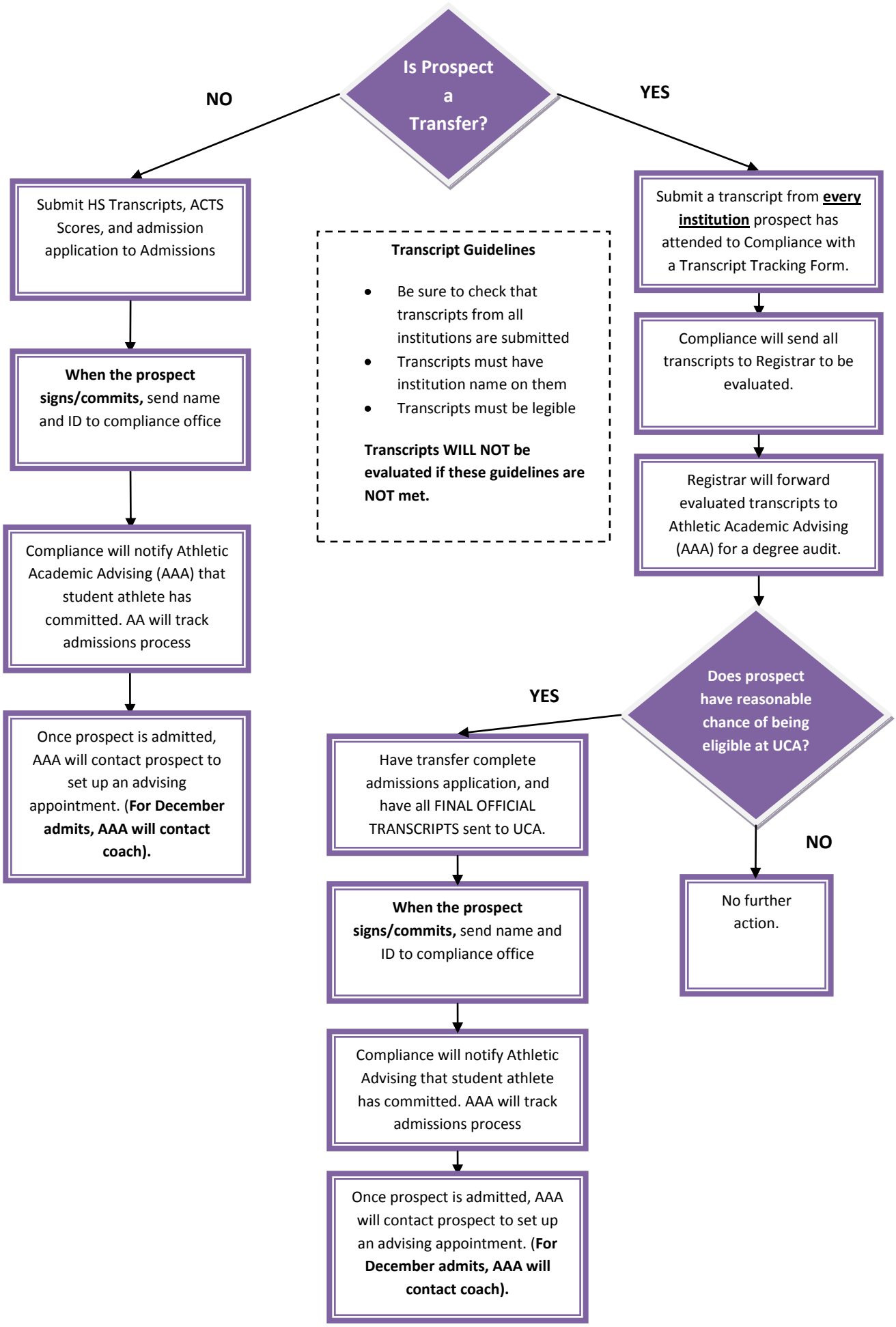
Is Prospect a Transfer?
NO
YES
Submit HS Transcripts, ACTS Scores, and admission application to Admissions
When the prospect signs/commits, send name and ID to compliance office
Compliance will notify Athletic Academic Advising (AAA) that student athlete has committed. AA will track admissions process
Once prospect is admitted, AAA will contact prospect to set up an advising appointment. (For December admits, AAA will contact coach).
Transcript Guidelines
Be sure to check that transcripts from all institutions are submitted
Transcripts must have institution name on them
Transcripts must be legible
Transcripts WILL NOT be evaluated if these guidelines are NOT met.
Submit a transcript from every institution prospect has attended to Compliance with a Transcript Tracking Form.
Compliance will send all transcripts to Registrar to be evaluated.
Registrar will forward evaluated transcripts to Athletic Academic Advising (AAA) for a degree audit.
Does prospect have reasonable chance of being eligible at UCA?
YES
NO
Have transfer complete admissions application, and have all FINAL OFFICIAL TRANSCRIPTS sent to UCA.
When the prospect signs/commits, send name and ID to compliance office
Compliance will notify Athletic Advising that student athlete has committed. AAA will track admissions process
Once prospect is admitted, AAA will contact prospect to set up an advising appointment. (For December admits, AAA will contact coach).
No further action.