

MEMORANDUM

---

TO:

Jacob Held  
Leah Horton  
Donna Wake  
Susan Myers  
Michael Hancock

Misty Booth  
Stacy Lom  
Kari Naylor

FROM: Jacob Held, Chair

DATE: January 16, 2025

SUBJECT: Academic Assessment Committee Meeting

The Academic Assessment Committee will meet Monday, January 27, 2025 at 2:00 pm in Wingo Hall 315.  
The following items will be discussed:

1. Approval of the December 10, 2024 minutes.
2. Review the assessment plan for the BGS program.
3. Discuss what works best for standing meets for the spring semester.
4. Adjourn