

Academic Assessment Committee  
Meeting Minutes  
November 17, 2025

The Academic Assessment Committee met at 9:32 a.m. Monday, November 17, 2025, in Wingo Hall 214. Dr. Jacob Held, chair, and the following members were present: Kari Naylor, Taylor Horton, Nelle Bedner Runge, Malik Shabazz, Leah Horton and Donna Wake. Susan Myers and Misty Booth were not present. Alyson McEntire; Assessment Research Associate, was also present.

Order of Business:

1. D. Wake moved to approve the minutes from the November 11, 2025, meeting. L. Horton seconded the motion. All in favor to approve the minutes.
2. The committee reviewed the assessment plan for MS in Biology. Discussion followed. The committee have suggestions that J. Held will communicate back to the department. N. Bedner Runge moved to approve the plan. L. Horton seconded the motion. The committee agreed to approve the plan.
3. The committee reviewed the end of cycle report revisions for Economics. Discussion followed. The committee would like to see a discipline specific rubric, a curriculum map, data collection, and a fully revised template. The committee agreed to send the revised report back to the department.
4. The committee reviewed the end of cycle report for Economics. Discussion followed. Suggestions were made by the committee. The committee would like to see an aligned rubric and grading conversion trend data, and a graph. The committee agreed to approve the report.
5. The committee reviewed the end of cycle report for Community Nutrition. Discussion followed. The committee agreed to accept the report as is but to also focus on all four slo's in a subsequent year in order to set a benchmark.
6. The committee reviewed the end of cycle report for Nutrition Science. Discussion followed. The committee agreed to accept the report as is but to also focus on all four slo's in a subsequent year in order to set a benchmark.
7. The committee reviewed the end of cycle report for Creative Writing. Discussion followed. The committee found the data unclear and hard to follow. The committee also suggested staging data, so everyone understands. The committee agreed to accept the report.

The meeting adjourned at 10:55 a.m.