, Revised 12/94

The Board established a professional registration category for highly technical programs in which students render a service as a part of their educational activities. Students enrolling in programs covered by the professional registration would pay no registration fee. This would cover students in the senior year of nuclear medicine, radiologic technology and medical technology. It is not necessarily intended to be limited to these two fields, but they are the fields that are currently approved.

Miss UCA and Others - Adopted 4/69, Revised 6/96

All tuition and fee waivers for the Miss UCA Pageant winner and contestant runner-ups will be eliminated, to go into effect fall semester, 1997.

Fees - Health, Physical Education, Recreation (HPER) Center and Farris Center Pool (Board Policy No. 647) - Since the opening of the HPER Center during December 2000, the university has experienced an increasing number of students, staff and faculty utilizing the facilities for both recreational and health-related reasons. During the May 4, 2001 Board meeting, a \$4.00 per credit hour fee, not to exceed twelve hours per semester (\$48.00), was approved for student usage of the HPER Center and Farris Center Pool commencing with the 2001-2002 academic term. At that time, no fee structure was presented for usage of the HPER Center or Farris Center Pool by a student's spouse and family, or for faculty, staff, and their families. Additionally, requests have been made that the university provide these facilities to retirees of the university, as well as residents of College Square.

In order to provide the HPER Center and Farris Center Pool for the use and benefit of these individuals on an ongoing basis, the administration proposes the attached fee structure.

President Thompson reported that the Staff Senate has requested that a fee not be imposed for faculty and staff and that use of the center be considered a fringe benefit.

President Thompson stated that it was his recommendation that the fee be imposed because of a commitment that had been made to the Student Government Association that all individuals using the facility would be charged a fee.

The following resolution was adopted unanimously upon motion by Mrs. Goode with a second by Mr. Harding:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES BOARD POLICY NO. 647, ‘FEES – HEALTH, PHYSICAL EDUCATION, RECREATION (HPER) CENTER AND FARRIS CENTER POOL.’”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 647

Subject: Fee - Health, Physical Education, Recreation (HPER) Center
and Farris Center Pool

Page 1 of 2

Date Adopted: _____ Revised: _____

Membership Period: Fall membership - Fall academic term
Spring membership - Spring academic term including summer

HPER Center and Farris Center Pool Fee Structure: Per Semester

Student:

Student only*	Board Policy #630
Student (Summer School)**	\$ 4.00 per credit hour
Spouse	\$ 48.00
Family***	\$ 72.00
Single Parent Family****	\$ 24.00

*Board Policy #630 provides a \$4.00 per credit hour fee for students, not to exceed twelve hours, or a maximum total fee of \$48.00 per semester.

**If a student is not enrolled during the previous spring semester, they will be assessed a \$4.00 per credit hour fee for use of the facilities if enrolled in summer school.

***For a student's family, the fee is calculated as follows: \$48.00 (spouse) and \$24.00 (children), for a total of \$72.00, in addition to the fee assessed for a student pursuant to Board Policy #630.

****For a single parent family, the fee is calculated as follows: \$24.00 (children), in addition to the fee assessed for a student pursuant to Board Policy #630.

Faculty and Staff:

Employee only*	\$ 48.00
Employee and Spouse	\$ 96.00
Family	\$120.00
Single Parent Family	\$ 72.00
HPER locker rental	\$ 5.00 (per locker)

*For purposes of this policy, employees enrolled in courses offered by the university will be assessed the fee designated for employees.

Retirees: The fees for retirees of the university shall be the same as those assessed for current faculty and staff.

College Square: The fees for residents of College Square shall be the same as those assessed for current faculty and staff.

Fees - Continuing Education (Board Policy No. 631) - Board Policy No. 631 establishes fees to be charged by the Division of Continuing Education. The special course fee charged to students who are enrolled in the Graduate School of Management Leadership and Administration will be charged whether the student takes the course on campus or through the Division of Continuing Education.

The following resolution was adopted unanimously upon motion by Mr. Harding with a second by Mr. Hicks:

“BE IT RESOLVED THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING AMENDMENTS TO BOARD POLICY NO. 631, ‘FEES – CONTINUING EDUCATION.’”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 631
 Subject: Fees - Continuing Education Page 1 of 2
 Date Adopted: 12/75 Revised: 8/89, 4/90, 4/92, 3/93, 3/94 5/95,
8/96, 8/97, 2/00, 8/00

Students enrolling in credit classes offered through the Division of Continuing Education will pay general registration fees based on the current Board approved rates for regularly enrolled students as provided for in Board Policy No. 630. Students enrolling in Continuing Education classes will incur general registration fees on a per hour basis. However, unlike regularly enrolled students whose general registration fees reach the maximum charge at twelve credit hours, Continuing Education hours are not limited to a maximum charge. If a student is enrolled simultaneously in Continuing Education and regular on-campus classes, the Continuing Education hours are not included in the calculation to determine the maximum charge.

