

Academic Assessment Committee  
Meeting Minutes  
February 24, 2025

The Academic Assessment Committee met at 2:02 p.m. Monday, February 24, 2025 in Wingo Hall 214. Dr. Jacob Held, chair, and the following members were present: Misty Booth, Stacy Lom, Susan Myers, and Kari Naylor were present. Donna Wake, Leah Horton, and Michael Hancock were not present. Alyson McEntire; Assessment Research Associate, was also present.

Order of Business:

1. M. Booth moved to approve the minutes from the January 27, 2025 meeting. All in favor to the approve the minutes, with 2 abstentions.
2. The committee reviewed the assessment plan for the B.A. in Writing, Rhetoric, and Information Design (WRID). Discussion followed. M. Booth moved to approve the plan. S. Lom seconded the motion. All in favor to approve the plan.
3. The committee reviewed the assessment plan for Environmental Science. Discussion followed. The committee had a few suggestions. J. Held will communicate this back to the department. M. Booth moved to approve the plan. K. Naylor seconded the motion. The committee agreed to accept the plan pending the revision of the assessment cycle.
4. The committee reviewed the assessment plan for Instructional Technology (ITEC). Discussion followed. The committee as a whole decided the plan needs to be revised and resubmitted. J. Held will communicate this back to the department.
5. Our next AAC Meeting will be held on March 31<sup>st</sup> at 2:00pm in Wingo Hall 214.

The meeting adjourned at 2:45 p.m.