

Academic Assessment Committee  
Meeting Minutes  
December 9, 2025

The Academic Assessment Committee met at 1:02 p.m. Tuesday, December 9, 2025, in Wingo Hall 214. Dr. Jacob Held, chair, and the following members were present: Malik Shabazz, Misty Booth, and Donna Wake. Susan Myers, Leah Horton, Nelle Bedner Runge, Taylor Horton, and Kari Naylor were not present. Alyson McEntire; Assessment Research Associate, was also present.

Order of Business:

1. The draft of minutes from the November 17, 2025, meeting was tabled to the January 2026 meeting.
2. The committee reviewed the assessment plan for Public Relations that address previous questions. Discussion followed. The committee has suggestions that J. Held will communicate back to the department. The committee does not approve the plan.
3. The committee reviewed the Healthcare Administration response to previous questions. Discussion followed. The committee appreciates the effort and feel this is a good starting point. D. Wake moved to approve with suggestions. M. Shabazz seconded the motion. The committee agreed to approve with suggestions.
4. The committee reviewed Psychology and Counseling response to previous questions. Discussion followed. The committee agreed there are good thoughts in the recommendations, while being engaged. M. Booth moved to approve the plan. M. Shabazz seconded the motion. The committee agreed to approve.
5. The committee reviewed the end of cycle report for BS in Exercise Science. Discussion followed. The committee appreciated AI within grading. The committee agreed to accept while sending back with comments.
6. The committee reviewed the end of cycle report for Communication Sciences and Disorders. Discussion followed. J. Held will articulate to the department how the process is going to work. The committee agreed the report was thoughtful and had an efficient amount of detail.
7. The committee reviewed the end of cycle report for Biology. Discussion followed. The committee found there were actionable thoughts in the response to the data. M. Booth moved to approve with suggestions for future reports. M. Shabazz seconded the motion. All in favor to accept the report, with suggestions for the future.
8. The committee reviewed the end of cycle report for MS in Family and Consumer Sciences. Discussion followed. The committee suggested plugging data in, in the future to collect data over

time. M. Booth moved to accept the report. M. Shabazz seconded the motion. All in favor to accept the report.

9. The PhD in Physical Therapy was tabled for the January 2026 meeting.

The meeting adjourned at 1:59 p.m.

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