Students enrolling in on-campus credit classes offered through the Division of Continuing Education will also pay additional mandatory fees based on the current Board approved rates for regularly enrolled students as provided for in Board Policy No. 630. These students will pay the semester's mandatory fees at the same rates as that of a regular full-time student. If a student is enrolled simultaneously in Continuing Education and regular on-campus classes, the mandatory fees will not exceed the full time (twelve hour) charge.

Students enrolled in health sciences classes offered through Continuing Education, either on campus or off campus, will pay the same per credit hour health sciences course fee as students who are enrolled in regular on-campus health science classes as provided for in Board Policy No. 639.

Students enrolled in the Graduate School of Management, Leadership, and Administration will pay a special course fee of \$15.00 per credit hour for GSMLA courses. This GSMLA fee is in addition to graduate student registration and other mandatory fees.

Students enrolled in distance education courses will pay an additional distance education fee necessary to cover the costs of delivering instruction through telecommunications systems as provided for in Board Policy No. 648.

Extended Learning (Asynchronous Web-Based)

The payment schedule for extended learning courses is as follows:

REGISTRATION FEE (FOR IN-STATE AND OUT-OF-STATE RESIDENTS)
 \$120 PER UNDERGRADUATE CREDIT HOUR
 \$190 PER GRADUATE CREDIT HOUR

COURSE RENEWAL FEE -\$120 PER COURSE

COURSE EXCHANGE FEE -\$120

TOTAL INSTRUCTOR PAY -\$65 PER STUDENT FOR THREE SEMESTER HOUR COURSE (\$27 UPON ENROLLMENT, \$38 UPON COMPLETION)
FACULTY WILL BE ASSIGNED NO MORE THAN 120 STUDENTS PER YEAR, WITH NO MORE THAN 40 STUDENTS AT A GIVEN TIME.

COURSE REVISION/ADDITION FEE PAYMENT TO FACULTY -
\$400 PER 3-HOUR COURSE REVISED
\$500 PER 3-HOUR COURSE ADDED

REFUND POLICY -
WITHIN FIRST MONTH - 65% OF FEE
WITHIN SECOND MONTH - 50% OF FEE

Late Payment on External Contracts

The Division of Continuing Education may impose a ten percent late payment fee on contracts with external agencies, groups, or individuals that fail to pay their bills within thirty days of the date of billing.

Community Development Institute

Revised 5/97

A registration fee of \$450.00 per session will be charged for individuals enrolling in the Community Development Institute.

Not-for-Credit Fees

The administration is responsible for establishing other fees and charges for not-for-credit conferences, seminars, training and community education classes that the Division of Continuing Education originates and sponsors.

Alumni Association Discount

UCA Alumni Association members enrolling in non-credit courses will receive a 40% discount.

Naming of Facility - Lobby Area of the Recital Hall in Snow Fine Arts Center - The University of Central Arkansas and the University Foundation some time ago approved fund-raising and the allocation of monies for the renovation and expansion of the lobby area of the Recital Hall in Snow Fine Arts Center. Fund-raising is nearly complete and renovation of the lobby is now underway.

The donors, the faculty of the Department of Music, and all appropriate administrators have expressed the wish that the newly expanded lobby be named in memory of the late Dr. Sam Driggers, chair of the Department of Music from 1980 until 1998. Dr. Driggers' work to expand the music program and bring nationally and internationally renowned musicians to UCA has been applauded by students, alumni, faculty, and other constituencies. The naming of this area for Dr. Driggers would affirm the University's appreciation for his work.

Therefore, in accordance with Board Policy No. 402, "Naming University Facilities," the following resolution was adopted unanimously upon motion by Mrs. Goode with a second by Mr. Erstine:

"BE IT RESOLVED: THAT THE LOBBY AREA OF THE RECITAL HALL IN SNOW FINE ARTS CENTER SHALL BE DESIGNATED AS THE SAM DRIGGERS LOBBY."

Property Acquisition - The university recently was notified that Joe White, Betty White, John Pickhardt and Barbara Pickhardt, would like to sell their property at the corner of Bruce Street and Baridon Street. This property consists of one house and 1.21 acres of land and is adjacent to the university. Though the property could be used for parking, it could be used to swap for other property within the university's projected growth area.

The administration obtained two appraisals on the property and has submitted a written offer and acceptance agreement to the owners. The agreement is subject to Board of Trustees and State of Arkansas approval. The legal description of the property is Lots 1 through 7, Block 70, Boulevard Addition to the City of Conway.

