

Academic Assessment Committee
Meeting Minutes
October 14, 2025

The Academic Assessment Committee met at 1:01 p.m. Tuesday, October 14, 2025, in Wingo Hall 214. Dr. Jacob Held, chair, and the following members were present: Misty Booth, Kari Naylor, Taylor Horton, Nelle Bedner Runge, Susan Myers, and Malik Shabazz. Donna Wake and Leah Horton were not present. Alyson McEntire; Assessment Research Associate, was also present.

Order of Business:

1. K. Naylor moved to approve the minutes from the September 9, 2025, meeting. M. Booth seconded the motion. All in favor to approve the minutes.
2. The committee reviewed the Public Relations feedback. Discussion followed. The committee had a couple suggestions and needed further clarification, pertaining to rubrics and slo's. J. Held will communicate this back to the department. S. Myers made a motion that once the committee receives the updated feedback, the plan could be approved through email communication. All in favor of this suggestion.
3. The committee reviewed the Digital Age Teaching and Learning Eds assessment plan revision. Discussion followed. K. Naylor moved to approve the plan. S. Myers second the motion. All in favor to approve the revisions.
4. The committee reviewed the Healthcare Administration assessment plan. Once determined there were missing pages of the plan due to failure being scanned. The committee agreed to push this plan to the November meeting.
5. The committee reviewed the BS in General Science assessment plan. Discussion followed. The committee was appreciative of the detail that went into the rubric. The committee agreed they needed more clarification, while also providing some suggestions. J. Held will communicate these findings back to the department.

*The committee reviewed the revisions made to the BS in General Science assessment plan. S. Myers moved to accept the plan with the changes made. L. Horton seconded the motion. The committee agreed to approve the revisions, while approving the plan.

6. The next scheduled Academic Assessment Committee Meeting will be held on Tuesday, November 11, 2025, at 1:00pm. However, due to the influx of reports and plans, we are needing to add in an additional meeting. The committee agreed to also meet in person on Tuesday, November 18, 2025, at 2:00pm in Wingo Hall 214.

The meeting adjourned at 1:55 p.m.