The following resolution was adopted unanimously upon motion by Mr. Harding with a second by Mr. Hicks:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES AUTHORIZES THE ADMINISTRATION TO PURCHASE THE PROPERTY AT THE CORNER OF BRUCE STREET AND BARIDON STREET, OWNED BY JOE WHITE, BETTY WHITE, JOHN PICKHARDT AND BARBARA PICKHARDT.

THE PROPERTY IS DESCRIBED AS LOTS 1 THROUGH 7, BLOCK 70, BOULEVARD ADDITION TO THE CITY OF CONWAY.”

Election of Officer - Mrs. Goode moved that the Board continue the practice of rotation of officers, thereby electing Mr. Randy Sims as Chair; Mr. Rush Harding as Vice Chair, and Mr. Kelley Erstine as Secretary for 2001-2002. The motion was seconded by Mr. Harding and passed unanimously.

Presidential Search - Dr. John Smith, chair of the presidential search committee, gave a brief update on the presidential search process.

Dr. Smith distributed copies of the advertisement for the position which Board members had approved. Dr. Smith stated that with the chairman’s permission the advertisement appeared in the *Chronicle of Higher Education* on August 17 and will appear again on September 7 and 21. Dr. Smith further stated that the advertisement will also appear in the *Log Cabin Democrat* and the *Arkansas Democrat-Gazette*. Dr. Smith informed the Board that the position will be advertised elsewhere after the search committee is named.

Dr. Smith informed the Board that \$50,000 has been placed into an account for the search.

In response to a question from Mr. Sims, Dr. Smith requested that Board members forward applications they receive to his attention and he will respond on behalf of the Board.

Dr. Smith distributed a list of nominations for the search committee from the groups to be represented. Dr. Smith stated that he had previously provided this information to Board members. Based upon feedback from Board members regarding the desired characteristics of the individuals to serve on the committee, Dr. Smith recommended the following individuals:

Dr. Jeff Draves, Faculty Senate Representative, is a newly tenured faculty members who has been employed at UCA for eight years;

Dr. H. B. Hardy, Alumni Association Representative, chaired the last presidential search committee and served on the presidential search committee prior to that. Dr. Hardy has a long association with the university and will bring a wealth of institutional history to the committee;

Dr. Mary Harlan, Department Chair Representative, has been employed at UCA since 1977 and is very active in professional associations;

Dr. Maurice Lee, Dean Representative, has been employed at UCA for 3 years;

Mr. Lee McQueen, Staff Representative, is in his second year with the university and supervises the largest category of classified employees;

Ms. Courtney Shearer, Student Government Representative, is a sophomore at the university.

Dr. Smith stated that Board members had requested that the committee be diverse and consist of individuals who have a history with the institution, as well as newer employees, and individuals who are active in professional associations. Dr. Smith stated that he thinks the individuals named above incorporate those characteristics.

After reviewing the lists of nominations for committee membership and a brief discussion, the following resolution was adopted unanimously upon motion by Mr. Harding with a second by Mr. Erstine:

“BE IT RESOLVED, THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING MEMBERSHIP ON THE PRESIDENTIAL SEARCH COMMITTEE:

**DR. JOHN SMITH, CHAIR
DR. JEFF DRAVES, FACULTY SENATE REPRESENTATIVE
DR. H. B. HARDY, ALUMNI ASSOCIATION REPRESENTATIVE
DR. MARY HARLAN, DEPARTMENT CHAIR REPRESENTATIVE
DR. MAURICE LEE, DEAN REPRESENTATIVE
MR. LEE MCQUEEN, STAFF REPRESENTATIVE
MS. COURTNEY SHEARER, STUDENT GOVERNMENT
REPRESENTATIVE; AND**

BE IT FURTHER RESOLVED: THAT THE BOARD OF TRUSTEES DIRECTS THE SEARCH COMMITTEE TO SOLICIT APPLICATIONS AND NOMINATIONS FOR PRESIDENT OF THE UNIVERSITY OF CENTRAL ARKANSAS AND RECOMMEND BY MARCH 1, 2002, THE NAMES OF AT LEAST THREE, AND NO MORE THAN FIVE, INDIVIDUALS WHO IN THE JUDGEMENT OF THE SEARCH COMMITTEE ARE OUTSTANDING CANDIDATES FOR THE BOARD OF TRUSTEES TO CONSIDER FOR THE POSITION.”

It was suggested that Board members reserve time on their calendars for candidate interviews in March 2002 in order to complete the interviews by the end of March.

There being no further business to come before the Board, the meeting was adjourned upon motion by Mr. Harding with a second by Mrs. Goode.

Mr. Dalda Womack, Chair

Mr. Rush Harding, Secretary